

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The February 19, 2019, Regular Business Meeting and Study Session of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Hanford<sup>1</sup>, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Jolley, Knight, Peterson, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

Mayor Thomas noted, without objection, the excused absence of Councilmember Gamble. No objections were noted.

**SPECIAL ORDERS OF THE DAY**

1. AB19-043: Waive Council Rules of Procedure – Business Meeting/Study Session Format

Ms. Elizabeth Adkisson, City Clerk, provided background information on AB19-043, the cancellation of the February 5<sup>th</sup> and 12<sup>th</sup> Council Meetings due to inclement weather, and proposed waiver of City Council Rules of Procedure to allow for action at a Study Session.

Councilmember Rasmussen moved to waive Council Rules of Procedure to allow final action to be taken at a study session; and to hold a Business Meeting and Study Session on Tuesday, February 19, 2019; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

**ANNOUNCEMENTS/PRESENTATIONS<sup>2</sup>**

1. Proclamation: National Black History Month (February 2019)

Mayor Thomas read a proclamation into the record recognizing February 2019 as National Black History Month; and encouraging Monroe's residents to observe this month and honor the history, culture, and experiences; and celebrate Black Americans and their contributions to our community.

2. AB19-021: Snohomish County Councilmember Sam Low

Snohomish County Councilmember Sam Low presented information to the City Council on the following topics: local events attended; #Finish522 initiative; Snohomish County Sherriff's Office patrols'; US2; East County Mayor's Meetings; Take the Next Step –

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<sup>1</sup>CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:02 p.m. during Announcements/presentations.

<sup>2</sup>CLERK'S NOTE: Announcements/presentations addressed out of order at the time of the meeting without objection.

Family Resources Center; Homeless Coalition; accessory dwelling units/affordable housing; senior tax exemptions; Evergreen Speedway improvements; year-round recycling program at Evergreen State Fairgrounds; opioids; and funding for the Monroe Boys and Girls Club and Lake Tye Fields.

Discussion ensued regarding barriers on Highway 2, the East County Mayor's Meetings, accessory dwelling units/affordable housing, and opioids. Mayor Thomas and the City Council thanked Councilmember Low for his presentation and service.

### 3. Presentation: Snoqualmie Valley Transit Monroe-Duvall Shuttle

Mayor Thomas noted the Snoqualmie Valley Transit presentation would be rescheduled for a future Council Meeting.

## PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

## CONSENT AGENDA

1. Approval of the Minutes: January 22, 2018, Business Meeting; & January 28, 2019, Retreat/Workshop
2. Approval of AP Checks and ACH Payments (*Check Nos. 89616 through 89667, ACH, B & O, and P-Card Payments, in a total amount of \$1,323,857.47*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35831 through 35853, Direct Deposits, ACH AP Payments, and HSA Funding, in a total amount of \$1,300, 073.68*)
4. AB19-026: Authorize the Mayor to Sign Agreement for Services with West Coast Premier for the 2019 Youth Softball Tournament
5. AB19-027: Authorize the Mayor to Sign Agreement for Services with National Softball Association for the 2019 Northwest World Series
6. AB19-028: Authorize the Mayor to Sign Agreement for Services with GSL Tournaments for the 2019 Youth Baseball Tournament
7. AB19-029: Authorize Mayor to Sign 2019 Skyhawks Sports Camps Agreement
8. AB19-030: Approval of Municipal Campus Plan-Final Phase Charter
9. AB19-031: Authorize the Mayor to Sign the Consultant Agreement with Kennedy Jenks for the Wastewater Treatment Plant (WWTP) Engineering Report
10. AB19-032: Award Bid and Authorize the Mayor to Sign the Contract with SRV Construction for the 132nd Watermain Replacement Project
11. AB19-033: Authorize the Mayor to Sign Interlocal Agreement with Snohomish Conservation District for the Purpose of Providing Public Education
12. AB19-034: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for the Purpose of Providing Public Education for Natural Yard Care
13. AB19-035: Authorize the Mayor Pro Tem to Sign First Responders Flex Fund Contract with Snohomish County Human Services for Reimbursement of Social Worker Expenses
14. AB19-036: Approval of 2020 Budget Development Calendar

Councilmember Rasmussen moved to approve Consent Agenda; the motion was seconded by Councilmember Davis. On vote,  
Motion carried (6-0).

**NEW BUSINESS**

1. AB19-037: Resolution No. 003/2019, Establishing Parking Restrictions in the City of Monroe (Bear Mountain Road SE); and Authorizing No Parking Signage

Mr. Scott Peterson, Deputy City Engineer, provided background information on AB19-037, request for parking restrictions and signage on a portion of Bear Mountain Road SE, review by Staff, and proposed resolution establishing parking restrictions. Discussion ensued regarding noticing to local residents of proposed parking restrictions.

Councilmember Cudaback moved to approve Resolution No. 002/2019, establishing parking restrictions in the City of Monroe; and repealing Resolution No. 017/2016; and authorize the posting of no parking signage along the north side of Bear Mountain Road between Philips Ridge Road and 167<sup>th</sup> Ave SE; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

2. AB19-038: Ordinance No. 001/2019, Authorizing Termination of Sauvage Real Estate, LLC Development Agreement; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB19-038, the Sauvage Real Estate, LLC Development Agreement, and proposed ordinance authorizing termination thereto.

