

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The June 11 , 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Baker, Farrell, Feilberg, Hasart, Jolley, Knight, Peterson, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Proclamation: Father's Day

Mayor Thomas read a proclamation into the record recognizing June 16, 2019, as Father's Day and encouraging Monroe's residents and businesses to honor and express love and gratitude to fathers everywhere. The proclamation was presented to Councilmembers Davis, Gamble, Hanford, and Kamp.

2. Proclamation: Amateur Radio Week

Mayor Thomas read a proclamation into the record recognizing June 17, through June 23, 2019, as Amateur Radio Week and encouraging residents and businesses to join in thanking Amateur Radio Operators for their service. The proclamation was presented to Mr. John Henry, Sky Valley Amateur Radio Club President.

3. Presentation: Everett Community College, East County Campus

Dr. Ciera Graham, Everett Community College, East County Campus Director, presented on an overview of East County Campus, programs, goals and priorities, major accomplishments, student demographics, student profiles, East County recruitment events, and prior year's attendance.

**PUBLIC HEARING**

1. AB19-124: 2020-2025 Transportation Improvement Plan

Mr. Scott Peterson provided background information on AB19-124 and the proposed 2020-2025 Transportation Improvement Plan.

Discussion ensued regarding the North Kelsey Connector, 191<sup>st</sup> Ave SE Extension, cost for the North Kelsey Connector trail, sidewalk improvements, and Centennial Trail connection.

Mayor Thomas opened the public hearing. There were no persons present wishing to speak at the public hearing.

Councilmember Hanford moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (7-0).

Councilmember Hanford moved to close the public hearing; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

## PUBLIC COMMENTS

The following person spoke regarding parking in front of the Monroe Women's Gospel Shelter: Mr. John Stima.

The following person spoke regarding AB19-131/Resolution No. 013/2019, Sky Valley Food Bank Lease Agreement: Ms. Cindy Chessie.

## CONSENT AGENDA

Councilmember Rasmussen requested Consent Agenda Item No. 11 (AB19-132: Authorize Mayor to Sign Sky Valley Food Bank/Monroe Boys & Girls Club Joint Parking License Agreement) be pulled from the Consent Agenda and addressed separately.

1. Approval of the Minutes: May 14, 2019, Business Meeting & May 21, 2019, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89992 through 90080, SCH, B&O, and PUD payments, in a total amount of \$1,738,500.95*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35928 through 35962, direct deposit, and SCH AP payments, in a total amount of \$1,310,511.28*)
4. AB19-125: 2019-2020 Lodging Tax Advisory Committee (LTAC) Appointments
5. AB19-126: Authorize Mayor to Sign Amendment No. 2 for Reimbursement of Appraisal Costs for the East Monroe Heritage Site
6. AB19-127: Authorize Mayor to Sign Aerial Utility Easement
7. AB19-128: Authorize Mayor to Sign Outside Utility Extension Agreement for Monroe Estates Subdivision
8. AB19-129: Authorize Mayor to Sign Supplement Agreement No. 4 with WH Pacific for Chain Lake Road Phase 2a, Civil and Structural Design Services
9. AB19-130: Approve Purchase and Authorize Mayor to Sign Right-of-Way Deed, Easements, and Associated Documentation of Parcel 7, Maddox, for Chain Lake Road Phase 2a (Non-Motorized Pedestrian Path)
10. AB19-131: Resolution No. 013/2019, Sky Valley Food Bank Lease Agreement
11. AB19-132: Authorize Mayor to Sign Sky Valley Food Bank/Monroe Boys & Girls Club Joint Parking License Agreement
12. AB19-133: Ordinance No. 010/2019, Amending 2019 Budget; Final Reading

Councilmember Hanford moved to approve Consent Agenda Item Nos. 1-10 and 12; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (7-0).

11. AB19-132: Authorize Mayor to Sign Sky Valley Food Bank/Monroe Boys & Girls Club Joint Parking License Agreement

Councilmember Rasmussen noted a conflict of interest with Consent Agenda Item No. 11 (AB19-132: Authorize Mayor to Sign Sky Valley Food Bank/Monroe Boys & Girls Club Joint Parking License Agreement); and recused himself from the discussion and vote on this item<sup>1</sup>.

Councilmember Hanford moved to authorize Mayor to sign the Sky Valley Food Bank /Monroe Boys & Girls Club Joint Parking License Agreement; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (6-0).

