

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The May 20, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford, and Rasmussen.

Staff members present: Bertrand, Brazel, Farrell, Feilberg, Roberts, and Smoot; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble and recited by attendees.

**ANNOUNCEMENTS AND PRESENTATIONS**

1. Proclamation: Skykomish Valley Indian Education Tenth Annual Traditional Pow Wow

Mayor Thomas read the proclamation into the record, urged Monroe citizens to attend the Tenth Annual Pow Wow, and presented the proclamation to Ms. Marlene Miller, Skykomish Valley Indian Education.

1. Presentation: Certificate of Appreciation; Student Representative Vasatka

Mayor Thomas presented a certificate of appreciation to Ms. Karen Vasatka, Student Representative, and thanked her for her service. Councilmembers offered their appreciation and noted Ms. Vasatka's accomplishments.

**COMMENTS FROM CITIZENS**

There were no citizens present wishing to address the Council.

**STUDENT REPRESENTATIVE REPORT**

Ms. Vasatka thanked the City Council for the opportunity to serve as the Student Representative for the 2013-2014 school year; and provide an update on the following topics: conclusion of AP Testing; the FFA Plant Sale; and events benefitting the 'Free the Children' fundraising campaign.

**CONSENT AGENDA**

1. Approval of the Minutes; May 13, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments; *Check Nos. 84896 through 84931 and ACH Payments in a total amount of \$629,610.43*
3. AB14-072: Approve Resolution No. 011/2014 Declaring Police Vehicles as Surplus
4. AB14-073: Award Construction Contract for North Blakeley Infiltration Project

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,  
Motion carried (6-0).

**NEW BUSINESS**

1. AB14-074: Authorize the Mayor to Sign Construction Management Contract for the North Kelsey/Chain Lake Road Roundabout

Mr. Brad Feilberg, Public Works Director, provided background information on the construction management item, and changes thereto; the item proposed for action is the approval of Amendment No. 1 to the Consultant Agreement with Reid Middleton, Inc. to provide for construction management for the North Kelsey/Chain Lake Road Roundabout.

General discussion ensued regarding the original consultant agreement contract; the cost, funding, and timeline extension of the proposed amendment; and the roundabout.

Councilmember Goering moved to authorize the Mayor to sign Amendment No. 1 to the North Kelsey/Chain Lake Road Roundabout consultant agreement with Reid Middleton, to expand the scope of work to include construction management services and extending the completion time; and expressly authorize further minor revisions by the Mayor to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

2. AB14-075: Award Contract for Custodial Services

Mr. Jakeh Roberts, Public Works Manager, provided background information on custodial services and the proposed contract for services.

Councilmember Hanford moved to authorize the Mayor to sign the Contractor Service Agreement for Janitorial Cleaning Services with Action Cleaning Services, in an amount not to exceed \$65,000; and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback.

Discussion ensued regarding the requests for proposals process, security measures, cleaning services, budget, and language to be added to the contract regarding prevailing wage.

On vote,

Motion carried (6-0).

3. AB14-076: Approval of Interlocal Agreement with Snohomish County for Natural Yard Care Public Outreach and Evaluation Program

Mayor Thomas recused himself due to conflict of interest, and exited the Council Chambers for the discussion and vote on AB14-076.

Councilmember Cudaback moved to elect Councilmember Goering to serve as Mayor Pro Tem for the May 20, 2014, Monroe City Council Regular Business Meeting; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

Mr. Roberts provided background information on the Interlocal Agreement.

Councilmember Hanford moved to authorize the Mayor Pro Tem to sign the Interlocal Agreement with Snohomish County; and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback.

Councilmember Cudaback recognized Vince Bertrand, Engineering Technician, for his work on the grant; and presentation to the Monroe Rotary on stormwater.

On vote,

Motion carried (6-0).

### **COUNCILMEMBER REPORTS**

Councilmember Goering commented on being a 'Watchdog' at Salem Elementary, and the Economics Fair held thereat.

Councilmember Gamble commented on the Sky Valley Little League Jamboree held the previous weekend.

Councilmember Rasmussen commented on the Housing Hope Monroe Family Village project – groundbreaking ceremony to take place Wednesday, May 28, 2014, from 3-4pm.

Councilmember Hanford commented on a tour of the Everett Housing Hope location; and the items discussed at the May 20, 2014, City Council Legislative Affairs Committee Meeting.

### **STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks and Recreation Director, reported on downtown flower plantings, the WestCo Girls Softball District Tournament, the upcoming 'Relay for Life' event, and upcoming unlimited model boat races event.

Mr. Roberts commented on the City Staff's softball team.

Mr. Bertrand reported on the stormwater education meeting held at Al Borlin Park.

Mr. Feilberg reported on upcoming construction on Chain Lake Road.

**MAYOR/ADMINISTRATIVE REPORTS**

Mayor Thomas reported on the following items: the Monroe School District capital facilities planning meeting; meeting with local pastors regarding partnerships; the Sky Valley Little League Jamboree; the Monroe Lip Sync; and attendance at the ribbon cutting ceremony for 5 Guys Burger and Fries.

City Administrator Gene Brazel commented on the 5 Guys Burgers and Fries opening.

- 1. Draft Agenda for Tuesday, June 10, 2014, Regular Business Meeting

Mr. Brazel presented the draft agenda for the regular business meeting on June 10, 2014; and provided information on the public hearing for the Transportation Improvement Program.

Mayor Thomas reviewed the extended agenda; Councilmember Goering requested the Finance and Human Resources Committee Meeting be moved to June 10<sup>th</sup>.

**EXECUTIVE SESSION**

- 1. Potential Litigation: RCW 42.30.110(1)(i)(i) (10 minutes)
- 2. Pricing of Property: RCW 42.30.110 (1)(c) (15 minutes)

Mayor Thomas stated that the Council would recess into Executive Session to discuss two topics: Potential Litigation [RCW 42.30.110(1)(i)] for approximately 10 minutes, and Pricing of Property [RCW 42.30.110 (1)(c)] for approximately 15 minutes; and read the appropriate citations in to the record.

*The meeting recessed into executive session at 8:15 p.m. and reconvened at 8:40 p.m.*

Councilmember Goering moved to authorize the Mayor to execute a Letter of Intent with the Irwin Development Group regarding Parcel 5 of the North Kelsey Short Plat, in substantially the form presented to Council, but with the provision headed "Estoppels" deleted and initialed in pen and ink; the motion was seconded by Councilmember Hanford. On vote,

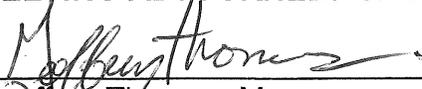
Motion carried (6-0).

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Gamble adjourn the meeting. On vote,

Motion carried (6-0).

**MEETING ADJOURNED:** 8:40 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of June 10, 2014.*