

ROUTING SLIP - CHECK APPROVAL

6/9/2020

ROUTED:

FINANCE DIRECTOR
CITY ADMINISTRATOR
MAYOR

CLAIMS:

			<u>Check Numbers</u>
Date:	<u>5/29/20</u>	\$ 11,707.39	91202-91210

Check Total: 11,707.39

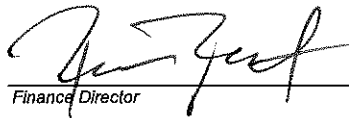
Date:	<u>5/29/20</u>	\$ 18,517.71	ACH
Date:	<u>5/29/20</u>	\$ 73.73	ACH

Electronic Total: 18,591.44

Total Claims This Period: 30,298.83

Committed Checks Voided

Signed


Finance Director

Date:

15 June 2020

APPROVED FOR PAYMENT: AUDIT COMMITTEE

Signed

City Councilperson

Date:

Signed

City Councilperson

Date:

Bank Reconciliation

Checks by Date

User: Cheri
Printed: 05/29/2020 - 9:28AM
Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module Clear Date	Amount
91202	5/29/2020	Department of Corrections	AP		37.16
91203	5/29/2020	Department of Emergency Management	AP		6,785.75
91204	5/29/2020	Christopher Leif Griffen	AP		600.00
91205	5/29/2020	Kickit Graphics Inc	AP		236.93
91206	5/29/2020	Phil Olbrechts	AP		1,228.50
91207	5/29/2020	Pacific Air Control Inc	AP		549.78
91208	5/29/2020	Pulte Home of WA	AP		65.00
91209	5/29/2020	Sprague Pest Solutions Inc	AP		254.27
91210	5/29/2020	Truax Patient Services	AP		1,950.00

Total Check Count: 9

Total Check Amount: 11,707.39

Bank Reconciliation

Checks by Date

User: Cheri
Printed: 05/29/2020 - 9:31AM
Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module Clear Date	Amount
0	5/27/2020	AFTS	AP	5/27/2020	3,070.15
0	5/27/2020	Allstream Business US Inc	AP	5/27/2020	1,880.57
0	5/27/2020	Associated Petroleum Products Inc	AP	5/27/2020	1,322.56
0	5/27/2020	ISOsource	AP	5/27/2020	5,553.41
0	5/27/2020	Pertect Inc	AP	5/27/2020	2,832.75
0	5/27/2020	Springbrook Software LLC	AP	5/27/2020	3,665.00
0	5/27/2020	SSA Oil Inc	AP	5/27/2020	193.27
0	5/29/2020	NI Government Services Inc	AP	5/27/2020	73.73

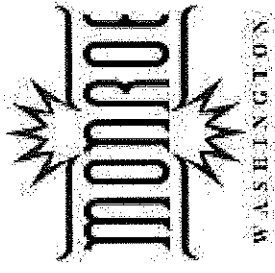
Total Check Count: 8

Total Check Amount: 18,591.44

Bank Reconciliation

Disbursement Detail

User: Cheri
Printed: 05/29/2020 - 9:33AM
Date Range: 05/25/2020 - 05/29/2020
Systems: '(All)'



Check#	Check Date	Payable To	Purpose	Amount
Fund: 001 General Fund				
	0 05/29/2020	NI Government Services Inc	satellite phone	18.43
	0 05/27/2020	SSA Oil Inc	Patrol Car Wash	193.27
	91202 05/29/2020	Department of Corrections	Business Cards - Rachel Adams	37.16
	91203 05/29/2020	Department of Emergency Management	2nd QTR 2020 EM Services	1,696.44
	91204 05/29/2020	Christopher Leif Griffen	Griffen Law - April 2020	600.00
	91205 05/29/2020	Kickit Graphics Inc	Workshirts for Rick Huebner	236.93
	91209 05/29/2020	Sprague Pest Solutions Inc	Pest Control - 528 S. Blakely St.	92.91
	91210 05/29/2020	Truax Patient Services	Narcan	1,950.00
Total for Fund:001 General Fund				4,825.14
Fund: 411 Water Maintenance & Operations				
	0 05/27/2020	AFTS	Postage - Utilities	1,023.28
	0 05/29/2020	NI Government Services Inc	satellite phone	18.43
	0 05/27/2020	Springbrook Software LLC	Springbrook Transactions	1,209.45
	91203 05/29/2020	Department of Emergency Management	2nd QTR 2020 EM Services	1,696.44
Total for Fund:411 Water Maintenance & Operations				3,947.60
Fund: 421 Sewer Maintenance & Operations				
	0 05/27/2020	AFTS	Postage - Utilities	1,023.28
	0 05/29/2020	NI Government Services Inc	satellite phone	18.44
	0 05/27/2020	Springbrook Software LLC	Springbrook Transactions	1,209.45
	91203 05/29/2020	Department of Emergency Management	2nd QTR 2020 EM Services	1,696.44
Total for Fund:421 Sewer Maintenance & Operations				3,947.61
Fund: 431 Stormwater Maint & Operations				
	0 05/27/2020	AFTS	Postage - Utilities	1,023.59
	0 05/29/2020	NI Government Services Inc	satellite phone	18.43
	0 05/27/2020	Springbrook Software LLC	Springbrook Transactions	1,246.10
	91203 05/29/2020	Department of Emergency Management	2nd QTR 2020 EM Services	1,696.43
Total for Fund:431 Stormwater Maint & Operations				3,984.55

Check#	Check Date	Payable To	Purpose	Amount
Fund: 510 Information & Tech Services				
0 05/27/2020		Allstream Business US Inc	Long Distance Charges	1,880.57
0 05/27/2020		ISOsource	Billable services	5,553.41
			Total for Fund:510 Information & Tech Services	7,433.98
Fund: 520 Equipment & Fleet Management				
0 05/27/2020		Associated Petroleum Products Inc	PW vehicle fuel	1,322.56
			Total for Fund:520 Equipment & Fleet Management	1,322.56
Fund: 530 Facilities Management				
91207 05/29/2020		Pacific Air Control Inc	HVAC - PW New Bldg	549.78
91209 05/29/2020		Sprague Pest Solutions Inc	Pest Control	161.36
			Total for Fund:530 Facilities Management	711.14
Fund: 631 Agency Fund				
0 05/27/2020		Pertee Inc	Refund - Ketrel Ridge	2,832.75
91206 05/29/2020		Phil Olbrechts	Hearing Examiner fees - Olbrecht February 2020 replace lost c	1,228.50
91208 05/29/2020		Pulte Home of WA	Refund for Pulte Home 13315/13407 Chain Lk Rd	65.00
			Total for Fund:631 Agency Fund	4,126.25
			Grand Total	30,298.83