

## MONROE CITY COUNCIL

Regular Business Meeting  
October 4, 2016, 7:00 P.M.

Council Chambers, City Hall  
806 W Main Street, Monroe, WA 98272

### AGENDA

Call To Order

Roll Call

Pledge Of Allegiance

1. Councilmember Kamp

Public Hearing

1. AB16-127: 2017 Budget Revenue Sources

Documents:

[AB16-127\\_PH\\_2017 Budget Revenues Sources.pdf](#)

2. AB16-128: Extension of East Monroe Interim Zoning; Ordinance No. 016/2016; First Reading

Documents:

[AB16-128\\_PH\\_ORD 016 2016\\_Interim Zoning Extension\\_E Monroe.pdf](#)

Comments From Citizens

[This time is set aside for members of the audience to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. **Please sign in prior to the meeting; testimony is limited to 3 minutes per speaker.**]

Consent Agenda

1. Approval of the Minutes; September 27, 2016, Regular Business Meeting

Documents:

[20161004 CA1 MCC Minutes 20160927.pdf](#)

2. Approval of AP Checks and ACH Payments

Documents:

[20161004 CA2 AP Checks - ACH Payments.pdf](#)

3. AB16-129: Accept Project - Lewis Combined Sewer Separation/Begin Lien Period

Documents:

[AB16-129\\_AcceptLewisSewerSepPjt.pdf](#)

4. AB16-130: Accept Project - Monroe Board and Blade Park/Begin Lien Period

Documents:

[AB16-130\\_AcceptMonroeBoardBladePark.pdf](#)

New Business

1. MMC 2.26, Term Limits for Elected Officials/At-Large Council Position

Documents:

[20161004 NB1 MMC 2.26\\_Term Limits.pdf](#)

2. AB16-131: Lodging Tax Advisory Committee (LTAC) Appointments

Documents:

[AB16-131\\_LTAC Appointments.pdf](#)

Councilmember Reports

1. City Council Finance & Human Resources Committee (Councilmember Gamble) -- CANCELLED

Staff/ Department Reports

Mayor/ Administrative Reports

1. Monroe This Week

*\*NOTE: No September 30, 2016, Edition issued.*

2. Draft Agenda for October 11, 2016, Regular Business Meeting

Executive Session

*If needed.*

Adjournment

Majority vote to extend past 10:00 p.m.

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

Accommodations for people with disabilities will be provided upon request. Please call City Hall at 360-794-7400. Please allow 48 hours advance notice.



# MONROE CITY COUNCIL

## Agenda Bill No. 16-127

<b>SUBJECT:</b>	<b>PUBLIC HEARING: 2017 Budget Revenue Sources</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/04/2016	Finance	Dianne Nelson	Dianne Nelson	<b>Public Hearing #1</b>

**Discussion:** 10/04/2016

**Attachments:** 1. Report on Estimated Revenues for 2016

<b>REQUESTED ACTION:</b>
A. <i>(after citizen comment, if any)</i> Move to close the citizen testimony portion of the public hearing.
B. <i>(after Council discussion, if any)</i> Move to close the public hearing.

### DESCRIPTION/BACKGROUND

This public hearing is a part of the 2017 Budget process. It is an opportunity for the public to give input to the City Council regarding any and all sources of revenues to be utilized for the fiscal year 2017. This includes any possible increases in taxes.

Use of banked capacity for the property tax levy was advised by Council earlier this year. The preliminary budget proposes a smaller amount of banked capacity than what the Council recommended.

There will be two more public hearings on the 2017 Preliminary Budget (October 18, and November 15, 2016), and two presentations from staff regarding the 2017 Budget (October 11, and October 18, 2016). There will also be two readings of the ordinance setting the property tax levy on October 11, and October 18, 2016).

### IMPACT – BUDGET

NA

### TIME CONSTRAINTS

Property tax ordinance must be adopted before November 30, 2016.  
2017 budget ordinance must be adopted before December 31, 2016.



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## MEMO

TO: Monroe City Council

FROM: Dianne Nelson, Finance Director

DATE: October 3, 2016

RE: Report on Estimated Revenues for 2016

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As part of the budget process, RCW 35.33.135 requires staff to provide the legislative body with current information on estimates of revenue from all sources as adopted in the budget for the current year. This is to give policy makers an indication of the trend of revenues during the current year, and how close they are coming in to the budget estimates of the current year. This information is intended to assist with making revenue assumptions for the upcoming budget.

The first sheet is a chart of the distribution of budgeted revenue for the General Fund. This is to illustrate where the revenue sources come from for governmental operations. The three main operating revenues, sales tax, property tax and utility tax, are compared to budget in a bar chart on this page. Sales tax revenue (the biggest source of operating revenue) is coming in at 100% of what was estimated for 2016.

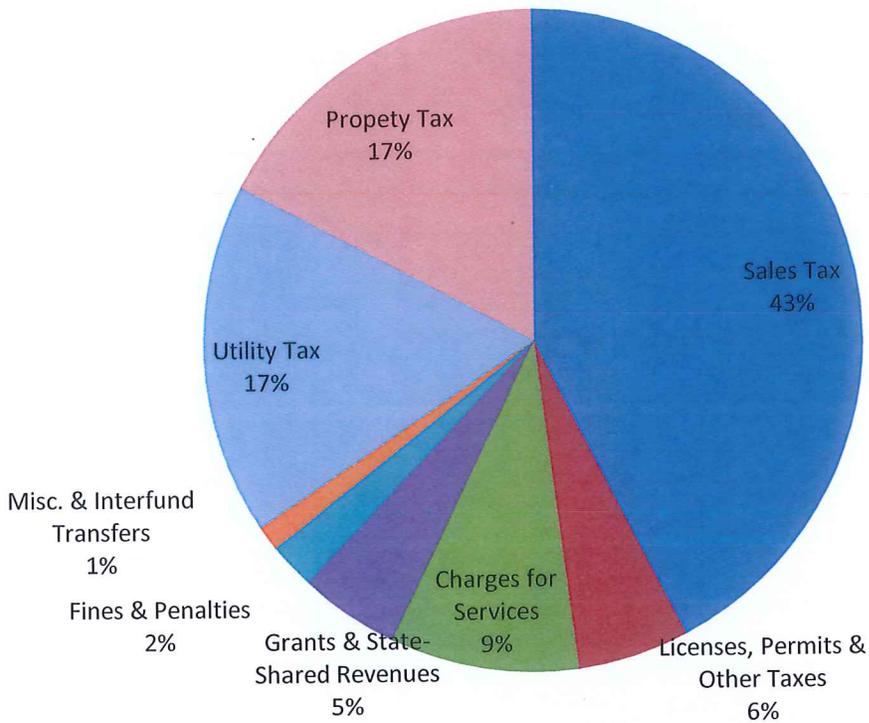
The next page shows how real estate excise taxes are coming in compared to budget. Currently, they are coming in at 161% of the estimates for the 2016 budget. The utility chart shows these operations are going to be right on target with budget.

The fourth page shows a summary of revenues compared to budget. Overall, the city's revenue is estimated to come in at 92% of budget. The General Fund is estimated to come in at 105% of budget.

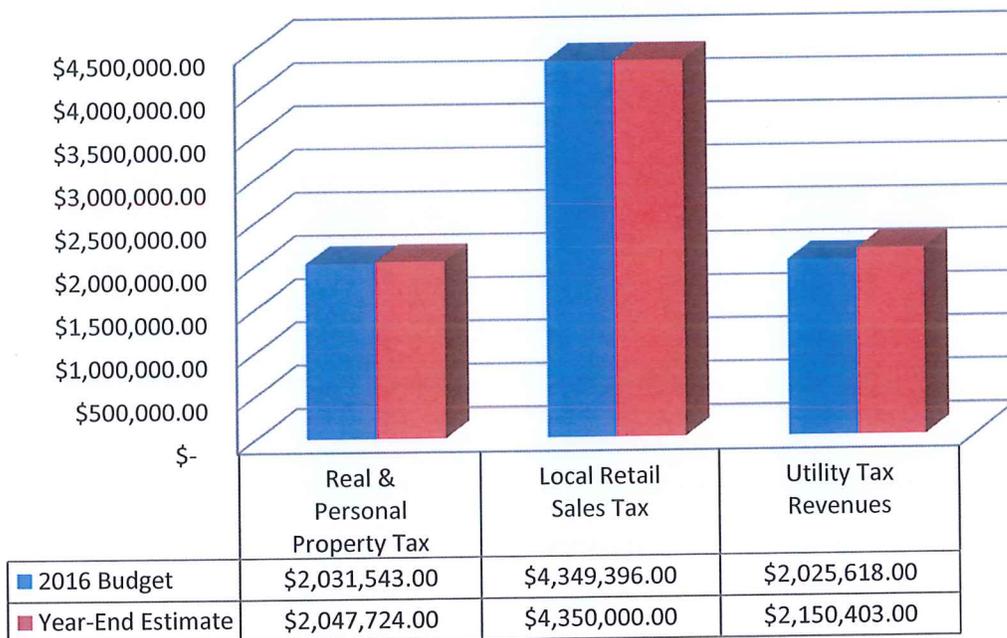
The remaining pages of the report show the detail line-item budgets and estimates for all revenues received by the city.

