

**CITY OF MONROE
PLANNING COMMISSION MINUTES
Monday, April 8, 2019**

The special meeting of the Monroe Planning Commission was held on **Monday, April 8, 2019 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Tuttle called the meeting to order at 7:06 p.m.

ROLL CALL

Planning Commission Secretary Leigh Anne Barr called the roll.

Commissioners Present: Chair Tuttle, Vice-Chair Bull, Commissioner Rousey, Commissioner Jensen, Commissioner Stanger, Commissioner Fisher (via conference call) and Commissioner Silva.

Staff Present: City Administrator Deborah Knight, Community Development Ben Swanson, Senior Planner Anita Marrero and Secretary Leigh Anne Barr

COMMENTS FROM CITIZENS

NONE

APPROVAL OF MINUTES

NONE

PUBLIC HEARING

NONE

PRESENTATION

City Administrator Deborah Knight gave an update on several City related items.

Chair Tuttle requested that the Planning Commission receive an Economic Development updated from James Palmer at a future Planning Commission meeting.

OLD BUSINESS

Draft Review of Shoreline Master Program (SMP) and Proposed Code Amendments to Title 19 Shoreline Management and Chapter 20.05 Critical Areas

Senior Planner Anita Marrero reviewed the changes made to the Shoreline Master Plan including the state mandated changes and the Department of Ecology changes.

Senior Planner Marrero also updated the Shoreline and Critical Areas sections of the City's code to make them more standalone documents instead of referencing the full Shoreline Master Program. The process was updated for Shoreline Substantial Development Permits which currently go through the Hearing Examiner, and will now be an administrative decision.

Commissioner Jensen would like the signage requirements to be review to see if they can be reduced.

The public hearing will be on April 22, 2019 with an open house from 6-7pm before the meeting

NEW BUSINESS

NONE

DISCUSSION BY COMMISSIONERS AND STAFF

Director Swanson announced that the first reading of the Unified Development Regulations update will be at City Council tomorrow night. This will be a multi-meeting process. At the next Planning Commission meeting, Assistant Planner Amy Bright will be bringing an introduction to the Downtown Master Plan.

Director Swanson announced that Senior Planner Anita Marrero will be starting on the affordable housing update. There will likely be a committee of commissioners and community members who will help with this process. The committee will likely meet before Planning Commission meetings for no more than 6 meetings total.

Commissioner Jensen asked if the Planning Commission can make changes to the Comprehensive Plan. Director Swanson reminds Commissioners that comprehensive plan changes are regulated by state law and are only allowed to be heard once a year.

Commissioner Rousey was in Olympia to speak with senators and representatives regarding the finish 522 project.

Chair Tuttle gave an update on the Homeless Policy Advisory Committee which she and Commissioner Fisher are serving on.

ADJOURNMENT

Commissioner Rousey made a motion to adjourn at 8:42pm. Motion seconded by Commissioner Fisher. Motion carried 7/0.

Bridgette Tuttle
Chair

Leigh Anne Barr
Planning Commission Secretary