

**CITY OF MONROE
PLANNING COMMISSION MINUTES
Monday, August 24, 2020**

The regular meeting of the Monroe Planning Commission was held on Monday, August 24, 2020 at 7:00 p.m., via Zoom online meeting platform.

CALL TO ORDER

Chair Tuttle called the meeting to order at 7:02 p.m.

ROLL CALL

Planning Commission Secretary Leigh Anne Barr called the roll.

Commissioners Present: Chair Tuttle, Vice-Chair Bull, Commissioner Jensen, Commissioner Miller, and Commissioner Nugent.

Commissioners Excused: Commissioner Fisher & Commissioner Stanger

Staff Present: Community Development Director Ben Swanson, Principal Planner Shana Restall, Senior Planner Anita Marrero; and Planning Commission Secretary Leigh Anne Barr.

PUBLIC COMMENTS

NONE

APPROVAL OF MINUTES

NONE

PUBLIC HEARING

NONE

OLD BUSINESS

1. Wireless Communication facilities (WCF) Code Amendments

Senior Planner Anita Marrero walked the Commissioners through the updates to the Wireless Communication Facilities chapter. Topics of discussion included:

- The addition of decorative pole regulations
- Addition of the conditional use permit requirement for macro facilities in single family zones
- Next steps for code amendment

Gregg Busch on behalf of AT&T

Office in Issaquah, WA

Mr. Busch discussed two issues with the proposed code in sections 22.62.130 and 22.62.060.

Commissioners that the code is currently being reviewed by the City Attorney. Depending on the complexity of the comments, the code will either be brought back to the Planning Commission for discussion one more time, or a public hearing will be scheduled.

2. Monroe School District Comprehensive Plan Rezone

Principal Planner Shana Restall presented a summary of the Monroe School District Comprehensive Plan Rezone to the Commissioners. Community Development Director Ben

Swanson outlined competing priorities that Commissioners can take into consideration when making their decision. The Commissioners requested additional information be brought by staff to the next Planning Commission discussion.

NEW BUSINESS

NONE

DISCUSSION BY COMMISSIONERS AND STAFF

Senior Planner Marrero is working with Parks Senior Planner Denise Johns on scheduling a joint Planning Commission and Parks Board meeting to discuss the City's parks and open space update. Senior Planner Marrero also gave an update on the River's Edge project.

Director Swanson noted the building department has experienced a high volume of work and is currently short staffed which has created delays. The City will be advertising for the building inspector position shortly to remedy the situation.

Commissioner Nugent gave an Economic Development Advisory Board (EDAB) update.

Chair Tuttle gave a brief summary of the status of businesses around town and discussed the small business grants the City provided.

ADJOURNMENT

Commissioner Bull moved to adjourn at 8:47pm. The motion was seconded by Commissioner Nugent. Motion carried 4-0¹.

Bridgette Tuttle
Chair

Leigh Anne Barr
Planning Commission Secretary

¹Commissioner Jensen had to leave after he spoke in the Discussion by Commissioners and Staff and was unable to vote.