

**CITY OF MONROE
PARK BOARD MINUTES
November 16, 2017**

Call To Order

Chairperson Devlin Piplic called the Park Board meeting to order at 7:03pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Devlin Piplic, Shawna Chamberlain, Steve Whalen, Tami Kinney, James Yap

Board Members Absent: Karin Coppernoll, Bridgette Tuttle

Agenda Revisions – None

Approval of Minutes - Motion was made by Tami Kinney and seconded by James Yap to approve the minutes of the October 19, 2017 meeting. Motion carried unanimously.

Audience Participation – City Administrator Deborah Knight introduced herself to the Board and thanked the Board for their service.

Unfinished Business – None.

New Business – *2018 Work Plan* - The Board reviewed a first draft of work plan items for the Board to work on in 2018 prepared by staff. New items included adding park reviews and tours, initiate a heritage tree program, and breaking out items by month in order to lay out items as strategically as possible while striving to avoid stacking too many agenda items on any given month.

Board Member Tami Kinney gave a general description of the merits of a heritage tree program for Monroe. It was generally agreed to add the new program as a work plan item with the goal of designating a heritage tree with a city park in coordination with an Arbor Day celebration if possible for 2018.

Sky River Park Playground Replacement – Director Mike Farrell described the general timeframe for replacing the playground at Sky River Park as a 2018 CIP project and asked the Board to help with concept criteria for the playground similar to what was done at Lake Tye Park in 2017. Initial concept criteria include accessibility and potential for expanding the footprint. A public open house opportunity for feedback was also discussed. The item will come back for further criteria discussion in December.

Staff Reports/Updates – Director Farrell distributed copies of the department updates for activities that included the master plans project for Lake Tye Parks and the Cadman Site, exercise stations at Sky River Park, Trail connections from Snohomish to Monroe, the Light Up Monroe event and weekly staff inspections and maintenance of unmarked trails at Al Borlin and Sky River Parks.

Park Master Plans Update – Schedule – Director Farrell discussed the upcoming schedule that includes a December 12, 2017 joint Park Board City Council meeting where a presentation of the draft plans will be given by the consultants and general feedback.

Board Discussion – *Review of joint Park Board/City Council meeting (10/24), next scheduled joint meeting (12/12)* – The Board discussed the October 24 joint meeting where consultants from HBB presented a draft preferred concept for each park site, along with potential phasing opportunities. At the City Council and Park Board joint meeting scheduled for December 12th, the consultant will be focusing on the final master plans for each site and draft costs.

Agency Reports- Planning Commission –No report.

School District -- Devlin Piplic shared that the Park Place Middle School project is progressing well.

Adjournment

Motion by Steve Whalen and seconded by Shawna Chamberlain to adjourn. Motion carried. Meeting adjourned at 8:28 pm.



Devlin Piplic, Chairperson

Shawna Chamberlain, Secretary