

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The May 6, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m., Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering<sup>1</sup>, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Feilberg, Nelson, Quenzer, and Smoot; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis and recited by attendees.

**ANNOUNCEMENTS AND PRESENTATIONS**

2. Proclamation: Building Safety Month – May 2014<sup>2</sup>

Mayor Thomas read the proclamation into the record, proclaiming May 2014 as Building Safety Month.

1. Proclamation: Letter Carrier's Food Day Drive

Mayor Thomas read the proclamation into the record, encouraging participation in the Letter Carriers Food Drive Day – May, 10, 2014; and presented the proclamation to representatives from the Sky Valley Food Bank: Mr. Neil Watkins, Mr. Bill Davisson, and Mr. Dave Hayes.

**COMMENTS FROM CITIZENS**

There were no citizens present wishing to address the Council.

**STUDENT REPRESENTATIVE REPORT** – *no report provided.*

**CONSENT AGENDA**

1. Approval of the Minutes; April 22, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments; *Check Nos. 84852-84895 and ACH Payments in a total amount of \$208,139.92*
3. AB14-068: Approval of Resolution No. 010/2014, Declaring Police Sniper Rifle Surplus; and Authorization of the Mayor to Sign Request to Surplus City Property

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (6-0).

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<sup>1</sup> CLERK'S NOTE: Councilmember Goering arrived at 7:26 p.m., during discussion on AB14-069.

<sup>2</sup> CLERK'S NOTE: Proclamations addressed out of order, from agenda listing.

**NEW BUSINESS**

1. AB14-069: Approval of Ordinance No. 006/2014, Amending 2014 Budget; First Reading

Ms. Dianne Nelson, Finance Director, reviewed the items included in the budget amendment ordinance; including routine reconciliation items, items already reviewed by Council (use of contingency fund balance for permit fee payments, purchase of police patrol motorcycles and utility rate studies), and additional adjustments (Info Tech Fees, Police Department restricted fund balances, Public Safety Fund No. 102, Narcotic/Drug Buy Fund No. 114, and DOE Surface Water Grant monies).

Discussion ensued regarding replenishment of contingency fund, 2015 Comprehensive Plan update budget and general fund budget/actuals history.

Councilmember Gamble moved to approve as first reading Ordinance No. 006/2014, an Ordinance of the City of Monroe, Washington, amending the budget for fiscal year 2014 to account for actual beginning fund balances and new revenues and expenditures; authorizing and setting forth supportive findings for the use of certain reserves from the City's Contingency Fund in accordance with the City's adopted Reserve Policy; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

**COUNCILMEMBER REPORTS**

Councilmember Goering commented on the National Day of Prayer.

Councilmember Gamble commented on community events/fundraisers supporting local citizens; specifically, events supporting Tony Creswell.

Councilmember Davis commented on his travels from the previous week.

Councilmember Kamp requested a certificate of appreciation be prepared for Student Representative Vasatka, prior to the end of the school year; and presented a request received from a Cub Scouts Pack to lead the pledge at the May 13, 2014, Regular Business Meeting.

Councilmember Rasmussen commented on the May 1, 2014, 2015 Comprehensive Plan Update/Parks planning meeting.

Councilmember Cudaback reported that Sky River Park is closed, due to inclement weather conditions; and stated the City Council Transportation/Planning, Public Works, Parks & Recreation and Public Safety Committee will be meeting on Monday, May 12, 2014, 2pm.

Councilmember Hanford commented on the National Day of Prayer, preview attended of the feature film 'Mother's Day Out', and the 2014 Parks event brochure.

**STAFF/DEPARTMENT REPORTS**

Police Chief Tim Quenzer reported on the Washington State Medal of Honor for Meritorious Conduct ceremony held in Olympia, Washington, honoring Monroe Police Sergeant Rick Dunn.

Mr. Brad Feilberg, Public Works Director, reported on the Blakely Street project and the North Kelsey/Chain Lake Road Roundabout project.

Ms. Nelson reported on the City of Monroe Clean-Up Event; Saturday, May 10, 2014, at Monroe High School.

**MAYOR/ADMINISTRATIVE REPORTS**

City Administrator Gene Brazel reported that the new Associate Planner, Nick Holland, started Monday, May 5, 2014.

Mayor Thomas reported on the April 24, 2014, Manufacturing Meeting; the May 1, 2014, 2015 Comprehensive Plan Update/Parks planning meeting; a 'thank you' received from Jen Anderson from the Master Builder's Association regarding the hiring of the Associate Planner; and a meeting with the Economic Development Manager of Snohomish County.

1. Draft Agenda for May 13, 2014, Regular Business Meeting

Administrator Brazel presented the draft agenda for the May 13, 2014, Regular Business Meeting. Mayor Thomas reviewed the extended agenda and updates thereto. Councilmember Cudaback stated she will not be in attendance at the June 3, 2014, meeting, and requested the Social Media Policy item be moved to the June 10, 2014, agenda.

**EXECUTIVE SESSION**

1. Pricing of Property: RCW 42.30.110 (1)(c) - 15 Minutes
2. Potential Litigation: RCW 42.30.110(1)(i) – 5 Minutes<sup>3</sup>

Mayor Thomas stated that the Council would recess into Executive Session to discuss two topics: Pricing of Property [RCW 42.30.110 (1)(c)] for approximately 15 minutes, and Potential Litigation [RCW 42.30.110(1)(i)] for approximately 5 minutes; and read the appropriate citations in to the record.

*The meeting recessed into executive session at 7:50 p.m.; the executive session was extended for 55 additional minutes; and the meeting reconvened at 8:55 p.m.*

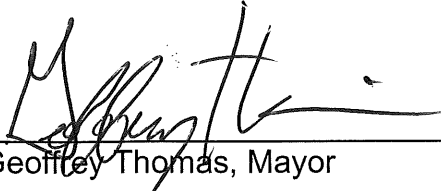
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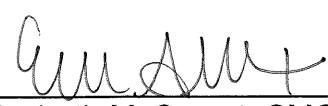
<sup>3</sup> CLERK'S NOTE: Executive Session added at the time of the meeting.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Goering to adjourn the meeting. On vote,  
Motion carried (7-0).

**MEETING ADJOURNED:** 8:55 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of May 13, 2014.*