

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The September 2, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Kamp, Hanford, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Nelson, Popelka, Sartorius, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis and recited by attendees.

**ANNOUNCEMENTS AND PRESENTATIONS**

1. Presentation: Volunteers of America, Western Washington (M. Johnson)

Mr. Mark Johnson, Volunteers of America, Western Washington, spoke, and shared a video, regarding the following topics: basic needs services; community information and referral; disability services, dispute resolution services, emergency mental health services, child and youth development, personal support services, and volunteer engagement.

**COMMENTS FROM CITIZENS**

*There were no persons present wishing to address the Council.*

**EXECUTIVE SESSION**

1. Pricing of Property [RCW 42.30.110(1)(c)] (20 minutes)

Mayor Thomas stated that the Council would recess into Executive Session to discuss Pricing of Property [RCW 42.30.110(1)(c)] for approximately 20 minutes; and read the appropriate citation into the record.

*The meeting recessed into executive session at 7:13 p.m. The executive session was extended for an additional 9 minutes; and the meeting reconvened at 7:42 p.m.*

**CONSENT AGENDA**

1. Approval of the Minutes; August 26, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. AB14-110: Authorize Mayor to Sign Listing Agreement Extension with Newmark Grubb Knight Frank for North Kelsey Area Land

Councilmember Cudaback requested item no. 2 be pulled from the consent agenda.

Councilmember Hanford moved to approve Consent Agenda item numbers 1 and 3; the motion was seconded by Councilmember Goering. On vote,

Motion carried (6-0)<sup>1</sup>.

Councilmember Cudaback queried regarding one name in the AP Checks and ACH Payments document; Ms. Dianne Nelson, Finance Director, confirmed the name as that of a utility billing customer.

Councilmember Cudaback moved to approve Consent Agenda item number 2; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

**UNFINISHED BUSINESS**

1. AB14-105: City Web and Social Media Presence Options (*continued from 08/19/14*)

City Administrator Gene Brazel introduced the item, a continuation from discussion on August 19, 2014; and stated staff is requesting direction from Council regarding the preferred City Web and Social Media Presence Options presented.

Discussion ensued regarding options two (2) and four (4), and the addition of appointed officials.

Councilmember Kamp moved to select City web and social media presence option number four (4) the motion was seconded by Councilmember Cudaback.

Discussion ensued regarding the following topics: individual Councilmembers' preferred options; archiving services functionality, costs, and staff time; risks to the use of social media; and inclusion of appointed officials.

On vote,

Motion carried (7-0).

**NEW BUSINESS**

1. AB14-111: Authorize Grant Award Contract; Preparation of Plans and Specifications; and Solicitation of Bids for the 179<sup>th</sup> Sidewalk Project

*This item was pulled from the agenda at the time of the meeting.*

2. AB14-112: Authorize Mayor to Sign Contract for Indigent Defense Services

Ms. Elizabeth Smoot, City Clerk, provided background information on the contract for indigent defense services, including: term, cost, and reporting/recording requirements.

---

<sup>1</sup> CLERK'S NOTE: Councilmember Kamp was absent from the Chamber for the vote on Consent Agenda items 1 & 3.

Ms. Smoot and Ms. Nelson provided information in response to Councilmember query regarding case limitations, additional costs, and a forthcoming budget amendment in this regard.

Councilmember Hanford moved to authorize the Mayor to sign the Contract for Indigent Defense Services with Ms. Aimee Trua; and expressly authorize any further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

## **COUNCILMEMBER REPORTS**

### **1. Finance & Human Resources Committee**

Councilmember Kamp provided a review of the items discussed at the Committee meeting held earlier in the evening; including the 2015 Budget Process. Councilmember Gamble added forthcoming items include a report from Human resources on the salary study and mid-year employee review.

Councilmember Goering commented on Monroe Bearcat Football; and the beginning of the school year.

Councilmember Gamble commented on Monroe Bearcat and Youth football, and the Evergreen State Fair.

Councilmember Kamp commented on the Evergreen State fair, and Fair Days Parade.

Councilmember Cudaback commented on the Evergreen State Fair, and requested a report/feedback in this regard. Mayor Thomas stated staff will make contact with Snohomish County to see if a preliminary report is available.

Councilmember Hanford commented on the Evergreen State Fair, and concerts/events attended thereat.

## **STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks & Recreation Director, reported on the following topics: upcoming parks events; Swift Night Out; services projects; and the Monroe Community Calendar Group.

Mr. Paul Popelka, Planning and Permitting Manager, reported on the following topics: subdivisions and short plats underway; building revenue forecasts; marijuana/buffers discussion scheduled for September 23, 2014; sign code ordinance scheduled for September 16, and 23, 2014; and a recent pre-app meeting.

Mr. Brad Feilberg, Public Works Director, presented the Tjerne Place SE Extension Project thirty percent (30%) design; and responded to queries thereto.

**MAYOR/ADMINISTRATIVE REPORTS**

Administrator Brazel commented on a master plan meeting with local business property owners.

Mayor Thomas presented a certificate received from the Monroe Chamber of Commerce, recognizing the City for their assistance with the Fair Days Parade.

1. Draft Agenda for September 9, 2014, Regular Business Meeting

Administrator Brazel reviewed the draft agenda for September 9, 2014, Regular Business Meeting. Mayor Thomas stated a report on the 'YMCA Crosswalk' would be included on the September 9<sup>th</sup> agenda.

Councilmember Cudaback requested a discussion item on the Police/Fire Appreciation Week be added to the extended agenda; Mayor Thomas stated he will work with staff to schedule this item.

Councilmembers discussed the Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee Meeting to be held Monday, September 8, 2014, 4pm.

Administrator Brazel reviewed the extended agenda.

Councilmembers Kamp and Cudaback requested a discussion item on increases to Planning Commissioner compensation be added to the extended agenda; Mayor Thomas stated he will work with staff to schedule this item.

2. OPMA Training

City Clerk Smoot, with the assistance of City Attorney Zach Lell, facilitated training on the Open Public Meetings Act (OPMA); including review and questions related to the Washington State Attorney General's training materials (video and PowerPoint Presentation) on this topic.

**EXECUTIVE SESSION**

1. Actual Litigation [RCW 42.30.110(1)(i)(i)] (*15 minutes*)

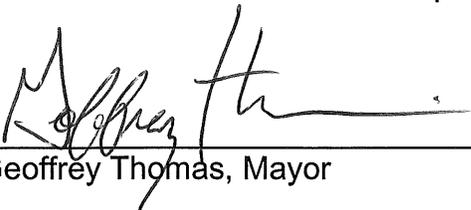
Mayor Thomas stated that the Council would recess into Executive Session to discuss Actual Litigation [RCW 42.30.110(1)(i)(i)] for approximately 15 minutes; and read the appropriate citation into the record.

*The meeting recessed into executive session at 8:55 p.m. The executive session was extended for an additional 40 minutes; and the meeting reconvened at 9:50 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Cudaback to adjourn the meeting. On vote,  
Motion carried (7-0).

**MEETING ADJOURNED:** 9:50 p.m.

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

  
\_\_\_\_\_  
Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of September 9, 2014.*