

CALL TO ORDER, ROLL CALL AND PLEDGE

The January 7, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m., Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Gamble, Goering, Hanford, Kamp, and Rasmussen. Student Representative Vasatka.

Staff members present: Brazel, Farrell, Gardener, Nelson, Popelka, Quenzer, Smoot, Warthan, and City Attorney Lell.

The Pledge of Allegiance was recited by attendees.

Mayor Thomas stated that a request was made to move the 'Student Representative Report' up on the agenda, to occur after Announcements/Presentations. The amendment was confirmed by Councilmembers Goering and Cudaback.

ANNOUNCEMENTS/PRESENTATIONS

1. Swearing In Ceremony: Oaths of Office - Newly Elected/Re-elected Officials

Judge Trish Lyon administered the Oaths of Office for the newly elected and re-elected officials – Mayor Thomas, and Councilmembers Cudaback, Goering, Hanford, and Rasmussen. Mayor Thomas indicated that without objection, the meeting would recess until 7:15 p.m. for signing of the oath documents and pictures.

The meeting recessed at 7:07 p.m. and reconvened at 7:15 p.m.

STUDENT REPRESENTATIVE REPORT

Student Representative Vasatka welcomed the newly elected and re-elected Mayor and Councilmembers; and reported on the following topics: upcoming Free the Children fundraiser (teacher karaoke event); Miracle Minute fundraiser; Winter Pep assembly; Battle of the Bands event/fundraiser; Haiku event; and Australian Exchange Students.

COMMENTS FROM CITIZENS

No citizens were present wishing to address Council.

COUNCIL ORIENTATION

City Attorney Lell facilitated Council orientation and a review of applicable state statutes and laws, covering the following topics: Open Public Meetings Act (OPMA) – RCW 42.30; Public Records Act (PRA) – RCW 42.56; Appearance of Fairness Doctrine; Ethics Code – MMC 2.52/RCW 42.23; Conflict of Interest Statute; Confidentiality; the Mayor/Council/Staff dynamic; and the role of the City Attorney.

¹ CLERK'S NOTE: Councilmember Davis entered at 7:02 p.m. during Announcements/Presentations.

Discussion ensued regarding the recent updates to the Code of Ethics, and procedures for conflicts of interest.

CONSENT AGENDA

Mayor Thomas pulled Consent Agenda Item No. 8, AB14-006, and moved the item to New Business item no. 4. Councilmember Gamble pulled Consent Agenda Item No. 2.

1. **Approval of the Minutes:** December 17, 2013, Regular Business Meeting and December 26, 2013, Special Meeting
2. *(Item removed from the consent agenda and addressed separately.)*
3. **AB14-001:** Award Contract for Design Services with Reid Middleton, Inc. for North Kelsey/Chain Lake Road Roundabout
4. **AB14-002:** Authorize the Mayor to Sign a Consultant Agreement with Robinson Noble for the Lewis Street Sewer Separator – Geotechnical Services
5. **AB14-003:** Authorize the Mayor to Sign Consultant Agreements with AMEC, GeoTest, and HWA for On-Call Geotechnical Services for 2014
6. **AB14-004:** Authorize the Mayor to Sign a Consultant Agreement with Otak, Inc. for On-Call Land Surveying Services
7. **AB14-005:** Authorize the Mayor to Sign Consultant Agreements with Perteet, Inc. and Skillings Connolly for On-Call Environmental Consultant Services
8. *(Item removed from the consent agenda and addressed separately, under New Business.)*

Councilmember Goering moved to approve item numbers 1, 3, 4, 5, 6 and 7 of the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

City Administrator Gene R. Brazel noted that there were minor revisions to the contracts approved through AB14-003, AB14-004, and AB14-005, after the packet was distributed.

ITEMS REMOVED FROM CONSENT AGENDA

2. **Approval of AP Checks and ACH Payments:**
 - A. 12/13/13 – 12/31/13; ACH Payments and Check Nos. 84426 through 84491; in a total amount of \$156,087.47
 - B. 01/01/14 – 01/07/14; ACH Payments and Check Nos. 84492 through 84498; in a total amount of \$78,391.83

Councilmember Gamble abstained from voting due to a conflict of interest, and exited the chambers for the vote.

Councilmember Hanford moved to approve Consent Agenda Item No. 2; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (6-0).

NEW BUSINESS**1. Discussion: Assignment of Mayor Pro Tempore**

Councilmember Goering nominated Councilmember Kamp, and Councilmember Cudaback nominated Councilmember Gamble, to fulfill the duties of Mayor Pro Tem. Discussion ensued regarding the nominations.

Councilmember Goering moved to appoint Councilmember Kamp as Mayor Pro Tem; the motion was seconded by Councilmember Davis.

On vote,

Motion carried (4-3); with Cudaback, Gamble, and Rasmussen opposed.

