



MONROE CITY COUNCIL

Agenda Bill No. 20-053

SUBJECT:	<i>Appointment of Becky Hasart as Interim City Clerk</i>
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
04/28/2020	Administration	Deborah Knight	Deborah Knight	Consent Agenda #2

Discussion: 04/28/2020
Attachments: None

REQUESTED ACTION: Move to approve appointment of Becky Hasart as Interim City Clerk.

POLICY CONSIDERATIONS

As an Optional Municipal Code city, the City of Monroe is incorporated under Chapter 35A of the Revised Code of Washington (RCW), utilizing the Mayor-Council form of government. Per RCW Chapter 35A.12, the City is required to designate a City Clerk as an appointed officer.

On March 24, 2020, Governor Jay Inslee issued Proclamation 20-28, relating to the Open Public Meetings Act and Public Records Act; the proclamation restricted the ability of public agencies to take action to only those actions that are necessary and routine. The proclamation was effective through April 23, 2020 and subsequently extended through May 4, 2020.

As of April 28, 2020, no proclamation by the governor or legislation signed by him has established any guidelines which supersede RCW Chapter 35A. Due to the ongoing requirement of this state statute, the appointment of the Interim City Clerk is both a necessary course of city business and a routine and regular course of procedure.

DESCRIPTION/BACKGROUND

On March 27, 2020, Elizabeth M. Adkisson submitted her resignation from the position of City Clerk to pursue a career advancement opportunity with another municipality; Ms. Adkisson's last day with the City of Monroe was April 10, 2020.

On April 10, 2020, Mayor Geoffrey Thomas appointed and swore-in Finance Director Becky Hasart as Interim City Clerk. Ms. Hasart has previous experience as a City Clerk with the City of Bremerton, and RCW Chapter 35A.12.020 expressly allows for the position of City Clerk to be merged with the position of city treasurer. Ms. Hasart was selected for the interim appointment to allow for the continuity of city operations. As the April 14, 2020 and April 21, 2020 Monroe City Council meetings were cancelled, this is the first opportunity for the Council to consider ratification of Ms. Hasart's appointment.

FISCAL IMPACTS

The position of City Clerk is fully funded in the adopted 2020 Budget. The position will remain unfilled per the Mayor's Emergency Order 2020-007 until the position can be evaluated within the context of potential budget impacts due to COVID-19 and its effects on both the 2020 Budget Amendment and the 2021 budget. Ms. Gina Pfister will continue to provide staff support to the Clerk's office as a temporary employee as Ms. Hasart takes on the regulatory responsibility. There will be some salary savings in leaving the position vacant due to the Mayor's Emergency Proclamation 2020-007.



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TIME CONSTRAINTS

N/A

ALTERNATIVES

Do not approve the appointment and direct the Mayor to select an alternate appointee.