

**CITY COUNCIL
STUDY SESSION MINUTES
October 23, 2012**

The Study Session of the Monroe City Council was held on October 23 2012, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Goering, Cudaback, Williams, Kamp, Davis, Gamble, and Hanford.

Staff present: Brazel, Feilberg, Warthan, Roberts, Nelson, Quenzer, Sax, Popelka, and Martinson.

City Attorney Zach Lell was not present.

The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM CITIZENS

Annique Bennett, 108 East Main Street, from the Monroe Chamber of Commerce, thanked Council for their support and their help with the Main Street cleanup. She also introduced her new Communication and Government Affairs intern Alyssa, who will work with the local government as much as possible for her credits.

BUSINESS & ACTION ITEMS

NEW BUSINESS

1. Introduction: Policy Regarding Removal of Personal Property from City Right-of-Ways

Public Works Director Feilberg gave an update explaining that a new policy was written to address the issue of people encroaching on City right-of-ways and easements.

After discussion, subject to any major changes, this item will come back to Council on the consent agenda after review by the City Attorney.

2. Ordinance Amending MMC Chapter 18.10, North Kelsey Design Guidelines (ZCA 2012-01)/1st Reading

Planning & Permit Manager Popelka gave a brief overview explaining the few minor changes to the draft document since last presented. The Planning Commission met on Monday and unanimously recommended approval. The sign code will remain in the North Kelsey Guidelines until the sign code has been updated. The North Kelsey Guidelines will then be amended when the revisions to the sign code are completed.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Williams, to accept as first reading the ordinance revising the North Kelsey

Design Guidelines.

After additional comments/questions, the motion was on the floor to accept ordinance as first reading. On vote,

Motion carried 7/0.

3. Ordinance Adopting Roosevelt Road Rezoning Classification RZ2011-01/1st Reading

Planning & Permit Manager Popelka gave a brief overview explaining that this item is up for a first reading to bring the area zoning into compliance and to be consistent with the Comprehensive Plan. The Planning Commission will hold a public hearing on 11/19/12. The second reading will be in early December.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Hanford, to accept as first reading the ordinance rezoning the Roosevelt Road property from UR9600 to UR6000.

After questions/comments, the motion was on the floor to accept the ordinance as first reading. On vote,

Motion carried 7/0.

4. Ordinance/Short Plat Extension/ ZCA2012-08/1st Reading

Planning & Permit Manager Popelka gave a brief overview explaining that the proposed change was to extend the life of a short plat to make it consistent with all plats. It will sunset at the end of 2014.

The motion was made by Councilperson Cudaback and seconded by Councilperson Williams to accept as first reading the ordinance extending final short plats. On vote,

Motion carried 7/0.

THE BUSINESS MEETING RECESSED INTO STUDY SESSION: 7:28 p.m.

STAFF REPORTS

Economic Development Manager Sax reported that interactions with the Monroe Chamber of Commerce have been great and he looks forward to more to come and to see their new website. It will focus on promoting Chamber members and Monroe, as well.

It was noted that the Council Finance Committee meeting will be rescheduled to November 13, 2012.

Chief Quenzer reported that the Citizen Academy graduation would be on Thursday.

Public Works Director Feilberg reported on the cold weather shelter (Sky Valley Weather Alliance). The YMCA is accepting donations on the Alliance's behalf.

Economic Development Manager Sax reported that the NexCore closing is scheduled for October 31st on the five acre parcel in North Kelsey.

Mayor Zimmerman reported on letters from the Gold Bar and Othello mayors that he received at a Mayors' meeting he attended. He pointed out that other cities are having trouble with records requests, too. They are asking for legislative changes. The trend is heading up in Monroe and the need for a City Clerk is increasing. It will be addressed in the budget process.

STUDY SESSION

1. Draft Agenda for November 6, 2012

City Administrator Brazel presented the draft agenda for November 6, 2012.

Mayor Zimmerman explained that he had invited Dr. Hoover and the Monroe School Board to attend the Council meeting on November 6, 2012. He asked that they make one statement to Council from the School Board.

Councilperson Kamp is looking forward to what is happening with the Chamber of Commerce. He reported on his wife's choral group moving to Monroe from Everett.

Mayor Zimmerman reported that there is a delay on the student council liaison; applications are due by November 8, 2012.

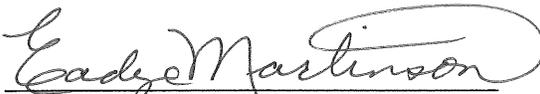
ADJOURNMENT

There being no further business, the meeting was adjourned.

MEETING ADJOURNED: 7:39 p.m.



Robert G. Zimmerman, Mayor



Eadye Martinson, Deputy City Clerk