

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The January 6, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Kamp, Hanford, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Gardner, Nelson, Peterson, Quenzer, Roberts, and Smoot; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Hanford.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB15-001: Confirmation of Re/Appointments to Boards and Commissions; Oaths of Office

Mayor Thomas provided background information on the appointment/reappointment process, and the candidates for confirmation.

Councilmember Hanford moved to confirm the Mayor's appointment of Katherine Williams and Lorena Lee to the Ethics Board; the motion was seconded by Councilmember Rasmussen. On vote,  
Motion carried (7-0).

Councilmember Goering moved to confirm the Mayor's appointment of Gail Dillaway to the Library Board; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (7-0).

Councilmember Rasmussen moved to confirm the Mayor's appointment of Karin Coppernoll, Shawna Chamberlain, and Ralph Yingling to the Parks Board; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

Councilmember Goering moved to confirm the Mayor's appointment of Bill Kristiansen to the Planning Commission; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

Ms. Elizabeth Smoot, City Clerk, administered the Oaths of Office for Ms. Lee, Ms. Coppernoll, and Ms. Chamberlain.

Councilmember Kamp requested a brief recess; no objections were heard.

*The meeting recessed at 7:08 p.m.; and reconvened at 7:10 p.m.*

Mayor Thomas noted changes at City Hall over the holiday break; including carpeting, and office layout changes.

**COMMENTS FROM CITIZENS**

There were no persons present wishing to address the Council.

**CONSENT AGENDA**

1. Approval of the Minutes; December 16, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 85470 through 85498 in an amount of \$120,060; and ACH Payments in an amount of \$107,219.68; total: \$227,279.68*)
3. AB15-002: Authorize Mayor to Sign Consultant Agreement with Infrastructure Management Services for Transportation System Pavement Condition Rating

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,  
Motion carried (7-0).

**NEW BUSINESS**

1. AB15-003: Discussion: Lewis Street Combined Sewer Separation Project

Mr. Scott Peterson, Design and Construction Division Manager, and Mr. Jim Gardener, Engineer, presented information on AB15-003; curbing versus wheel stops; and creating a new project 'West Main Street Combined Sewer Separation Project.

General conversation ensued regarding: the East Main Street project; bollards versus removable wheels stops; appearance; life span of products; other entities utilizing these design features; safety; total costs including maintenance; and the addition of the West Main Street Project. Staff will bring back requested information on this topic to the January 13, 2015, meeting for further Council consideration.

2. AB15-004: Discussion: Elected Officials Salary Commission

Mr. Gene Brazel, City Administrator, provided background information on the creation of a salary commission for elected officials' compensation.

General discussion ensued regarding duties of the commission, and effective date of increases/decreases to compensation.

Councilmember Kamp moved to request the Mayor and Staff to prepare an ordinance establishing a salary commission for elected officials in accordance with the above elements/elements as discussed; and bring back to the full Council for consideration; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

**FINAL ACTION**

1. AB15-005: Select/Confirm 2015 Snohomish Health District Representative

Mayor Thomas provided background information on the selection or confirmation of a representative to the Snohomish Health District.

Councilmember Hanford moved to authorize the Mayor to sign a letter certifying Mayor Karen Guzak, City of Snohomish, as the City of Monroe/District 5 Board of Health Representative for 2015; the motion was seconded by Councilmember Rasmussen. On vote,  
Motion carried (7-0).

**COUNCILMEMBER REPORTS**

Councilmember Goering commented on Bearcats winter sports.

Councilmember Gamble wished all a 'happy new year' and stated he will be absent from the February 24, 2015, meeting.

Councilmember Davis wished all a 'happy new year.'

Councilmember Rasmussen wished all a 'happy new year;' and commented on Community Transit Proposed Route 271. General discussion ensued regarding the proposed route, and support for inclusion of the 'Village Way Loop.'

Councilmember Rasmussen moved that the City Council does hereby express its support for continuing to have bus stops along Village Way, and to request that the Mayor express that to Community Transit; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

Councilmember Cudaback wished all a 'happy new year.'

Councilmember Hanford wished all a 'happy new year,' commented on holiday events in Monroe and the finalization of an adoption to his family.

**STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks and Recreation Director, reported on the issuance of an RFP for 2015 concessionaire services; proposals are due January 22<sup>nd</sup>; and the proposed contract will be before Council for consideration around February 17, 2015.

Police Chief Quenzer commented on Monroe holiday events.

**MAYOR/ADMINISTRATIVE REPORTS**

Mayor Thomas reported on the 2015 Comprehensive Plan Update, and forthcoming joint meeting in this regard; and the Monroe 'Polar Plunge.'

Administrator Brazel thanked staff and the Mayor for their assistance over the past few weeks.

- 1. Draft Agenda for January 13, 2015, Regular Business Meeting

Administrator Brazel reviewed the draft agenda for the January 13, 2015, Regular Business Meeting; and the extended agenda.

- 2. Public Records Act/Records Retention Training

City Clerk Smoot, with the assistance of City Attorney Zach Lell, facilitated training on the Public Records Act (ORA) and Records Retention; including review and questions related to the Washington State Attorney General's training materials (video and PowerPoint Presentation) on this topic.

**EXECUTIVE SESSION *(added at the time of the meeting)***

- 1. Actual/Potential Litigation: RCW 42.30.110(1)(i) – 2 Minutes

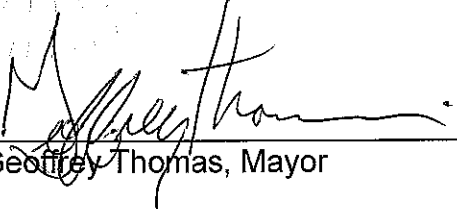
Mayor Thomas stated that the Council would recess into Executive Session to discuss the Actual/Potential Litigation [RCW 42.30.110(1)(i)] for approximately 2 minutes; and Attorney Lell read the appropriate citation into the record.

*The meeting recessed into executive session at 9:03 p.m.; and was extended for an additional 4 minutes. The meeting reconvened at 9:09 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Cudaback to adjourn the meeting. On vote,  
Motion carried (7-0).

**MEETING ADJOURNED: 9:09 p.m.**

  
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 Geoffrey Thomas, Mayor

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 Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of January 13, 2015.*