

ROUTING SLIP - CHECK APPROVAL

Council Date: 2/26/2019

ROUTED:

FINANCE DIRECTOR
CITY ADMINISTRATOR
MAYOR

CLAIMS:

				<u>Check Numbers</u>	
Date:	<u>12/31/18</u>	Amount	\$ 25,000.00	89668	Period 13
Date:	<u>2/15/19</u>	Amount	\$ 58,816.54	89669-89688	2/15/2019
Date:	<u>2/26/19</u>	Amount	\$ 89,622.78	89689-89700	2/26/2019

Check Total: 173,439.32

Date:	<u>2/14/19</u>	Amount	\$ 29,235.63	ACH
Date:	<u>02/20/19</u>	Amount	\$ 46,870.03	B&O
Date:	<u>02/27/19</u>	Amount	\$ 50,235.00	ACH

Electronic Total: 126,340.66

Total Claims This Period: 299,779.98

Committed Checks Voided

<u>Check #</u>	<u>Check \$</u>	
89675	\$400.00	Check issued incorrect vendor

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against (city/county/district), and that I am authorized to authenticate and certify to said claim.

Signed 
Finance Director

Date: 21 Feb 19

APPROVED FOR PAYMENT: AUDIT COMMITTEE

Signed _____
City Councilperson

Date: _____

Signed _____
City Councilperson

Date: _____

Bank Reconciliation

Checks by Date

User: Becky
 Printed: 02/21/2019 - 2:33PM
 Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
89668	12/31/2018	YMCA of Snohomish County		AP		25,000.00
89669	2/15/2019	Jesse Acosta		AP		327.71
89670	2/15/2019	Alegis Construction, Inc		AP		3,700.00
89671	2/15/2019	Jeremy Bartels		AP		1,250.00
89672	2/15/2019	City of Monroe		AP		1,685.12
89673	2/15/2019	Larry Crosby		AP		753.48
89674	2/15/2019	Department of Corrections		AP		197.60
89676	2/15/2019	Maria Farmer		AP		200.00
89677	2/15/2019	Joyce Marquardt		AP		52.67
89678	2/15/2019	MJR Development		AP		26.33
89679	2/15/2019	Monroe School District		AP		27,490.00
89680	2/15/2019	SDS Municipal Consulting LLC		AP		518.00
89681	2/15/2019	Abduikareem O Shamdeen		AP		300.00
89682	2/15/2019	Snohomish County Planning & Develop		AP		170.00
89683	2/15/2019	Snohomish County Treasurer		AP		213.56
89684	2/15/2019	SSHI LLC DBA DR Horton		AP		34.66
89685	2/15/2019	State Treasurer's Office		AP		17,618.62
89686	2/15/2019	S360 Strategies 360, Inc		AP		4,000.00
89687	2/15/2019	US Bank NA-Custody Treasury Div-Mc		AP		130.00
89688	2/15/2019	Jeffrey Williams		AP		148.79
89689	2/26/2019	Bill's Blueprint Inc.		AP		216.22
89690	2/26/2019	District and Municipal Court Judges' As		AP		250.00
89691	2/26/2019	District and Municipal Court Managem		AP		150.00
89692	2/26/2019	Christopher Leif Griffen		AP		2,400.00
89693	2/26/2019	Pat Hutson		AP		60.00
89694	2/26/2019	IDEXX Distribution Corp Inc		AP		2,958.25
89695	2/26/2019	Lascrliche		AP		564.00
89696	2/26/2019	Northwest Biosolids Management Assoc		AP		301.00
89697	2/26/2019	Snohomish County Planning & Develop		AP		3,487.00
89698	2/26/2019	SNOPAC911		AP		61,283.83
89699	2/26/2019	S360 Strategies 360, Inc		AP		4,000.00
89700	2/26/2019	Teneico Inc.		AP		13,952.48
Total Check Count:						32
Total Check Amount:						173,439.32

