

CALL TO ORDER, ROLL CALL, AND PLEDGE

The April 23, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:04 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Davis, Gamble, Hanford¹, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Jolley, Klinkers, Knight, Restall, Roberts, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

ANNOUNCEMENTS/PRESENTATIONS²

1. AB19-085: Recognition of Service and Retirement: Sergeant Richard Dunn

Police Chief Jeff Jolley provided background information on AB19-085 and Sergeant Richard Dunn's service with the City of Monroe; and presented Sergeant Dunn with a commemorative plaque and retirement card. Sergeant Dunn commented on his years of service, recognized family in attendance, and commented on his retirement plans.

The meeting recessed from approximately 7:13 to 7:19 p.m.

PUBLIC HEARING

1. AB19-084: Proposed Street Vacation 171st Avenue

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-084, the proposed street vacation, and vacation process.

Mayor Thomas opened the public hearing. The following person spoke regarding access easements to other properties related to the proposed street vacation: Mr. Greg Giuliani.

Mr. Feilberg noted the street vacation petitioner is currently working on access easements; and provided action alternatives for Council's consideration.

General discussion ensued regarding access easements and potential to continue the public hearing to allow additional time for easements to be completed.

Councilmember Hanford moved to continue the public hearing to June 25, 2019; the motion was seconded by Councilmember Kamp. On vote,
Motion carried (6-0).

¹ CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:15 p.m. prior to Public Hearing #1.

² CLERK'S NOTE: Order of items amended at the time of the meeting without objection.

ANNOUNCEMENTS/PRESENTATIONS - CONTINUED³

2. Proclamation: Building Safety Month (May 2019)

Mayor Thomas read a proclamation into the record recognizing May 2019 as Building Safety Month and encouraging the citizens of Monroe to join with their communities in participation in Building Safety Month activities. The proclamation was presented to City of Monroe Building Official Jim Sherwood.

4. Proclamation: National Corrections Officers & Employees Week (May 5-11, 2019)

Mayor Thomas read a proclamation into the record recognizing the week of May 5, through May 11, 2019, as National Corrections Officers and Employees Week and encouraging in the Monroe community to join in recognizing and sharing appreciation and gratitude for the dedicated service provided by corrections officers and employees. The proclamation was presented to: Mr. Michael Oberland, Monroe Corrections Complex Superintendent; Mr. Jack Warner, SOU/IMU Superintendent; Mr. Eric Jackson, TRU Superintendent; and Mr. Oscar Gomez, Correctional Officer of the Year.

3. Proclamation: National Day of Prayer (May 2, 2019)

Mayor Thomas read a proclamation into the record recognizing May 2, 2019, as the National Day of Prayer and encouraging the residents of Monroe to join in observing the National Day of Prayer and join the citizens of our Nation in giving thanks, in accordance with our own faiths and consciences, for our many freedoms and blessings, and in asking for God's continued guidance, mercy, and protection. The proclamation was presented to Pastor Michael Hanford.

5. AB19-086: Presentation: Snoqualmie Valley Transportation Duvall-Monroe Shuttle

Mr. Ben Swanson, Community Development Director, and Ms. Amy Biggs, Snoqualmie Valley Transportation (SVT), provided background information on AB19-086 and the SVT Duvall-Monroe Shuttle, including: route/schedule, ridership, cost, and continued service.

General discussion ensued regarding route/schedule; ridership; continued service; and funding sources.

PUBLIC COMMENTS

There were no persons present wishing to address City Council during Public Comments.

³ CLERK'S NOTE: Order of items amended at the time of the meeting without objection.

CONSENT AGENDA

1. Approval of the Minutes: April 9, 2019, Business Meeting & April 16, 2019, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89839 through 89910; PUD; P-Cards; ACH; and B&O Payments in a total amount of \$1,072,996.66*)
3. AB19-087: Award Bid and Authorize the Mayor to Sign Contract with Cadman Materials, Inc. for the 2019 Annual Road Maintenance Project
4. AB19-088: Authorize Mayor to Sign Commute Trip Reduction Agreement with Community Transit
5. AB19-089: Authorize Mayor to Sign Interlocal Agreement with Pierce County for Porous Concrete and Asphalt Cleaning Road Maintenance Services
6. AB19-090: Approval of Building Official Position Pay Range
7. AB19-091: Ordinance No. 006/2019(SUB), Amending MMC 13.04 and 13.08 Affordable Housing Utility Capital Fees; Final Reading
8. AB19-092: Ordinance No. 007/2019, Amending MMC 10.08, Vehicles and Traffic, re Main Street Speed Limit; Final Reading
9. AB19-093: Ordinance No. 008/2019(SUB), Amending MMC Title 12 re Sidewalk Maintenance; Final Reading

Councilmember Hanford moved to approve the consent agenda; the motion was seconded by Councilmember Rasmussen. On vote,
Motion carried (6-0).