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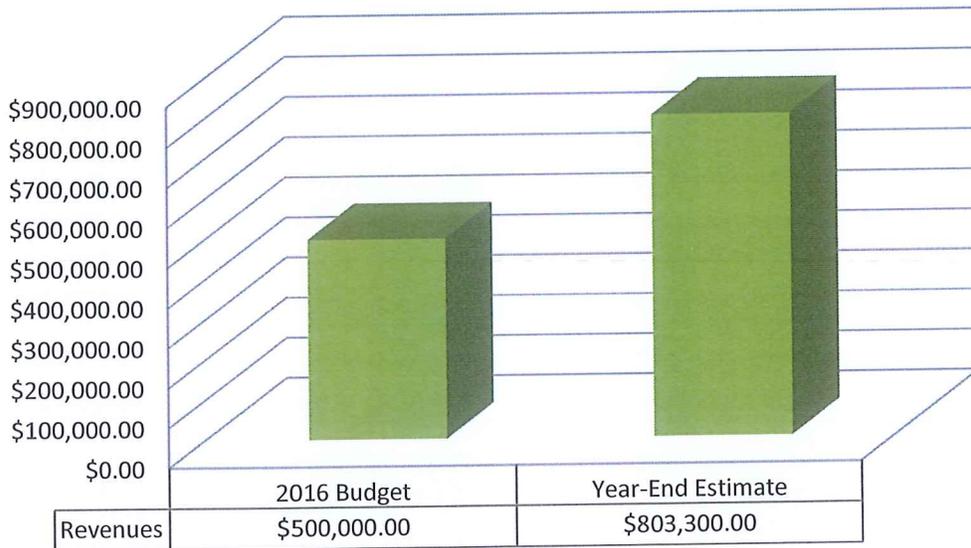
## 2016 General Fund Budgeted Revenues



## Budget vs. Year-End Estimates



### Real Estate Excise Tax Revenues



### Utility Budgeted Revenues vs. Year-End Estimates



**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Summary**

<u>Fund</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	<u>% of Budget</u>	<u>Fund</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	<u>% of Budget</u>
General Fund:							
Non-Departmental	\$ 9,364,660	\$ 9,517,825	101.64%	Water Fund	\$ 4,227,423	\$ 4,371,945	103.42%
Transfers	-	-		Water CIP Fund	\$ 340,000	\$ 532,609	156.65%
Municipal Court	264,240	280,100	106.00%	Sewer Fund	\$ 7,398,759	\$ 7,466,545	100.92%
Finance	309,528	313,978	101.44%	Sewer CIP Fund	\$ 2,521,920	\$ 2,724,581	108.04%
Planning	583,850	959,765	164.39%	Stormwater Fund	\$ 1,587,743	\$ 1,658,174	104.44%
Emergency Mgmt.	-	-		Stormwater CIP	\$ 3,283,987	\$ 6,726	
Police	1,084,580	1,124,860	103.71%	Solid Waste Fund	\$ 3,394,125	\$ 3,335,848	98.28%
Parks	185,860	187,093	100.66%	Revenue Bond Fund	\$ 8,000	\$ 10,815	135.19%
<b>Total General Fund</b>	<b>\$ 11,792,718</b>	<b>\$ 12,383,621</b>	<b>105.01%</b>	Info Tech Fund	\$ 385,749	\$ 438,389	113.65%
Donation Fund	\$ 6,600	\$ 4,400	66.67%	Equip/Vehicles Fund	\$ 1,729,197	\$ 1,749,318	101.16%
Street Fund	\$ 606,966	\$ 652,069	107.43%	Facilities Fund	\$ 1,249,843	\$ 1,257,371	100.60%
Tourism Fund	\$ 66,826	\$ 84,345	126.22%	<b>City Totals</b>	<b>\$ 45,353,972</b>	<b>\$ 41,502,486</b>	<b>91.51%</b>
Narcotics Fund	\$ 10,000	\$ 4,119	41.19%				
Real Estate Excise Tax	\$ 501,500	\$ 807,734	161.06%				
N. Kelsey Debt Fund	\$ 95,000	\$ 95,172	100.18%				
Cap. Projects Fund	\$ -	\$ 2,407					
Parks CIP Fund	\$ 241,586	\$ 292,695	121.16%				
Streets CIP Fund	\$ 5,901,030	\$ 3,615,746	61.27%				
N Kelsey Development	\$ 5,000	\$ 7,857	157.14%				

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
<b>GENERAL FUND</b>				
<b>Non-Departmental</b>				
001-000-000-311-10-00-00	Real & Personal Property Tax	\$2,031,543.00	\$2,047,724.00	100.80%
001-000-000-313-10-00-00	Local Retail Sales Tax	\$4,349,396.00	\$4,350,000.00	100.01%
001-000-000-316-20-00-00	Admissions Tax	\$135,000.00	\$127,000.00	94.07%
001-000-000-316-41-00-00	Electric Utility Taxes	\$792,627.00	\$898,000.00	113.29%
001-000-000-316-43-00-00	Natural Gas Utility Taxes	\$367,223.00	\$412,000.00	112.19%
001-000-000-316-47-00-00	Phone Utility Tax	\$407,588.00	\$427,000.00	104.76%
001-000-000-316-72-00-00	Water Utility Tax/UB	\$458,180.00	\$413,403.00	90.23%
001-000-000-317-20-00-00	Leasehold Tax	\$3,500.00	\$3,500.00	100.00%
	<b>Total Taxes</b>	<b>\$8,545,057.00</b>	<b>\$8,678,627.00</b>	<b>101.56%</b>
001-000-000-321-90-00-00	Business Licenses	\$48,500.00	\$48,170.00	99.32%
001-000-000-321-91-00-00	Franchise Fees - Cable	\$110,000.00	\$114,000.00	103.64%
	<b>Total Licenses/Permits</b>	<b>\$158,500.00</b>	<b>\$162,170.00</b>	<b>102.32%</b>
001-000-000-335-00-91-00	Pud Privilege	\$92,000.00	\$92,000.00	100.00%
001-000-000-336-00-99-00	Streamlined Mitigation	\$133,000.00	\$131,582.00	98.93%
	<b>Total Intergovernmental</b>	<b>\$225,000.00</b>	<b>\$223,582.00</b>	<b>99.37%</b>
001-000-000-346-90-00-00	Misc Fees/charges/escrow	\$200.00	\$713.00	356.50%
001-000-000-346-90-01-00	Phone Fees	\$4,000.00	\$3,850.00	96.25%
001-000-000-346-90-02-00	Nsf Administrative Fee	\$0.00	\$30.00	
001-000-000-349-16-00-00	Interfund Admin Services	\$272,318.00	\$272,318.00	100.00%
001-000-000-349-15-00-00	Interfund Legal Services	\$127,621.00	\$127,621.00	100.00%
	<b>Total Charges for Services</b>	<b>\$404,139.00</b>	<b>\$404,532.00</b>	<b>100.10%</b>
001-000-000-361-11-00-00	Ggov Inv Interest	\$23,000.00	\$34,128.00	148.38%
001-000-000-361-40-01-00	Sales Tax Int	\$2,000.00	\$3,000.00	150.00%
001-000-000-361-40-02-00	Leasehold Int			
001-000-000-361-40-03-00	Admin P-card Rebate Earnings	\$6,100.00	\$8,500.00	139.34%
001-000-000-362-50-00-03	Boys & Girls Club Rent	\$12.00	\$12.00	100.00%
001-000-000-362-50-00-04	Senior Center Lease	\$1.00	\$1.00	100.00%
001-000-000-362-50-03-00	Sky Valley Food Bank Rent	\$1.00	\$1.00	100.00%
001-000-000-369-40-00-00	Damage Settlement Payments	\$0.00	\$411.00	
001-000-000-369-40-02-00	Restitution Payments	\$350.00	\$121.00	34.57%
001-000-000-369-90-00-00	Other Miscellaneous	\$0.00	\$9,620.00	
001-000-000-359-90-02-00	Accounts Rec Penalties	\$500.00	-\$6,880.00	-1376.00%
	<b>Total Miscellaneous Revenue</b>	<b>\$31,964.00</b>	<b>\$48,914.00</b>	<b>153.03%</b>
	<b>Total Non-departmental Revenues</b>	<b>\$9,364,660.00</b>	<b>\$9,517,825.00</b>	<b>101.64%</b>

