

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The November 18, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Haley, Nelson, Place, Popelka, Quenzer, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble and recited by attendees.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB14-151: Confirm Appointment/Oath of Office; Municipal Court Judge

Mayor Thomas introduced Ms. Mara Rozzano, and provided background information on Ms. Rozzano's appointment. Ms. Rozzano commented on her professional and personal background; introduced family in attendance; and commented on her selection.

Councilmember Gamble moved to confirm the Mayor's appointment of Mara Rozzano as Monroe Municipal Court Judge; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

City Clerk Elizabeth M. Smoot administered the Municipal Court Judge Oath of Office of Judge Rozzano.

2. Proclamation: Police and Fire Appreciation Week 2014

Mayor Thomas read the proclamation into the record, proclaiming the week of November 16-22, 2014, as Police and Fire Appreciation Week; and presented the signed documents to Police Chief Tim Quenzer.

3. Presentation: Sky Valley Food Bank (N. Watkins)

Mr. Neil Watkins, Executive Director, Sky Valley Food Bank presented information on the food bank including, the following topics: service area/hours; services offered; affiliations; volunteer staffing; individuals served; food pounds donated versus distributed; and a potential city-wide food drive in early 2015. Councilmembers thanked Mr. Watkins for his presentation; and the work done by the Sky Valley Food Bank. Mayor Thomas noted City Staff will work with Mr. Watkins on the potential for a city-wide food drive in the first quarter of 2015; and schedule Mr. Watkins for a follow-up presentation to Council in this regard (January 2015).

**PUBLIC HEARING**

1. AB14-152: Second Public Hearing on the 2015 Preliminary Budget

Ms. Dianne Nelson, Finance Director, provided background information on the public hearing; required by state statute.

There were no persons present wishing to address Council regarding the 2015 Preliminary Budget:

Councilmember Goering moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

Councilmember Davis moved to close the public hearing; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

**COMMENTS FROM CITIZENS**

The following persons spoke regarding the East Monroe Project and AB14-157: Lowell Anderson; Douglas Hamar; Thomas Minnick; Steve Jensen; Stephen Weeks; Duana Kolouskova; Brian Coonan; and Brandy Blair.

**CONSENT AGENDA**

1. Approval of the Minutes; November 4, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. Approval of Payroll Warrant and ACH Payments
4. AB14-153: Accept Public Works East Fremont Reconstruction Project and Begin the 45-Day Lien Period
5. AB14-154: Authorize Mayor to Sign Homeland Security Grant Agreement

Councilmember Hanford moved to approve the consent agenda; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

**UNFINISHED BUSINESS**

Mayor Thomas stated that with no objection, Unfinished Business Item No. 1, AB14-155, would be addressed at the end of the Unfinished Business section of the agenda. No objections were noted.

**EXECUTIVE SESSION *(added at the time of the meeting)***

1. Potential/Actual Litigation [RCW 42.30.110(1)(i)] *(15 minutes)*

Mayor Thomas stated that the Council would recess into Executive Session to discuss Potential/Actual Litigation [RCW 42.30.110(1)(i)] for approximately 15 minutes; and read the appropriate citation into the record.

*The meeting recessed into executive session at 8:02 p.m.; and reconvened at 8:17 p.m.*

**UNFINISHED BUSINESS (continued)**

2. AB14-156: Ordinance No. 016/2014, Adopting MMC 2.80, Administrative Authority

Chief Quenzer provided background information on the proposed ordinance and code section 2.80, Administrative Authority; and read the ordinance title into the record as follows: Ordinance No. 016/2014, amending Title 2 MMC by the addition of a new Chapter 2.80, Administrative Authority, thereto; authorizing the Monroe Chief of Police to promulgate and issue administrative regulations, rules, policies, guidelines and interpretations for the purpose of construing and enforcing specified City ordinances; providing for severability; and fixing a time when the same shall become effective.