Discussion ensued regarding the term for the appointed mayor pro tem, and adding corresponding language to the Council Rules of Procedure; City Attorney Lell stated that state law provides for the appointment at least every two years, or periodically, as needed.

2. Snohomish Health District Representative

City Administrator Brazel provided background information on the representative position to the Snohomish Health District Board of Health. Councilmember Davis stated he would be interested in serving as this representative. Mr. Brazel stated staff will send a letter with the City's recommendation to the Snohomish Health District.

3. AB 14-007: Community Transit: City Representative to Attend Board of Directors Selection Meeting

City Administrator Brazel provided background information on the request for a City representative to attend the Community Transit Board of Directors Selection Meeting. Discussion ensued regarding past representatives and the regular meetings schedule. Councilmember Cudaback stated she would attend the selection meeting on behalf of the Council.

4. AB14-006: Authorize the Mayor to Sign an Interlocal Agreement between Snohomish County and City of Monroe for Misdemeanor Warrant Data Entry and Verification Services (*item pulled from consent agenda*)

Mayor Thomas disclosed his employment with Snohomish County, and recusal from signing the Interlocal Agreement (ILA) proposed for action through AB14-006. Mayor Thomas exited chambers for the discussion and vote on the item. Attorney Lell advised the Council to authorize the mayor pro tem to sign the ILA, if approved.

Councilmember Goering moved to approve AB14-006, and authorize the Mayor Pro Tem to sign the ILA with Snohomish County for Misdemeanor Warrant Date Entry and Verification Services; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

Councilmember Hanford commented on the following topics: adoption of his family's foster child; excitement for the coming year and working with the Council; and the removal of Economic Development Director.

Councilmember Cudaback welcomed Mayor Thomas and Councilmember Rasmussen; stated she is looking forward to the next four years in office; and commented on the removal of Economic Development Director.

Councilmember Rasmussen thanked Council for their welcome; and stated he is looking forward to the next four years in office.

Councilmember Kamp welcomed Councilmember Rasmussen; commented on the removal of Economic Development Director; and reported he met with the former Student Representative, Brandon Harano, over the holidays.

Councilmember Davis welcomed Councilmember Rasmussen; and commented on the removal of Economic Development Director.

Councilmember Gamble wished all a Happy New Year; welcomed Councilmember Rasmussen, Mayor Thomas and re-elected Councilmembers; and stated he is excited for the new year.

Councilmember Goering welcomed Councilmember Rasmussen; congratulated all newly and re-elected officials; commented on the removal of Economic Development Director; and stated he is looking forward to the coming year.

STAFF/DEPARTMENT REPORTS

Mr. Jim Gardener, Engineer, reported on Design and Construction Projects; including: the following: North Kelsey/Chain Lake Road Roundabout; Lot 8; Blakely Street; Elizabeth Street; Chain Lake Road Pedestrian Path; Fremont Street; TID overlays; and Lewis Street Sewer Project.

Mr. Paul Popelka, Planning/Permitting Manager, reported on current and proposed subdivisions; Housing Hope projects; and upcoming code amendments (sign code, marijuana-related regulations).

Chief Quenzer congratulated the newly and re-elected officials; reported on the provision of the Police Department daily logs; and reported on three officer recruits.

Ms. Dianne Nelson, Finance Director, reported on the 400 new water customers, acquired from Sky Meadow Water Association. Ms. Nelson responded to Council queries regarding budget amendments/monies not used.

Mayor Thomas reported on upcoming topics coming forward to Council, including: discussion regarding open Planning Department positions; and the addition of a 'Projects Update' to the Council Agenda.

Ms. Jane Lanford, City Real Estate Broker, provided an update on current real estate transactions.

ADMINISTRATIVE REPORTS

1. Draft Agenda for January 7, 2014, Regular Business Meeting

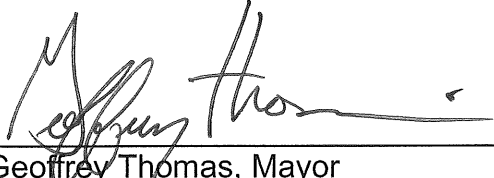
City Administrator Brazel wished all a Happy New Year; reported on current land transactions; and presented the draft agenda for January 14, 2014.

Discussion ensued regarding adding an item to the January 21, 2014, meeting - policy discussion regarding economic development; and the assignment of Councilmembers to the three standing Council committees (scheduled for January 21, 2014).

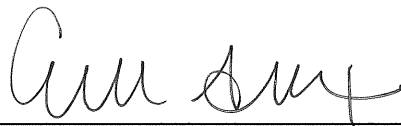
ADJOURNMENT

There being no further business, the motion was made by Councilmember Cudaback and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:39 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, CMC, City Clerk

Minutes approved at the Regular Business Meeting of January 14, 2014.