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
001-000-000-397-00-10-00	Transfers In	\$0.00	\$0.00	
	Total Transfers	\$0.00	\$0.00	
<b>Municipal Court</b>				
001-000-009-352-90-00-00	Deferred Finding Infractions	\$20,000.00	\$34,000.00	170.00%
001-000-009-352-90-01-00	Court Probation Fees	\$12,000.00	\$12,000.00	100.00%
001-000-009-353-10-00-00	Court Infractions	\$130,000.00	\$130,000.00	100.00%
001-000-009-353-70-00-00	Court Non-Traffic	\$30,000.00	\$30,000.00	100.00%
001-000-009-354-00-00-00	Court Parking	\$2,000.00	\$1,800.00	90.00%
001-000-009-355-80-00-00	Court Crime Fees	\$32,000.00	\$32,000.00	100.00%
001-000-009-357-36-00-00	Court Collection Interest	\$240.00	\$300.00	125.00%
001-000-009-357-37-00-00	Public Defender Fees	\$3,000.00	\$5,000.00	166.67%
001-000-009-357-39-00-00	Misc Court Revenue	\$30,000.00	\$30,000.00	100.00%
001-000-009-359-00-00-00	Court Admin Fees	\$5,000.00	\$5,000.00	100.00%
	Total Court Revenues	\$264,240.00	\$280,100.00	106.00%
<b>Finance</b>				
001-000-002-341-99-00-00	Passport Fees	\$13,500.00	\$16,000.00	118.52%
001-000-002-341-99-01-00	Passport Photo Fees	\$5,050.00	\$7,000.00	138.61%
001-000-000-349-14-00-00	Interfund Financial Services	\$290,878.00	\$290,878.00	100.00%
001-000-002-361-40-00-00	Finance P-card Rebate Earnings	\$100.00	\$100.00	100.00%
	Total Finance Revenues	\$309,528.00	\$313,978.00	101.44%
<b>Planning</b>				
001-000-110-322-10-00-00	Bldg Building Permits	\$300,000.00	\$500,000.00	166.67%
001-000-110-345-81-00-00	Plan Zoning & Subdivision Fees	\$50,000.00	\$70,000.00	140.00%
001-000-110-341-75-00-00	Sale of Maps/Publications	\$150.00	\$200.00	133.33%
001-000-110-345-83-01-00	Building Plan Check Fees	\$184,000.00	\$295,305.00	160.49%
001-000-110-345-83-10-00	ROWDP Permit Fees	\$0.00	\$50,000.00	
001-000-110-345-83-13-00	Eng Construction Standards	\$0.00	\$60.00	
001-000-110-345-83-15-00	Grading Plan Review Fees	\$25,000.00	\$20,000.00	80.00%
001-000-110-345-83-15-01	Grading Application Fees	\$1,500.00	\$2,250.00	150.00%
001-000-110-345-83-16-00	Grading Permit Fees	\$2,000.00	\$2,000.00	100.00%
001-000-110-345-83-16-01	Grading Inspection Fees	\$20,000.00	\$17,500.00	87.50%
001-000-110-345-89-00-00	Plan Mailing/Preparation Fees	\$1,000.00	\$2,250.00	225.00%
001-000-110-361-40-00-00	Planning P-card Rebate Earnings	\$200.00	\$200.00	100.00%
	Total Planning Fees	\$583,850.00	\$959,765.00	164.39%
<b>Emergency Management</b>				
001-000-190-333-00-00-00	EMPG Grant (Indirect Federal)	\$0.00	\$0.00	
001-000-190-361-40-00-00	Emerg Mgt P-card Rebate Earnings	\$0.00	\$0.00	
	Total Emergency Management Revenue	\$0.00	\$0.00	
<b>Police</b>				
001-000-004-313-71-00-00	PD Criminal Justice County Sales Tax	\$283,604.00	\$284,744.00	100.40%
001-000-004-313-15-00-00	PD Local Sales Tax Levy	\$368,675.00	\$386,854.00	104.93%
001-000-004-317-51-00-00	PD Gamb/Punch Boards/Pull Tabs	\$39,226.00	\$37,751.64	96.24%
	Total Taxes - Police	\$691,505.00	\$709,349.64	102.58%

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
001-000-004-322-30-00-00	PD Animal Licenses	\$5,969.00	\$6,000.00	100.52%
001-000-004-322-90-00-00	Gun Permits	\$4,300.00	\$6,000.00	139.53%
	Total Licenses - Police	\$10,269.00	\$12,000.00	116.86%
001-000-004-333-20-60-00	DUI Patrols Grant	\$3,300.00	\$3,300.00	100.00%
001-000-004-333-20-60-01	OJP Ballistic Vest Grant	\$739.00	\$457.39	61.89%
001-000-004-333-20-61-60	TZT Funds (Federal Grant Funds)	\$8,000.00	\$8,000.00	100.00%
001-000-004-334-01-51-00	DOC Reimbursement	\$3,500.00	\$1,988.68	56.82%
001-000-004-334-07-01-00	PD Mon School Interlocal Reimb	\$50,473.00	\$50,473.00	100.00%
001-000-004-336-06-20-00	Criminal Justice/High Crime	\$0.00	\$17,039.00	
001-000-004-336-06-21-00	PD Criminal Justice/Population	\$4,903.00	\$4,735.18	96.58%
001-000-004-336-06-26-00	Crim Justice Special Programs	\$16,985.00	\$17,313.34	101.93%
001-000-004-336-06-51-00	PD DUI Cities	\$3,000.00	\$2,755.68	91.86%
001-000-004-336-06-94-00	PD Liquor Excise Tax	\$77,569.00	\$84,096.36	108.41%
001-000-004-336-06-95-00	PD Liquor Board Profits	\$150,586.00	\$151,909.42	100.88%
	Total Intergovernmental - Police	\$319,055.00	\$342,068.05	107.21%
001-000-004-341-30-00-00	PD Records Search	\$1,000.00	\$1,281.18	128.12%
001-000-004-341-81-00-00	Photocopying & Laminating Fees	\$764.00	\$1,237.00	161.91%
001-000-004-342-10-00-00	PD Law Enforcmt Serv Reimb St	\$40,000.00	\$40,000.00	100.00%
001-000-004-342-10-01-00	PD Off-Duty Contracted Service	\$3,000.00	\$3,000.00	100.00%
001-000-004-342-36-00-00	EHD Electric Home Monitoring	\$4,000.00	\$1,450.00	36.25%
001-000-004-342-37-01-00	PD Fingerprinting	\$6,500.00	\$6,303.00	96.97%
001-000-004-343-93-00-00	PD Animal Control & Shelter	\$2,500.00	\$2,168.00	86.72%
	Total Charges for Services - Police	\$57,764.00	\$55,439.18	95.98%
001-000-004-353-10-05-00	Photo Enforcement	\$2,000.00	\$3,206.22	160.31%
001-000-004-353-70-00-00	PD Fines & Forfeitures	\$100.00	\$40.00	40.00%
	Total Fines and Forfeitures	\$2,100.00	\$3,246.22	154.58%
001-000-004-361-40-00-00	PD P-card Rebate Earnings	\$2,887.00	\$2,741.00	94.94%
001-000-004-369-20-00-00	PD Unclaimed Money/Property	\$1,000.00	\$16.00	1.60%
	Total Miscellaneous Revenue -Police	\$3,887.00	\$2,757.00	70.93%
	Total Police Revenues	\$1,084,580.00	\$1,124,860.09	103.71%
<b>Parks</b>				
001-000-010-338-79-00-00	MSD Frye/Lk Tye Field Agreemt	\$5,260.00	\$5,260.00	100.00%
001-000-010-337-20-00-00	SnoCo LTAC Grant	\$9,600.00	\$9,600.00	100.00%
001-000-010-337-21-00-00	SnoCo TPA Grant	\$15,200.00	\$15,200.00	100.00%
001-000-010-347-30-00-00	Field Usage Fees	\$41,500.00	\$37,451.49	90.24%
001-000-010-347-30-02-00	Parks Special Application Fees	\$2,100.00	\$1,381.26	65.77%
001-000-010-362-80-00-00	Concession Revenue	\$5,000.00	\$5,000.00	100.00%

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
001-000-010-362-90-00-00	Skyhawks Sports Camp Revenue	\$1,200.00	\$1,200.00	100.00%
001-000-010-397-00-00-00	Transfer In - REET Fund	\$100,000.00	\$100,000.00	100.00%
001-000-010-337-10-90-00	Transfer In - Tourism/Lodging Tax	\$6,000.00	\$12,000.00	200.00%
	<b>Total Parks Revenue</b>	<b>\$185,860.00</b>	<b>\$187,092.75</b>	<b>100.66%</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$11,792,718.00</b>	<b>\$12,383,620.84</b>	<b>105.01%</b>
<b>DONATION FUND</b>				
008-000-010-367-11-00-00	Community Egg Hunt Revenues	\$3,000.00	\$1,800.00	60.00%
008-000-010-367-11-03-00	Donations-Movies Under TheMoon	\$1,600.00	\$1,600.00	100.00%
008-000-010-367-11-04-00	Donations for Flowers	\$2,000.00	\$1,000.00	50.00%
	<b>Total Donation Fund</b>	<b>\$6,600.00</b>	<b>\$4,400.00</b>	<b>66.67%</b>
<b>STREET FUND</b>				
105-000-000-361-11-00-00	Interest Revenue	\$0.00	\$1,503.00	
105-000-130-345-83-01-00	Road Plan Review Fees	\$6,302.00	\$2,500.00	39.67%
105-000-110-345-83-08-00	Road Inspection Fees	\$12,973.00	\$6,500.00	50.10%
105-000-110-345-83-10-00	ROWDP Permit Fees	\$35,000.00	\$50,000.00	142.86%
105-000-130-321-91-00-00	Solid Waste Franchise Fees	\$175,000.00	\$177,412.00	101.38%
105-000-130-336-00-87-00	Street Fuel Tax	\$377,691.00	\$414,154.00	109.65%
	<b>Total Street Fund</b>	<b>\$606,966.00</b>	<b>\$652,069.00</b>	<b>107.43%</b>
<b>TOURISM FUND</b>				
109-000-000-361-11-00-00	Interest Revenue	\$0.00	\$345.00	
109-A60-000-313-30-00-00	Lodging Tax Revenue	\$66,826.00	\$84,000.00	125.70%
	<b>Total Tourism Fund</b>	<b>\$66,826.00</b>	<b>\$84,345.00</b>	<b>126.22%</b>
<b>NARCOTICS FUND</b>				
114-000-004-351-50-00-00	Investig Assess #30900005734	\$10,000.00	\$4,119.00	41.19%
114-000-004-361-90-00-00	Interest	\$0.00	\$0.25	
	<b>Total Narcotics Fund</b>	<b>\$10,000.00</b>	<b>\$4,119.25</b>	<b>41.19%</b>
<b>REAL ESTATE EXCISE TAX FUND</b>				
117-000-000-317-34-00-00	REET 1	\$250,000.00	\$400,000.00	160.00%
117-000-000-317-34-00-01	State Remitted REET 1	\$0.00	\$3,300.00	
117-000-000-317-35-00-00	REET 2	\$250,000.00	\$400,000.00	160.00%
117-000-000-361-11-00-00	REET Inv Interest	\$1,500.00	\$4,434.00	295.60%
	<b>Total REET Fund</b>	<b>\$501,500.00</b>	<b>\$807,734.00</b>	<b>161.06%</b>
<b>N. KELSEY DEBT FUND</b>				
203-000-000-361-11-00-00	Interest Revenue	\$0.00	\$172.00	
203-000-000-397-00-01-00	Transfer In from N Kelsey Development	\$95,000.00	\$95,000.00	100.00%
	<b>Total N. Kelsey Debt Fund</b>	<b>\$95,000.00</b>	<b>\$95,172.00</b>	<b>100.18%</b>