Councilmember Hanford moved to accept as first reading Ordinance No. 016/2014, as read into the record by Chief Quenzer; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

3. AB14-157: Discussion: East Monroe SEIS

Mr. Brad Feilberg, Public Works Director, provided background information on AB14-157; reviewed the SEIS Scope of Work, proposed timeline and staff time allocation estimates, as presented in the agenda packet; and opened discussion on the East Monroe Supplemental Environmental Impact Statement (SEIS).

General discussion ensued regarding the staff time allocation estimates; scope of work and associated costs; and proposed timeline.

4. AB14-158: Resolution No. 023/2014 re East Monroe Growth Management Hearing Board Compliance

Mr. Feilberg provided background information on the proposed resolution.

Councilmember Cudaback moved to approve Resolution No. 023/2014, formally expressing the City Council's intent to achieve compliance with the Growth Management Hearings Board's August 26, 2014, Final Decision and Order in CPSGMHB Case No. 14-3-0006c by discontinuing further attempts to reclassify and rezone the East Monroe area from Limited Open Space (LOS) to General Commercial (GC) at this time; authorizing and directing the Mayor and the City Attorney to take all necessary and appropriate measures to convey the City Council's position to the Growth Board and obtain a finding of compliance; entering legislative findings; reserving the City Council's regulatory and legislative

authority; and establishing an effective date; the motion was seconded by Councilmember Rasmussen.

Councilmembers shared their thoughts regarding the proposed resolution/action on the East Monroe Project; and general discussion ensued regarding: prior action taken at the October 14<sup>th</sup> Meeting on this topic; mechanism to provide response to the Growth Management Hearings Board (GMHB); scope of work preparation; request for bids/proposals process; and discussion on AB14-157.

On vote, Motion failed (3-4);  
Councilmembers Davis, Goering, Kamp, and Hanford opposed.

5. AB14-159: Discussion: Impact Fee Waivers

Mr. Feilberg provided background information on Impact Fee Waivers; potential amendments to the Monroe Municipal Code in this regard; and recommended action by the P4 City Council Committee and the Planning Commission.

General discussion ensued regarding the recommended option (AB14-159, Alternative No. 4); impact fee waivers and payments in the past year; and budgeting for waivers in the future.

Councilmember Cudaback moved to provide for eighty percent impact fee waiver without reimbursing the impact funds and provide for the additional twenty percent fee waiver (on a first-come first-served basis) in the amount budgeted each year; the motion was seconded by Councilmember Goering. On vote,

Motion carried (7-0).

Staff stated they will prepare an ordinance in this regard and bring back to Council for consideration.

1. AB14-155: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Jail Services

Mayor Thomas noted a conflict of interest; and removed himself from the Council Chambers for discussion and the vote on AB14-155.

Chief Quenzer provided background information on the Interlocal Agreement.

Councilmember Rasmussen moved to authorize the Mayor Pro Tem to sign the proposed Interlocal Agreement with Snohomish County for Jail Services; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

**NEW BUSINESS**

1. AB14-160: Setting a Date for Consideration of Holzerland Rezone

Ms. Melissa Place, Senior Planner, provided background information on the Holzerland Rezone Project; and proposed date of December 9, 2014, for further consideration.

Councilmember Goering moved to set the date of December 9, 2014, for the first reading and closed record consideration of the Planning Commission Recommendation on the Holzerland Rezone 14-REZN-0001; the motion was seconded by Councilmember Gamble. On vote,  
Motion carried (7-0).

2. AB14-147: Discussion: Elected and Appointed Official Term Limits (*Postponed from 11/04/2014 Council Meeting*)

Mr. Gene Brazel, City Administrator, provided background information on elected and appointed official term limits; and a proposed amendment to the Parks Board and Planning Commission code, in order to address partial terms.

Councilmember Hanford reported that the City Council Legislative Affairs Committee reviewed this item; and recommended the proposed amendment.

Councilmember Hanford moved to request the Mayor and Staff to prepare an ordinance amending the Park Board and Planning Commission code to provide for appointments of less than one year; and bring back to the full Council for consideration; the motion was seconded by Councilmember Goering.

