

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The January 8, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Hanford, Kamp, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Haley, Hasart, Irving, Knight, Rozzano, and Swanson; and City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection, the excused absence of Councilmembers Gamble and Rasmussen. No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB19-001: Proposed Street Vacation - 171<sup>st</sup> Avenue

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-001 and the proposed street vacation (171<sup>st</sup> Avenue). General discussion ensued regarding the properties along the proposed street vacation area, property access via easement, and utilities access.

Mayor Thomas opened the public hearing. The following person spoke in favor of the proposed street vacation: Mr. Mike Langston, Applicant Representative.

Councilmember Hanford moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Scarboro.  
On vote,

Motion carried (5-0).

Discussion continued regarding continuation of the public hearing until further information is received regarding properties along the proposed street vacation area and property access via easement.

Councilmember Kamp moved to continue the public hearing to the Tuesday, January 22, 2019, City Council Regular Business Meeting; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

2. AB19-002: MainVue/Stahl Annexation-Sixty Percent Petition Acceptance

Mayor Thomas noted, without objection, Public Hearing #2/AB19-002 would be pulled from the agenda and brought back at a later date. No objections were noted.

**PUBLIC COMMENTS**

There were no persons present wishing to address the City Council during the public comments portion of the agenda.

**CONSENT AGENDA**

1. Approval of the Minutes: December 11, 2018, Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35803 through 35830, Direct Deposits, ACH AP Payments, and HSA Funding, in a total amount of \$1,204,452.02*)
3. AB19-003: Authorize Mayor to Sign Training Order Form with Springbrook Software for Payroll Related Services
4. AB19-004: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Law Enforcement Embedded Social Worker Services

Councilmember Cudaback requested Consent Agenda Item No. 4/AB19-004 be pulled and addressed separately.

Councilmember Kamp moved to approve Consent Agenda Item Nos. 1 through 3; the motion was seconded by Councilmember Hanford. On vote, Motion carried (5-0).

4. AB19-004: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Law Enforcement Embedded Social Worker Services

Councilmember Cudaback inquired as to the costs of the program and approximately twenty-six thousand dollars allocated for an indirect FTE. Staff hypothesized this is for overhead costs to run the program and noted they would bring back additional information at a future Council Meeting.

Mayor Thomas noted, without objection, discussion and potential action on AB19-004 would be continued to the Tuesday, January 22, 2019, City Council Regular Business Meeting. No objections were noted.

**FINAL ACTION**

1. AB19-006: Certification of Snohomish Health District Board of Health Representative

Ms. Elizabeth Adkisson, City Clerk, provided background information on AB19-006, the annual certification requested by the Snohomish Health District for a District 5 Board of Health Representative, and confirmed no nominations/candidate statements have been received.

Council requested Staff reach out to the District to confirm the previous representative would like to continue to serve in this capacity and for any additional nominations/candidates received; and bring this matter back for Council's consideration on January 22, 2019.

**COUNCILMEMBER REPORTS**

1. City Council Finance & Human Resources Committee Update/DRAFT December 11, 2018, Minutes

Councilmember Hanford reported on items discussed at the December 2018 City Council Finance & Human Resources Committee Meeting; including: YMCA Contract and Survey results.

2. Individual Councilmember Updates

Councilmembers Cudaback, Hanford, and Kamp wished all a 'happy new year.'

**STAFF/DEPARTMENT REPORTS**

1. Municipal Court Update

The Honorable Mara J. Rozzano, Monroe Municipal Court Judge, noted the report included in the meeting materials and provided an update on the following topics: call volumes, trials, community court, and community member success stories. Discussion ensued regarding bench warrants served.

2. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the report included in the meeting materials and provided an update on the following topics: Wiggly Field fencing, exercise stations at Sky River Park, Martin Luther King Jr. Day of Service event; Jayme Biendl Run; unmarked trails inspections; storm drainage damage and clean-up; and live Christmas tree donation.

3. Police Update

Interim Deputy Police Chief Ryan Irving noted the report included in the meeting materials and provided an update on the following topics: Community Outreach Team, Patrol, Community events, upcoming events, and department statistics.

4. Public Works Update

Mr. Feilberg noted the report included in the meeting materials and provided an update on the following topics: upcoming construction work, wastewater treatment plant studies, and completion of the new Public Works shop. Discussion ensued regarding Oak Street.

5. #Finish522 Webpage and Video

Ms. Deborah Knight, City Administrator, provided information on the #Finish522 campaign and marketing materials, including the webpage and informational video created by Southam Creative. General discussion ensued regarding #Finish522 open houses and funding.

#### 6. Regional Parks & Recreation Update

Mr. Farrell noted the upcoming East County Parks & Recreation Citizen Advisory Committee meeting on January 10, 2019; including Monroe's three representatives.

#### 7. Community Development Update

Mr. Ben Swanson, Community Development Director, provided an update on the Unified Development Regulations project, including a Council update scheduled for January 15, 2019, and Planning Commission public hearing on January 28, 2019.

### MAYOR/ADMINISTRATIVE REPORTS

#### 1. City Administrator Update

Ms. Knight reported on the following items: Active Shooter Training at City Hall for Employees (January 10<sup>th</sup>); Chili Cook-Off (January 29<sup>th</sup>) and associated canned food drive; noted a letter received from Snohomish County Fire District No. 7 regarding fireworks; and reviewed upcoming agendas.

#### 2. Mayor's Update

Mayor Thomas reported on the following items: review of departmental work plans, creation of a homelessness study group, and upcoming #Finish522 meeting on January 9, 2019.

### EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i)(ii)] (two items) – 10 minutes
2. Agency Litigation [RCW 42.30.110(1)(i)(i)] – 10 minutes

Mayor Thomas stated the Council would recess into executive session for approximately fifteen minutes total to discuss two items of Potential Litigation [RCW 42.30.110(1)(i)] and one item of Agency Litigation [RCW 42.30.110(1)(i)(i)]; and read the appropriate citations into the record.

*The meeting recessed into executive session at 8:18 p.m.; was extended for an additional twenty minutes; and the meeting reconvened at 8:53 p.m.*

### ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Kamp to adjourn the meeting. On vote,  
Motion carried (5-0).

MEETING ADJOURNED: 8:55 p.m.

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Geoffrey Thomas, Mayor

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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of January 22, 2019.*

DRAFT