

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The May 14, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis<sup>1</sup>, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Jolley, Knight, Lande, Roberts, Southern, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

Mayor Thomas noted the need to amend the agenda to include the Snohomish Fire District No. 7 Update as Announcements/Presentation No. 4 and adding executive sessions prior to Public Comments and Adjournment. No objections were noted regarding the amendments to the agenda.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB19-106: Presentation: K-9 Tango Introduction

Police Chief Jeffrey Jolley provided background information on AB19-106, introduced K-9 Officer Tango and his partner Officer Jason Southern, and provided background information on Officer Tango’s training and certification. Officer Southern thanked the Mayor and City Council for their support of the K-9 Program and noted the Monroe Rotary’s donation in this regard.

2. AB19-107: Resolution No. 009/2019, Wetland Naming – Foothills Wetland Preserve

Mr. Mike Farrell, Parks & Recreation Director, provided background information on AB19-107, the proposed resolution, the naming process, selection of “Foothills Wetland Preserve,” and associated tree planting events.

Councilmember Gamble moved to approve Resolution No. 009/2019, designating Foothills Wetland Preserve as the name of the City-owned property located north of US-2 and east of Roosevelt Road within the City of Monroe; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

Mr. Farrell recognized the students in attendance who contributed to the naming process.

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<sup>1</sup> CLERK’S NOTE: Councilmember Davis arrived at approximately 7:15 p.m.

3. Proclamation: Public Works Week (May 19-25, 2019)

Mayor Thomas read a proclamation into the record recognizing May 19, through May 25, 2019, as Public Works Week; and encouraging all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works professionals make every day to our health, safety, comfort, and quality of life. The proclamation was presented to Mr. Brad Feilberg, Public Works Director, Mr. Jakeh Roberts, Deputy Public Works Director, and Mr. John Lande, Wastewater Treatment Plant Manager.

4. Emergency Incident Response Summary (Quarter 1 - 2019) (*Snohomish County Fire District No. 7*)

Fire Chief Gary Meek provided a report regarding Snohomish County Fire District No. 7 Quarter 1 - 2019; including: emergency incident response summary; geographic rendering of all incident locations; geographic rendering of EMS, FIRE, and MVC incident locations; and community engagement.

General discussion ensued regarding performance measures, State standards, and comparables to other similar Fire Districts.

**PUBLIC HEARING**

1. AB19-108: Resolution No. 010/2019, Declaring Certain Property as Surplus and Authorizing Its Disposition

Mr. Roberts provided background information on AB19-108, the proposed resolution, and property to be declared surplus.

Mayor Thomas opened the public hearing. There were no persons present wishing to speak at the public hearing.

Councilmember Rasmussen moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Cudaback.

On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to close the public hearing; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to approve Resolution No. 010/2019, declaring certain property as surplus and authorizing its disposition; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

**PUBLIC COMMENTS**

The following person spoke regarding the Monroe Boys and Girls Club: Mr. Bill Tsoukalas.

**EXECUTIVE SESSION**

1. Potential Litigation [RCW 42.30110(1)(i)] – 5 minutes

Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss Potential Litigation [RCW 42.30110(1)(i)]; and read the appropriate citation into the record.

*The meeting recessed into executive session at 7:30 p.m.; was extended for an additional forty minutes; and the meeting reconvened at 8:20 p.m.*

**CONSENT AGENDA**

1. Approval of the Minutes: April 23, 2019, Business Meeting; April 30, 2019, Retreat/Workshop; & May 7, 2019, Business Meeting
2. Approval of AP Checks and ACH Payments (Check Nos. 89911 through 89991, ACH, PUD, and P-Card Payments, in a total amount of \$1,230,999.59)
3. Approval of Payroll Warrants and ACH Payments (Check Nos. 35903 through 35927, Direct Deposit, and ACH AP Payments, in a total amount of \$1,293,756.28)
4. AB19-109: Authorize the Mayor to Sign Biosolids Transport Contract with Tenelco, Inc.
5. AB19-110: Authorize Mayor to Sign Concessionaire Agreement with West Coast Watersports, LLC, for Lake Tye Park Seasonal Boat Rental Program
6. AB19-111: Approve Purchase and Authorize Mayor to Sign Right-of-Way Deed, Easements, and Associated Documentation of Parcel 5, Suschik, for Chain Lake Road Phase 2a (Non-Motorized Pedestrian Path)
7. AB19-112: Resolution No. 011/2019, Adopting Use of City's Social Media Policy
8. AB19-113: Resolution No. 012/2019, Declaring an Emergency and Certifying Mayor's Proclamation (S. Taft Lane Sewer Main)
9. AB19-114: Approval of Updated 2020 Budget Development Calendar

Councilmember Rasmussen moved to approve the consent agenda; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

**NEW BUSINESS**

1. AB19-115: Ordinance No. 009/2019, Downtown Fee Waiver Program Extension; First/Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB19-115, the Downtown Fee Waiver Program, the proposed ordinance extending the program for one year, and potential projects to be impacted.

Councilmember Hanford moved to waive Council Rules of Procedure requiring two readings of ordinances; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Hanford moved to adopt Ordinance No. 009/2019, extending for an additional one year period the temporary elimination of fees for certain permits associated with development in the Downtown Commercial zone and fixing a time when the same shall become effective; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (7-0).

2. AB19-116: Ordinance No. 010/2019, Amending 2019 Budget; First Reading

Ms. Becky Hasart, Finance Director, provided background information on AB19-116, the proposed ordinance, and amendments to the 2019 Budget.