Bank Reconciliation

Checks by Date

User: Becky
 Printed: 02/21/2019 - 1:10PM
 Cleared and Not Cleared Checks

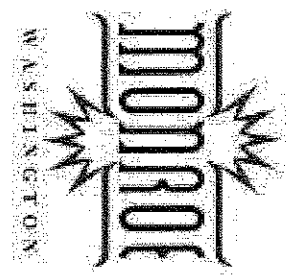


Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	2/14/2019	Contract Land Staff LLC		AP	2/14/2019	823.75
0	2/14/2019	Pertect Inc		AP	2/14/2019	15,260.97
0	2/14/2019	Ricoh USA Inc		AP	2/14/2019	3,453.65
0	2/14/2019	Snohomish County Clerks & Finance O		AP	2/14/2019	60.00
0	2/14/2019	SoftwareOne		AP	2/14/2019	2,420.57
0	2/14/2019	Mark Wakefield		AP	2/14/2019	2,496.14
0	2/14/2019	Bill Abell		AP	2/14/2019	135.50
0	2/14/2019	AFTS		AP	2/14/2019	4,137.29
0	2/14/2019	Comcate Software Inc		AP	2/14/2019	447.76
0	2/20/2019	Washington State Department of Reven		AP	2/20/2019	46,870.03
0	2/21/2019	Allstream Business US Inc		AP	2/21/2019	2,484.15
0	2/21/2019	BHC Consultants LLC		AP	2/21/2019	7,135.20
0	2/21/2019	Code Publishing Company		AP	2/21/2019	1,788.35
0	2/21/2019	Department of Ecology		AP	2/21/2019	1,637.94
0	2/21/2019	Emerald Services Inc		AP	2/21/2019	147.30
0	2/21/2019	KPG Interdisciplinary Design		AP	2/21/2019	2,373.31
0	2/21/2019	Monroe Chamber of Commerce		AP	2/21/2019	3,416.28
0	2/21/2019	Monroe Law Group		AP	2/21/2019	13,000.00
0	2/21/2019	NorthStar Chemical Inc.		AP	2/21/2019	2,121.97
0	2/21/2019	SoftwareOne		AP	2/21/2019	812.25
0	2/21/2019	Washington State Patrol		AP	2/21/2019	318.25
0	2/21/2019	Zachor & Thomas Inc. P.S.		AP	2/21/2019	15,000.00
Total Check Count:						22
Total Check Amount:						126,340.66

Bank Reconciliation

Disbursement Detail

User: Becky
 Printed: 02/21/2019 - 3:16PM
 Date Range: 12/31/2018 - 12/31/2018
 Systems: 'Accounts Payable'

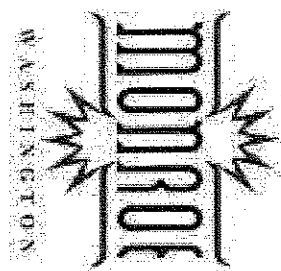


Check#	Check Date	Payable To	Purpose	Amount
Fund: 001 General Fund				
89668	12/31/2018	YMCA of Snohomish County	500 Monroe City Memberships - 9/25/18	25,000.00
Total for Fund:001 General Fund				25,000.00
Grand Total				25,000.00

Bank Reconciliation

Disbursement Detail

User: Becky
 Printed: 02/21/2019 - 3:19PM
 Date Range: 02/14/2019 - 02/21/2019
 Systems: 'Accounts Payable'



Check#	Check Date	Payable To	Purpose	Amount
Fund: 001 General Fund				
0	02/21/2019	Code Publishing Company	Professional services - Project #345551	1,788.35
0	02/21/2019	Monroe Law Group	Public Defense Services for January 2019	13,000.00
0	02/14/2019	Snohomish County Clerks & Finance Of SCFFOA Feb. - Becky Hasart, Cheri Hurst and Kim Fogh	60.00	60.00
0	02/21/2019	Zachor & Thomas Inc. P.S.	Prosecuting Attorney Fees - January 2019	15,000.00
0	02/14/2019	Bill Abell	Jan 2019 - William Abell	135.50
0	02/14/2019	Mark Wakefield	M Wakefield supplemental insur	2,496.14
0	02/20/2019	Washington State Department of Revenue Jan 2019 Excise Tax - B&O001000010576905302	462.39	462.39
89669	02/15/2019	Jesse Acosta	Interpreting Services Acosta 1/8/19	327.71
89671	02/15/2019	Jeremy Bartels	Pro Tem Judge - Jeremy Bartels	1,250.00
89673	02/15/2019	Larry Crosby	Jan 2019 - Larry Crosby	753.48
89674	02/15/2019	Department of Corrections	Court Forms	197.60
89676	02/15/2019	Maria Farmer	Interpreting Services - 1/9/19 Farmer	200.00
89680	02/15/2019	SDS Municipal Consulting LLC	Lobbying services - January 2019	518.00
89681	02/15/2019	Abdulkarrem O Shamdeen	Interpreting Services - Shamdeen 1/8/19	300.00
89686	02/15/2019	S360 Strategies 360, Inc	Professional services provided through January 2019	4,000.00
89687	02/15/2019	US Bank NA-Custody Treasury Div-Mor Custody charges 1/1/19 - 1/31/19	130.00	130.00
Total for Fund:001 General Fund				40,619.17