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
<b>CAPITAL IMPROVEMENTS PROJECT FUND</b>				
307-000-000-361-11-00-00	Interest Revenue	\$0.00	\$2,407.00	
	<b>Total CIP Fund</b>	<b>\$0.00</b>	<b>\$2,407.00</b>	
<b>PARKS CIP FUND</b>				
317-000-000-361-11-00-00	Interest	\$0.00	\$6,109.00	
317-p00-000-345-85-00-00	Parks Impact Fees	\$175,000.00	\$220,000.00	125.71%
317-000-010-397-76-00-00	Transfer in from REET	\$65,000.00	\$65,000.00	100.00%
317-P00-000-397-00-05-00	Trf In Streets fuel Tax .0042	\$1,586.00	\$1,586.00	100.00%
	<b>Total Parks CIP Fund</b>	<b>\$241,586.00</b>	<b>\$292,695.00</b>	121.16%
<b>STREETS CIP FUND</b>				
318-000-000-361-11-00-00	Interest Revenue	\$0.00	\$4,905.00	
318-000-120-333-00-02-00	Other Grants	\$4,763,030.00	\$1,396,441.00	29.32%
318-000-120-334-03-81-00	Main G&O TIB Grant	\$0.00	\$156,000.00	
318-000-120-334-03-82-00	Tjerne-CLR-WCR TIB Grant	\$0.00	\$408,400.00	
318-I20-000-345-85-00-00	GMA Fees	\$238,000.00	\$500,000.00	210.08%
318-000-120-367-00-00-00	Contributions - Private Sources	\$0.00	\$250,000.00	
318-000-120-397-00-00-00	Transfers In from TBD	\$735,000.00	\$700,000.00	95.24%
318-097-000-397-40-01-00	Transfer In - REET Fund	\$165,000.00	\$200,000.00	121.21%
	<b>Total Streets CIP Fund</b>	<b>\$5,901,030.00</b>	<b>\$3,615,746.00</b>	61.27%
<b>NORTH KELSEY DEVELOPMENT FUND</b>				
319-000-000-361-11-00-00	Interest Revenue	\$5,000.00	\$7,857.00	157.14%
	<b>Total N Kelsey Development Fund</b>	<b>\$5,000.00</b>	<b>\$7,857.00</b>	157.14%
<b>WATER FUND</b>				
411-000-000-361-11-00-00	Interest Revenue	\$0.00	\$16,468.00	
411-000-110-345-83-01-00	Water System Plan Review	\$6,302.00	\$0.00	0.00%
411-000-110-345-83-02-00	Water System Inspections	\$12,973.00	\$11,500.00	88.65%
411-000-130-345-83-17-00	Eng Water Flow Test/Fire Flow	\$0.00	\$7,000.00	
411-000-130-343-40-00-00	Water Service Charges	\$3,175,000.00	\$3,300,000.00	103.94%
411-000-130-343-40-01-00	Water Connection Charges	\$23,800.00	\$50,000.00	210.08%
411-000-130-343-40-04-00	DOC Water Revenue	\$600,000.00	\$600,000.00	100.00%
411-000-130-343-40-09-00	Miscellaneous Revenue	\$392,000.00	\$265,478.73	67.72%
411-000-130-343-40-09-02	Water Meter Rental	\$3,500.00	\$2,200.00	62.86%
411-000-130-343-40-09-03	Water Meter Deposit	\$0.00	\$5,450.00	
411-000-130-397-45-00-00	Transfer In from Bond Debt Reserve	\$13,848.00	\$13,848.00	100.00%
411-000-120-389-00-00-00	Recovery Contracts-Latecomers	\$0.00	\$100,000.00	
	<b>Total Water Fund</b>	<b>\$4,227,423.00</b>	<b>\$4,371,944.73</b>	103.42%
<b>WATER CIP FUND</b>				

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
412-000-000-361-11-00-00	Interest Revenue	\$0.00	\$32,109.00	
412-000-120-379-43-40-03	Water Capital Fees	\$280,000.00	\$500,000.00	178.57%
412-000-120-361-40-00-00	Water CIP P-card Rebate Earnings	\$0.00	\$500.00	
412-000-120-369-90-01-00	Water CIP Misc Revenue	\$60,000.00	\$0.00	0.00%
	<b>Total Water CIP Fund</b>	<b>\$340,000.00</b>	<b>\$532,609.00</b>	<b>156.65%</b>

**SEWER FUND**

421-000-000-361-11-00-00	Interest Revenue	\$0.00	\$15,361.00	
421-000-120-345-83-05-00	Sewer Plan Review	\$6,302.00	\$7,000.00	111.08%
421-000-120-345-83-06-00	Sewer Inspections Fees	\$12,973.00	\$7,500.00	57.81%
421-000-130-343-50-00-00	Sewer Service Charges	\$6,400,000.00	\$6,250,000.00	97.66%
421-000-130-343-50-08-00	DOC Revenue	\$920,000.00	\$1,135,000.00	123.37%
421-000-140-343-60-12-00	Lab Test Fees	\$3,000.00	\$4,000.00	133.33%
421-000-130-343-50-13-00	Sewer Septage Revenue	\$0.00	\$3,000.00	
421-000-130-361-40-00-00	Sewer P-card Rebate Earnings	\$3,800.00	\$2,000.00	52.63%
421-000-120-389-00-00-00	Sewer Recovery Contracts-Latecomers	\$10,000.00	\$0.00	0.00%
421-000-130-397-45-00-00	Transfer In from Bond Debt Reserve	\$42,684.00	\$42,684.00	100.00%
	<b>Total Sewer Fund</b>	<b>\$7,398,759.00</b>	<b>\$7,466,545.00</b>	<b>100.92%</b>

**SEWER CIP FUND**

422-000-000-361-11-00-00	Interest Revenue	\$0.00	\$24,581.00	
422-000-120-379-50-03-00	Sewer Capital Fees	\$521,920.00	\$700,000.00	134.12%
422-000-120-397-35-22-00	Transfer In - Sewer Operations	\$2,000,000.00	\$2,000,000.00	100.00%
	<b>Total Sewer CIP Fund</b>	<b>\$2,521,920.00</b>	<b>\$2,724,581.00</b>	<b>108.04%</b>

**STORMWATER FUND**

431-000-000-361-11-00-00	Interest Revenue	\$0.00	\$1,941.00	
431-000-130-345-83-03-00	Stormwater System Plan Review	\$6,302.00	\$9,000.00	142.81%
431-000-130-345-83-04-00	Stormwater System Inspections	\$12,973.00	\$21,000.00	161.87%
431-000-130-343-80-00-00	Storm Water Service Charges	\$1,565,000.00	\$1,621,965.00	103.64%
431-000-130-361-40-00-00	Stormwater P-card Rebate Earnings	\$0.00	\$800.00	
431-000-130-397-45-00-00	Transfer In from Bond Debt Reserve	\$3,468.00	\$3,468.00	100.00%
	<b>Total Stormwater Fund</b>	<b>\$1,587,743.00</b>	<b>\$1,658,174.00</b>	<b>104.44%</b>

**STORMWATER CIP FUND**

432-000-000-361-11-00-00	Interest Revenue	\$0.00	\$6,726.00	
432-000-120-391-20-00-00	Revenue Bond Proceeds	\$3,283,987.00	\$0.00	0.00%
	<b>Total Stormwater CIP Fund</b>	<b>\$3,283,987.00</b>	<b>\$6,726.00</b>	<b>0.20%</b>

**SOLID WASTE FUND**

441-000-000-361-11-00-00	Interest Revenue	\$9,000.00	\$6,148.00	68.31%
441-000-000-313-10-00-00	Garbage Sales Tax	\$5,977.00	\$5,800.00	97.04%
441-000-000-316-55-01-00	Garbage Refuse Tax	\$94,748.00	\$92,900.00	98.05%

**City of Monroe**  
**2016 Year-End Estimates**  
**Revenues - Detail**

<u>Account Number</u>	<u>Description</u>	<u>2016 Budget</u>	<u>Year-End Estimate</u>	
441-000-000-343-70-00-00	Garbage Service Charges	\$2,703,000.00	\$2,660,000.00	98.41%
441-000-000-343-80-00-00	Recycling Service Charges	\$581,400.00	\$571,000.00	98.21%
	<b>Total Solid Waste Fund</b>	<b>\$3,394,125.00</b>	<b>\$3,335,848.00</b>	<b>98.28%</b>
<b>REVENUE BOND FUND</b>				
450-000-000-361-11-00-00	Interest Revenue	\$8,000.00	\$10,815.00	135.19%
	<b>Total Revenue Bond Fund</b>	<b>\$8,000.00</b>	<b>\$10,815.00</b>	<b>135.19%</b>
<b>INFO TECH INTERNAL SERVICE FUND</b>				
510-000-000-345-89-01-01	Building Technology Fees	\$0.00	\$50,000.00	
510-000-000-341-81-00-00	Internal Service Info Tech	\$385,749.00	\$385,749.00	100.00%
510-000-000-361-40-00-00	Info Tech P-card Rebate Earnings	\$0.00	\$1,500.00	
510-000-000-361-11-00-00	Interest Revenue	\$0.00	\$1,140.00	
	<b>Total Info Tech I.S. Fund</b>	<b>\$385,749.00</b>	<b>\$438,389.00</b>	<b>113.65%</b>
<b>EQUIPMENT &amp; VEHICLES INTERNAL SERVICE FUND</b>				
520-000-000-361-11-00-00	Interest Revenue	\$5,500.00	\$15,821.00	287.65%
520-000-130-344-40-00-00	Vehicle/Equipment Internal Service Charge	\$1,648,152.00	\$1,648,452.00	100.02%
520-000-130-361-40-00-00	Fleet/Equip P-card Rebate Earnings	\$0.00	\$2,500.00	
520-000-000-397-00-10-00	Transfer In from Photo Enforcement Fund	\$75,545.00	\$75,545.00	100.00%
520-000-130-369-10-00-00	Sales of surplus Items	\$0.00	\$7,000.00	
	<b>Total Equip &amp; Vehicles I.S. Fund</b>	<b>\$1,729,197.00</b>	<b>\$1,749,318.00</b>	<b>101.16%</b>
<b>FACILITIES INTERNAL SERVICE FUND</b>				
530-000-000-361-11-00-00	Interest Revenue	\$0.00	\$628.00	
530-130-000-348-92-00-00	Facilities Fees	\$1,249,843.00	\$1,249,843.00	100.00%
530-000-130-398-00-00-00	Insurance Recoveries	\$0.00	\$1,900.00	
530-000-130-361-40-00-00	Facilities P-card Rebate Earnings	\$0.00	\$5,000.00	
	<b>Total Facilities I.S. Fund</b>	<b>\$1,249,843.00</b>	<b>\$1,257,371.00</b>	<b>100.60%</b>