Councilmember Kamp moved to accept as first reading Ordinance No. 010/2019, amending the budget for fiscal year 2019 to account for actual beginning fund balances and new revenues and expenditures; providing for severability, and establishing an effective date for first reading; the motion was seconded by Councilmember Gamble. On vote,  
Motion carried (7-0).

3. AB19-117: Ordinance No. 011/2019, Amending MMC 13.08, Sewer System Regulations; First Reading

Ms. Deborah Knight, City Administrator, provided background information on AB19-117 and the proposed ordinance amending sewer system regulations.

General discussion ensued regarding provision of agenda materials, operating procedures of other cities, interim nature of the ordinance, and required public hearing within sixty days of effective date.

Councilmember Gamble moved to accept as first reading Ordinance No. 11/2019, amending Chapter 13.08 MMC, Sewer System Regulations; prohibiting the extension of sanitary sewer service beyond the City Limits until the subject property is formally annexed to the City; entering legislative findings; providing for severability; establishing an effective date; and providing for a six-month effective term; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (6-1);  
Councilmember Cudaback opposed.

**FINAL ACTION**

1. AB19-118: Downtown Art Sculpture Selection

Mr. Farrell provided background information on AB19-118, the art application and selection process, budget, proposals received, and selected artwork.

Councilmember Rasmussen moved to provide direction to the Mayor and City Staff to negotiate a draft agreement for services with the Milo White and Jay Bowen team for a downtown art sculpture; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

Discussion ensued regarding continued funding for art in the downtown area.

2. AB19-119: Authorize Mayor to Sign Agreement with Code Publishing Company for Monroe Municipal Code Migration to Modern Platform

Mr. Elizabeth Adkisson, City Clerk, provided background information on AB19-119, migration options to a new modern web platform for the municipal code, and associated costs and timeline for completion.

Councilmember Hanford moved to authorize the Mayor to sign agreement option 1 with Code Publishing Company in an amount not to exceed six thousand dollars for the Monroe Municipal Code Migration to the “Modern Platform;” and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Scarboro.

General discussion ensued regarding options and associated costs.

On vote,

Motion carried (7-0).

## **COUNCILMEMBER REPORTS**

1. City Council P3 Committee Update/DRAFT Minutes

Councilmember Rasmussen reported on the items discussed at the May 7, 2019, City Council Transportation/Planning, Parks & Recreation, and Public Works (P3) Committee Meeting; including: Six-Year Transportation Improvement Plan (TIP) and City Hall Site Selection.

2. Individual Councilmember Reports

Councilmember Scarboro commented on the Monroe High School play.

Councilmember Rasmussen commented on the Monroe Lip Sync, Sky River Park fields, and upcoming Tri-Monroe event.

Councilmember Davis commented on the Spring Clean-Up event and family events.

Councilmember Kamp commented on the Spring Clean-Up event.

Councilmember Gamble commented on the Homelessness Policy Advisory Committee, Spring Clean-Up event, and Council Committees meeting schedule. By Consensus, City Council moved the Finance and Human Resources Committee regular meetings to the

third Tuesday of each month and the Legislative Affairs Committee regular meetings to the second Tuesday of each month.

**STAFF/DEPARTMENT REPORTS**

1. Parks & Recreation Update

Mr. Farrell noted the report included in the meeting materials and provided an update on the following topics: Arbor Day events, Lewis Street Park new playground equipment groundbreaking, urban forestry project, and unmarked trails report.

2. Police Update

Police Chief Jolley provided an update on the following topics: ProAct investigations, black bear incident, Coffee with a Cop, Tip a Cop, and department statistics.

3. Public Works Update

Mr. Feilberg noted the report included in the meeting materials and provided an update on the following topics: project updates, open positions, and emergency management.

4. State Legislative Session Outcomes/Summary of Washington, DC Trip

Ms. Knight noted the report included in the meeting materials and provided an update on the following topics: HB 2044/Park District de-annexation; transportation budget; #Finish522 campaign; capital budget; and City lobbyists.

5. Public Works – Appointment of T. Christian to APWA Young Professionals National Committee

Mr. Feilberg provided background on the American Public Works Association (APWA) and recognized Mr. Tyler Christian, Water Quality/CCC, for his appointment to the APWA Young Professional National Committee.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Knight recognized Mr. Ben Warthan, Human Resources Director, for his work on filling open positions, the comp class study, social media policy, and intern program; and reviewed upcoming City Council agendas.

General discussion ensued regarding upcoming meetings and absences.

Councilmember Hanford moved to cancel the Monroe City Council Regular Study Session on Tuesday, June 4, 2019; the motion was seconded by Councilmember Gamble. On vote,

Motion carried 7-0).

2. Mayor's Update/Monroe This Week (*May 10, 2019, Edition No. 17*)

Mayor Thomas noted the Monroe this Week included in the meeting materials and reported on the following topics: forestry projects, Lewis Street Park new playground equipment groundbreaking, Lodging Tax Advisory Committee, Homelessness Policy Advisory Committee, Economic Development Forum, state of the City Address at the Monroe Chamber luncheon, regional/state/national staff involvement, and Downtown Monroe Association meeting.

**EXECUTIVE SESSION**

1. Property Acquisition [RCW 42.30110(1)(b)] – 5 minutes

Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss Property Acquisition [RCW 42.30110(1)(b)]; and read the appropriate citation into the record.

*The meeting recessed into executive session at 9:22 p.m.; was extended for an additional twenty-nine minutes; and the meeting reconvened at 9:56 p.m.*

Mayor Thomas noted Councilmember Scarboro exited the meeting at 9:22 p.m. and did not return.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 9:56 p.m.**

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Geoffrey Thomas, Mayor

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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of June 11, 2019.*