



MONROE CITY COUNCIL

Regular Business Meeting
Tuesday, October 27, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers present:

Davis, Cudaback, Rasmussen, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmembers Gamble and Hanford. No objections were noted.

Staff present:

Pfister, Hasart, Criswell, Klinkers, Feilberg, Restall, Peterson, Huebner, Swanson, Jolley, Christian, and City Attorney Lell

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Cudaback.

PUBLIC HEARING

1. AB20-174: 2021 Recommended Budget

Finance Director Becky Hasart provided background information on AB20-174; noted previous public hearing dates, and noted no changes since then; and noted no property tax increase.

Mayor Thomas opened the public hearing at 7:04 p.m.; and immediately opened the public testimony portion of the public hearing. There were no comments from the public.

Councilmember Rasmussen moved to close the public testimony portion of the public hearing. The motion was seconded by Councilmember Cudaback. On vote, motion carried 5-0.

Councilmember Rasmussen moved to close the public hearing. The motion was seconded by Councilmember Scarboro. On vote, motion carried 5-0.

2. AB20-175: Ordinance No. 013/2020, Adopting Interim Zoning Amendments To Table 22.16.030 MMC, Land Use in the Single-Family Residential Zoning Districts

Community Development Director Ben Swanson provided background information on AB20-175; reviewed the proposed amendment; and explained why a zoning change was needed.

Councilmember Scarboro moved to close the public testimony portion of the public hearing. The motion was seconded by Councilmember Rasmussen. On vote, motion carried 5-0.

Councilmember Scarboro moved to close the public hearing. The motion was seconded by Councilmember Davis. On vote, motion carried 5-0.



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Councilmember Cudaback moved to adopt Ordinance No. 013/2020, adopting interim zoning amendments to Chapter 22.16 MMC, Single-Family Residential Zoning Districts, designating community food services as a conditional use in the R7 zoning district; setting forth supportive findings; providing for severability; declaring a public emergency; and establishing an immediate effective date. The motion was seconded by Councilmember Rousey. On vote, motion carried 5-0.

PUBLIC COMMENTS

Monroe resident, Will, spoke to AB20-186 regarding the Monroe School District rezone request.

CONSENT AGENDA

1. Approval of the Minutes: September 15, 2020, Regular Business Meeting
2. Approval of the Minutes: September 22, 2020, Regular Study Session
3. Approval of AP Checks and ACH Payments
4. Approval of Payroll Warrants
5. AB20-176: Approval of Resolution No. 023/2020, Amending the Master Fee Schedule, Development Fees (B. Swanson)
6. AB20-177: Approval of Resolution No. 018/2020, Accepting Notice of Intention to Commence Annexation – Monroe Woodlands (B. Swanson)
7. AB20-178: Approval of Resolution No. 019/2020, Accepting Notice of Intention to Commence Annexation – Monroe Estates (B. Swanson)
8. AB20-179: Authorize Mayor to Sign Interagency Agreement for Traffic Safety Grant/Target Zero Priorities (J. Jolley)
9. AB20-180: Authorize Mayor to Sign Interagency Agreement for Traffic Safety Grant/Snohomish County Pedestrian Zone (J. Jolley)
10. AB20-181: Authorize Mayor to Sign Agreement with BNSF for the Train Noise Reduction Area Diagnostic Effort (S. Peterson)
11. AB20-182: Resolution 022-2020, Rejecting all Bids for Department of Corrections (DOC) Second Reservoir Project (S. Peterson)

Mayor Thomas noted a staff request to pull item #11, AB20-182, from the consent agenda, and to instead discuss this item after the executive session.

Councilmember Rasmussen moved to approve the consent agenda, items 1-10. The motion was seconded by Councilmember Davis. On vote, motion carried 5-0.

NEW BUSINESS

1. AB20-183: Ordinance No. 014/2020, 2021 Property Taxes, First Reading

Ms. Hasart provided background information on AB20-183; noted a zero dollar increase; and noted the certification deadline with Snohomish County.

Councilmember Cudaback moved to accept for first reading Ordinance No. 014/2020, fixing the amount of real and property taxes to be levied by the City for the Calendar Year 2021. The motion was seconded by Councilmember Scarboro. On vote, motion carried 5-0.

2. AB20-184: Ordinance No. 015/2020, Adopting the 2021 Budget, First Reading

Ms. Hasart provided background information on AB20-184; recapped previous Council discussion; and reviewed the 2020 budget amendments.



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Discussion ensued related to the following topics:

- Vacant police positions
- Police budget
- IT Manager position
- Municipal Court assessment

Councilmember Davis moved to accept for first reading Ordinance No. 015/2020, adopting the Budget for the Fiscal Year Ending December 31, 2021. The motion was seconded by Councilmember Rousey. On vote, motion carried 4-1-0, with Councilmember Cudaback opposed.

