

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The August 14, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:03 p.m.; Snohomish Fire District No. 7, Station No. 31 Training Room.

Councilmembers present: Cudaback, Davis<sup>1</sup>, Gamble, Hanford, Kamp, and Scarboro.

Staff members present: Adkisson, Dickerson, Farrell, Feilberg, Jacobsen, Knight, Peterson, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

Mayor Thomas noted, without objection, the excused absence of Councilmember Rasmussen. No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Proclamation: Monroe Community Senior Center Fiftieth Anniversary

Mayor Thomas read a proclamation into the record recognizing the Monroe Community Senior Center's Fiftieth Anniversary and encouraging Monroe's residents and businesses to participate in the various activities the senior center has to offer and thank them for their service to the Monroe community. The proclamation was presented to Executive Director Jacob McGee who recognized Senior Center staff and program members in attendance.

2. Proclamation: Monroe Fair Days 2018

Mayor Thomas read a proclamation into the record recognizing August 23<sup>rd</sup> through September 3<sup>rd</sup>, 2018, as Monroe Fair Days and encouraging residents, businesses, and visitors to participate in the Evergreen State Fair and the Monroe Fair Days Parade. The proclamation was presented to Mr. Tom Teigen, Snohomish County Parks, Recreation and Tourism Department Director.

3. Presentation: Recognition of Thirty Years of Service (D. Jacobsen)

Mayor Thomas recognized Ms. Denise Jacobsen, Parks & Recreation Administrative Assistant, for her thirty years of service at the City of Monroe. Mr. Mike Farrell, Parks & Recreation Director, congratulated Ms. Jacobsen and noted highlights of her service.

**PUBLIC COMMENTS**

There were no persons present wishing to address City Council.

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<sup>1</sup> CLERK'S NOTE: Councilmember Davis arrived at approximately 7:03 p.m.

## CONSENT AGENDA

1. Approval of the Minutes: July 24, 2018, Business Meeting & July 31, 2018, Retreat/Workshop
2. Approval of AP Checks and ACH Payments (*Check Nos. 89086 through 89100, and ACH Payments, in a total amount of \$1,220,098.63*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35640 through 35646 and Nos. 35661 through 35675, direct deposits, and ACH AP Payments, in a total amount of \$1,205,203.42*)
4. AB18-167: Release Retainage – Railroad Sidewalk Extension Project
5. AB18-168: Authorize Mayor to Sign Supplement No. 3 with WH Pacific for Chain Lake Road Phase 2a, Civil and Structural Design Services Project
6. AB18-169: Resolution No. 017/2018, Supporting Connection of Monroe and Sultan for Licensed Wheeled All-Terrain Vehicle (WATV) Use
7. AB18-170: Ordinance 019/2018, Approving Sweetbriar Final Plat and Planned Residential Development (PRD); Final Reading
8. AB18-171: Ordinance 020/2018, Approving Eaglemont Division IV, Phase 4A, Final Plat and Planned Residential Development (PRD); Final Reading

Councilmember Kamp pulled Consent Agenda Item No. 6/AB18-169 from the consent agenda.

Councilmember Hanford moved to approve Consent Agenda items one through five, seven, and eight; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

City Clerk Elizabeth Adkisson read the titles of Ordinance No. 019 and 020/2018 into the record.

6. AB18-169: Resolution No. 017/2018, Supporting Connection of Monroe and Sultan for Licensed Wheeled All-Terrain Vehicle (WATV) Use

Councilmember Kamp noted concerns regarding three-wheelers observed in traffic within city limits and ADA WATV usage in Parks. Mayor Thomas noted Staff would follow-up on these matters and report back to City Council.

Councilmember Gamble moved to approve Resolution No. 017/2018, supporting the connection of the cities of Monroe and Sultan for licensed Wheeled All-Terrain Vehicle (WATV) use; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (6-0).

**NEW BUSINESS**

1. AB18-172: Proposed Code Amendments to MMC 18.72, Non-Conforming Uses

Mr. Ben Swanson, Community Development Director, provided background information on AB18-172 and the proposed code amendments to Monroe Municipal Code 18.72, Non-conforming uses; including: the requesting business owner (L. Driscoll, Premier Polaris), history of code section, and potential options for pursuing code amendments (through the Unified Development Regulations (UDR) project or separately). General discussion ensued regarding timing and process; and Council's consensus was to proceed with the proposed code amendments separately from the UDR project.

2. AB18-173: Notice of Intention to Commence Annexation Introduction

Mr. Swanson provided background information on AB18-173 and the notice of intention to commence annexation; including: location of the property, annexation agreement, process, and required public hearings to be scheduled for future Council Meetings. Mr. George Newman provided information on the Gilmartin property and proposed project improvements on the annexation property. General discussion ensued regarding the annexation process and next steps.

**COUNCILMEMBER REPORTS**

1. City Council Transportation/Planning, Public Works, Parks & recreation, and Public Safety Committee Update/DRAFT Minutes

Mr. Brad Feilberg, Public Works Director, reviewed the items discussed at the July 24, 2018, City Council Transportation/Planning, Public Works, Parks & recreation, and Public Safety Committee Meeting; including: Complete Streets and Crosswalk Policy.

2. Snohomish County Tomorrow (SCT) – Steering Committee Update

Councilmember Cudaback reviewed the items discussed at the July SCT Steering Committee Meeting; including: upcoming SCT Annual Assembly, walkability, safety, and other local agency's projects.

3. Individual Councilmember Reports

Councilmember Gamble commented on the National Night Out Against Crime event.

Councilmember Davis commented on the National Night Out Against Crime event.

Councilmember Hanford commented on the National Night Out Against Crime event and upcoming events at the Evergreen Speedway and Evergreen State Fairgrounds.

Councilmember Cudaback commented on the National Night Out Against Crime event and the Corks and Kegs fundraiser.

Councilmember Scarboro commented on the National Night Out Against Crime event.

**STAFF/DEPARTMENT REPORTS**

1. Parks & Recreation Update

Mayor Thomas noted the update included in the meeting materials.

2. Police Update

Mr. Larry Dickerson, Interim Director of Public Safety, reported on the community outreach team, enforcement, departmental statistics, ProAct Team arrests, community events, staff training, fair traffic control, and the School Resource Officer program.

3. Public Works Update

Mr. Feilberg noted the update included in the meeting materials. Mr. Scott Peterson, Public Works Design and Construction Manager, reported on proposed improvements to the Blueberry Lane and Kelsey Street intersection. Discussion ensued regarding improvement options and timeline.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Knight reviewed the extended City Council Agenda.

2. Mayor's Update/Monroe This Week

Mayor Thomas reported on upcoming meetings and events, garbage service, the National Night Out Against Crime event, and Police Chief candidate interviews.

**EXECUTIVE SESSION**

1. Potential Litigation [RCW 42.30.110(1)(i)] - 5 minutes

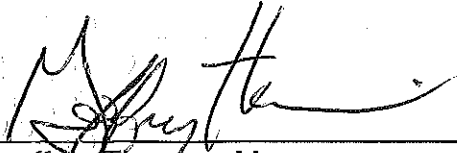
Mayor Thomas stated the Council would recess into executive session for approximately five minutes total to discuss Potential Litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.

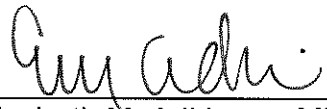
*The meeting recessed into executive session at 8:33 p.m.; was extended for an additional twenty-two minutes; and the meeting reconvened at 9 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Hanford to adjourn the meeting. On vote,  
Motion carried (6-0).

MEETING ADJOURNED: 9 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of August 28, 2018.*