

CITY OF MONROE
PARK BOARD MINUTES
February 21, 2013

Call To Order

Vice Chairperson Ralph Yingling called the Park Board meeting to order at 7:02pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Ralph Yingling, Steve Whalen, Shawna Chamberlain, Karin Coppernoll, Collette Reams, Bill Kristiansen

Board Members Absent: None

Agenda Revisions – None

Approval of Minutes - Motion was made by Shawna Chamberlain and seconded by Collette Reams to approve the minutes of the January 17, 2013 meeting. Motion carried unanimously.

Audience Participation – Jeff Rasmussen thanked the Board for their support as he enjoyed his time working as part of the Board. He also shared that he is excited, as are neighbors that he has talked to, regarding the proposed improvements to the skate park, as well as the new music festival event. He hopes that the restrooms phase for the Rotary Field is incorporated into the Park Plan update.

Unfinished Business – None

New Business – *Draft Agenda* – Discussion of future joint meeting with City Council, Rotary field restrooms status and Park Plan update – RFP scoping.

Election of Board Officers- Karin Coppernoll nominated Steve Whalen for Chairperson; Collette Reams seconded the motion. Motion carried. Collette Reams nominated Shawna Chamberlain as Secretary; Steve Whalen seconded the motion. Motion carried.

Staff Reports/Updates –*Director's Report*- Director Mike Farrell described the goals that he shared with the Council in January that have been long-standing desires of the community that he believe have unique opportunities for both short-term and long-term success in implementation. The City Council was supportive of the goals as presented and appreciated the letter of support from the Park Board regarding skatepark improvements.

- *Park Plan Update* - Budgeted in 2013 CIP at \$45,000.
- *Music Event* – Seek budget authority to utilize opportunity fund to a maximum \$50,000 with an expectation of return through vendor fees; utilize any additional revenue from event to establish a music festival fund to support future music events.
- *Skate Park Renovation* project estimate of \$210,500 is considered a capital improvement project, to be incorporated into the Park Plan update, with funding support from fundraising and volunteers.

- *Cadman Site Master Planning* to be incorporated in budgeted Park Plan update.

The Board gave general support to the items as described by the Director.

Board Discussion – *Discuss future joint meeting with City Council* –The Board discussed the importance of being involved in the Park Plan Update and serving to communicate and update the Council on its progress. It was agreed that this item be carried over in the agenda for further discussion and refinement of a logical date.

Agency Reports

Planning Commission – Bill Kristiansen reported that the Planning Commission has initiated work on the sign code and that a public hearing on the matter is scheduled for Monday, February 25, 2013.

Monroe School District – Ralph Yingling reported that the School District continues to seek funding to support development of all-weather ballfields at the high school. He reported that the district is looking at undeveloped properties that they own for possible logging to generate funds to support field development.

Adjournment

Motion by Karin Coppernoll and seconded by Ralph Yingling to adjourn. Motion carried.
Meeting adjourned at 8:02 pm.

~~Steve Whalen, Chairperson~~



Shawna Chamberlain, Secretary