

CALL TO ORDER, ROLL CALL AND PLEDGE

The October 21, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Goering, Hanford, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Ginnard, Haley, Lande, Nelson, Quenzer, Smoot, Warthan, and Watkins; Attorney Zach Lell.

The Pledge of Allegiance was led by Councilmember Goering and recited by attendees.

Mayor Thomas noted the excused absences of Councilmember's Gamble and Kamp.

ANNOUNCEMENTS AND PRESENTATIONS

1. Swearing-In Ceremony Officer Derrick Lether

Police Chief Tim Quenzer recognized Judge Steven Clough for his years of service to the City of Monroe; provided him with a Chief's Coin; and stated the Judge will continue to swear-in new officers after the onset of the Monroe Municipal Court.

Chief Quenzer recognized and provided background information on Officer Derek Lether. Judge Clough administered Officer Lether's Oath of Office; and Officer Lether introduced his family and friends in attendance.

2. AB14-132: Confirmation: Appointment to Civil Services Commission; Oath of Office

Mayor Thomas provided background information on the vacant Civil Services Commission position and Mayor's Appointment for Council's consideration.

Councilmember Goering moved to confirm the Mayor's appointment of Kristi Wilson to the Civil Services Commission; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5/0).

City Clerk Elizabeth Smoot administered Ms. Wilson's Oath of Office.

3. Presentation: Chaplain Program (Pastor Hanford)

Pastor Michael Hanford, and Pastor Tim Wheatley, provided a presentation to Council on the Monroe Chaplain's Program, including the following topics: history; training; events; groups; partnerships; and personal anecdotes related to their work as City Chaplains.

The Mayor and Council thanked the Chaplains for their work.

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:03 p.m., following the Pledge.

COMMENTS FROM CITIZENS

The following person spoke regarding the East Monroe Rezone Project/Decision: Pastor Thomas Minnick, Heritage Baptist Fellowship.

The following persons spoke regarding Downtown Parking/AB14-134: Randy Oesch (Players Music Mart); Patti Gibbons; and Erin Angus-Snapka.

The following persons spoke regarding Monroe Municipal Code 6.06/AB14-135: Chris Hunt; David Menacher; Kelly Visintin; Ann Pittman; Brian Lund; and Ted Roche.

The following person spoke regarding wayfinding signs: Una Wirkebau-Hartt, Executive Director, Monroe Chamber of Commerce.

EXECUTIVE SESSION (*added at the time of the meeting*)

1. Potential/Actual Litigation [RCW 42.30.110(1)(i)] (*10 minutes*)

Mayor Thomas stated that the Council would recess into Executive Session to discuss Potential/Actual Litigation [RCW 42.30.110(1)(i)] for approximately 10 minutes; and read the appropriate citation into the record.

The meeting recessed into executive session at 7:57 p.m. The executive session was extended for an additional five minutes; and the meeting reconvened at 8:15 p.m.

CONSENT AGENDA

1. Approval of the Minutes; October 14, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments

Councilmember Goering moved to approve the consent agenda; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

NEW BUSINESS²

3. AB14-135: Discussion: MMC 6.06, Sex Offender Residency Restrictions

Mr. Gene Brazel, City Administrator, provided background information on Monroe Municipal Code (MMC) 6.06, Sex Offender Residency Restrictions; and stated that Monroe is one of three Cities in the State of Washington that has these regulations in place, as 'grandfathered' regulations.

General discussion ensued regarding the current regulations; the 'grandfather' clause and effect of making amendments to the code/regulations; and potential administrative procedures.

² CLERK'S NOTE: New Business Agenda Items taken out of order with no objections noted.

Councilmember Goering moved that the City Council authorize the Mayor and City Administrator to evaluate the possibility of promulgating administrative regulations to supplement and clarify the relevant provisions of the City's sex offenders ordinance and report back to Council with a recommendation in November; the motion was seconded by Councilmember Davis.

General discussion ensued regarding noticing; levels of sex offenders; a current situation involving registered sex offender residency in Monroe; and penalties for violation of code.

On vote,

Motion carried (5-0).

3. AB14-134: Downtown Parking Options

Mr. Brad Feilberg, Public Works Director, provided background information on Downtown Parking over the past forty years; current parking regulations; and proposed options for amendments to the regulations.

