



# MONROE CITY COUNCIL

## Agenda Bill No. 19-213

<b>SUBJECT:</b>	<b>Accept Washington State Department of Commerce Grant/Authorize Mayor to Sign Agreement for Monroe Boys and Girls Club Early Childhood Education and Assistance Program</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/22/2019	Public Works Operations & Maintenance	Jakeh Roberts	Brad Feilberg	<b>Consent Agenda #6</b>

**Discussion:** 10/22/2019  
**Attachments:** None

**REQUESTED ACTION:** Move to accept the grant funding from the Washington State Department of Commerce; authorize the Mayor to sign the 2020 Local and Community Projects Program Agreement for the Boys & Girls Club Early Childhood Education and Assistance Program thereto; and expressly authorize further minor revisions to the extent deemed necessary or appropriate.

### POLICY CONSIDERATIONS

*Under RCW 35A.33, Council as the legislative body for the City approves revenues for the fiscal budget. The policy question for the City Council is whether to sign an Agreement with the Department of Commerce for financial support in the form of a grant.*

### DESCRIPTION/BACKGROUND

In February of 2019 the City of Monroe applied for a grant to fund design and construction of an approximately 2,200 square foot early childhood learning room addition at the Monroe Boys and Girls Club Building.

The Washington State Department of Commerce has approved an award of \$1,030,000 to the City less the administrative fee, leaving \$970,000 for the project to occur within the City owned facility:

- Design and construct approximately 2,200 square foot learning annex to serve up to 50 children.
- Re-locate the existing teen space.
- Re-locate the existing community room.
- Purchase furnishings.

The grant award documents are currently being prepared by Department of Commerce staff. Because of the relatively short timeframe available to complete the listed projects, grant acceptance is being requested prior to document finalization.

The City is cooperatively working with the Boys & Girls Club to establish the scope of work prioritization and to ensure the improvements meet the needs of the Boys and Girls Club.

### FISCAL IMPACTS

There is no match requirement in order to receive this grant award. The grant is reimbursement based. Qualified expenditures made by the City are not to exceed the grant award amount of \$970,000.

The 2020 proposed budget includes \$970,000 in expenditures and corresponding revenues for completion of this project in Fund 307 General Capital. Grant administration and project management staff time is not eligible for reimbursement.

**TIME CONSTRAINTS**

Council approval is required before City and Department of Commerce staff can finalize grant documents. Projects funded through this grant need to be completed by June 1, 2021, to ensure funding availability.

**ALTERNATIVES**

1. Direct staff to acquire more information and bring item back for future consideration.
2. Approve agreement contingent upon specified conditions.