

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The February 26, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Gamble, Hanford<sup>1</sup>, Kamp, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Knight, Roberts, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absences of Councilmembers Davis and Rasmussen. No objections were noted.

**PUBLIC HEARING**

1. AB19-024: Proposed Street Vacation - 171<sup>st</sup> Avenue

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-024 and the proposed street vacation (171<sup>st</sup> Avenue); and noted the recommended action to continue the public hearing to March 26, 2019.

Councilmember Cudaback moved to continue the public hearing to the Tuesday, March 26, 2019, City Council Regular Business Meeting; the motion was seconded by Councilmember Scarboro.

General discussion ensued regarding utility and access easements.

On vote, Motion carried (5-0).

2. AB19-025: AB19-025: MainVue-Stahl Annexation – Sixty Percent Annexation Acceptance

Mr. Ben Swanson, Community Development Director, provided background information on AB19-025 and the proposed annexation acceptance. Discussion ensued regarding location and impact of annexation onto nearby properties.

Mayor Thomas opened the public hearing. The following person spoke in support of the annexation: Mr. George Newman, Barghausen Consulting Engineers.

Councilmember Hanford moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

Councilmember Hanford moved to close the public hearing; the motion was seconded by Councilmember Cudaback. On vote,

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<sup>1</sup>CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:01 p.m.

Motion carried (5-0).

Councilmember Hanford moved to accept the MainVue/Stahl Annexation Sixty Percent Petition; the motion was seconded by Councilmember Cudaback.

On vote,

Motion carried (5-0).

3. AB19-044: Ordinance No. 001/2019, Authorizing Termination of Sauvage Real Estate, LLC Development Agreement; Final Reading

Mr. Zach Lell, City Attorney, noted this is a quasi-judicial action and administered the appearance of fairness doctrine questionnaire to the City Council. No affirmative answers were noted; and there were no challenges from the attending members of the public.

Mr. Swanson provided background information on AB19-044, the subject property, zoning, development agreement, and the proposed ordinance.

Mayor Thomas opened the public hearing. There were no persons present wishing to testify regarding AB19-044/Ordinance No. 001/2019.

Councilmember Scarboro moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Cudaback.

On vote,

Motion carried (5-0).

Councilmember Scarboro moved to close the public hearing; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

Councilmember Gamble moved to adopt Ordinance No. 001/2019, authorizing the termination of a development agreement between the City of Monroe and Sauvage Real Estate, LLC originally approved under Ordinance No. 023/2007; adopting supportive findings; concluding that such termination reflects the city's current legislative intent and community vision; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (5-0).

## **ANNOUNCEMENTS/PRESENTATION**

1. AB19-045: Presentation – EvergreenHealth Monroe Levy Information/Resolution of Support

Ms. Renee Jensen, Evergreen Health Monroe, presented information on the proposed Levy and a potential resolution of support, including: Levy Goals, Project Scope, Financial Impacts, and Community Impacts.

Discussion ensued throughout the presentation regarding reinstating the Obstetrics Unit; comparison of the Monroe hospital tax district to others in the state; and previous/current tax rates.

Mayor Thomas noted that without objection, a resolution of support for the Levy would be presented to the full Council for their consideration at a future meeting. No objections were noted.

## PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

## CONSENT AGENDA

Mayor Thomas noted Consent Agenda Item No. 4/AB19-047 was pulled from the agenda.

1. Approval of the Minutes: February 19, 2019, Study Session & Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 89668 through 89700, ACH, and B&O payments, in a total amount of \$299,779.98*)
3. AB19-046: Award Bid/Authorize Mayor to Sign Contract for Graden Water Main Replacement Project
4. ~~AB19-047: Accept Project/Begin Lien Period for Council Chambers Audio & Video Installation Project~~
5. AB19-048: Resolution No. 005/2019, Declaring an Emergency and Certifying Mayor's Proclamation (Tester Road Water Main)

Councilmember Hanford moved to approve Consent Agenda Item Nos. 1, 2, 3, and 5; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

Mayor Thomas noted an additional item, New Business No. 1, AB19-051, would be added to the agenda without objections.

Councilmember Kamp moved to add an item to the agenda – AB19-051; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

## NEW BUSINESS

1. AB19-051: Amend Contract with Strategies360 for Federal Lobbying Assistance

Ms. Deborah, Knight, City Administrator, provided background information on AB19-051 and the proposed addendum to the contract with Strategies360 to expand the scope of work at an additional cost of \$1,500; specifically for federal lobbying. Discussion ensued regarding Mayor Thomas' upcoming trip to Washington, DC, for the National League of Cities Conference, and proposed meetings with local legislators.

