

**CITY COUNCIL  
STUDY SESSION MINUTES  
August 13, 2013**

The Study Session of the Monroe City Council was held on August 13, 2013, in the Council Chambers at City Hall. Mayor Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Goering, Cudaback, Williams, Davis, Gamble, and Hanford.

Councilperson(s) absent: Kamp

Staff members present: Brazel, Feilberg, Warthan, Nelson, Farrell, Quenzer, Popelka, Sax, and Martinson.

City Attorney Zach Lell was not present.

The meeting was opened with the Pledge of Allegiance.

**COMMENTS FROM CITIZENS**

No citizens wished to speak to Council.

**BUSINESS & ACTION ITEMS**

**CONSENT AGENDA**

Mayor Zimmerman asked that Consent Agenda item #2A (Bills) be pulled from the Consent Agenda.

- 1. Minutes**
  - A. July 16, 2013 Business Meeting**
- 2. Accounts Payable & Payroll**
  - A. ~~Bills-Checks #83926~~ #84023, in the amount of \$1,630,013.84** (This item was pulled from Consent Agenda. See below.)
- 3. Authorize Mayor/Sign 2013 Evergreen State Fair Traffic Control Services Agreement**
- 4. Authorize Mayor to Sign Temporary Construction Easement for East Fremont Street Reconstruction Project**
- 5. Authorize Grant Award Contract, Preparation of Plans and Specifications, and Solicitation of Bids for the Elizabeth Street Sidewalk Project**

The motion was made by Councilperson Hanford and seconded by Councilperson Goering, to approve Consent Agenda items #1, #3, #4, and #5.

Councilperson Davis stated that he had a question on Consent Agenda #3. The motion maker and seconder agreed to amend the motion to exclude Item #3. The motion was on the floor to approve Consent Agenda Items #1, #4, and #5. On vote,

Motion carried 6/0.

After his question was answered, the motion was made by Councilperson Davis and seconded by Councilperson Hanford, to approve Consent Agenda Item #3.

On vote,

Motion carried 6/0.

Mayor Zimmerman and Councilperson Gamble recused themselves from voting on Consent Agenda item #2A, as there are bills from their respective employers; they departed Council Chambers at 7:03 p.m. Mayor Zimmerman asked Councilperson Williams to preside over the vote on Consent Agenda Item #2.

#### **ITEM(S) PULLED FROM THE CONSENT AGENDA:**

##### **2. Accounts Payable & Payroll**

##### **A. Bills: Checks #83926 – #84023, in the amount of \$1,630,013.84**

The motion was made by Councilperson Cudaback and seconded by Councilperson Hanford, to approve Consent Agenda item #2. On vote,

Motion carried 5/0.

Mayor Zimmerman and Councilperson Gamble returned to Council Chambers at 7:04 p.m.

#### **NEW BUSINESS**

##### **1. Business License Regulations**

Public Works Director Feilberg gave a brief overview explaining that the proposed amendment to Chapter 5.02 of the Monroe Municipal Code provides an alternative licensure mechanism to assure that marijuana-related businesses comply with the City of Monroe zoning requirements, while the applicant is exclusively responsible for compliance with applicable federal law.

Popelka stated that the Planning Commission recommended that Council make this a permanent regulation.

After discussion and questions from Council, Mayor Zimmerman suggested tabling this until Attorney Snyder can come to a Council meeting and address some of the legal issues.

##### **2. Ordinance Amending 2013 Budget/Employee Pay Structure/1st Reading**

Finance Director Nelson gave a brief overview explaining that this is a housekeeping item to formally adopt Council's authorization for the new pay structure for non-represented employees into the City's annual budget.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Gamble, to approve as first reading the ordinance amending the 2013 Budget. On vote,

Motion carried 6/0.

**3. Consultant Agreement for 2015 Comprehensive Plan Update**

Planning & Permitting Manager Popelka gave an overview, explaining the components in the 2015 Comprehensive Plan Update, the Scope of Work, and the associated costs. The Comprehensive Plan is required to be updated and adopted by June 2015. He explained the “Mind Mixer” electronic technique to obtain input from citizens.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Hanford, to execute a contract with Studio Cascade for preparation of the 2015 Comprehensive Plan Update. On vote,

Motion carried 6/0.

**MEETING RECESSED & RECONVENED IN STUDY SESSION: 7:30 P.M.**

**1. Department Reports**

Mayor Zimmerman noted the department reports in the packet. He thanked Economic Development Manager Sax for driving in the Mayors’ race at Evergreen Speedway.

Economic Development Manager Sax reported that the Innovation Partnership Zone (IPZ) application is going in on September 1<sup>st</sup>. A “Memorandum of Understanding”, will be presented at the next meeting with more detail for Council.

Planning & Permitting Manager Popelka reported on the East Monroe EIS, with final action planned for December on all Comprehensive Plan Amendments, including East Monroe. He also reported on the various sub-divisions being worked on, H30 progress, the Housing Hope project, and the meeting with Walmart. Sno-Country Ford is being purchased for an RV dealership.

Chief Quenzer reported that there are now four potential officers at the Academy, with graduations occurring between September and December. The *Night Out Against Crime* event was the largest turnout Monroe has ever had.

Mayor Zimmerman noted that the Law and Justice Sales tax measure had passed.

Parks & Recreation Director Farrell reported that Cadman would like to meet with City staff to review their final proposal to the state for their restoration project. He also reported on the various Parks events that have occurred and others coming up soon. The prefab restroom is going in at Miracle Field; they will have a grand opening event when it is completed.

Public Works Director Feilberg noted that the grants they are working on are in the Public Works report in the packet.

Councilperson Goering reported that he enjoyed the *Night Out* event and the baseball tournament.

Councilperson Cudaback reported on the relay event and gave kudos to the Parks staff.

Councilperson Williams stated that he and his family also enjoyed the *Night Out* event.

Councilperson Davis gave kudos to the PD for catching the person who had prowled his car.

Councilperson Hanford also enjoyed the *National Night Out* event and the *Movies Under the Moon*. The movie screen had been donated by the Y. There were about 200 people in attendance.

City Administrator Brazel gave kudos to staff for all the projects that have been accomplished. He reported on the City Clerk interviews; there were good applicants wanting to come to the City because of the culture here. They are also advertising for consultants for engineering and plan review services. The landfill project is moving forward swiftly.

Mayor Zimmerman appreciates all of the hard work being done by staff at City Hall and the Police Department. Everyone is working tremendously hard. He also noted that there is less than one month to opening kick-off for football at the high school.

## **2. Draft Agenda for August 20, 2013**

City Administrator Brazel presented the draft agenda for August 20, 2013.

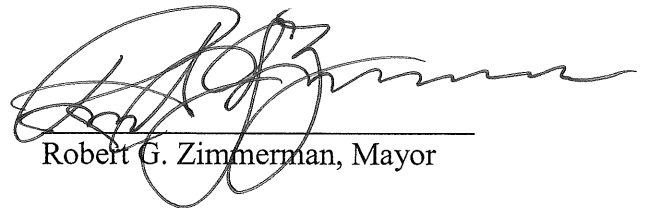
Mayor Zimmerman noted that there would be an executive session next week regarding potential litigation.

The item regarding the IPZ was also added to the August 20<sup>th</sup> agenda.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned.

MEETING ADJOURNED: 7:49 p.m.



Robert G. Zimmerman, Mayor



Eadye Martinson, Deputy City Clerk