

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The March 26, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:02 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Davis, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Jolley, and Swanson; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

**PUBLIC HEARING**

1. AB19-062: Proposed Street Vacation - 171<sup>st</sup> Avenue

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-062, the proposed street vacation, and requested action – to continue the public hearing to the April 23, 2019, Council Meeting.

Mayor Thomas opened the public hearing. There were no persons present wishing to speak at the public hearing.

Councilmember Rasmussen moved to continue the public hearing to the April 23, 2019, Council Meeting; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (4-0).

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB19-063: Swearing-In Ceremony & Police Department Officer of the Year Award

Police Chief Jeff Jolley provided background information on new Police Officer Alex Thomas and the Honorable Judge Mara Rozzano administered Officer Thomas' Oath of Office.

Chief Jolley presented the Monroe Police Department Officer of the Year Award to Officer Craig Robertson and provided highlights of Officer Robertson's 2018 DUI enforcement efforts.

2. AB19-064: Confirmation of Homelessness Policy Advisory Committee (HPAC) Appointments

Mayor Thomas provided background information on AB19-064, the HPAC, and the appointment application and interview process. Ms. Deborah Knight, City Administrator, recognized those in attendance to be confirmed as appointees to the HPAC; and noted one withdrawn individual.

Councilmember Rasmussen moved confirm the Mayor's appointment of: Rachel Adams; Jim Bloss; Jennifer Chavez; Sean Cramer; Kyle Fisher; Jason Gamble (ad hoc); Geoffrey Godfrey; Todd Strickler; Phil Spirito (ad hoc) Bridgette Tuttle; Heidie Waxham; and Mary Wysocki to the Homelessness Policy Advisory Committee; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

3. Proclamation: Women's History Month (March 2019)

Mayor Thomas read a proclamation into the record recognizing March 2019 as Women's History Month and encouraging Monroe's residents and businesses to learn about, and celebrate, woman's history.

**PUBLIC COMMENTS**

There were no persons present wishing to speak during Public Comments.

**CONSENT AGENDA**

1. Approval of the Minutes: March 12, 2019, Business Meeting & March 19, 2019, Business Meeting & Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89752 through 89798, ACH, and B&O Payments in a total amount of \$262,698.62*)
3. AB19-065: Accept Project/Begin Lien Period for Council Chambers Audio & Video Installation Project
4. AB19-066: Authorize Mayor to Sign Purchase Order for Lewis Street Park Playground Equipment

Councilmember Hanford moved to approve the consent agenda; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

**NEW BUSINESS**

1. AB19-067: Resolution No. 006/2019, Supporting EvergreenHealth Monroe Levy Lift

SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1  
SNOHOMISH COUNTY, WASHINGTON

PROPOSITION NO. 1  
EVERGREENHEALTH MONROE PROPERTY TAX LEVY

The Commission of Public Hospital District No. 1 adopted the Resolution No. 2019-02 concerning a proposition to increase its regular property tax levy. If approved, this proposition would authorize the district to increase its regular property levy rate from its current level to a rate of 47 cents per \$1,000 of assessed value for collection in 2020 to provide funding for the District's health care facilities and

services including establishing obstetrical services. This increased levy amount will be used to calculate legal levy limits for subsequent years.

APPROVED.....   
REJECTED.....

Ms. Deborah Knight, City Administrator, provided background information regarding AB19-067, the resolution in support of the EvergreenHealth Monroe Levy Lift, and opened the floor for any related public comments. There were no persons present wishing to speak regarding the proposed resolution.

Councilmember Hanford moved to approve Resolution No. 006/2019, expressing support for Snohomish County Public Hospital District No. 1, Proposition No. 1, EvergreenHealth Monroe Tax Levy; the motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding the presentation previously received from EvergreenHealth regarding the levy and added functionality. Mayor Thomas thanked the City Council for their support.

On vote, Motion carried (4-0).

- 2. AB19-068: Authorize Mayor to Sign Agreement with Janice Corbin for Homelessness Policy Advisory Committee (HPAC) Facilitator Services

Ms. Knight provided background information on AB19-068, the Request for Proposals process for HPAC facilitator services; proposals received; review process; and proposed agreement with Janice Corbin.

Councilmember Hanford moved to authorize the Mayor to sign a Consultant Agreement with Janice Corbin, Sound Employment Solutions, LLC, to provide facilitator services for the Homeless Policy Advisory Committee in an amount not to exceed \$9,800; and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

**FINAL ACTION**

- 1. AB19-069: Ordinance Nos. 003/2019 and 004/2019, East Monroe Reaffirmation and Readoption of Limited Open Space Designation (Comprehensive Plan and Zoning); Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB19-069; the proposed ordinances reaffirming and readopting the Limited Open Space Designation for the East Monroe area; and substitute ordinances including minor revisions from the City Attorney.