# MONROE CITY COUNCIL

## Agenda Bill No. 16-128

<b>SUBJECT:</b>	<b>Public Hearing – Extension of East Monroe Interim Zoning; Ordinance No. 016/2016, First Reading</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/04/2016	Community Development	Dave Osaki	David Osaki	<b>Public Hearing #2</b>

**Discussion:** 05/03/2016; 06/21/2016;  
**Public Hearing** 06/21/2016; 10/04/2016

- Attachments:**
1. Draft Ordinance No 016/2016
  2. Ordinance No. 003/2016
  3. Resolution No. 008/2016

### REQUESTED ACTION:

- A. (After receiving public comment, if any) Move to close the citizen testimony portion of the public hearing.
- B. (After City Council discussion, if any) Move to close the public hearing.
- C. Move to accept as first reading Ordinance No. 016/2016 extending for an additional six month period, interim zoning adopted May 3, 2016, under Ordinance No. 003/2016; formally expressing the City Council’s acknowledgement and intent regarding the continued designation of the East Monroe area as Limited Open Space following the Growth Management Hearings Board’s decision in CPSGMHB Case No. 14-3-0006c; adopting findings; providing for severability and establishing an effective date.

### DESCRIPTION/BACKGROUND

On April 1, 2016, the Growth Management Hearings Board (GMHB) issued an Order Finding Continuing Non-Compliance for the East Monroe Comprehensive Plan Map amendment and Zoning Map amendment (GMHB Case No. 14-3-0006c). The GMHB Order Finding Continuing Non-Compliance set a compliance deadline of September 28, 2016.

On May 3, 2016, the Monroe City Council passed Ordinance No. 003/2016 (*attachment 2*), which adopted interim zoning pursuant to RCW 36.70A.390, RCW 36.70A.302, and RCW 35A.63.220.

Specifically, Ordinance No. 003/2016 adopted and reaffirmed the continued zoning designation of the East Monroe area (consisting of Snohomish County tax assessor parcel numbers 270706-001-025-00, 270705-002-061-00, 270705-002-062-00, 270705-002-063-00, and 270705-002-064-00) as Limited Open Space (LOS) during the compliance remand period in CPSGMHB Case No. 14-3-0006c; adopted supportive findings; provided for severability; declared an emergency; and provided for an immediate effective date. The LOS Zoning designation was shown on Ordinance No. 003/2016, Exhibit A, and incorporated as if set forth in full.

On June 21, 2016, the Monroe City Council held a public hearing on Ordinance No. 003/2016 as required by RCW 35A.63.220 and RCW 36.70A.390. Immediately following the June 21, 2016, public hearing, the Monroe City Council approved Resolution No. 008/2016

(*attachment 3*), adopting legislative findings in support of Ordinance No. 003/2016 pursuant to RCW 35A.63.220 and RCW 36.70A.390.

The interim zoning approved by Ordinance No. 003/2016 on May 3, 2016, is to automatically sunset six (6) months from its effective date unless terminated earlier or extended by subsequent City Council action. At the time of Ordinance No. 003/2016's passage, the GMHB Order Finding Continuing Non-Compliance compliance deadline was September 28, 2016.

Since the time of the April 1, 2016, GMHB Order Finding Continuing Non-Compliance the Heritage Baptist Church filed a legal challenge of the GMHB Order in Superior Court. The Heritage Baptist Church also requested certification by the Superior Court for direct review by the Court of Appeals. That certification was granted.

On August 8, 2016, the Washington State Court of Appeals Division I granted Heritage Baptist Church's motion for direct review. This means the case will bypass Superior Court and proceed directly to the adjudication by the Court of Appeals.

By Notation Ruling dated September 16, 2016, the Washington State Court of Appeals granted an extension to the September 28, 2016 compliance schedule deadlines for CPSGMHB Case No. 14-3-0006c while judicial review of the underlying CPSGMHB order is pending.

An extension of the interim zoning formally expressing the City Council's acknowledgement and intent regarding the continued designation of the East Monroe area as Limited Open Space is expressly authorized by Washington law, and is necessary to protect the public health, safety or welfare and is a legitimate exercise of the City's police power. A public hearing is required for the extension of the interim zoning.

The interim zoning extension is not to be construed as limiting or otherwise abridging the City Council's discretion in selecting a method by which to achieve compliance with CPSGMHB Case No. 14-3-0006c; regarding which the City Council has not yet acted.

#### **IMPACT – BUDGET**

N/A

#### **TIME CONSTRAINTS**

The Interim zoning passed under Ordinance No. 003/2016 is effective for a six month period and will expire November 3, 2016 unless extended.

**CITY OF MONROE  
ORDINANCE NO. 016/2016**

A ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, EXTENDING FOR AN ADDITIONAL SIX MONTH PERIOD, INTERIM ZONING ADOPTED MAY 3, 2016 UNDER ORDINANCE NO. 003/2016; FORMALLY EXPRESSING THE CITY COUNCIL'S ACKNOWLEDGEMENT AND INTENT REGARDING THE CONTINUED DESIGNATION OF THE EAST MONROE AREA AS LIMITED OPEN SPACE FOLLOWING THE GROWTH MANAGEMENT HEARINGS BOARD'S DECISION IN CPSGMHB CASE NO. 14-3-0006c; ADOPTING FINDINGS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

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WHEREAS, on May 3, 2016, the Monroe City Council passed Ordinance No. 003/2016, which adopted interim zoning pursuant to RCW 36.70A.390, RCW 36.70A.302, and RCW 35A.63.220; and

WHEREAS, Ordinance No. 003/2016 adopted and reaffirmed the continued zoning designation of the East Monroe area (consisting of Snohomish County tax assessor parcel numbers 270706-001-025-00, 270705-002-061-00, 270705-002-062-00, 270705-002-063-00, and 270705-002-064-00) as Limited Open Space (LOS) during the compliance remand period in CPSGMHB Case No. 14-3-0006c; adopted supportive findings; provided for severability; declared an emergency; and provided for an immediate effective date; and

WHEREAS, the May 3, 2016, adoption of Ordinance No. 003/2016 as an interim measure was necessary to prevent any uncertainty regarding the zoning designation of the East Monroe property and prevent any future disputes regarding the accrual of vested rights during the pendency of the remand period; and

WHEREAS, on June 21, 2016, the Monroe City Council held a public hearing on Ordinance No. 003/2016 as required by RCW 35A.63.220 and RCW 36.70A.390; and

WHEREAS, immediately following the June 21, 2016, public hearing, the Monroe City Council approved Resolution No. 008/2016, adopting legislative findings in support of Ordinance No. 003/2016 pursuant to RCW 35A.63.220 and RCW 36.70A.390; and

WHEREAS, the interim zoning approved by Ordinance No. 003/2016 on May 3, 2016, was to automatically sunset six (6) months from its effective date unless terminated earlier or extended by subsequent Council action; and

WHEREAS, by Notation Ruling dated September 16, 2016, the Washington State Court of Appeals granted an extension to the compliance schedule deadline for CPSGMHB Case No. 14-3-0006c while judicial review of the underlying CPSGMHB Order is pending; and

WHEREAS, the Monroe City Council continues to desire to formally designate and reaffirm that the East Monroe Area is, and will remain, in its original Limited Open Space (LOS) designation during the on-going remand period in CPSGMHB Case No. 14-3-0006c; and

WHEREAS, a City Council public hearing on the extension of Ordinance No. 003/2016 was held on October 4, 2016; and

WHEREAS, an extension of the interim zoning formally expressing the City Council's acknowledgement and intent regarding the continued designation of the East Monroe area as Limited Open Space is expressly authorized by Washington law, is necessary to protect the public health, safety or welfare and is a legitimate exercise of the City's police power; and

WHEREAS, nothing herein shall be construed as limiting or otherwise abridging the City Council's discretion in selecting a method by which to achieve compliance with CPSGMHB Case No. 14-3-0006c; regarding which the City Council has not yet acted.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE DO ORDAIN AS FOLLOWS:

Section 1. Adoption of Findings The recitals set forth in Ordinance No. 003/2016, Resolution No. 008/2016, and as also set forth in the recitals above, as well as information contained in Agenda Bill 16-128, the October 4, 2016, staff report associated with this ordinance, are hereby adopted as the City Council's findings in support of the interim zoning extension provided by this Ordinance.

Section 2. Interim Zoning Extended. The interim zoning formally expressing the City Council's acknowledgement and intent regarding the continued designation of the East Monroe area as Limited Open Space, passed by Ordinance No. 003/2016 on May 3, 2016, is hereby extended for an additional six month period to commence concurrently with the scheduled expiration of the original term of Ordinance No. 003/2016. The six month effective period of said extension shall begin November 3, 2016.

