

**CITY COUNCIL  
BUSINESS MEETING MINUTES  
February 7, 2012**

The Business Meeting of the Monroe City Council was held on February 7, 2012, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Goering, Cudaback, Williams, Kamp, Davis, Gamble and Hanford.

It was noted that Councilperson Williams would be approximately 20 minutes late.

Planning Commissioners present: Loots, Rodland, Demarest, and Tuttle. (NOTE: Role Call for Planning Commission members was taken after confirmation of appointment of new Planning Commissioner Tuttle.)

Staff present: Brazel, Feilberg, Warthan, Nelson, Quenzer, Farrell, Roberts, Ottow, Sax, Popelka, and Martinson.

City Attorney Zach Lell was also present.

**ANNOUNCEMENTS & PRESENTATIONS**

**Parks Dept. Recognition for Obtaining Grant**

Parks & Recreation Director Farrell reported that the grant he had applied for to develop ball fields at the high school is being recommended for the full \$200,000.

Mayor Zimmerman recognized Parks & Recreation Director Farrell and congratulated him in their successful grant application for the excellent job they did for the many large events that the Parks department hosted.

**United Way Gold Award**

Mayor Zimmerman read a letter from United Way thanking Cheri Hurst, Employee Campaign Manager, and the City of Monroe employees for their successful 2011 United Way employee campaign, which raised a total of \$27,075.

**Confirm Mayor's Appointment/Planning Commissioner/Tuttle**

Mayor Zimmerman asked Council for their support by confirming his appointment of former Councilmember Bridgette Tuttle to the Planning Commission.

The motion was made by Councilperson Gamble and seconded by Councilperson Hanford, to confirm the Mayor's appointment of Bridgette Tuttle to the Planning Commission. On vote,

Motion carried 6/0.

**COMMENTS FROM CITIZENS**

Vickie Mullen, 10312 210th St SE, Snohomish, representing DREAM, showed Council the brochure that was printed with the use of Lodging Tax funds.

Mayor Zimmerman acknowledged the Chamber of Commerce members who were attending the meeting tonight.

Joel Phillips, 505 Circle Drive, addressed Council about having the video cameras brought back to the Council Chambers.

**CONSENT AGENDA**

The motion was made by Councilperson Goering and seconded by Councilperson Cudaback, to approve the Consent Agenda. On vote,

Motion carried 6/0.

Items approved: 1A) November 22, 2011 Study Session Minutes; 1B) December 6, 2011 Business Meeting Minutes; 2A) Bills (Checks #81661 – 81666, Checks #81670 – 81677, and Checks #81678 – #81777) in the amount of \$638,844.82; and 3) Authorize Mayor to Sign Interlocal Agreement with Snohomish County for Emergency Management Services.

**EXECUTIVE SESSION**

**CLOSED SESSION: Pertaining to Pricing of Property**

Mayor Zimmerman explained that there was a need to go into executive session for approximately 10 minutes, to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110 1(c), as read into the record by City Attorney Lell. Action in open session is expected.

MEETING RECESSED INTO EXECUTIVE SESSION: 7:20 p.m.

MEETING RECONVENED INTO REGULAR SESSION: 7:33 p.m.

It was noted that Councilperson Williams entered Council Chambers at 7:22 p.m.

**OPEN SESSION: Authorize Mayor to Sign Purchase & Sale Agreement with NexCore**

The motion was made by Councilperson Goering and seconded by Councilperson Cudaback, to authorize the Mayor to execute the Real Estate Purchase and Sale Agreement with NexCore for the purchase of the proposed parcel on North Kelsey. On vote,

Motion carried 7/0.

**NEW BUSINESS**

**Joint Meeting: City Council and Planning Commission**

Mayor Zimmerman noted the many projects being worked on by the Planning Commission. The Planning Commissioners were introduced by Chairman Loots.

Public Works Director Feilberg gave a presentation explaining changes they would like to make to help Monroe move forward. Economic Development Manager Sax and Planning and Permit Manager Popelka gave additional details on the proposed changes.

Planning and Permit Manager Popelka and the Planning Commissioners further reported on the 2012 Program of Work changes.

Mayor Zimmerman explained that they would take a five-minute break to allow the Council Chambers to clear.

MEETING RECESSED FOR FIVE MINUTES

9:00 p.m.

MEETING RECONVENED

9:05 p.m.

**Ordinance Amending Chapter 13.06 Cross-Connection Control/1st & Final Reading**

Utilities Manager, Jakeh Roberts, gave a brief introduction, explaining about the Cross connection controller program, which needs to be brought up to industry standards.

The motion was made by Councilperson Goering and seconded by Councilperson Cudaback to waive Council rules regarding second readings on ordinances. On vote,

Motion carried 7/0.

The motion was made by Councilperson Goering and seconded by Councilperson Kamp, to accept as first and final reading Ordinance #002/2012, amending MMC Chapter 13.06 Cross Connection Control, as read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

**2012 Fleet Equipment:**

**A. Resolution Declaring Fluid Conservation Services/Unite Pipe & Supply as Sole Source for Sensus Compatible Leak Detection Equipment**

Utilities Manager Roberts gave a brief introduction explaining that the company in question is the only one that provides this particular equipment.