3. AB20-185: Ordinance No. 016/2020, Adopting the 2021-2026 Capital Facilities Plan (CFP); First Reading

Deputy Public Works Director Jakeh Roberts provided background information on AB20-185; reviewed the State Growth Management Act (GMA) requirements; commented on attachment no. 2 included in the agenda materials; and reviewed improvements included in the proposed CFP.

Councilmember Cudaback moved to accept first reading Ordinance No. 016/2020, amending the Capital Facilities Element of the Monroe Comprehensive Plan; adopting a revised and updated Six-Year Capital Facilities Plan for the years 2021 through 2026 concurrently with the City's 2021 Budget; adopting supporting legislative findings; providing for severability; and establishing an effective date. The motion was seconded by Councilmember Davis. On vote, motion carried 5-0.

4. AB20-186: Remand of Application No. CPA2018-01 from the 2018-2019 Annual Comprehensive Plan Amendment Docket back to Planning Commission from City Council (B. Swanson)

Principal Planner Shana Restall provided background information on AB20-186, including previous discussion by Council, Planning Commission, and the P3 Committee; explained the proposal and process; and briefed Council on the Comprehensive Plan docket cycle.

Consensus of the Council is to bring this item back at an upcoming meeting as a Public Hearing to give the public an opportunity to comment. City Attorney will speak with staff and report back on concerns mentioned during the public comment portion from earlier in tonight's meeting.

Councilmember Scarboro moved to direct the Mayor and Staff to schedule a Public Hearing on this matter. The motion was seconded by Councilmember Rousey. On vote, motion carried 5-0.

STAFF/DEPARTMENT REPORTS

1. Economic Development

Ms. Hasart noted the Economic Development report included in the agenda materials; and highlighted the following topics:

- Business survey deadline
- Gateway and wayfinding signage
- New businesses
- North Kelsey covenants, restrictions, and conditions (CCR)
- Choose Monroe fall magazine being printed soon



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Discussion ensued related to the following topics:

- Rental assistance program
- CARES Act funds and timelines

2. Community Development (B. Swanson)

Mr. Swanson reviewed the report included in the agenda materials.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Hasart provided an update in the absence of City Administrator Deborah Knight. Ms. Hasart reviewed the extended agenda; and reported on the following topics:

- Kudos to Park and Recreation Director Mike Farrell and team for their efforts at Rotary Field.
- Kudos to Public Works Director Brad Feilberg for his continued COVID-19 communication efforts.
- Cold weather shelter at the fairgrounds
- CARES Act funding update
- Upcoming Board of Health meeting

2. Mayor's Update

- Monroe This Week (October 23, 2020, Volume 6, Edition 41)

Mayor Thomas noted the current issue of Monroe This Week included in the agenda materials; and reported on last week's Monroe Equity Council meeting.

EXECUTIVE SESSION

1. To Discuss with Legal Counsel Potential Litigation Pursuant to RCW 42.30.110(1)(i)
2. To Discuss Property Acquisition Pursuant to RCW 42.30.110(1)(b)

Mayor Thomas noted the need for an executive session and read the following statement:

Pursuant to RCW 42.30.110(1)(i) and 42.30.110(1)(b), the City Council will now convene an executive session for the purpose of discussing, with legal counsel, potential litigation; and to discuss property acquisition. The executive session will last approximately 15 minutes. For purposes of the executive session, the Council will leave the current, publicly accessible Zoom meeting and will join a new Zoom meeting, the dial-in information for which has been separately provided to the Councilmembers. I will notify the Deputy City Clerk if the executive session has been extended; and she will notify attendees in the publicly accessible Zoom meeting. The Council will rejoin the publicly accessible Zoom meeting following the executive session. Action, including but not necessarily limited to adjournment of the regular Council meeting, will take place in the open Zoom session following the Executive Session.

The meeting recessed to executive session at 8:25 p.m. for 10 minutes.

- At 8:35 p.m. the meeting was extended to 8:40 p.m.
- At 8:40 p.m. the meeting was extended to 8:45 p.m.
- At 8:45 p.m. the meeting was extended to 8:50 p.m.

The executive session ended at 8:50 p.m.; and reconvened to regular session at 8:53 p.m.



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Mayor Thomas introduced AB20-182 (item pulled from the Consent Agenda); and City Attorney Zach Lell provided background information and a summary. City Attorney Lell explained that staff will re-advertise the project with clarified language.

Councilmember Cudaback moved to Adopt Resolution 022/2020 rejecting all bids for construction of the Department of Corrections Second Reservoir. The motion was seconded by Councilmember Davis. On vote, motion carried 5-0.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Scarboro and seconded by Councilmember Cudaback to adjourn the meeting. On vote, motion carried 5-0.

MEETING ADJOURNED: 8:57 p.m.


Geoffrey Thomas (Dec 9, 2020 18:12 PST)

Geoffrey Thomas, Mayor



Rebecca R. Hasart, Interim City Clerk






MCC Minutes 10-27-2020

Final Audit Report

2020-12-10

Created:	2020-12-09
By:	Becky Hasart (bhasart@monroewa.gov)
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