

CALL TO ORDER, ROLL CALL AND PLEDGE

The September 12, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Kamp¹, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Ginnard, Knight, Lande, Quenzer, and Swanson.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absence of Councilmember Rasmussen. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Recognition of Service – Officer Jon (JR) Richardson (*T. Quenzer, Police Chief*)

Police Chief Tim Quenzer recognized Officer Jon (JR) Richardson for his thirty-two years of service with the Monroe Police Department, reviewed highlights of the Officer's career, and presented him with a Chief coin. The Mayor and Council presented Officer Richardson with a certificate of recognition and offered their appreciation for his many years of service to the City of Monroe. Officer Richardson thanked all in attendance and recognized his wife and son in attendance at the meeting.

PUBLIC HEARING

1. AB17-134: 2017-2018 Comprehensive Plan Amendments Docket Review & Selection (*B. Swanson, Community Development Director*)

Mr. Ben Swanson, Community Development Director, provided background information on AB17-134, the required public hearing, and the proposed 2017-2018 Comprehensive Plan Amendments Docket for Council's review and selection of items to send to the Planning Commission for further review.

Mayor Thomas opened the public hearing; there were no persons present wishing to speak on this matter.

Councilmember Gamble moved to close the citizen portion of the public hearing; the motion was seconded by Councilmember Davis. On vote,
Motion carried (6-0).

Councilmember Gamble moved to close the public hearing; the motion was seconded by Councilmember Scarboro. On vote,
Motion carried (6-0).

¹ CLERK'S NOTE: Councilmember Kamp arrived at approximately 7:07 p.m. during Presentation No. 1.

Councilmember Gamble moved to approve the 2017-2018 Comprehensive Plan Amendments docket as presented; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

COMMENTS FROM CITIZENS

There were no persons present wishing to speak to the City Council.

CONSENT AGENDA

1. Approval of the Minutes; August 22, 2017, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check Nos 35313 through 35349, Direct Deposits, and ACH AP Payments, in a total amount of \$1,190,872.26*)
3. AB17-135: Accept Washington State Department of Ecology Stormwater Capacity Grant
4. AB17-136: Release Retainage Bond - 179th Avenue Sidewalks Project
5. AB17-137: Approval of Change Order - Wastewater Treatment Plant Outfall
6. AB17-138: Resolution No. 019/2017, Amending Master Fee Schedule
7. AB17-139: Resolution No. 020/2017, Authorizing Investment of City of Monroe Monies in the Local Government Investment Pool (LGIP)
8. AB17-140: Ordinance No. 020/2017, Approving Indirect Change of Control of WDH Black Rock, LLC (Cable Franchise); Final Reading

Councilmember Hanford moved to approve the Consent Agenda; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

City Clerk Elizabeth Adkisson read the title of Ordinance No. 020/2017 into the record.

COUNCILMEMBER REPORTS

- 1.. ~~City Council Legislative Affairs Committee Meeting (*Councilmember Kamp*)~~
CANCELLED

No verbal report was provided at the time of the meeting.

2. Community Transit Board of Directors Meeting (*Councilmember Cudaback*)

No verbal report was provided at the time of the meeting.

3. Individual Reports²

Councilmember Gamble commented on the Monroe Fair Days Parade, Evergreen State Fair, recent visit to Monroe of Governor Inslee, opening day at Park Place Middle School, and Monroe High School Football.

² CLERK'S NOTE: Individual Council Reports were provided out of order at the time of the meeting.

Councilmember Kamp commented on the Monroe Fair Days Parade and Evergreen State Fair, and thanked staff for all of their work on these events.

Councilmember Davis commented on the Monroe Fair Days Parade and Evergreen State Fair.

Councilmember Hanford commented on the Monroe Fair Days Parade and Evergreen State Fair.

Councilmember Cudaback commented on the Monroe Fair Days Parade, Evergreen State Fair, Governor's visit, Swift Night Out, and local fundraising events.

Councilmember Scarboro commented on his recent vacation, traffic on SR522, the Monroe Fair Days Parade, and Evergreen State Fair.

STAFF/DEPARTMENT REPORTS

1. Police Update (*T. Quenzer, Police Chief*)

Chief Quenzer reported on the following topics: Community Outreach and Enforcement Team, hiring update, Evergreen Parade and Fair, and 2017 crime statistics.

2. Public Works Update (*B. Feilberg, Public Works Director*)

Mr. Brad Feilberg, Public Works Director, noted the update included in the meeting materials, and reported on overlay and striping projects timing and the Public Works Shop project.

3. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, reported on upcoming Parks Master Planning events.