Councilmember Goering noted the proposed ordinance would include language similar to that in the elected officials term limits code.

On vote,

Motion carried (7-0).

General discussion ensued regarding elected officials term limits; the advisory vote on this topic; prior action adopting term limits for elected officials; and enforcement and effectiveness of term limits; term limits. Council requested Staff look into how other cities enforce term limits; Staff will report back to Council on this topic at a future meeting.

**MOTION**

Councilmember Goering moved to extend the meeting past 10:00 p.m.; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

**COUNCILMEMBER REPORTS**

1. P4 Committee (*Downtown Parking; Impact Fee Waivers; Traffic Calming Tools/Criteria*)

Councilmember Rasmussen reported on the topics discussed at the November 10, 2014, P4 Committee Meeting. General discussion ensued regarding Downtown Parking. A resolution in this regard is forthcoming to the Council for consideration on December 2, 2014. Traffic Calming Tools/Criteria will be on the P4 Committee agenda for the December Committee Meeting.

2. Legislative Affairs Committee (*Term Limits; 2015 Legislative Priorities*)

Councilmember Hanford reported on the topics discussed at the November 18, 2014, Legislative Affairs Committee Meeting. General discussion ensued regarding the 2015 Legislative Priorities; and items listed thereto. The Committee will finalize the list at the December Committee Meeting; and prepare for distribution to legislators in 2015.

Councilmember Gamble commented on Monroe Bearcat Youth Football.

Councilmember Hanford commented on an upcoming breakfast he plans to attend, and invited Council thereto; and made notice of his intent to rescind action taken on October 21, 2014, AB14-128, regarding the East Monroe Project.

Councilmember Cudaback stated she will be absent from the December 2, 2014, Meeting.

Councilmember Gamble stated he will be absent from the January 13, 2015, Meeting.

**STAFF/DEPARTMENT REPORTS**

Mr. Ben Warthan, Human Resources/IT Manager, provided an update on a recent Water Main Break claim; and reported on hiring processes.

Mr. Mike Farrell, Parks and Recreation Director, reported on the JVM Community Garden Report included in the Council packet; and the upcoming Light Up Monroe Event (December 6, 2014).

Mr. Paul Popelka, Planning Manager, provided an update on the 2015 Comprehensive Plan Update process.

**MAYOR/ADMINISTRATIVE REPORTS**

Mayor Thomas reported on the Joint Meeting attended on November 13<sup>th</sup> regarding the 2015 Comprehensive Plan Update; and commented on upcoming events: Light Up Monroe; and Shop Monroe.

1. Draft Agenda for December 2, 2014, Regular Business Meeting

City Administrator Brazel reviewed the draft agenda for the December 2, 2014, Regular Business Meeting. Requested changes were noted.

**EXECUTIVE SESSION**

1. Pricing of Property: RCW 42.30.110 (1)(c) - 10 Minutes

Mayor Thomas stated that the Council would recess into Executive Session to discuss the Pricing of Property [RCW 42.30.110 (1)(c)] for approximately 15 minutes; and read the appropriate citation into the record.

*The meeting recessed into executive session at 10:26 p.m.; and reconvened at 10:41 p.m.*

Councilmember Kamp moved to amend the agenda to add Resolution No. 024/2014; the motion was seconded by Councilmember Goering. On vote,

Motion carried (7-0).

Councilmember Kamp moved to approve Resolution No. 024/2014, authorizing the sale of certain real property to Robert h. Ford; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

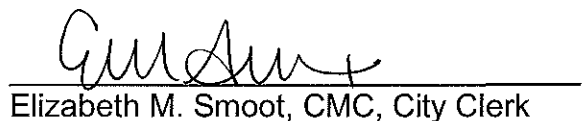
**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Gamble to adjourn the meeting. On vote,

Motion carried (7-0).

**MEETING ADJOURNED: 10:45 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of December 2, 2014.*