

CALL TO ORDER, ROLL CALL AND PLEDGE

The September 19, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis¹, Gamble, Kamp, Rasmussen, and Scarboro.

Staff members present: Baker, Farrell, Feilberg, Hasart, Knight, Quenzer, Swanson, and Warthan.

The Pledge of Allegiance was led by Councilmember Scarboro.

Mayor Thomas noted, without objection, the excused absence of Councilmembers Cudaback and Hanford. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Washington State Auditor's Office – Exit Conference

Ms. Kristina Baylor, Audit Manager, State Auditor's Office, along with Ms. Amanda Robinson, Assistant Audit Manager, and Mr. Matthew Heist, Audit Lead – City of Monroe, facilitated the Exit Conference regarding the City of Monroe 2016 Accountability, Financial Statement Audits, and the Federal Grant Compliance Audit. Items presented included: audit highlights, issued findings, best practices, internal controls and compliance, federal grant compliance, corrective action plan, and areas examined during the accountability audit. Ms. Baylor responded to a Council inquiry regarding best practices and audit recommendations.

COMMENTS FROM CITIZENS

There were no persons present wishing to address the Council.

CONSENT AGENDA

1. Approval of the Minutes; September 12, 2017
2. Approval of AP Checks and ACH Payments (*Check Nos 88152 through 88201, and ACH/EFT Payments, in a total amount of \$1,239,553.82*)
3. AB17-145: Authorize Mayor to Sign Interagency Agreement with Monroe School District for School Resource Officer (SRO) Services (2017-2020)
4. AB17-146: Setting the Date to Consider Planning Commission's Recommendation-Raspberry Hill Rezone (File No. RZ2016-03) (***Quasi-Judicial***)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,
Motion carried (5-0).

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:28 p.m. during Announcements/Presentations.

NEW BUSINESS

1. AB17-147: 2018 Lodging Tax Advisory Committee Funding Award Recommendations

Ms. Becky Hasart, Finance Director, provided background information on AB17-147 and the proposed funding recommendations for the 2018 Lodging Tax Grants.

Councilmember Rasmussen moved to approve the Lodging Tax Advisory Committee recommendations as presented for the 2018 Lodging Tax grants in an amount not to exceed \$98,673; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

2. ~~AB17-148: Ordinance No. 021/2017, Amending MMC 20.05, Critical Areas; First Reading~~

Item was pulled from the agenda at the time of the meeting.

COUNCILMEMBER REPORTS

1. Individual Reports

Councilmember Gamble commented on attendance at the Monroe School Board Foundation meeting, school board auction in the spring, voting in King 5's Game of the Week poll for an upcoming Monroe High School football game, and Monroe Youth Football auction.

Councilmember Davis noted he will be absent from the September 26, 2017, City Council Meeting.

Councilmember Rasmussen commented on attendance at a leadership conference, Police versus Fire Flag Football game, Parks Master Plan Open House, upcoming East County Job Fair, and Council study session.

Councilmember Scarboro commented on the Police versus Fire Flag Football game.

STAFF/DEPARTMENT REPORTS

1. Community Development

Mr. Ben Swanson, Community Development Director, noted the update included in the meeting materials, and reported on the Albertson's parking lot paving project, Eaglemont V, inclement weather for contractors, and the historical trend for single-family permits issued.

1. Parks & Recreation

Mr. Mike Farrell, Parks & Recreation Director, noted the update included in the meeting materials, and reported on attendance at the Parks Master Plan Pop-Up Studio and Open House events, feedback received on the Parks Master Plan survey, and plan to update Council in January, unmarked trail inspection, and police patrolling parks at night.

2. Individual Reports

Mr. Ben Warthan, Human Resources Director, commented on a recent Salary Commission meeting and noted the Mayor and Council compensation will remain the same for 2018.

Police Chief, Tim Quenzer commented on the first Citizen's Academy will begin on Wednesday, September 20, 2017.

MAYOR/ADMINISTRATIVE REPORTS

1. *Monroe This Week (September 15, 2017, Edition No. 37)*

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 37, in the agenda packet and reported on the followings items: meeting with Senator Kirk Pearson, and Ribbon Cutting of Garlic Jim's.

3. Draft Agenda for March 7, 2017, Regular Business Meeting

Ms. Deborah Knight, City Administrator, reviewed the draft agenda for the September 26, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

Councilmember Gamble noted he will be absent from the October 10, 2017, City Council Meeting.

Councilmember Gamble moved to cancel the November 7, 2017, City Council Regular Business Meeting; and seconded by Councilmember Kamp. On vote,

Motion Carried (5-0).

General discussion ensued regarding the Leadership Day Proclamation.

EXECUTIVE SESSION

- 1. Pricing of Property [RCW 42.30.110(1)(c)] - 15 minutes
- 2. Agency Litigation [RCW 42.30.110(1)(i)] - 15 minutes

Mayor Thomas stated the Council would recess into executive session for approximately fifteen minutes to discuss agency litigation [RCW 42.30.110(1)(i)]; and read the appropriate citation into the record.


The meeting recessed into executive session at 8:13 p.m.; the session was extended for an additional 5 minutes; and meeting reconvened at 8:23 p.m.

ADJOURNMENT


There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (5-0).

MEETING ADJOURNED: 8:24 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 26, 2017.