The motion was made by Councilperson Williams and seconded by Councilperson Cudaback, to adopt Resolution Declaring Fluid Conservation Systems as Sole Source for Sensus Compatible Leak Detection Equipment. On vote,

Motion carried 7/0.

**B. Resolution Declaring Surplus Fleet Equipment**

Jakeh Roberts noted the Utilities equipment items that were stricken from the list, explaining that Utilities equipment is subject to public hearing.

The motion was made by Councilperson Cudaback and seconded by Councilperson Hanford, to adopt Resolution Declaring Surplus Fleet Equipment as Listed in Exhibit "A", with the amendments as listed and authorizing its disposition. On vote,

Motion carried 7/0.

**Lift Hiring Freeze and Authorize Replacement of Administrative Position in Engineering**

Mayor Zimmerman explained that this item would be brought back at a later date.

**Ordinance Amending Ordinance #033/2011 & Chapter 9.03/ Criminal Statutes/1st & Final Reading**

Chief Quenzer gave a brief introduction, explaining that the changes that were made to the ordinance to clean it up and to correct errors.

The motion was made by Councilperson Goering and seconded by Councilperson Kamp to waive Council rules regarding second readings on ordinances. On vote,

Motion carried 7/0.

The motion made by Councilperson Goering and seconded by Councilperson Cudaback, to accept as first and final reading Ordinance #003/2012 amending Ordinance #033/2011 and Chapter 9.03 of the Monroe Municipal Code relating to offenses against peace, morals, and safety regulation, and setting a time when the same shall become effective, as read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

**FINAL ACTION**

**US2 Safety Coalition Contribution**

City Administrator Brazel gave a brief introduction explaining that Fred Walser had given a presentation in December with an update on US2 and had asked for a contribution of \$3500 to help to hire lobbyists to help move the project forward.

After discussion, the motion was made by Councilperson Williams and seconded by Councilperson Gamble, to authorize Mayor to contribute \$3500 in city funds to US2 Safety Coalition for the purpose of providing for lobbying services subject to the Mayor's determination that this type of donation is appropriate, as read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

**Ordinance Regulating Door-to-Door Solicitation/ 1st Reading**

City Attorney Lell gave a brief introduction on the proposed ordinance that was before Council previously in 2011.

After discussion, the motion was made by Councilperson Hanford and seconded by Councilperson Cudaback, to accept as first reading Ordinance #004/2012 adopting updated regulations governing door-to-door commercial solicitations. The full title was read into the record by City Attorney Lell. On vote,

Motion carried 7/0.

**COUNCILMEMBER REPORTS**

**City Policy Regarding Executive Session Materials**

City Administrator Brazel suggested moving this out to another date.

**MAYOR/COUNCIL/ADMINISTRATIVE STAFF REPORTS**

**Draft Agenda/February 14, 2012 Study Session**

City Administrator Brazel presented the draft agenda for February 14, 2012.

***Today in America***

City Administrator Brazel explained about an opportunity for a TV infomercial for economic development in Monroe. He needs to know if Council would support this before they move forward.

After discussion, Council consensus was to allow the Mayor to enter into an agreement upon attorney satisfaction with the proposed document, if staff determined to go forward with said project.

The motion was made by Councilperson Goering and seconded by Councilperson Kamp, to extend the meeting past 10:00 p.m. On vote,

Motion carried 7/0.

**EXECUTIVE SESSION**

**Pertaining to Potential Litigation**

Mayor Zimmerman explained that there was a need for an executive session pertaining to potential litigation for three items for approximately 25 minutes, pursuant to RCW 42.30.110.1(i) and 1(f), as read into the record by City Attorney Lell. Council may take action in open session when they reconvene.

Councilpersons Kamp and Goering recused themselves for the first executive session and left Council Chambers. They rejoined Council for the remaining executive sessions.

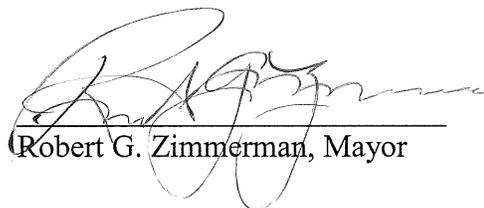
MEETING RECESSED INTO EXECUTIVE SESSION: 10: 04 p.m.  
EXECUTIVE SESSION EXTENDED  
MEETING RECONVENED INTO REGULAR SESSION: 11:50 p.m.

There was no action after the executive session.

There being no further business, the motion was made by Councilperson Goering and seconded by Councilperson Kamp, to adjourn the meeting. On vote,

Motion carried 7/0.

MEETING ADJOURNED: 11:52 p.m.

  
Robert G. Zimmerman, Mayor

  
Eadye Martinson, Deputy City Clerk