Section 3. Reaffirmation of LOS Zoning Designation. The zoning designation of the East Monroe area (consisting of Snohomish County tax assessor parcel numbers 270706-001-025-00, 270705-002-061-00, 270705-002-062-00, 270705-002-063-00, and 270705-002-064-00) shall continue to be as Limited Open Space (LOS) during the compliance remand period in CPSGMHB Case No. 14-3-0006c.

Section 4. Copy to Department of Commerce. Pursuant to RCW 36.70A.106, a complete and accurate copy of this ordinance shall be transmitted to the Department of Commerce within ten (10) days of adoption.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by State or federal law or regulation, such decision or pre-emption shall not affect the validity or enforceability of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This ordinance shall be in full force and effect five (5) days from and after its passage and approval and publication as required by law; provided, that the six-month extension of the interim zoning established by Ordinance No. 003/2016 shall commence on November 3, 2016, concurrently with the scheduled expiration of the original term of said ordinance, and shall sunset automatically six (6) months from November 3, 2016, unless terminated earlier or extended by subsequent council action.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

First Reading: October 4, 2016  
Adoption:  
Published:  
Effective:

CITY OF MONROE, WASHINGTON:

(SEAL)

\_\_\_\_\_  
Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Elizabeth M. Smoot, MMC, City Clerk

\_\_\_\_\_  
J. Zachary Lell, City Attorney

**CITY OF MONROE  
ORDINANCE NO. 003/2016**

AN ORDINANCE OF THE CITY OF MONROE, WASHINGTON, ADOPTING AN INTERIM ZONING ORDINANCE PURSUANT TO RCW 36.70A.390, RCW 36.70A.302 AND RCW 35A.63.220; ADOPTING AND REAFFIRMING THE CONTINUED ZONING DESIGNATION OF THE EAST MONROE AREA AS LIMITED OPEN SPACE (LOS) DURING THE COMPLIANCE REMAND PERIOD IN CPSGMHB CASE NO. 14-3-0006c; ADOPTING SUPPORTIVE FINDINGS; PROVIDING FOR SEVERABILITY; DECLARATING AN EMERGENCY; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE

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WHEREAS, Ordinance Nos. 015/2015 and 016/2016, reclassifying and rezoning the East Monroe property as General Commercial, respectively, were invalidated by the Central Puget Sound Growth Management Hearings Board in an Order Finding Continuing Noncompliance on or about April 1, 2016; and

WHEREAS, the City Council desires to formally designate and reaffirm that the East Monroe Area is, and will remain, in its original Limited Open Space (LOS) designation during the remand period in CPSGMHB Case No. 14-3-0006c while the City determines an appropriate permanent compliance method; and

WHEREAS, it is necessary to immediately adopt this ordinance as an interim measure to prevent any uncertainty regarding the zoning designation of the East Monroe property and prevent any future disputes regarding the accrual of vested rights during the pendency of the remand period; and

WHEREAS, nothing herein shall be construed as limiting or otherwise abridging the City Council's discretion in selecting a method by which to achieve compliance with the CPSGMHB Case No. 14-3-0006c, regarding which the City Council has not yet acted;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Reaffirmation of LOS Zoning Designation. The Monroe City Council hereby designates and reaffirms the continued zoning reclassification of certain property located north of US-2 near the eastern City limits, commonly known as the East Monroe Area, and consisting of tax parcel numbers 270706-001-025-00, 270705-002-061-00, 270705-002-062-00, 270705-002-063-00, and 270705-002-064-00, as Limited Open Space (LOS), as shown on the attached Exhibit A and incorporated by this reference as if set forth in full. The City Council hereby authorizes and directs that the official Zoning Map of the City reflect this interim action.

Section 2. Public Hearing. The City Clerk is hereby directed to schedule a public hearing on this ordinance within sixty (60) days of its adoption. At the conclusion of said hearing, the City Council shall adopt legislative findings in support of this ordinance.

Section 3. Copy to Department of Commerce. Pursuant to RCW 36.70A.106, a complete and accurate copy of this ordinance shall be transmitted to the Department of Commerce within ten (10) days of adoption.

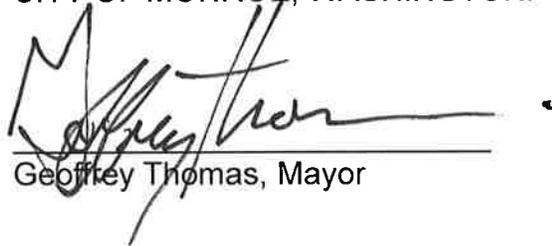
Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Effective Date; Duration; Declaration of Emergency. Based upon the recitals above, and as will be further explained in post-adoption findings, the City Council hereby declares an emergency requiring this ordinance to take effect immediately upon passage, and the ordinance shall sunset automatically six (6) months from its effective date unless terminated earlier or extended by subsequent Council action.

ADOPTED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 3<sup>RD</sup> day of May, 2016.

Adopted: May 3, 2016  
Effective: May 3, 2016  
Published: May 10, 2016

CITY OF MONROE, WASHINGTON:

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

(SEAL)

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Elizabeth M. Smoot, MMC, City Clerk

  
\_\_\_\_\_  
J. Zachary Lell, City Attorney



# ZONING

## ZONING DISTRICTS

- (DC) - Downtown Commercial
- (GC) - General Commercial
- (MUNC) - Mixed Use Neighborhood Commercial
- (MUC) - Mixed Use Commercial
- (SC) - Service Commercial
- (PO) - Professional Office
- (GI) - General Industrial
- (LI) - Light Industrial
- (LOSA) - Limited Open Space-Airport
- (LOS) - Limited Open Space
- (PS) - Public Open Space
- (MR6000) - Multi-Family Residential
- (UR6000) - Urban Residential
- (UR9600) - Urban Residential
- (R4) - Residential 4 Dwellings Per Acre
- (SR15000) - Suburban Residential

## OVERLAY ZONES

- North Kelsey Planning Area (ORD 009/2010)
- North Kelsey Planned Dev Area (ORD 009/2010)
- Downtown Planning Area (ORD 036/2008)
- Airport Overlay Zone (ORD. 026-2006)
- AEO-SOB Boundary (ORD 029/2003)

## BOUNDARIES

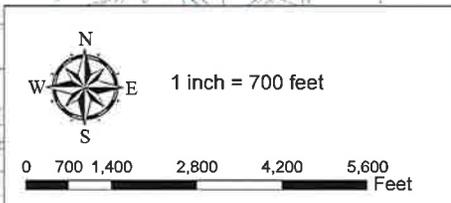
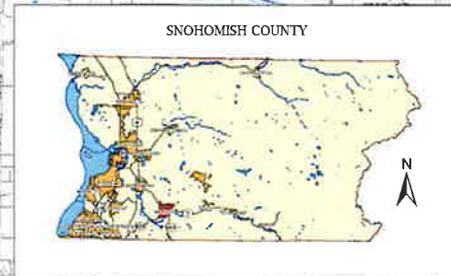
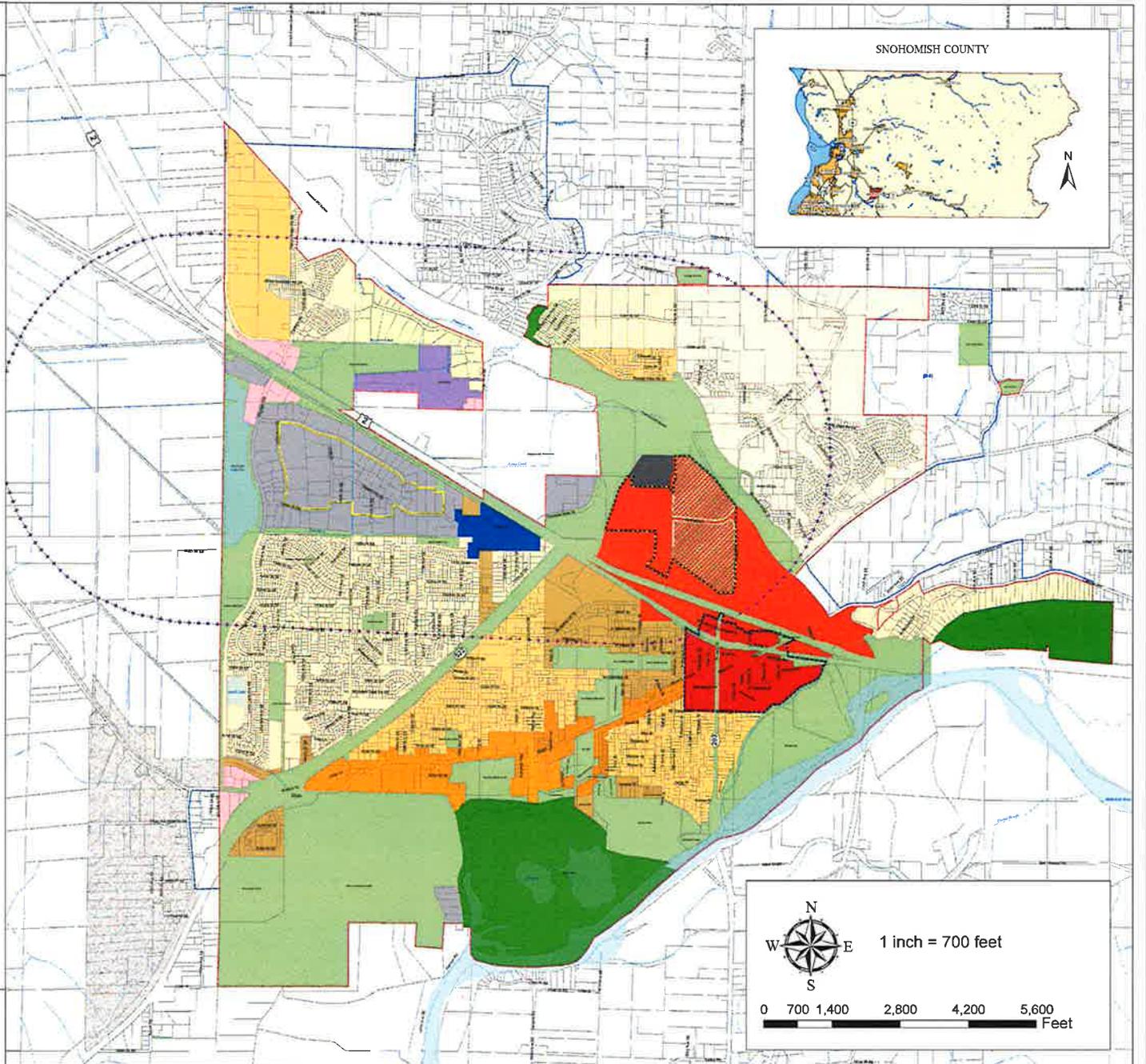
- Southwest Study Area
- Urban Growth Area
- Monroe City Limits

Official City of Monroe 2015 Zoning Map

This is to certify that this is the official zoning map referred to in the zoning ordinance of the city of Monroe, Washington.