Councilmember Rasmussen moved to adopt Ordinance No. 003/2019(SUB), repealing Ordinance No. 015/2015; reaffirming and readopting the Comprehensive Plan Land Use Map designation of certain property located north of US-2 near the eastern City limits, commonly known as the East Monroe Area, as Limited Open Space (LOS); adopting supportive findings; setting forth and effectuating the City’s compliance approach to the Central Puget Sound Growth Management Hearings Board’s Order finding continuing noncompliance and determination of invalidity in CPSGMHB Case no. 14-3-0006c; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

Councilmember Rasmussen moved to accept as first reading Ordinance No. 004/2019(SUB), repealing Ordinance No. 016/2015; reaffirming and readopting the official zoning map designation of certain property located north of US-2 near the eastern City limits, commonly known as the East Monroe Area, as Limited Open Space (LOS); adopting supportive findings; setting forth and effectuating the City’s compliance approach to the Central Puget Sound Growth Management Hearings Board’s Order finding continuing noncompliance and determination of invalidity in CPSGMHB Case No. 14-3-0006c; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

- 2. AB19-070: Amend Council Rules of Procedure - Create Public Safety Leg. Committee

Ms. Knight provided background information on AB19-070; the proposed amendments to the City Council Rules of Procedure creating the City Council Public Safety Legislative Committee; and appointing Councilmembers thereto.

Councilmember Hanford moved to amend Monroe City Council Rules of Procedure, Section 14A, Council Legislative Committees, as presented, to create a Public Safety Committee; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

Discussion ensued regarding interest in serving on the Public Safety Committee; all Councilmembers presented expressed an interested in serving in this capacity.

Councilmember Hanford moved to appoint Councilmembers Cudaback, Davis, Hanford, and Rasmussen to the 2019 City Council Public Safety Committee; the motion was seconded by Councilmember Rasmussen.

Discussion ensued regarding City Council Rules of Procedures and the number of members on the committee and noticing should more than three serve on the committee.

Councilmember Rasmussen moved to amend the main motion to strike his name from the list of appointees; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

Mayor Thomas restated the main motion, as amended, to appoint Councilmembers Cudaback, Davis, and Hanford to the 2019 City Council Public Safety Committee.

On vote,

Main Motion carried, as amended (4-0).

**COUNCILMEMBER REPORTS**

1. City Council Finance & Human Resources Committee Update/DRAFT Minutes

Councilmember Scarboro, and Finance Director Becky Hasart, reported on the items discussed at the March 12<sup>th</sup> Finance and Human Resources Committee Meeting; including: performance evaluations, social media policy, and an introduction to the Reserve Policy.

2. City Council Legislative Affairs Committee Update/DRAFT Minutes

Councilmember Davis reported on the items discussed at the March 19<sup>th</sup> Legislative Affairs Committee Meeting; including: Public Records Act Policy; East Monroe interim regulations related to Limited Open Space (LOS); and a 2019 Legislature Session update.

**STAFF/DEPARTMENT REPORTS**

1. Clerk/Records Update

Ms. Elizabeth Adkisson, City Clerk, noted the report included in the meeting materials and provided an update on the following topics: public records requests processing; update to the public records act policy; public defender services data for February 2019; quality indigent defense evaluation; and boards and commissions openings.

2. Community Development Update

Ms. Knight noted the report included in the meeting materials.

3. Economic Development Update

Ms. Knight noted the most recent newsletter included in the meeting materials and provided an update on the following topics: memorandum of understanding with Tarragon regarding North Kelsey; sale of Parcel 2A in North Kelsey; and Economic Development Advisory Board meetings.

4. Finance Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topics: the City Employees United Way giving campaign including donations to local non-profit organizations and a Toys for Tots fundraiser.

5. Parks & Recreation -- WWU Trail Update

Mr. Mike Farrell, Parks & Recreation Director, noted the report included in the meeting materials and provided an update on the program with Western Washington University students and the planning a potential temporary trail within a portion of the US 2 future bypass area. Discussion ensued regarding the potential path location and permanent versus temporary status.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Knight provided an update on the following topics: the 2019 Washington State Legislative Session; the Snohomish Conservation District Leader of the Year Award to be presented to Mr. Vince Bertrand, Monroe Storm Water Compliance; and reviewed upcoming agendas<sup>1</sup>.

2. Mayor's Update/Monroe This Week

Mayor Thomas noted meetings attended in the previous week; confirmation of HPAC appointments; Police Department Assessment RFP interviews; and upcoming Coffee with the Mayor event.

**EXECUTIVE SESSION**

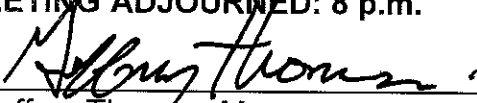
1. Agency Litigation [RCW 42.30.110(1)(i)] – 10 minutes


Mayor Thomas noted there was no longer a need for an executive session.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,  
Motion carried (4-0).

**MEETING ADJOURNED: 8 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of April 9, 2019.*

<sup>1</sup> CLERK'S NOTE: review of agendas occurred out of order at the time of the meeting; just prior to adjournment.