

CALL TO ORDER, ROLL CALL, AND PLEDGE

The March 10, 2020, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:01 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble¹, Hanford, Rousey, Rasmussen, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Jolley, Knight, Peterson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis.

Mayor Thomas noted the need to amend the agenda to pull AB20-040 and AB20-041 from the Consent Agenda. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Women's History Month – March 2020

Mayor Thomas read the proclamation into the records recognizing March 2020 as Women's History Month and encouraging Monroe's residents and businesses to learn about, and celebrate, women's history.

PUBLIC COMMENTS

There were no persons present wishing to address the City Council during Public Comments.

CONSENT AGENDA

1. Approval of the Minutes: February 11, February 18, and February 25, 2020, Regular Meetings
2. Approval of AP Checks and ACH Payments (*Check Nos. 90946 through 90992, PUD, and ACH payments, in a total amount of \$447,744.07*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 36215 through 36240, direct deposits, and ACH AP payments, in a total amount of \$1,365,048.51*)
4. AB20-039: Award Bid/Authorize Mayor to Sign Contract with Rodarte for Adams Lane Utility Replacement Project
5. *Item pulled from the consent agenda and to be addressed separately as New Business Item No. 4.*
6. *Item pulled from the consent agenda and to be addressed separately under New Business Item No. 3.*
7. AB20-042: Approval of City Council Legislative Committee 2020 Work Plans
8. AB20-043: Resolution No. 004/2020, Authorizing Recreation and Conservation Office (RCO) Grant Application for East Monroe Site

¹ CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:47 p.m. during Staff/Department Reports.

9. AB20-044: Ordinance No. 002/2020, Amending MMC 2.40, Legal Representation; Final Reading

Councilmember Hanford moved to approve Consent Agenda Item Nos. 1 through 4 and 7 through 9; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

NEW BUSINESS

1. AB20-045: Confirmation of Vision 2050 Sounding Board Member Appointments (

Ms. Deborah Knight, City Administrator, provided background information on AB20-045, the Vision 2050 process, and proposed Sounding Board Member Appointments. Discussion ensued regarding proposed members.

Councilmember Rasmussen moved to confirm the Mayor’s appointment of: Kelsey Borland; Joan Brown; Yessica Carmel; Zachary Hegtvedt; Darryl Jacobsen; Drew James; Peter Maxson; Paul Sanders; Phil Spirito; and other members as the Mayor may appoint to meet the requirement of creating a diversified board to represent Monroe community members and business owners; the motion was seconded by Councilmember Rousey. On vote,

Motion carried (6-0).

2. AB20-046: Authorize Transfer from General Fund to Information Technology Fund for Additional IT Contract Services

Mr. Ben Warthan, Human Resources Director, provided background information on AB20-046, the request for additional IT contract services, and the proposed transfer of funding from the General Fund to Information Technology Fund. Discussion ensued regarding the transfer of funds.

Councilmember Cudaback moved to authorize transfer of \$80,000 of General Fund 2019 ending fund balance to the Information Technology (IT) Fund for additional contract IT services; and further authorize staff to engage said services; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

3. AB20-041: Confirmation of Proclamation of Emergency (COVID-19)

Mr. Brad Feilberg, Public Works Director, provided background information on AB20-041, emergency proclamation issued by Mayor Thomas, and proposed confirmation by City Council.

Councilmember Hanford moved to confirm the Mayor's proclamation dated March 2, 2020, declaring the existence of an emergency relating to COVID-19; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

4. AB20-040: Authorize Mayor to Sign 2020 Concessionaire Agreement

Councilmember Rousey noted a conflict of interest related to AB20-040, recused herself from the discussion and vote on AB20-040, and was absent from Council Chambers during this time.

Ms. Knight provided background information on AB20-040 and the proposed concessionaire agreement.

Councilmember Rasmussen moved to authorize the Mayor to sign the 2020 Concessionaire Agreement with Ken Fulcher to provide concession services at Sky River and Lake Tye Parks; and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback.

Discussion ensued regarding process for vendor selection.

On vote,

Motion carried (5-0).

COUNCILMEMBER REPORTS

1. Public Safety Committee Update

Councilmember Davis reviewed the items discussed at the Tuesday, March 3, 2020, Public Safety Committee Meeting, including: Draft Homelessness Communications Plan; LEMAP Preview; Continuity of Government/Operations; and MMC 2.60 Emergency Management Amendments. Discussion ensued regarding the Homelessness Communications Plan next steps.

2. Individual Councilmember Updates

Councilmember Rousey commented on attendance at PSRC Meetings on behalf of the City. Discussion ensued regarding direction for future meetings.

Councilmember Davis commented on attendance at the Snohomish County Covid-19 Press Conference.

STAFF/DEPARTMENT REPORTS

1. Parks and Recreation Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topic: parks bond levy.

2. Police Update

Chief Jolley noted the report included in the meeting materials and provided an update on the following topics: significant cases and events, department statistics, and Community Outreach Team.

3. Public Works Update

Mr. Feilberg noted the report included in the meeting materials and provided an update on the following topics: Wastewater Treatment Plant (WWTP) flow, North Kelsey improvements, and Covid-19.

Discussion ensued regarding the City’s response to Covid-19 and the Council’s potential to hold virtual or remote meetings.

Councilmember Rasmussen moved to amend the agenda to add an item related to amending Council’s Rules of Procedure; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Hanford moved to amend the Monroe City Council Rules of Procedure by adding a new subsection 3.1.5 to provide for its entirety as follows: “During periods of a proclaimed emergency, a physically present quorum of Councilmembers is not required in order to conduct a meeting, if a quorum of Councilmembers is obtained through either physical presence at the meeting and/or through telephonic or other, similar, electronic means;” the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reported on the following topic: review of upcoming City Council agendas.

2. Mayor’s Update/Monroe This Week (*Volume 6, Edition 9*)

Mayor Thomas noted the Monroe This Week included in the meeting materials; and reported on the following items: letter to businesses to consider relocating to Monroe; Washington DC Trip in the fall; and Sky Valley Mayors group.

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(10(c))] – *10 minutes*

Mayor Thomas noted the need for an executive session for approximately five minutes to discuss Pricing of Property [RCW 42.30.110(10(c))]; and read the appropriate citation into the record.

The meeting recessed into executive session at 8:34 p.m.; was extended for an additional sixteen minutes; and the meeting reconvened to regular session at 8:55 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (7-0).

MEETING ADJOURNED: 8:55 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of March 25, 2020.