

**CITY OF MONROE**  
**PARK BOARD MINUTES**  
**December 20, 2012**

**Call To Order**

Chairperson Ralph Yingling called the Park Board meeting to order at 7:02pm in the Parks/Public Works Conference Room.

**Roll Call**

Board Members Present: Ralph Yingling, Jeff Rasmussen, Steve Whalen, Shawna Chamberlain

Board Members Absent: Karin Coppernoll, Bill Kristiansen, Collette Reams

**Agenda Revisions** – Moved Board Discussion item *B. Skate Park Update* to Audience Participation.

**Approval of Minutes** - Motion was made by Jeff Rasmussen and seconded by Shawna Chamberlain to approve the minutes of the October 18, 2012 meeting. Motion carried unanimously.

**Audience Participation** – Todd Yingling presented an update to the Board on his refinements to the concept for improvements to the skate park at Lake Tye Park. He distributed copies of conceptual plans of the proposed improvements that included a description of the concept/vision, estimated costs and drawings of the proposed improvements. Todd described that he had been working with Aris Williams and others on the refinements. The Board and Parks Director thanked Mr. Yingling for the work he and others did, and described next steps – to draft a letter of support of the project to the City Council. Director Farrell stated that he expects that the concept could be introduced to the City council in January, possibly January 22 and that the project would be a great piece to the upcoming Park Plan Update process, which is budgeted 2013.

**Unfinished Business** – Steve Whalen volunteered to draft the letter of support for the skate park improvement concepts to the City Council. The Board agreed that Steve would circulate the draft letter to the rest of the Board for comment/edits. Mike Farrell added that he would present the letter to the Council in January.

**New Business** – *Draft Agenda – January 17* – Elections of Board Officers

**Staff Reports/Updates** –*Director's Report*- Director Mike Farrell distributed a department update that included information on volunteer work, recent events and programs held, department staff maintenance activities and notice of an outbreak of canine parvovirus in Washington State, with no known cases confirmed in our immediate area. Notices were posted at the parks. *Budget Update* – Director Farrell shared that the City budget for 2013 passed and is available for viewing on the City website. The Department operations budget has remained the same as 2012, with CIP projects for 2013 being – Park Plan Update and Restroom for Rotary Field. *Wake Park Update* – Director Farrell shared that an appeal was made to the applicant's

Shoreline Use permit, with a Hearing Examiner weighing a decision. Latest information on the cable wake park status can be found on the City website.

**Board Discussion** – Jeff Rasmussen reported that, after review of the current Code, he does not recommend that the Board seek changes to the Code, but would like to see the Board review their responsibilities and implement as appropriate.

**Agency Reports**

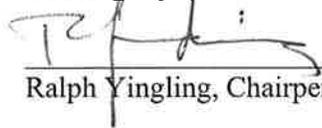
Planning Commission – No report.

Monroe School District – No Report.

**Adjournment**

Motion by Steve Whalen and seconded by Shawna Chamberlain to adjourn. Motion carried.

Meeting adjourned at 8:14 pm.

  
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Ralph Yingling, Chairperson

  
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Steve Whalen, Secretary