

CALL TO ORDER, ROLL CALL, AND PLEDGE

The September 25, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Davis, Gamble, Rasmussen, and Scarboro.

Staff members present: Adkisson, Baker, Feilberg, Hasart, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absences of Councilmembers Cudaback, Hanford, and Kamp. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: National Community Planning Month (October 2018)

Mayor Thomas read a proclamation into the record recognizing October 2018 as National Community Planning Month; and encouraging residents, businesses, and visitors to recognize the many valuable contributions and continued commitment to public service by the Planning Commission and professional planners of the City of Monroe. The proclamation was presented to Community Development Director Ben Swanson and Monroe Planning Commissioner Heather Rousey.

2. Proclamation: Childhood Cancer Awareness Month (September 2018)

Mayor Thomas noted he signed a proclamation recognizing September 2018 as Childhood Cancer Awareness Month.

Councilmember Gamble moved to add an item to the agenda regarding a proclamation for Hydrocephalus Awareness Month; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

3. Proclamation: Hydrocephalus Awareness Month (September 2018)

Mayor Thomas read an ordinance into the record recognizing September 2018 as Hydrocephalus Awareness Month; and encouraging Monroe's residents and businesses to join in the special observance. The proclamation was presented to Mr. Jerry Gamble.

PUBLIC COMMENTS

There were no persons present wishing to address Council.

CONSENT AGENDA

1. Approval of the Minutes: September 11, 2018, Business Meeting & September 18, 2018, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89195 through 89242, ACH, and p-cards payments, in a total amount of \$871,593.08*)
3. AB18-198: Transmittal of 2019 Proposed Budget
4. AB18-199: Accept Project/Begin Lien Period for Smith & Park Street Utilities Replacement Project

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,
Motion carried (4-0).

NEW BUSINESS

1. AB18-200: Resolution No. 019/2018, Establishing the City of Monroe Economic Development Advisory Board

Ms. Pam Baker, Executive Assistant, provided background information on AB18-200 and the resolution establishing an economic development advisory board.

Councilmember Gamble moved to approve Resolution No. 019/2018, establishing the City of Monroe Economic Development Advisory Board; the motion was seconded by Councilmember Davis.

Discussion ensued regarding membership composition and diversity.

On vote, Motion carried (4-0).

2. AB18-201: 2019 Lodging Tax Advisory Committee (LTAC) Funding Award Recommendation

Ms. Becky Hasart, Finance Director, provided background information regarding AB18-201 and the LTAC Funding Award recommendations.

Councilmember Rasmussen moved to approve the Lodging Tax Advisory Committee recommendations for 2019 Lodging Tax Awards for a total not to exceed \$117,426 and direct staff to execute contracts with the individual award recipients; the motion was seconded by Councilmember Davis. On vote,

Motion carried (4-0).

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Update/Draft Minutes
(*Councilmember Gamble*)

Councilmember Gamble reported on the items discussed at the Tuesday, September 11, 2018, City Council Finance & Human Resources Committee Meeting; including: Parks & Recreation Department Reorganization.

2. Individual Councilmember Updates

Councilmember Gamble commented on attendance at a Monroe Youth and High School Football fundraiser.

STAFF/DEPARTMENT REPORTS

1. City Clerk/Records Update

City Clerk Elizabeth Adkisson noted the report included in the meeting materials and provided an update on the following topics: public records request online portal, boards and commission vacancies, council chambers upgrades, and indigent defense.

2. Community Development Update

Mr. Ben Swanson, Community Development Director, noted the report included in the meeting materials and provided an update on the following topic: Snoqualmie Valley Transportation – Monroe-Duvall Bus.

3. Finance Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topics: revenues and expenditures, audit, and the 2019 Proposed Budget.

4. Public Works Update

Mr. Ben Warthan, Human Resources Director, noted the report included in the meeting materials and provided an update on the following topics: open positions and mid-year performance reviews.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update/Staff Kudos Received

Mayor Thomas reviewed the Tuesday, October 2, 2018, Monroe City Council Study Session and Extended Agendas. Councilmembers Gamble and Rasmussen noted their upcoming absences on Tuesday, October 30, 2018.

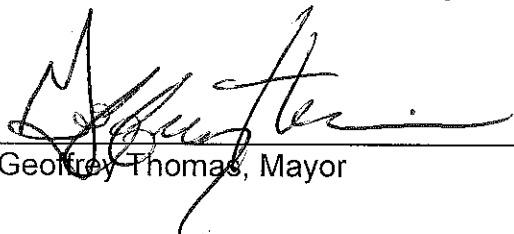
2. Mayor's Update/Monroe This Week (*September 21, 2018, Edition No. 36*)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 36, in the agenda packet.


ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (4-0).

MEETING ADJOURNED: 7:30 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of October 9, 2018.