## **NEW BUSINESS**

1. AB19-134: Ordinance No. 012/2019, Amending MMC 3.54.130, Transportation Impact Fees; First Reading

Mr. Scott Peterson, Deputy City Engineer, provided background information on AB19-134 and the proposed ordinance amending transportation impact fees.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 012/2019, amending Chapter 3.54.130 MMC, Transportation impact fees; updating the City's codified transportation impact fee schedule pursuant to MMC 3.54.130; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

## **FINAL ACTION**

1. AB19-135: Ordinance No. 011/2019, Amending MMC 13.08, Sewer System Regulations; Final Reading

City Administrator Deborah Knight provided background information on AB19-135, evaluation of the Comprehensive Plan, and sewer utility regulations.

Councilmember Kamp moved to adopt Ordinance No. 011/2019, amending Chapter 13.08 MMC, Sewer System Regulations; prohibiting the extension of sanitary sewer service beyond the City Limits until the subject property is formally annexed to the City; entering legislative findings; providing for severability; establishing an effective date; and providing for a six-month effective term; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

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<sup>1</sup>CLERK'S NOTE: Councilmember Rasmussen was absent from Council Chambers for the discussion and vote on AB19-132.

2. AB19-136: Ordinance No. 013/2019, Adopting MMC Chapter 22.12, Definitions, related to Title 22, Unified Development Regulations; First/Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB19-136 and the proposed ordinance amending the Unified Development Regulations to add a definitions chapter.

Councilmember Scarboro moved to waive Council Rules of Procedure requiring two readings of ordinances; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

Councilmember Scarboro moved to adopt Ordinance No. 013/2019, amending Monroe Municipal Code Title 22, Unified Development Regulations; adding new MMC Chapter 22.12, Definitions, to rectify their omission from Ordinance No. 005/2019, which adopted and codified MMC Title 22; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

3. AB19-137: Ordinance No. 014/2019, Adopting Emergency Interim Zoning Amendments to Chapter 22.90 MMC, Temporary Encampments; Final Reading

Mr. Swanson provided background information on AB19-137, the proposed emergency ordinance amending temporary encampments regulations, and substitutions to the ordinance presented in the agenda packet.

Discussion ensued regarding certification and identification standards, application process, community meeting process, length of time for homeless encampments, property of which encampments can reside, restrictions on locations, and public comment process.

Councilmember Davis moved to adopt Ordinance No. 014/2019(SUB), adopting interim zoning amendments to Chapter 22.90 MMC, Temporary Encampments; updating the City's provisions regulating temporary homeless encampments in order to reflect current state law; setting forth preliminary supportive findings; requiring a post-adoption public hearing; providing for severability; declaring a public emergency; and establishing an immediate effective date; the motion was seconded by Councilmember Cudaback. On vote.

Motion carried (7-0).

## **COUNCILMEMBER REPORTS**

1. Individual Councilmember Reports

Councilmember Hanford commented on the public comments provided by Mr. John Stima.

Councilmember Rasmussen commented on the 2019 Senior Class graduation and the upcoming Tri-Monroe event.

Councilmember Kamp commented the new manager of Harbor Freight and his nomination to serve on the Snohomish County Planning Commission.

Councilmember Gamble commented on the Homelessness Policy Advisory Committee and 'Leaders in Learning' graduation.

**MISCELLANEOUS**

Mayor Thomas noted the need to read the title of Ordinance No. 010/2019, approved through the vote on the Consent Agenda, into the records. Ms. Pam Baker, Executive Assistant, read the title of Ordinance No. 010/2019 into the record.

**STAFF/DEPARTMENT REPORTS**

1. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the report included in the meeting materials and provided an update on the following topics: Lewis Street Park new playground equipment groundbreaking, flowers in the Downtown, events in the area, wetland naming, trail inspections, replacement of skate park fencing, and art sculpture piece.

2. Police Update

Police Chief Jolley provided an update on the following topics: community outreach team, patrol, department statistics, and community events.

3. Public Works Update

Mr. Brad Feilberg, Public Works Director, noted the report included in the meeting materials and provided an update on the following topics: Blueberry/Kelsey intersection improvement, HAM radio class, and growth management hearing board compliance.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Knight commented on the intern program, Tarragon proposal at the Joint Planning Commission and Economic Development Advisory Board meeting, #Finish522 community meeting, DT Business Owners Open House, and staffing shortages.

General discussion ensued regarding upcoming meetings and absences.

2. Mayor's Update/Monroe This Week (*May 10, 2019, Edition No. 17*)

Mayor Thomas noted the Monroe this Week included in the meeting materials and reported on the following topics: Snohomish County Housing Task Force, New Hope Fellowship proposal, and review of Tarragon proposal.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,  
Motion carried (7-0).

**MEETING ADJOURNED: 8:57 p.m.**

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Geoffrey Thomas, Mayor

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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of June 25, 2019.*