Councilmember Kamp moved to authorize the Mayor to sign an addendum with Strategies360 for an additional \$1,500 to coordinate, attend, and facilitate meetings with federal representatives during the National League of Cities Conference in March 2019; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

## FINAL ACTION

1. AB19-039: Ordinance No. 002/2019, Approving MainVue/Stahl Annexation; First/Final Reading

Mr. Swanson provided background information on AB19-039 and the proposed ordinance approving the MainVue/Stahl Annexation.

Councilmember Gamble moved to waive Council Rules of Procedure requiring two readings of ordinances; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

Councilmember Gamble moved to adopt Ordinance No. 002/2019, annexing the property commonly known as the Mainvue/Stahl Annexation Area, located at the corner of 197<sup>th</sup> Avenue SE and Chain Lake Road, otherwise known as 13107 197<sup>th</sup> Avenue SE, pursuant to RCW 35a.14.120 et seq.; acknowledging and requiring that zoning within the annexation area shall be (R4), residential 4 dwellings per acre, with the land use designation of low density SFR; requiring the assumption of indebtedness; requiring that the property in the annexation area shall be assessed and taxed at the same rate and on the same basis as other property within the City of Monroe; adopting supportive findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

2. AB19-049: Authorize Emergency Closures Pay Policy and Handbook Amendment

Mr. Ben Warthan, Human Resources Director, provided background information on AB19-049 and the proposed amendment to the City Employee Handbook adding language regarding an Emergency Closures Pay Policy. Discussion ensued regarding the policy language, hours of work and pay, definition of emergency closures, and addressing the policy in collective bargaining agreements.

Councilmember Hanford moved to authorize a new pay policy for emergency closures and an amendment to City Handbook thereto, as presented, with the word “emergency” inserted into two locations preceding “closure(s)<sup>2</sup>”; the motion was seconded by Councilmember Scarboro.

Discussion ensued regarding the rates of pay and hours worked.

On vote,

Motion carried (5-0).

3. AB19-050: Vision 2050 Request for Proposals (RFP)

Mr. Knight provided background information on AB19-050 and the proposed draft request for proposals for the Vision 2050 project. Upon Council consensus, the RFP is to be advertised as presented.

### COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update/DRAFT Minutes

Councilmember Kamp reported on items discussed at the Tuesday, February 19, 2019, City Council Legislative Affairs Committee Meeting; including: draft Vision 2050 RFP; an update on the 2019 legislative session; and main street speed limits. Discussion ensued regarding the 2019 legislative session and rescheduling a City/Council visit to Olympia.

2. Individual Councilmember Updates

Councilmember Gamble commented a visit to Olympia in February 2019 and his upcoming absence on March 5, 2019.

### STAFF/DEPARTMENT REPORTS

1. Clerk/Records Update

Ms. Elizabeth Adkisson, City Clerk, noted the report included in the meeting materials and provided an update on the following topics: Records Management, Public Disclosure, Public Defense Administration and Quality Indigent Defense Assessment, and Boards and Commissions.

2. Community Development Update

Mr. Swanson noted the report included in the meeting materials and provided an update on the following topics: development regulations public hearing; Snohomish Fire District No. 7 and Lake Stevens merger; and code enforcement actions.

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<sup>2</sup> CLERK'S NOTE: Amended language as approved: “Emergency Closure pay will not exceed eight (8) hours, even if working an alternate work schedule (i.e., 4/10, 3/12, or 5/7)... Employees (non-commissioned) who are required to report to work during emergency closures shall be paid at a rate of one and one-half (1-1/2) times their regular straight-time hourly rate of pay for hours worked.

3. Finance Update

Ms. Becky Hasart, Finance Director, noted the report included in the meeting materials and provided an update on the following topics: revenues, expenditures, investments, passports, and payroll training.

4. Human Resources Update

Mr. Warthan noted the report included in the meeting materials and provided an update on the following topics: open positions and PERS for elected officials. Discussion ensued regarding PERS for elected officials and minimum requirements.

**MAYOR/ADMINISTRATIVE REPORTS<sup>3</sup>**

1. City Administrator Update

Ms. Knight reported on #Finish522 and reviewed the draft March 5, 2019, and extended agendas. Discussion ensued regarding confirming a quorum of Council members for the meetings on March 5, 2019.

2. Mayor's Update

Mayor Thomas reported on the following items: HPAC interviews, Municipal Court strategic plan, Coffee with the Mayor, #Finish522, a South Blakely property; and noted his absence on March 12, 2019.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Scarboro to adjourn the meeting. On vote,  
Motion carried (5-0).

**MEETING ADJOURNED: 8:46 p.m.**

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Geoffrey Thomas, Mayor

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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of March 12, 2019.*

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<sup>3</sup> CLERK'S NOTE: Mayor/Administrative Reports addressed out of order at the time of the meeting.