City Clerk Elizabeth Adkisson read the titles of Ordinance Nos. 006/2019(SUB), 007/2019, and 008/2019(SUB) into the record.

FINAL ACTION

1. AB19-094: Ordinance No. 005/2019(SUB), Amending Monroe Municipal Code (MMC) Repealing Titles 17 through 21 and Replacing with Title 22, Unified Development Regulations (UDR) and amendments to Title 3, Revenue and Finance; Final Reading

Ms. Shana Restall, Principal Planner, provided background information regarding AB19-094; including proposed sections repealed, major changes, proposed adoption of the Unified Development Code, and minor changes since first reading of the ordinance.

Councilmember Hanford moved to adopt Ordinance No. 005/2019(SUB), repealing in full Monroe Municipal Code (MMC) Title 17: Subdivisions, Title 18: Planning and Zoning, Title 19: Shoreline Management, Title 20: Environment, and Title 21: Development Review Procedures, containing existing development regulations; adding new MMC Title 22, Unified Development Regulations; establishing substantive and procedural standards regulating land use, zoning, subdivision, design standards, annexations and land use development within the City; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen.

General discussion ensued recognizing City Staff and Planning Commission’s work on the project.

On vote, Motion carried (6-0).

2. AB19-095: Authorize Mayor to Sign Separation and Release Agreement

Mr. Ben Warthan, Human Resources Director, provided background information on AB19-095 and proposed separation and release agreement.

Councilmember Gamble moved to authorize the Mayor to sign the separation and release agreement with Jim Sherwood; and expressly authorize further minor revisions a deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote, Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update

Councilmember Davis reported on the items discussed at the April 16, 2019, City Council Legislative Affairs Committee Meeting; including: potential amendments to the boards and commissions code and Council Chambers video/live-streaming options.

2. Individual Councilmember Reports

Councilmember Hanford commented on the Easter holiday weekend.

Councilmember Rasmussen commented on the Monroe Egg Hunt event.

Councilmember Gamble commented on the Homelessness Policy Advisory Committee.

STAFF/DEPARTMENT REPORTS

1. City Clerk/Records Update

Ms. Adkisson noted the report included in the meeting materials and provided an update on public disclosure requests and public defense.

2. Community Development Update

Mr. Swanson noted the report included in the meeting materials and provided an update on the Unified Development Regulations project; upcoming Shoreline Master Plan updates; and affordable housing code regulations.

3. Economic Development Update

Ms. Knight noted the report included in the meeting materials and provided an update on the Economic Development Advisory Board; annual business survey; and tourism geofencing data.

4. Finance Update

Ms. Becky Hasart, Finance Director, noted the report included in the meeting materials and provided an update on the following topics: annual reports; general fund – ending fund balance; 2019 budget amendment; passports; and start date for online permitting payments.

5. Human Resources/Information Technology Update

Mr. Warthan noted the report included in the meeting materials and provided an update on open and filled positions.

6. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, provided an update on upcoming events: Arbor Day Tree Planting (April 26); Healthy Kids Day Event (April 27); and Kids' Fishing Day (April 28).

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reviewed the upcoming agendas.

2. Mayor's Update/Monroe This Week (*April 19, 2019, Edition No. 14*)

Mayor Thomas reported on the following topics: Tree City USA award; tree plantings; Homelessness Policy Advisory Committee; Egg Hunt; and memo of support regarding Vision 2050.

EXECUTIVE SESSION

1. Property Acquisition [RCW 42.30110(1)(b)] – *5 minutes*

Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss Property Acquisition [RCW 42.30110(1)(b)]; and read the appropriate citation into the record.

The meeting recessed into executive session at 8:40 p.m.; was extended for an additional fourteen minutes; and the meeting reconvened at 9 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Kamp to adjourn the meeting. On vote,

Motion carried (6-0).

MEETING ADJOURNED: 9 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of May 14, 2019.