

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The February 21, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis<sup>1</sup>, Gamble<sup>2</sup>, Hanford, Rasmussen, and Scarboro.

Staff members present: Adkisson, Bertrand, Farrell, Feilberg, Hasart, Moseley, Peterson, Quenzer, Restall, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

Mayor Thomas noted, without objection, the excused absence of Councilmember Kamp. No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB17-029: Confirmation of Appointment – Community Development Director

Mayor Thomas provided background information on AB17-029 and the proposed appointment of Mr. Ben Swanson as Community Development Director. Mr. Swanson introduced himself to the Council. General discussion ensued regarding Mr. Swanson's previous work experience with the City of Monroe.

Councilmember Scarboro moved to confirm the appointment of Mr. Ben Swanson as Community Development Director; effective March 6, 2017; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (4-0).

City Clerk Elizabeth Adkisson administered the Oath of Office for Mr. Swanson.

**COMMENTS FROM CITIZENS**

The following person spoke regarding garbage/recycling: Mr. Jim Cavanaugh.

The following persons spoke regarding the Downtown Monroe Association: Ms. Erin Angus-Snapka and Ms. Patti Glen.

**CONSENT AGENDA**

1. Approval of the Minutes; February 7, 2017, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 87680 through 87721, and ACH/EFTS Payments, in a total amount of \$469,607.64*)
3. AB17-030: Award Bid and Authorize the Mayor to Sign the Contract with D&G Backhoe, Inc. for the Powell Street Sewer and Water Replacement Project

---

<sup>1</sup> CLERK'S NOTE: Councilmember Davis arrived at approximately 7:23 p.m. during Unfinished Business #1.

<sup>2</sup> CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:26 p.m. during Unfinished Business #1.

4. AB17-031: Accept Project/Begin Lien Period – Public Works, Operations & Maintenance Advanced Meter Infrastructure (AMI) Project

Councilmember Hanford moved to approve the Consent Agenda; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

**UNFINISHED BUSINESS**

1. AB17-032: Discussion: Snohomish Health District - Rucker Building Financial Interest

Mr. David Moseley, Interim City Administrator, provided background information on AB17-032 and potential financial interest in the Snohomish Health District Rucker Building.

General discussion ensued regarding the potential financial interest, research into records of further executed interlocal agreements/amendments, and amendments to the Health District Charter.

By Council consensus, a proposed interlocal agreement relinquishing any potential claim of ownership/financial interest will be brought back to the February 28, 2017, Council Meeting for consideration of approval.

2. AB17-033: Discussion: 191st Extension - Review Open House Comments

Mr. Scott Peterson, Public Works Design & Construction Manager, provided background information on AB17-033 and reviewed comments received at the open house held regarding the proposed 191<sup>st</sup> Avenue SE Extension conceptual designs.

General discussion ensued throughout the presentation regarding concept comments and ratings received from the public attending the open house, preference for Concept D, sidewalk options, adding a sidewalk/stairway connection from Concept D to Galaxy Way, slopes and grading, costs, coordination with the Washington State Department of Transportation (WSDOT) on right-of-way use/acquisition, the proposed Highway 2 Bypass, and projects timeline/costs.

By Council consensus, the Mayor and Staff will look into next steps to pursue Concept D and associated sidewalk connections, coordination with WSDOT, and proposed project timeline/funding, and bring back to a future Council Meeting.

**NEW BUSINESS**

1. AB17-034: Authorize Mayor to Sign Professional Services Agreement with the Downtown Monroe Association

Mr. Moseley provided background information on AB17-034 and the proposed Professional Services Agreement with the Downtown Monroe Association.

General discussion ensued regarding metrics for measuring success of contract/scope of work fulfilment, the potential for future contracts and amendments, and reporting.

Councilmember Gamble moved to authorize the Mayor to sign the professional services agreement with the Downtown Monroe Association; and expressly authorize any further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

2. AB17-035: Setting Date to Consider Currie Farms Preliminary Plat, Planned Residential Development, and Rezone

Ms. Shana Restall, Senior Planner, provided background information on AB17-035 and the Currie Farms Preliminary Plat, Planned Residential Development (PRD), and Rezone.