General discussion ensued regarding a proposed temporary lift of parking regulations in Downtown and a corresponding study of the effects; time period (three to four months); metrics/measurements to be taken and reviewed at the end of the 'test period' to guide potential amendments to the permanent regulations; involvement of local Downtown business owners and the Chamber of Commerce; and overnight parking issues.

Councilmember Rasmussen moved to prepare a resolution temporarily suspending parking time limits contained in Resolution No. 2012/028 in the Downtown Area until February 1, 2015; the motion was seconded by Councilmember Hanford.

Councilmember Goering stated he looks forward to receiving more information on this topic.

On vote,

Motion carried (5-0).

1. AB14-133: Presentation of Utility Funds, CIP Funds, Internal Service Funds, and Special Revenue Funds Budget

Ms. Diane Nelson, Finance Director, in concert with additional City Staff Members (Mr. Feilberg; Mr. Mike Farrell, Parks and Recreation Director; and Mr. Ben Warthan, Human Resources/IT Manager) presented information on the Utility Funds, CIP Funds, Internal Service Funds, and Special Revenue Funds Budget.

Staff responded to Council inquiries regarding the following topics: investment of end balances; Republic Services rate increases/contract; water rate increases; prioritization of projects; and the North Kelsey Debt Fund. Ms. Nelson reviewed the Budget Calendar for upcoming meetings/events.

FINAL ACTION

1. AB14-136: Approval of Ordinance No. 013/2014 Setting Property Tax Levy/Final Reading

Ms. Nelson provided background information on the ordinance proposed for adoption.

Councilmember Goering moved to adopt Ordinance No. 013/2014, fixing the amount of taxes to be levied by the City for the calendar year 2015; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

COUNCILMEMBER REPORTS

1. Legislative Affairs Committee

Councilmember Hanford reported on the Legislative Affairs Committee held earlier on October 21, 2014; and items discussed thereat. City Administrator Brazel commented on the Social Media Policy; currently in draft.

Councilmember Rasmussen commented on a Community Breakfast event attended in the previous week for the Snohomish County Boys and Girls Club; and on the Sky Valley Classic being held the forthcoming weekend.

Councilmember Hanford queried regarding the Water Main Break Update; Mayor Thomas noted it will be addressed during Staff/Department Reports.

STAFF/DEPARTMENT REPORTS

Mr. Mike Farrell, Parks and Recreation Director, reported on the forthcoming weekend's Sky Valley Classic (1 mile/5K/10K) Run, to be held in Downtown; and road closures pertaining thereto.

1. Water Main Break Update

Mr. Warthan and Mr. Feilberg reported on a water main break issue; providing a risk management/claims and mitigation plan update.

Mr. Feilberg stated the Flagpole at the North Kelsey roundabout will be up around October 31, 2014.

Police Chief Tim Quenzer reported on Motorcycle Officers; and sex offender notifications.

Ms. Elizabeth Smoot, City Clerk, reported on the Student Representative to Council process and Council response to a public records request.

MAYOR/ADMINISTRATIVE REPORTS

City Administrator Brazel reported on required WCIA trainings attended; and gave notice that Mr. Feilberg will be helping out in the Planning and Permitting Department as a Director.

Mayor Thomas reported on the following events held the previous week: Snohomish County Cities Dinner, held in Monroe; and steam stack dedication ceremony.

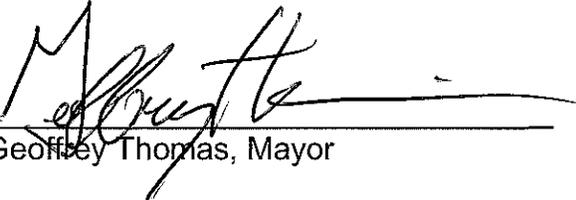
1. Draft Agenda for October 28, 2014, Regular Business Meeting

City Administrator Brazel reviewed the draft agenda for October 28, 2014, Regular Business Meeting, and the extended agenda; and reminded Council of the November 11th Meeting cancellation, and to report upcoming absences.

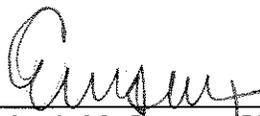
ADJOURNMENT

There being no further business, the motion was made by Councilmember Cudaback and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (5-0).

MEETING ADJOURNED: 9:46 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, CMC, City Clerk

Minutes approved at the Regular Business Meeting of October 28, 2014.