

**CITY OF MONROE
PARK BOARD MINUTES
July 19, 2018**

Call To Order

Chairperson Tami Kinney called the Park Board meeting to order at 7:01pm in the City Hall Council Chambers.

Roll Call

Board Members Present: Tami Kinney, Ron Petrick, Jessie Robinson, Michael Stanger
Board Members Absent: Devlin Piplic, Shawna Fischer, Steve Whalen

Agenda Revisions – None

Approval of Minutes - Motion was made by Jessie Robinson and seconded by Michael Stanger to approve the minutes of the July 19, 2018 meeting as revised. Motion carried 4-0.

Audience Participation – None

Unfinished Business – *2019 Parks & Recreation Department Budget Organizational Staffing* – Parks & Recreation Director Mike Farrell presented a background on the department's preliminary budget requests regarding organizational staffing needs, and provided additional information as requested by the Park Board during their August meeting, namely functions that would be addressed in 2019 by the new positions, and also information from surveying parks and recreation departments in other cities for comparable organizational staffing arrangements.

Finance Director Becky Hasart reminded the Board that their consideration be with the understanding that the funding strategy for this proposal would be to utilize banked capacity of approximately \$250,000 to support this new staffing request, which would be an ongoing expense. The Board was unanimous in their understanding and approval of the funding strategy. Motion made by Jessie Robinson, seconded by Michael Stanger to support 2019 Parks & Recreation Department Budget organizational staffing recommendations to Monroe City Council. Motion passed 4-0.

Heritage Tree Program Tree Nomination Form – The Board reviewed the draft Heritage Tree Program nomination forms. Tami Kinney thanked the Board for their support and relayed that she would meet with Director Farrell to plan a roll-out of the nominations during the fall when school is back in session. Discussion ensued of ideas of reaching out to specific community groups to target a strong response such as the schools (green teams), media outreach, Boys & girls Club, YMCA and the senior center, collecting nominations through the end of the year for the Board to then make selections for recognition during the 2019 Arbor Day celebration. A walking map of the locations was discussed as a great tool for the community and visitors.

New Business – *September 2018 Agenda/Work Plan Review* – The Board reviewed the work plan for the September meeting and noted that the location would return to City Hall.

Staff Reports/Updates – Director Farrell distributed copies of the department update for activities and park events.

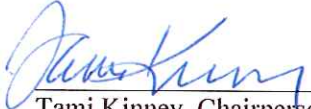
Board Discussion –None

Agency Reports- *Planning Commission* –No report.

School District – No report.

Adjournment

Motion by Jessie Robinson and seconded by Ron Petrick to adjourn. Motion carried 4-0. Meeting adjourned at 7:58 pm. Park Tour followed the meeting – No action will be taken on the tour.



Tami Kinney, Chairperson



Shawna Chamberlain, Secretary

Fischer