Councilmember Cudaback moved to set the date of February 28, 2017, for the City Council's closed record consideration of the Hearing Examiner's Recommendation on the proposed Currie Farms Preliminary Plat, PRD, and Rezone (File Nos. PLPRD2016-03 and REZN2016-01); the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

### COUNCILMEMBER REPORTS

1. ~~City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee Meeting -- **CANCELLED**~~
2. Snohomish Health District – Board of Health Meeting (*Councilmember Rasmussen*)

Councilmember Rasmussen reported on the items discussed at the February 14, 2017, Snohomish Health District Board of Health Meeting, including: recognition of Chairman Sullivan, the proposed Rucker Building and per capita interlocal agreements, sale of the Rucker Building, Board Retreat on April 21, 2017, and upcoming retirement events for Doctor Gary Goldbaum.

3. Individual Reports

Councilmember Davis commented on attendance at the Association of Washington Cities (AWC) City Action Days in Olympia.

Councilmember Rasmussen thanked Councilmembers Cudaback, Davis, and Scarboro, and Mayor Thomas, for their attendance at the AWC City Action Days.

Councilmember Hanford thanked the Councilmembers and Mayor for their attendance at the AWC City Action Days; and noted having a good Valentine's Day.

Councilmember Cudaback commented on attendance at the AWC City Action Days; and noted fallen trees and lighting on the trails/walkways up Woods Creek Road.

Councilmember Scarboro commented on attendance at the AWC City Action Days, queried regarding a roundabout up further north on Chain Lake Road, and requested further discussion regarding amendments to Monroe Municipal Code 2.26, Term limits for elected officials be added to an upcoming Council meeting agenda.

**STAFF/DEPARTMENT REPORTS**

1. Public Works Update

Mr. Brad Feilberg, Interim Community Development Director/Public Works Director, noted the update included in the meeting materials; and reported on 2017 Street Preservation Projects and the AMI System.

2. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the update included in the meeting materials; and reported on the upcoming Park Board public meeting regarding new playground equipment for Lake Tye Park, requesting proposals for the provision of paddleboards and kayaks at Lake Tye Park for the summer months, and weekly monitoring of trails in Al Borlin Park.

General discussion ensued regarding refurbished City of Monroe signs, noticing for the Park Board public meeting, and lighting on the flag pole at Lake Tye Park.

3. Individual Reports

Mr. Ben Warthan, Human Resources Director, provided an update on the filling of vacant staff positions.

Ms. Becky Hasart, Finance Director In-Waiting, noted forthcoming financial and AMI usage reports, and information in Monroe This Week on the bond rating.

Mr. Feilberg reported on activity in the Community Development Department, including: building permits processed, land use public hearings held, proposed code amendments, and forthcoming preliminary plats.

Police Chief Tim Quenzer reported on arrests made and assistance with clean-up of BNSF and WSDOT properties. Mayor Thomas requested that citizens direct complaints to the Mayor or City Staff directly for action.

**MAYOR/ADMINISTRATIVE REPORTS**

1. Monroe This Week (*February 17, 2017, Edition No. 7*)

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 7, in the agenda packet.

2. Lobbyist Report – Green Light Strategies

Mr. Moseley noted the Lobbyist Report included in the packet; and noted bills of interest regarding capital and transportation funding and the Main Street Program.

3. Draft Agenda for February 28, 2017, Regular Business Meeting

Mr. Moseley reviewed the draft agenda for the February 28, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. Councilmember Gamble noted he will be absent from the February 28, 2017, Council Meeting.

**EXECUTIVE SESSION**

1. Agency Litigation [RCW 42.30.110(1)(i)] - 10 minutes

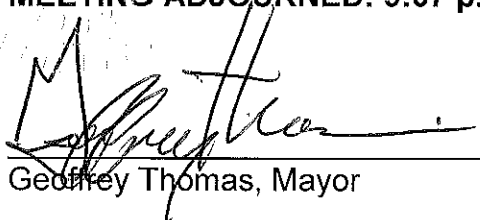
Mayor Thomas stated the Council would recess into executive session for approximately ten minutes to discuss Agency Litigation [RCW 42.30.110(1)(i)]; and read the appropriate citation into the record.

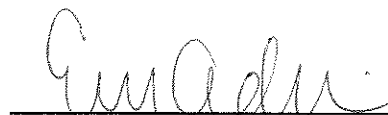
*The meeting recessed into executive session at 8:47 p.m.; the session was extended for an additional 10 minutes; and meeting reconvened at 9:07 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Gamble to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 9:07 p.m.**

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

  
\_\_\_\_\_  
Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of February 28, 2017.*