Adopted  
(Signed Copy in City Records)

Map data shown is the property of the City of Monroe & Snohomish County. Inaccuracies may exist and the City of Monroe & Snohomish County imply no warranties or guarantees regarding any aspect of data depiction. No real estate decisions are to be made using this map. Please contact the City of Monroe Planning and Permitting Department to verify the designation(s).



**CITY OF MONROE  
RESOLUTION NO. 008/2016**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, ADOPTING FINDINGS IN SUPPORT OF INTERIM ORDINANCE NO. 003/2016 PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; FORMALLY EXPRESSING THE CITY COUNCIL'S ACKNOWLEDGEMENT AND INTENT REGARDING THE CONTINUED DESIGNATION OF THE EAST MONROE AREA AS LIMITED OPEN SPACE FOLLOWING THE GROWTH MANAGEMENT HEARINGS BOARD'S DECISION IN CPSGMHB CASE NO. 14-3-0006c; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Monroe's previous actions redesignating the East Monroe area from Limited Open Space to General Commercial under Ordinance Nos. 022/2013, 024/2013, 015/2015, and 016/2015 have been rejected and invalidated by the Growth Management Hearings Board in CPSGMHB Case No. 14-3-0006c; and

WHEREAS, the Monroe City Council has not yet taken formal, permanent legislative action to achieve compliance in CPSGMHB Case No. 14-3-0006c; and

WHEREAS, the City Council adopted interim Ordinance No. 003/2016 on May 3, 2016, in order to publicly clarify and reaffirm the continued designation of the East Monroe area as Limited Open Space during the compliance remand period in CPSGMHB Case No. 14-3-0006; and

WHEREAS, pursuant to RCW 35A.63.220 and RCW 36.70A.390, the Council may adopt supportive findings following the public hearing on a previously enacted interim ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONROE AS FOLLOWS:

Section 1. Findings. The above recitals are hereby adopted by reference as findings in support of this resolution. The City Council further adopts by reference the additional findings contained in Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full.

Section 2. Legislative Intent; Continued Acknowledgement of Limited Open Space Designation. Based upon the determinations of invalidity entered in CPSGMHB Case No. 14-3-0006c with respect to Ordinance Nos. 022/2013 (in relevant part), 024/2013, 015/2015, and 016/2015, the City Council formally acknowledges that the reclassification and rezoning of the East Monroe property to General Commercial under said ordinances is presently null and void. The City Council further formally

acknowledges and expresses its legislative intent that under both the *status quo ante* and Ordinance No. 003/2016, the current designation of the East Monroe area is and continues to be Limited Open Space.

Section 3. Reservation. The foregoing is without prejudice to the City Council's ultimate policy discretion in selecting a permanent compliance approach in CPSGMHB Case No. 14-3-0006c.

Section 4. Effective Date. This resolution shall take effect immediately upon passage.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 21st day of June, 2016.

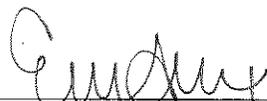
CITY OF MONROE, WASHINGTON

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

Palma Cadeback, Mayor Pro Tem

  
(SEAL)

ATTEST:

  
\_\_\_\_\_  
Elizabeth M. Smoot, MMC, City Clerk

## EXHIBIT A

### MONROE CITY COUNCIL

#### LEGISLATIVE FINDINGS OF FACT FOR ORDINANCE NO. 003/2016

In addition to the recitals contained in Ordinance No. 003/2016, the City Council further enters the following findings pursuant to RCW 36.70A.390 and RCW 35A.63.220.

1. On May 3, 2016, the Monroe City Council passed Ordinance No. 003/2016. Ordinance No. 003/2016 adopted interim zoning regulations pursuant to RCW 36.70A.390, RCW 36.70A.302, and RCW 35A.63.220; adopting and reaffirming the continued zoning designation of the East Monroe area as Limited Open Space (LOS) during the compliance remand period in Central Puget Sound Growth Management Hearings Board (CPSGMHB) Case No. 14-3-0006c; adopting supportive findings; providing for severability; declaring an emergency; and providing for an immediate effective date.
2. More specifically, Ordinance No.003/2016 reaffirms and designates the continued Limited Open Space (LOS) Zoning designation of certain property(ies) located north of US-2 near the eastern City limits, commonly known as the "East Monroe Area" and consisting of tax parcel numbers 270706-001-025-00, 270705-002-061-00, 270705-002-062-00, 270705-002-063-00, and 270705-002-064-00. The LOS Zoning designation was shown on Exhibit A to Ordinance No. 003/2016. Exhibit A was incorporated into Ordinance No. 003/2016 as if set forth in full.
3. Ordinance No. 003/2016 became effective immediately upon passage.
4. Ordinance No. 003/2016, Section 2 provides that the City Clerk schedule a public hearing on Ordinance No. 003/2016 within 60 days of its adoption pursuant to RCW 36.70A.390 and RCW 35A.63.220. Ordinance No. 003/2016, Section 2, also provides that at the conclusion of said public hearing, the City Council shall adopt legislative findings of fact justifying its action in support of the ordinance (Ordinance No. 003/2016).
5. Pursuant to Ordinance No. 003/2016, Section 2, a City Council public hearing for Ordinance No. 003/2016 was scheduled for and held on June 21, 2016.

6. On December 26, 2013, the Monroe City Council adopted Ordinance Nos. 022/2013 and 024/2013, which, *inter alia*, amended the City's Comprehensive Plan Land Use Map and Zoning Map to reclassify and rezone a forty-three (43) acre area of vacant land commonly known as the "East Monroe Area" from Limited Open Space (LOS) to General Commercial (GC).
7. The East Monroe Area reclassification and rezone collectively was subsequently challenged before the Growth Management Hearings Board (GMHB) by multiple parties.
8. After briefing and a hearing on the merits, the GMHB issued its Final Decision and Order (FDO) in CPSGMHB Case No. 14-3-0006c on August 26, 2014.
9. Although the FDO rejected the vast majority of the legal challenges that had been asserted against the East Monroe proposal, the GMHB ultimately determined that the Final Environmental Impact Statement (FEIS) dated September 27, 2013, that had been prepared in conjunction with the East Monroe Area was inadequate due to a few alleged deficiencies.
10. As a result of this conclusion, the GMHB issued a Finding of Noncompliance and a Determination of Invalidity dated August 26, 2014, with respect to the East Monroe Area Comprehensive Plan amendment and zoning map amendment. In summary, the GMHB Order found that:
  - The City failed to comply with RCW 43.21C.030(c), and the Final Environmental Impact Statement for Ordinance No. 022/2013 and Ordinance No. 024/2013 was inadequate because it failed to consider a reasonable range of alternatives and failed to adequately analyze environmental impacts on the entire 43-acre rezone.
  - The City's adoption of Ordinance No. 022/2013 and Ordinance No. 024/2013 was not guided by and substantially interferes with the fulfillment of Growth Management Act (GMA) Planning Goal 10.

A determination of invalidity was entered for Ordinance No. 022/2013, Section 3, and related attachments including Exhibit G, and Ordinance No. 024/2013.

11. In response to the August 26, 2014, GMHB FDO, the City of Monroe coordinated with consultants hired by landowner/applicant, Heritage Baptist Church, to prepare a Supplemental Environmental Impact Statement (SEIS) to address the deficiencies identified in the FDO.

12. The SEIS was issued on November 2, 2015.
13. On November 24, 2015, the Monroe City Council passed Ordinance No. 015/2015 and Ordinance No. 016/2015, which readopted the substance of the East Monroe Area reclassification and the rezone proposal with the support of the November 2, 2015, SEIS.
14. On January 20, 2016, a GMHB compliance hearing was held.
15. On or about April 1, 2016, the GMHB issued an Order Finding Continuing Noncompliance deeming the SEIS inadequate under State Environmental Policy Act (RCW Chapter 43.21C). The GMHB Order Finding Continuing Non-Compliance found that the City of Monroe's November 2, 2015, Supplemental Environmental Impact Statement (SEIS) was inadequate and failed to comply with the requirements of the State Environmental Policy Act, RCW Chapter 43.21C.

