



# MONROE CITY COUNCIL

## Agenda Bill No. 20-094

<b>SUBJECT:</b>	<b>Resolution No. 010/2020, Declaring Sole Source - Wastewater Treatment Plant Odor Scrubber Media</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
07/14/2020	Public Works	Brad Feilberg	John Lande	Consent Agenda #5

**Discussion:** 7/14/2020  
**Attachments:** 1. Resolution No. 010/2020  
 2. Exhibit A: Goble Sampson Letter

**REQUESTED ACTION:** Move to approve Resolution No. 010/2020, declaring PureAir Filtration the sole supplier of the Sulphasorb XL Media and CPS Blend media and authorizing the waiver of otherwise applicable competitive purchasing requirements in order to procure the same.

### POLICY CONSIDERATIONS

*Per the City of Monroe Procurement Policy dated March 20, 2018: "The City Council shall approve all sole source purchases by resolution that identifies the factual basis for the sole source justification and concludes that "the purchase is clearly and legitimately limited to a single source or supply."*

### DESCRIPTION/BACKGROUND

The Wastewater Treatment Plant operates an odor control system permitted and regulated by the Puget Sound Clean Air Agency. One of the scrubbers, manufactured by PureAir Filtration, contains media that is designed specifically for that unit. Using other media components not compatible with this specific scrubber may impact its effectiveness and is not compatible with the monitoring equipment that is required to operate per our Puget Sound Clean Air Agency permit. The estimated life cycle of the media is approximately one year.

### FISCAL IMPACTS

The scrubber media has an estimated life of approximately one year. Media replacement is approximately \$26,000 annually. This cost is budgeted in Fund 421 Sewer Operations and Maintenance.

### TIME CONSTRAINTS

Minimal. The purchase is not expected until late 2020 or early 2021.

### ALTERNATIVES

None. Using other media components is not permitted with the Puget Sound Clean Air Agency for monitoring requirements.

**CITY OF MONROE  
RESOLUTION NO. 010/2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DECLARING PUREAIR FILTRATION THE SOLE SUPPLIER OF SULPHASORB XL MEDIA AND CPS BLEND MEDIA AND AUTHORIZING THE WAIVER OF OTHERWISE APPLICABLE COMPETITIVE PURCHASING REQUIREMENTS IN ORDER TO PROCURE THE SAME

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WHEREAS, State law and the City's own purchasing ordinance requires purchases of materials and supplies over \$15,000 a year to be competitively bid; and

WHEREAS, the City of Monroe must routinely replace scrubber media at a cost over the \$15,000 limit; and

WHEREAS, it is critical for the replacement scrubber media to be compatible with the City's existing facilities; and

WHEREAS, the City of Monroe owns and operates a PureAir Filtration Scrubber, utilizing PureAir Filtration Media is in the City's best option for the City's application; and

WHEREAS, the City of Monroe is permitted to operate its odor control facilities under jurisdiction of the Puget Sound Clean Air Agency; and

WHEREAS, the City has thoroughly researched the relevant market and has verified that SulphaSorb XL and CPS Blend Media are represented by one distributor with rights to sell to the City of Monroe; and

WHEREAS, PureAir Filtration is the sole distributor; and

WHEREAS, based upon the foregoing, the City has carefully and in good faith determined that a competitive bidding process for this purchase would only produce one bid; and

WHEREAS, state law, including RCW 35.23.352(9) and RCW 39.04.280(1)(a), authorizes sole source purchasing without calling for bids with respect to purchases that are clearly and legitimately limited to a single source of supply; and

WHEREAS, RCW 39.04.280 requires a resolution by Council declaring an exemption from bidding under the sole source provision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Sole Source Purchasing Authorized. PureAir Filtration is hereby declared as the sole source for Sulphasorb XL and CPS Blend Media. The otherwise-applicable competitive purchasing requirements for the acquisition of said equipment are hereby waived. The Mayor or his designee is hereby authorized to acquire said supplies on the City's behalf in accordance with this resolution.

Section 2. Effective Date. This resolution shall take effect immediately upon passage.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 14<sup>th</sup> day of July, 2020.

Adopted: July 14, 2020  
Effective: July 14, 2020

CITY OF MONROE, WASHINGTON:

(SEAL)

\_\_\_\_\_  
Geoffrey Thomas, Mayor

ATTEST:

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Rabecca R. Hasart, Interim City Clerk



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Date: June 5, 2020

City of Monroe

Reference: WWTP Odor Control Media

To Whom It May Concern,

This letter confirms that PureAir Filtration, represented by Goble Sampson, is the only company providing the Sulphasorb XL media, CPS Blend media and the electronic media bed monitoring rod and panel for this odor control vessel. In addition, the lowest possible price for these products was offered.

If you have any questions regarding the information above, please feel free to contact me or John Darch (Goble Sampson) using the numbers below.

Best regards,

Ashlyn Bradshaw  
Territory Sales Manager PureAir Filtration  
Ph. 678-935-1431 ext. 218  
Fax. 678-935-0648

John Darch  
Goble Sampson  
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