Mr. Swanson noted the re-opening of McDonalds.

Chief Quenzer noted the Police Department's participation in the 2017 'Walk Your Child to School' event.

MAYOR/ADMINISTRATIVE REPORTS

1. Monroe This Week (*September 8, 2017, Edition No. 36*)

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 36, in the agenda packet and reported on the followings items: Governor's visit and SR522.

2. Draft Agenda for September 19, 2017, Regular Business Meeting

Ms. Deborah Knight, City Administrator, reviewed the draft agendas for the September 19, 2017, Monroe Transportation Benefit District Board and City Council

Regular Business Meetings, the extended agenda, and additions/edits thereto. Councilmember Hanford noted he would be absent from the September 19th meetings.

Ms. Knight also provided an update on the open Parks Maintenance position.

EXECUTIVE SESSION

4. Pricing of Property [RCW 42.30.110(1)(c)] – *15 minutes*

Mayor Thomas noted there was no longer a need for an executive session.

DISCUSSION ITEMS

1. AB17-141: Discussion: Real Estate Brokerage Contract

Ms. Knight provided background information on AB17-141, the current real estate brokerage contract, and alternatives for future contracts in this regard.

General discussion ensued regarding the following topics: current broker's performance, alternative two (use a Request for Proposal (RFP) process to seek a new broker to represent the City's interests), alternative three ("short-list" several firms and/or brokers for consideration), timeframe to acquire a new broker through each alternative, and acquiring a broker with local interest/experience. Council consensus was to proceed with alternative three.

2. AB17-142: Discussion: Economic Development Approaches

Ms. Knight and Mr. Swanson provided background information on AB17-142, including: economic development priorities identified in the City's 2015-35 Comprehensive Plan; action items accomplished and initiatives undertaken from the City's Economic Development Plan; and a proposed approach for economic development in 2018 (create an economic development team, develop tourism promotion and marketing, and focus on business recruitment and retention). Ms. Knight reviewed key economic initiatives proposed for 2018 to support Monroe's Economic Development Strategy.

General discussion ensued regarding the following topics: membership, goals, and expectations of the proposed economic development advisory board; prioritization of activities identified in the City's Economic Development Strategy; increasing walkability and connection of North Kelsey with Downtown (pedestrian/vehicle overpasses); looking into the feasibility of a train station; increasing marketing and attendance at ribbon cutting-like events; and roles of the City Administrator and City Staff in economic development. Council consensus was to proceed with the proposed 2018 economic development approach, as presented.

3. AB17-143: Discussion: Fireworks Regulations/Enforcement

Chief Quenzer provided information on AB17-143, MMC 9. 26 - fireworks regulations, and reviewed 2017 Monroe Police Department calls for service related to fireworks.

Fire Marshal Mike Fitzgerald, Snohomish Fire District 7, reviewed 2017 Fire District calls for service related to fireworks.

General discussion ensued regarding the following topics: recent code amendments to the dates for retail sales; enforcement of illegal fireworks; enacting a ban; dissemination of educational materials; gathering community feedback; plausibility/cost of a professional fireworks display; special use permits for 'block parties;' and reviewing fireworks regulations/calls for service annually. Council consensus was to increase public education on fireworks safety and enforcement in 2018, and review related calls for service in July 2018.

- 4. AB17-144: Discussion: No Parking @ Cluster Mailboxes (Post Office Problem Areas/Hours of Operation; Code Enforcement Plan/Costs)

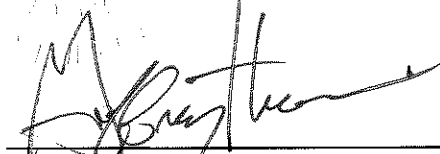
Mr. Feilberg provided background information on AB17-144, including information from the Post Office regarding problem areas and hours of operation, and related calls for service (three calls in nine years).

General discussion ensued regarding the following topics: Post Office access to cluster mailboxes; painting curbs as no parking areas; enforcement; providing public education materials and signage to complainants; posting information on the City's website and Facebook page; looking into the design features of cluster mailboxes; and following up with recent complaints. Council consensus was to proceed with providing and posting educational materials regarding no parking at cluster mailboxes.

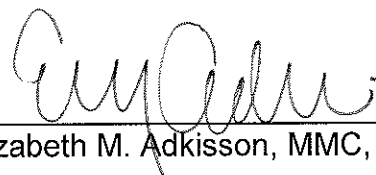
ADJOURNMENT

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:16 p.m.



 Geoffrey Thomas, Mayor



 Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 19, 2017.