Councilmember Cudaback moved to accept as first reading Ordinance No. 001/2019, authorizing the termination of a development agreement between the City of Monroe and Sauvage Real Estate, LLC originally approved under Ordinance No. 023/2007; adopting supportive findings; concluding that such termination reflects the city's current legislative intent and community vision; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Hanford.

City Attorney Lell noted this is a quasi-judicial matter; and subject to a public hearing to be held on February 26, 2019. Discussion ensued regarding the subject property/location, zoning, and restrictions thereto.

On vote,

Motion carried (6-0).

**FINAL ACTION**

1. AB19-040: Authorize New Position/Pay Range - Deputy Building Official

Mr. Ben Warthan, Human Resources Director, provided background information on AB19-040 and the proposed authorization for a new position and pay range for a Deputy Building Official. Discussion ensued regarding the new position and succession planning.

Councilmember Cudaback moved to authorize the creation of a new position and pay range for a Deputy Building Official; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

2. AB19-041: Resolution No. 004/2019, Adopting Crosswalk Policy

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-041 and the proposed crosswalk marking policy. Discussion ensued regarding pedestrian safety, marking criteria, decision and appeals processes, and current practices.

Councilmember Kamp moved to approve Resolution No. 002/2019, approving the City of Monroe Crosswalk Marking Policy; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-1);

Councilmember Cudaback Opposed.

**STAFF/DEPARTMENT REPORTS**

1. Economic Development Update

Ms. Deborah Knight, City Administrator, noted the report included in the meeting materials and provided an update on the following topics: manufacturing spaces needed; developer interest in North Kelsey; and downtown commercial spaces.

**COUNCILMEMBER REPORTS**

1. City Council Transportation/Planning, Parks & Recreation, Public Works, and Public Safety Committee Meeting (P4) Committee Update/DRAFT Minutes

Councilmember Rasmussen reported on items discussed at the Tuesday, January 22, 2019, City Council Transportation/Planning, Parks & Recreation, Public Works, and Public Safety (P4) Committee Meeting; including: selection of chair (Rasmussen); draft 2019 work plan; and regular meeting date/time.

2. AB19-042: Approval of 2019 City Council Legislative Committee Work Plans

Ms. Adkisson provided background information on AB19-042, and the proposed 2019 City Council Legislative Committee Work Plans.

Councilmember Scarboro moved to approve the 2019 City Council Legislative Committee Work Plans, as presented; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

**3. Individual Councilmember Updates**

Councilmember Scarboro commented on the inclement weather and cancellation of the February 5<sup>th</sup> and 12<sup>th</sup> Council Meetings.

Councilmember Cudaback commented on the inclement weather and snow clean-up by City Staff.

Councilmember Hanford commented on the inclement weather, snow clean-up by City Staff, and social media notifications regarding Republic Services.

Councilmember Rasmussen commented on the inclement weather, snow clean-up by City Staff, and the Chili Bowl held Tuesday, January 29, 2019; and noted his upcoming absence on February 26, 2019.

Councilmember Davis commented on the inclement weather and snow clean-up by City Staff.

Councilmember Kamp commented on the inclement weather and snow clean-up by City Staff; trip to Olympia to support #Finish522; and noted his upcoming absences on March 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>, and April 2, 2019.

**STAFF/DEPARTMENT REPORTS – CONT.**

**2. Parks & Recreation Update**

Ms. Knight noted the report included in the meeting materials and provided an update on the following topics: Wiggly Field fencing, Martin Luther King, Jr. volunteer clean-up day (tree planting); and Jayme Biendl Run.

**3. Police Update**

Police Chief Jeff Jolley noted the report included in the meeting materials and provided an update on the following topics: Community Outreach; Patrol; community events; upcoming events; and department statistics.

**4. Public Works Update**

Mr. Feilberg noted the report included in the meeting materials and provided an update on the following topics: projects initiated; snow removal; and water line break on Tester Road.

5. Monroe Park Board 2019 Annual Report

Ms. Knight noted this item would be brought back to a future Council Meeting.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Knight reported on the following items: snow removal/requests, passport processing, and the 2019 Legislative Session items of interest; and reviewed the draft February 26, 2019, and extended agendas. Mr. Swanson noted the East Monroe items would be moved out to the March 19<sup>th</sup> and 26<sup>th</sup>. Council Meetings.

2. Mayor's Update

Mayor Thomas reported on the following items: house on South Blakley; #Finish522; cancellation of AWC City Action Days; potential 2019 legislative session infrastructure package; inclement weather and snow clean-up by City Staff; and upcoming feature of a local business on Evening Magazine.

**DISCUSSION ITEMS**

1. AB19-022: 2019 Work Plans – Planning Commission, Park Board & Economic Development Advisory Board (EDAB)

Ms. Knight provided background information on AB19-022 and the 2019 Work Plans of the City of Monroe Planning Commission, Park Board, and Economic Development Advisory Board (EDAB).

2. AB19-023: Council Legislative Committees - Creation of Public Safety Committee

Ms. Knight provided background information on AB19-023 and the proposed creation of a City Council Public Safety Legislative Committee. General discussion ensued regarding creating a dedicated committee for public safety matters, temporary or permanent assignment, Councilmembers interest in serving on the new committee, and amending Council Rules of Procedure for committee creation and amendment to the P4 Committee description. Council requested the proposed amendments be scheduled for a future Council Meeting for potential action.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,  
Motion carried (6-0).

MEETING ADJOURNED: 8:31 p.m.

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Geoffrey Thomas, Mayor

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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of February 26, 2019.*

DRAFT