

CALL TO ORDER, ROLL CALL, AND PLEDGE

The September 10, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Hasart, Irving, Jolley, Knight, Peterson, Restall, Roberts, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Patriot Day (September 11, 2019)

Mayor Thomas read a proclamation into the record recognizing Patriot Day (September 11, 2019), and encouraging Monroe's residents and businesses to remember our Nation and those who lost their lives on this day eighteen years ago and stand with each other as a community.

2. Proclamation: Hydrocephalus Awareness Month (September)

Mayor Thomas read a proclamation into the record recognizing Hydrocephalus Awareness Month (September), and encouraging Monroe's residents and businesses to join in the special observance. The proclamation was presented to Councilmember Gamble.

3. Proclamation: Childhood Cancer Awareness Month (September)

Mayor Thomas noted he issued a proclamation recognizing Childhood Cancer Awareness Month (September).

PUBLIC HEARING

1. AB19-185: Ordinance No. 018/2019, Adopting Pre-Annexation Zoning for City of Monroe Urban Growth Area (UGA); First Public Hearing & First Reading

Ms. Shana Restall, Principal Planner, background information on the proposed ordinance adopting pre-annexation zoning for the City of Monroe UGA, required public hearing, and Planning Commission review.

General discussion ensued regarding the UGA boundaries.

Mayor Thomas opened the public hearing. There were no persons present wishing to address City Council regarding the proposed ordinance.

Councilmember Cudaback moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

Councilmember Scarboro moved to close the public hearing; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

Councilmember Davis moved to accept as first reading Ordinance No. 018/2019, adopting pre-annexation zoning for the entirety of the City of Monroe's Urban Growth Area (UGA) to be consistent with the future land use designations adopted in the 2015 – 2035 Comprehensive Plan, pursuant to RCW 35A.14.330; adopting supportive findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

CONSENT AGENDA

1. Approval of the Minutes: August 27, 2019, Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos 90338 through 90380, PUD, and ACH Payments in a total amount of \$570,847.39*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos 36017 through 36045, Direct Deposits, and ACH AP Payments, in a total amount of \$1,322,049.73*)
4. AB19-186: Authorize Purchase/Ongoing Annual Maintenance Costs for PlanIt Scheduling Software; and Authorize Mayor to Sign Web Application Service and Hosting Agreement
5. AB19-187: Award Bid/Authorize Mayor to Sign Contract with D&G Backhoe, Inc. for 182nd Avenue Water Main Project

Councilmember Hanford moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

NEW BUSINESS

1. AB19-188: Authorize the Mayor Pro Tem to Sign Amendment No. 1 to the Interlocal Agreement Authorizing Establishment of the Snohomish County Tourism Promotion Area; Increasing the Tourism Promotion Area Assessment from One to Two Dollars

Mayor Thomas noted a conflict of interest and was absent from Council Chambers for the presentation, discussion, and vote on AB19-188.

Ms. Deborah Knight, City Administrator, provided background information on AB19-188, the proposed amendment to the Interlocal Agreement Authorizing Establishment of the Snohomish County Tourism Promotion Area, and noted there is no direct fiscal impact to the City of Monroe.

Discussion ensued regarding the assessment.

Councilmember Kamp moved to authorize the Mayor Pro-Tem to sign Amendment No. 1 to the Interlocal Agreement Authorizing Establishment of the Snohomish County Tourism Promotion Area to increase the Tourism Promotion Area Assessment from one dollar (\$1.00) to two dollars (\$2.00); and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

2. AB19-189: Authorize Part-Time/Temporary Clerk Position

Mr. Ben Warthan, Human Resources Director, provided background information on AB19-189 and the proposed part-time/temporary clerk position.

Councilmember Rasmussen moved to authorize the addition of one part-time temporary employee in the City Clerk/Records Department for a period not to exceed six months; the motion was seconded by Councilmember Cudaback.

General discussion ensued regarding duration of position and amending the motion accordingly.

Councilmember Rasmussen moved to amend the main motion to strike “six” and insert “twelve;” the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Mayor Thomas restated the main motion, as amended: to authorize the addition of one part-time temporary employee in the City Clerk/Records Department for a period not to exceed twelve months. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

1. City Council P3 Committee Update

Councilmember Rasmussen reported on the items discussed at the Tuesday, August 27, 2019, City Council Transportation/Planning, Parks & Recreation, and Public Works Committee Meeting, including: Affordable Housing Code Update, Code Enforcement Update, and Crosswalk Policy Implementation.

2. Individual Councilmember Reports

Councilmember Rasmussen commented on the beginning of the 2019-2020 school year.

Councilmember Gamble commented on the beginning of the 2019-2020 school year, Monroe Bearcat Football, and the upcoming Big Heart Big Smile Foundation event.

STAFF/DEPARTMENT REPORTS

1. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the report included in the meeting materials and provided an update on the following topics: Sky River Park Ribbon-Cutting Ceremony; East County Parks and Recreation District (ECPRD) Bond Measure; Monroe Park Board; Lake Tye Synthetic Fields Project Update; Forterra grant for interpretive signage along Skykomish River; and City Parks Unmarked Trails Inspections.

General discussion ensued regarding Lake Tye Synthetic Fields; ECPRD Bond Measure; and Unmarked Trails Inspections.

2. Police Update

Police Chief Jeff Jolley noted the report included in the meeting materials and provided an update on the following topics: Community Outreach Team; Department Statistics; Community Events; and correspondence regarding the Innovative Justice Initiative.

General discussion ensued regarding the Innovative Justice Initiative.

4. Public Works Update

Mr. Jakeh Roberts, Deputy Public Works Director, noted the report included in the meeting materials and provided an update on the following topics: Blueberry Lane/Kelsey Street Intersection Improvements; Cascade View Water Main Extension project; 2019 Street Preservation Program; and National American Public Works Association (APWA) Conference.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reported on the following items: Vision 2050 RFP Interview; Homelessness Policy Advisory Committee (HPAC) Meeting; Snohomish County Tomorrow; Everett Community College East Campus fundraiser event; and Book Talks at Hidden River Middle School. Ms. Knight also reviewed the upcoming meetings schedule.

General discussion ensued regarding the Innovative Justice Initiative and submission of a Letter of Support.

2. Mayor's Update/Monroe This Week (*September 6, 2019, Edition No. 31*)

Mayor Thomas noted the Monroe This Week included in the meeting materials; and reported on the following items: Sky River Park Ribbon-Cutting Ceremony; Swift Night Out; and City Webpage regarding Homelessness.

EXECUTIVE SESSION

1. Agency Litigation [RCW 42.30.110(1)(i)] – *10 minutes*
2. Review the Performance of a Public Employee [RCW 42.30.110(1)(g)] – *10 minutes*

Mayor Thomas noted the need for an executive session for approximately twenty minutes total to discuss Agency Litigation [RCW 42.30.110(1)(i)] and to Review the Performance of a Public Employee [RCW 42.30.110(1)(g)]; City Attorney Lell read the appropriate citations into the record.

The meeting recessed into executive session at 8:13 p.m.; was extended for an additional fifteen minutes; and reconvened at 8:48 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:48 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 24, 2019.