

**Approved**

**City of Monroe  
Board of Ethics Meeting Minutes  
October 23, 2014**

**1. Call to Order; Roll Call**

A regular meeting of the City of Monroe Ethics Board was held on October 23, 2014. Vice Chair Bryan Vick called the meeting to order at 5:05 p.m.

Board members present: Vick, Graf, and Thompson

Board members absent: Williams, Miles

Staff member present: Staff Liaison Eadye Martinson

**2. Approval of September 25, 2014 Meeting Minutes**

The motion was made by Board member Thompson and seconded by Board member Graf, to approve the September 25, 2014 meeting minutes. On vote,

Motion carried 3/0.

**3. City Attorney Review of Procedural Rules Document**

Eadye Martinson, Staff Liaison, explained that Greg Rubstello, the Board's City Attorney, would review the Procedural Rules document prior to being published on the City's Website. Mr. Rubstello has indicated that he should be able to complete the review by the mid-November.

**4. Comments from Citizens**

There were no citizens present at the meeting.

**5. Review Complaint Procedures Flowchart**

Board member Thompson presented the revised flow chart. After discussion, it was determined that it would be brought back with the proposed changes at the next meeting.

**6. Update: Staff Liaison Replacement**

Ms. Martinson explained that, since her position won't be filled until at least the second Quarter of 2015, no decision has been made on an interim Liaison. They will make a final determination before the next Board meeting.

**7. November-December Meeting Schedule: Next Meeting Date**

It was determined that the next Board meeting would be on December 4<sup>th</sup>.

Items for the next agenda: Final Review of Complaint Procedures Flow Chart; Review Complaint form; Update on Staff Liaison Replacement; and the 2015 meeting schedule.

**8. Adjournment**

The motion was made by Board member Thompson and seconded by Board member Graf, to adjourn the meeting. On vote,

Motion carried 3/0.

**MEETING ADJOURNED:** 5:55 P.M.

  
Bryan Vick, Board Vice Chair

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Eadye Martinson, Recording Secretary