Fund: 109 Tourism				
0	02/21/2019	Monroe Chamber of Commerce	Music - January 2019	3,416.28
Total for Fund:109 Tourism				3,416.28

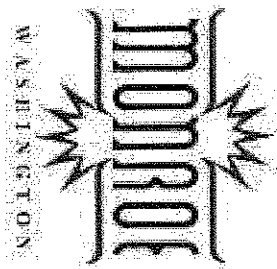
Fund: 318 Streets CIP Fund				
0	02/14/2019	Contract Land Staff LLC	Tjerne PL Phase 3 (Oaks St)	823.75
0	02/21/2019	KPG Interdisciplinary Design	Oaks St ROW (Tjerne Phase 3)	2,373.31
0	02/14/2019	Perfect Inc	191st Ave SE Extension	13,570.97
Total for Fund:318 Streets CIP Fund				16,768.03

Fund: 411 Water Maintenance & Operations				
0	02/14/2019	APTS	Postage - Utilities	1,378.96
0	02/20/2019	Washington State Department of Revenue Jan 2019 Excise Tax - B&O001000010576905302	44,098.17	44,098.17
89677	02/15/2019	Joyce Marquardt	Refund Check	52.67

Bank Reconciliation

Disbursement Detail

User: Becky
 Printed: 02/21/2019 - 3:19PM
 Date Range: 02/14/2019 - 02/21/2019
 Systems: 'Accounts Payable'



Check#	Check Date	Payable To	Purpose	Amount
89678	02/15/2019	MJR Development	Refund Check	26.33
89684	02/15/2019	SSH LLC DBA DR Horton	Refund Check	34.66
89688	02/15/2019	Jeffrey Williams	Refund Check	86.55
Total for Fund:411 Water Maintenance & Operations				45,677.34

Fund: 412 Water Capital Projects				
0	02/14/2019	Pertect Inc	Airfield Waterline Replacement	1,690.00
89672	02/15/2019	City of Monroe	Retainage Quality Controls SCADA Upgrades	1,685.12
89682	02/15/2019	Snohomish County Planning & Develop	132nd Water Main Replacement Project Traffic Control Permi	170.00
Total for Fund:412 Water Capital Projects				3,545.12

Fund: 421 Sewer Maintenance & Operations				
0	02/14/2019	AFTS	Postage - Utilities	1,378.96
0	02/21/2019	Department of Ecology	Biosolids Permit #BA0020486 2019	1,637.94
0	02/21/2019	NorthStar Chemical Inc.	Sodium hypochlorite 490.00g	2,121.97
0	02/20/2019	Washington State Department of Revenue	Jan 2019 Excise Tax - B&O001000010576905302	46.28
89688	02/15/2019	Jeffrey Williams	Refund Check	54.92
Total for Fund:421 Sewer Maintenance & Operations				5,240.07

Fund: 431 Stormwater Maint & Operations				
0	02/14/2019	AFTS	Postage - Utilities	1,379.37
0	02/20/2019	Washington State Department of Revenue	Jan 2019 Excise Tax - B&O001000010576905302	2,039.28
89688	02/15/2019	Jeffrey Williams	Refund Check	7.32
Total for Fund:431 Stormwater Maint & Operations				3,425.97

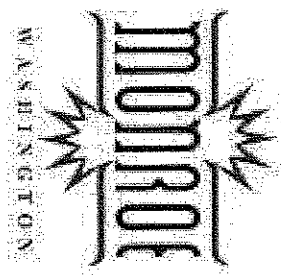
Fund: 432 Stormwater Capital Projects				
0	02/21/2019	BHC Consultants LLC	Lake Tye Bio	7,135.20
Total for Fund:432 Stormwater Capital Projects				7,135.20

