

CALL TO ORDER, ROLL CALL, AND PLEDGE

The September 24, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:01 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford¹, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Jolley, Knight, Restall, and Swanson; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Cudaback.

Mayor Thomas noted the need to amend the agenda to move New Business Item No. 4/AB19-199 to be addressed following announcements and presentations.

Councilmember Rasmussen moved to amend the agenda to move New Business Item No. 4/AB19-199 to be addressed following announcements and presentations; the motion was seconded by Councilmember Davis.
On vote,

Motion carried (5-0).

Mayor Thomas noted, without objection, the excused absence of Councilmember Kamp. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Snohomish County Fire District No. 7 – Second Quarter Report 2019

Snohomish County Fire District No. 7 Chief Gary Meek provided information on the District’s Second Quarter Report for 2019, including: emergency incident responses; turn-out and response times; map of all incidents; EMS/Fire incidents; MVC incidents; comparisons to the Cities of Lake Stevens and Mill Creek; and comparison of statistics from the first to second quarter of 2019.

NEW BUSINESS

4. AB19-199: Ordinance No. 018/2019 Amending MMC 13.08, Sewer System Regulations; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB190-199 and the proposed ordinance amending Monroe Municipal Code 13.08 regarding sewer system regulations.

General discussion ensued regarding the intent of the ordinance, and city limits/urban growth area boundaries.

¹ CLERK’S NOTE: Councilmember Hanford arrived during Announcements/Presentations #1.

PUBLIC COMMENTS

The following person spoke regarding business related permit renewals: Mr. Steve Huskey.

The following persons spoke regarding AB19-199/Ordinance No. 018/2019: Mr. Wes Haven, Mr. Gus Henderson, Ms. Patricia Vouchew, Mr. Rod Nissenhouse, and Ms. Janelle MacDicken.

The following person spoke regarding ADA accessibility and grants: Ms. Patricia Vouchew.

Staff responded to inquiries regarding AB19-199/Ordinance No. 018/2019, providing information on the following topics: current regulations (state and local), property owner initiated annexations, notification process, and next steps.

CONSENT AGENDA

1. Approval of the Minutes: September 10, 2019, Business Meeting and September 17, 2019, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 90381 through 90432, P-Cards, PUD, and ACH Payments, in a total amount of \$568,892.26*)
3. AB19-193: Transmittal of 2020 Mayor's Recommended Budget
4. AB19-194: Authorize Mayor to Sign Subgrant Agreement with Forterra NW for River Interpretive and Wayfinding Signage Project
5. AB19-195: Approval of 2020 Lodging Tax Advisory Committee (LTAC) Funding Award Recommendations

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (5-0)².

NEW BUSINESS - CONTINUED

1. AB19-196: Resolution No. 018/2019, Opposing Expansion of Southwest Urban Growth Area Boundary

Ms. Deborah Knight, City Administrator, provided background information on the proposed resolution, Snohomish County Southwest Urban Growth Area (SWUGA) Boundary Planning Study, and opposition to expansion of the SWUGA.

Councilmember Davis moved to approve Resolution No. 018/2019, opposing the expansion of the Southwest Urban Growth Area Boundary; the motion was seconded by Councilmember Hanford.

Ms. Knight noted the addition of a new section, proposed in a substitute resolution, at the suggestion of the City Attorney. Discussion ensued regarding the proposed addition and substitute Resolution No. 018/2019(SUB).

² CLERK'S NOTE: Councilmember Gamble was absent from Council Chambers during the vote on the consent agenda.

Councilmember Cudaback moved to insert “SUB” after Resolution No. 018/2019 (in order to consider approval of the substitute resolution); the motion was seconded by Councilmember Hanford. On vote,
Motion carried (6-0).

Mayor Thomas restated the main motion as amended, “to approve Resolution No. 018/2019(SUB), opposing the expansion of the Southwest Urban Growth Area Boundary.”

On vote, Main Motion carried (6-0).

2. AB19-197: Resolution No. 019/2019, Declaring Intent to Adopt Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing In Accordance With Substitute House Bill (SHB) 1406

Ms. Knight provided background information on the proposed resolution, SHB 1406, and action alternatives to authorize a sales and use tax for affordable and supportive housing.

Councilmember Gamble moved to approve Resolution No. 019/2019, declaring the intent of the City to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and other matters related thereto; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (6-0).

3. AB19-198: Approval of On-Call Building Plans Examiner

Mr. Swanson provided background information on AB19-198 and the proposed hiring of an on-call building plans examiner. Discussion ensued regarding fiscal impacts, funding source (building permit revenues), on-call nature of position, hiring an individual versus a firm, and duration.

Councilmember Cudaback moved to authorize the early hiring of an on-call plans examiner; the motion was seconded by Councilmember Gamble. On vote,
Motion carried (6-0).

5. AB19-200: 2019 City of Monroe Planning Commission Annual Report

Ms. Shana Restall, Principal Planner, provided background information on AB19-200, the 2019 Planning Commission Work Plan, and status update on projects listed. The Mayor and City Council expressed their gratitude for the hard work of the Planning Commission.

COUNCILMEMBER REPORTS

1. City Council Finance/Human Resources Committee Update

Councilmember Gamble reported on the items discussed at the Tuesday, September 17, 2019, City Council Finance/Human Resources Committee Meeting, including: FCS Group introduction to the Development Fees Cost of Service Study.

2. Individual Councilmember Reports

Councilmember Hanford noted his upcoming absence on October 8, 2019.

Councilmember Scarboro commented on road work delays on Highway 2.

Councilmember Gamble commented on the Monroe Public Schools Foundation's school safety drive.

STAFF/DEPARTMENT REPORTS

1. Clerk/Records Update

City Clerk Elizabeth Adkisson noted the report included in the meeting materials and provided an update on the following topics: public disclosure, public defense, and board/commission/committee vacancies.

2. Community Development Update

Mr. Swanson noted the report included in the meeting materials and provided an update on the following topics: Monroe-Duvall Shuttle and opportunities for the public to meet with staff regarding development questions.

3. Economic Development Update

Ms. Knight noted the report included in the meeting materials and provided an update on the following topic: annual business survey.

4. Finance Update

Ms. Becky Hasart, Finance Director, noted the report included in the meeting materials and provided an update on the following topics: investments, 2018 audit, distribution of the 2020 Recommended Budget, and upcoming budget related meetings.

5. Human Resources/Information Technology Update

Ms. Knight noted the report included in the meeting materials.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reviewed the upcoming meetings schedule. Councilmember Gamble noted his absence on October 29, 2019. Ms. Knight noted that retreat/workshop scheduled for October 29th is tentatively scheduled for discussions on the 2020 Budget, if needed.

Ms. Knight also noted meetings with the Monroe School District and Representative Carolyn Eslick; and reported on the Homelessness Policy Advisory Committee (HPAC). General discussion ensued regarding the HPAC process, timeline, and public messaging regarding the City's homeless response.

2. Mayor's Update/Monroe This Week (*September 20, 2019, Edition No. 33*)

Mayor Thomas noted the Monroe This Week included in the meeting materials; and reported on the following items: homelessness and public messaging.

EXECUTIVE SESSION - NONE

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:12 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of October 8, 2019.