

CALL TO ORDER, ROLL CALL, AND PLEDGE

The January 22, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford¹, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Irving, Knight, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Cudaback.

PUBLIC HEARING

1. AB19-010: Proposed Street Vacation - 171st Avenue

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-010 and the proposed street vacation (171st Avenue); and noted the recommended action to continue the public hearing to February 12, 2019. Mayor Thomas queried whether any members of the public were in attendance wishing to speak at the public hearing; none were noted.

Councilmember Rasmussen moved to continue the public hearing to the Tuesday, February 12, 2019, City Council Regular Business Meeting; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (7-0).

PUBLIC COMMENTS

The following persons spoke regarding the Downtown Monroe Association: Ms. Dianne Forth and Ms. Kari Zimmerman.

CONSENT AGENDA

1. Approval of the Minutes: January 8, 2019, Business Meeting & January 15, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 98476 through 89615, ACH, and B&O Payments, in a total amount of \$3,747,488.11*)
3. AB19-011: Release Retainage - Smith and Park Street Utilities Replacement Project
4. AB19-012: Authorize Preparation of Plans and Specifications/Solicitation of Bids for Construction (2019 Capital Improvement Projects)
5. AB19-013: Authorize Mayor to Sign Utility Easement (Eaglemont 4 PRD)
6. AB19-014: Authorize Mayor Pro Tem to Sign Non-Exclusive Easement for the Cascade View Drive Watermain Replacement Project

¹ CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:01 p.m.

7. AB19-015: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Law Enforcement Embedded Social Worker Services - *Continued from January 8, 2019*
8. AB19-016: Certification of Snohomish Health District Board of Health Representative - *Continued from January 8, 2019*

Councilmember Rasmussen moved to approve Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (7-0).

FINAL ACTION

1. AB19-017: Resolution No. 001/2019, Establishment of Homelessness Policy Advisory Committee (HPAC)

Ms. Deborah Knight, City Administrator, provided background information on the resolution establishing the City of Monroe Homelessness Policy Advisory Committee (HPAC); including purpose, membership, and public interest.

Councilmember Gamble moved to approve Resolution No. 001/2019, establishing an ad hoc Homelessness Policy Advisory Committee; the motion was seconded by Councilmember Rasmussen.

Discussion ensued regarding involvement, gathering input from a diverse group of community members, including a Council representative on the Committee, and meetings schedule. By Council consensus, Councilmember Gamble will serve as the City Council's Representative to the HPAC.

On vote, Motion carried (7-0).

COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update/DRAFT Minutes

Councilmember Davis reported on items discussed at the December 2018 and Tuesday, January 22, 2019, City Council Legislative Affairs Committee Meeting; including: selection of chair (Kamp); draft 2019 work plan; and regular meeting date/time.

2. Individual Councilmember Updates

Councilmember Scarboro noted attendance at forthcoming events (AWC City Action Days and Lobbying trip to Olympia on January 24, 2019). Mayor Thomas noted the purpose of the January 24th trip, to testify at a public hearing for a proposed transportation package which includes funding for SR522; and requested City Council consider passing a resolution of support in this regard.

Councilmember Hanford moved to add an item to the agenda regarding a resolution of support; the motion was seconded by Councilmember Gamble.

General discussion ensued regarding the proposed transportation package and SR522 funding.

On vote,

Motion carried (7-0).

Councilmember Hanford moved to approve Resolution No. 002/2019, Supporting Passage of a Transportation Package by the Washington State Legislature; the motion was seconded by Councilmember Cudaback.

On vote,

Motion carried (7-0).

Councilmember Rasmussen noted the upcoming Chili Bowl on Tuesday, January 29, 2019.

Councilmember Kamp thanked the Monroe Police Department for neighborhood patrols.

Councilmember Gamble commented on the upcoming Chili Bowl, Monroe Public Schools Foundation Auction, City Council retreat, and AWC City Action Days.

STAFF/DEPARTMENT REPORTS

1. City Clerk/Records Update

Ms. Elizabeth Adkisson, City Clerk, noted the report included in the meeting materials and provided an update on the following topics: electronic content management system procurement; public records requests portal/tracking/reporting; public records act policy updates; and boards and commissions openings.

2. Community Development Update

Mr. Ben Swanson, Community Development Director, noted the report included in the meeting materials and provided an update on the following topics: Snoqualmie Valley Transit Monroe/Duvall Shuttle; watershed rights; and new plats.

3. Finance Update

Ms. Becky Hasart, Finance Director, noted the report included in the meeting materials and provided an update on the following topics: 2018 close out; investments; and paid Family Medical Leave law effective date.

4. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the report included in the meeting materials and provided an update on the following topics: open city positions and technology updates for new Public Works Shop building.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reported on the following items: 2018 processing of permits, passports, records; Coffee with a Cop; #Finish522; new Public Works Shop building tour and ribbon-cutting ceremony; Martin Luther King, Jr. holiday planting project; the January 28, 2019, City Council Retreat/Workshop Agenda; and extended agenda.

2. Mayor's Update

Mayor Thomas reported on the following items: upcoming City lobbying days in Olympia; emails received regarding house on South Blakely Street and RV parking violations. Ms. Knight provided a briefing, and discussion ensued, regarding the latter two items.

EXECUTIVE SESSION

1. Agency Litigation [RCW 42.30.110(1)(i)] – 5 minutes

Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss Agency Litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.

The meeting recessed into executive session at 7:51 p.m.; was extended for an additional five minutes; and the meeting reconvened at 8:01 p.m.

Councilmember Hanford moved to add an item to the agenda regarding a Settlement Agreement and associated Utility Easement Agreements with Genesee Monroe, LLC; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Hanford moved to authorize the Mayor to sign the Settlement Agreement with Genesee Monroe, LLC; the associated Utility Easement Agreements for Water and Sewer; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,

Motion carried (7-0).

MEETING ADJOURNED: 8:01 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of February 19, 2019.

DRAFT