Fund: 510 Information & Tech Services				
0	02/21/2019	Allstream Business US Inc	Monthly charges	2,484.15

Bank Reconciliation

Disbursement Detail

User: Becky
 Printed: 02/21/2019 - 3:19PM
 Date Range: 02/14/2019 - 02/21/2019
 Systems: 'Accounts Payable'



Check#	Check Date	Payable To	Purpose	Amount
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0	02/14/2019	Comcate Software Inc	monthly maint-Monroe connection	447.76
0	02/14/2019	Ricoh USA Inc	CH Ricoh copier lease (Fax)	3,453.65
0	02/14/2019	SoftwareOne	Government License Microsoft	2,420.57
0	02/21/2019	SoftwareOne	Office Pro License	812.25

Total for Fund:510 Information & Tech Services

9,618.38

Fund: 520 Equipment & Fleet Management

0	02/21/2019	Emerald Services Inc	Recycle oil	147.30
0	02/20/2019	Washington State Department of Revenue	Jan 2019 Excise Tax - B&O001000010576905302	141.74

Total for Fund:520 Equipment & Fleet Management

289.04

Fund: 530 Facilities Management

0	02/21/2019	Washington State Patrol	Fingerprinting - PW custodian	66.50
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Total for Fund:530 Facilities Management

66.50

Fund: 631 Agency Fund

0	02/21/2019	Washington State Patrol	Fingerprinting - PD	251.75
0	02/20/2019	Washington State Department of Revenue	Jan 2019 Excise Tax - B&O001000010576905302	82.17
89670	02/15/2019	Alegis Construction, Inc	Release of Cash - Alegis for Tractor Supply	3,700.00
89683	02/15/2019	Snohomish County Treasurer	Jurisdiction Billing January 2019	213.56
89685	02/15/2019	State Treasurer's Office	Jurisdiction Billing - January 2019	17,618.62

Total for Fund:631 Agency Fund

21,866.10

Fund: 636 School Mitigation Fees

89679	02/15/2019	Monroe School District	Mitigation fees for January 30th - February 12, 2019	27,490.00
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Total for Fund:636 School Mitigation Fees

27,490.00

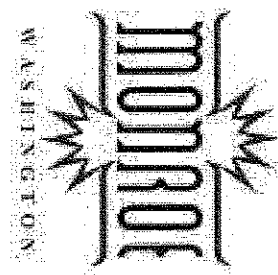
Grand Total

185,157.20

Bank Reconciliation

Disbursement Detail

User: Becky
 Printed: 02/21/2019 - 3:22PM
 Date Range: 02/22/2019 - 02/26/2019
 Systems: 'Accounts Payable'



Check#	Check Date	Payable To	Purpose	Amount
Fund: 001 General Fund				
89689	02/26/2019	Bill's Blueprint Inc.	132st Watermain	216.22
89690	02/26/2019	District and Municipal Court Judges' Ass Association Dues - Mara Rozzano	2019	250.00
89691	02/26/2019	District and Municipal Court Managee Association Dues Pam Haley		150.00
89692	02/26/2019	Christopher Leif Griffen	Public Defender fees - January 2019	2,400.00
89693	02/26/2019	Pat Hutson	Adobe InDesign Course for 4	60.00
89697	02/26/2019	Snohomish County Planning & Developm	SCT Dues 2019	3,487.00
89698	02/26/2019	SNOPAC911	Annual Radio System Assessment	61,283.83
89699	02/26/2019	S360 Strategies 360, Inc	Professional services through December 2018	4,000.00
Total for Fund:001 General Fund				71,847.05
Fund: 411 Water Maintenance & Operations				
89694	02/26/2019	IDEXX Distribution Corp Inc	water testing supplies	2,958.25
Total for Fund:411 Water Maintenance & Operations				2,958.25
Fund: 421 Sewer Maintenance & Operations				
89696	02/26/2019	Northwest Biosolids Management Assoc BSNW Dues - Donovan Sheppard		301.00
89700	02/26/2019	Tenelco Inc.	Biosolids - 34,18 tons	13,952.48
Total for Fund:421 Sewer Maintenance & Operations				14,253.48
Fund: 510 Information & Tech Services				
89695	02/26/2019	Laserfiche	Professional services	564.00
Total for Fund:510 Information & Tech Services				564.00
Grand Total				89,622.78