The GMHB Order Finding Continuing Noncompliance further:

- Remanded Ordinance No. 015/2015 and Ordinance No. 016/2015 to the City to be brought into compliance with the GMA and Chapter 43.21C; and
  - Entered an order of invalidity with regard to Ordinance No. 015/2015 and Ordinance No. 016/2015.
16. The GMHB Order Finding Continued Non-Compliance provides for a compliance due date of September 28, 2016.
  17. In summary, the City of Monroe's previous actions reclassifying and rezoning the East Monroe area from Limited Open Space to General Commercial under Ordinance No. 022/2013 (in relevant part), Ordinance No. 024/2013, Ordinance No. 015/2015, and Ordinance No. 016/2015, have been rejected and invalidated by the GMHB in CPSGMHB Case No. 14-3-0006c.
  18. The effect of the GMHB's invalidation of the City's various ordinances that attempted to redesignate the East Monroe area as General Commercial is to restore the original Limited Open Space designation of the property.

19. Applicable state law, including without limitation RCW 36.70A.390, RCW 35A.63.220, and RCW 36.70A.302(5), authorizes cities to adopt interim zoning amendments.
20. Based on the GMHB's Order Finding Continuing Non-Compliance issued on or about April 1, 2016, with regards to Ordinance No. 015/2015 and Ordinance No. 016/2015, and the GMHB's determinations of invalidity with respect to Ordinance No. 022/2013 (in relevant part) and Ordinance No. 024/2013, and in order to conclusively eliminate any public uncertainty regarding the current land use designation of the East Monroe area, the City Council's acknowledgement of the Limited Open Space Zoning designation for the East Monroe Area during the remand period for CPSGMHB Case No. 14-3-0006c is appropriate while the City determines a permanent compliance method.
21. The City Council's adoption of Ordinance No. 003/2016 is intended to remove any public uncertainty regarding the existing Zoning designation of the East Monroe Area as its original Limited Open Space (LOS) designation, and shall serve to prevent any future disputes regarding the accrual of vested rights during the pendency of the remand period.
22. It is and has been the City Council's express understanding and legislative intent that the East Monroe property is, and shall remain until further provided by the Council, designated as Limited Open Space and not General Commercial.

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The September 27, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Brazel, Feilberg, Kyle, Nelson, Quenzer, Smoot, and Warthan.

Mayor Thomas noted, without objections, the excused absence of Councilmember Gamble. No objections were noted.

The Pledge of Allegiance was led by Councilmember Davis.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Proclamation: Monroe School District Building 100<sup>th</sup> Anniversary

Mayor Thomas read the proclamation into the record recognizing the Monroe Public School District Building's 100<sup>th</sup> Anniversary.

**COMMENTS FROM CITIZENS**

There were no persons present wishing to address Council.

**CONSENT AGENDA**

1. Approval of the Minutes; September 20, 2016, Regular Business Meeting

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (6-0).

**FINAL ACTION**

1. AB16-125: Ordinance No. 015/2016, Eaglemont Phase 3 Final Plat; First/Final

Ms. Kristi Kyle, Senior Planner, provided background information on AB16-125, and the proposed ordinance approving the Eaglemont Phase 3 Final Plat and Planned Residential Development.

Councilmember Kamp moved to adopt Ordinance No. 015/2016, approving the final plat/planned residential development for the Eaglemont Subdivision Division 3, (FPLPRD-2016-01); setting forth supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

2. AB16-126: Resolution No. 016/2016: Interlocal Agreement with Fire District re Fiber Optic Cable, Servers, Administration and Maintenance

Mr. Brad Feilberg, Public Works Director, provided background information on AB16-126 and the proposed resolution and interlocal agreement with the Fire District regarding fiberoptic cable, servers, administration, and maintenance.

Councilmember Rasmussen moved to approve Resolution 016/2016, authorizing the Mayor to sign an interlocal agreement regarding utilization of existing fiber optic cable, GIS server, City common drive server, and administration and maintenance of such hardware and data between City of Monroe and Snohomish County Fire Protection District No. 7; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (6-0).

## **COUNCILMEMBER REPORTS**

1. Individual Reports

Councilmember Rasmussen commented on participation in the Leadership Snohomish County 2016 class.

Councilmember Hanford commented on attendance at the recent Affordable Housing Breakfast.

Councilmember Cudaback commented on the upcoming Community Transit 40<sup>th</sup> Anniversary and Governor Inslee's address at the event celebrating the anniversary on October 6, 2016, 3 p.m.

## **STAFF/DEPARTMENT REPORTS**

1. Land Sales Update<sup>1</sup>

Mr. Gene Brazel, City Administrator, provided an update on land sales in the North Kelsey area; and reported on the new chef at the Route 2 Taproom and Grazing Place.

2. Individual Reports

Mr. Ben Warthan, Human Resources Director/IT Manager, reported on an advertisement to be posted for the Finance Director position, due to the forthcoming retirement of Ms. Dianne Nelson.

Ms. Dianne Nelson, Finance Director, reported on the forthcoming release of the 2017 Preliminary Budget and a proposed bond issuance.

Mr. Feilberg reported on a Waste Water Treatment Plant outfall issue currently being addressed.

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<sup>1</sup> CLERK'S NOTE: Item addressed out of order on the agenda at the time of the meeting.

**MAYOR/ADMINISTRATIVE REPORTS**

1. Monroe This Week (*September 23, 2016, Edition No. 37*)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 37, in the agenda packet, and reported on the following items: 2017 Preliminary Budget and 2017 Budget presentations.

2. Draft Agenda for October 4, 2016, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the October 4, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. Councilmember Hanford noted he will be absent from the October 18, 2016, Council Meeting.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 7:23 p.m.**

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Geoffrey Thomas, Mayor

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Elizabeth M. Smoot, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of October 4, 2016.*

# COUNCIL AP CHECKS AND ACH PAYMENTS 9/21/16 - 10/04/16

**Accetturo Gregory**

Jury duty + mileage \$13.24  
 Total Paid to **Accetturo Gregory** \$13.24

**Accu-Comm Inc**

radio \$134.63  
 Total Paid to **Accu-Comm Inc** \$134.63

**AFTS**

Postage - Utilities \$2,059.48  
 Printing Services - Delinquency Notices \$1,172.94  
 Total Paid to **AFTS** \$3,232.42

**AmTest Inc.**

lab tests \$100.00  
 Total Paid to **AmTest Inc.** \$100.00

**Ashley Carol**

Jury duty + mileage \$13.24  
 Total Paid to **Ashley Carol** \$13.24

**Associated Earth Sciences Inc**

Refund Check \$1,014.50  
 Total Paid to **Associated Earth Sciences Inc** \$1,014.50

**Balsler Donalee**

Jury duty + mileage \$11.62  
 Total Paid to **Balsler Donalee** \$11.62

**Banner Bank - Road Construction**

Road Construction-Lewis Street Combined Sewer Separation Project \$544.48  
 Total Paid to **Banner Bank - Road Construction NW** \$544.48

**Behind the Badge Foundation**

A Wolf Honor Guard training \$100.00  
 S Robinson Honor Guard training \$100.00  
 T Larson Honor Guard training \$100.00  
 Total Paid to **Behind the Badge Foundation** \$300.00

**BHC Consultants LLC**

building inspection services \$328.00  
 Total Paid to **BHC Consultants LLC** \$328.00

**Bryant Clayton**

Jury duty + mileage \$11.08  
 Total Paid to **Bryant Clayton** \$11.08

**Bustamante Sherah**

Jury duty + mileage \$12.16  
 Total Paid to **Bustamante Sherah** \$12.16

<b>City of Monroe</b>	
Grindline Skatepark - Monroe Skatepark retainage	\$703.23
Total Paid to <b>City of Monroe</b>	\$703.23
<b>Clarke Caitlin</b>	
Jury duty + mileage	\$13.24
Total Paid to <b>Clarke Caitlin</b>	\$13.24
<b>Couper-Noles Rebekah</b>	
Refund Check	\$17.56
Total Paid to <b>Couper-Noles Rebekah</b>	\$17.56
<b>Dammann Tiana</b>	
Jury duty + mileage	\$13.24
Total Paid to <b>Dammann Tiana</b>	\$13.24
<b>David Evans and Associates Inc</b>	
Tjerne Place SE extension	\$2,122.03
Total Paid to <b>David Evans and Associates Inc</b>	\$2,122.03
<b>Davidson Margaret</b>	
Jury duty + mileage	\$17.56
Total Paid to <b>Davidson Margaret</b>	\$17.56
<b>Day Joshua</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>Day Joshua</b>	\$11.62
<b>Ditmore Angela</b>	
Jury duty + mileage	\$13.78
Total Paid to <b>Ditmore Angela</b>	\$13.78
<b>Dorning Suzette</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>Dorning Suzette</b>	\$11.62
<b>Everett Aaron</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>Everett Aaron</b>	\$11.62
<b>Farmer Maria</b>	
interpreting services	\$100.00
Total Paid to <b>Farmer Maria</b>	\$100.00
<b>Flannery Michael</b>	
Jury duty + mileage	\$11.08
Total Paid to <b>Flannery Michael</b>	\$11.08
<b>Granich Engineered Products Inc</b>	
gearbox repair	\$1,691.60
Springhill pump station capital - project 40	\$26,831.75
Total Paid to <b>Granich Engineered Products Inc</b>	\$28,523.35

<b>Greenbank</b>	
flowers for downtown planters	\$500.00
Total Paid to <b>Greenbank</b>	\$500.00
<b>GreenLight Strategies Inc</b>	
GREEN LIGHT - Lobbying fees	\$3,800.00
Total Paid to <b>GreenLight Strategies Inc</b>	\$3,800.00
<b>Grindline Skateparks Inc</b>	
Monroe Skatepark	\$14,655.40
Total Paid to <b>Grindline Skateparks Inc</b>	\$14,655.40
<b>Harris Jimmy G</b>	
refund - outside city limits	\$54.50
Total Paid to <b>Harris Jimmy G</b>	\$54.50
<b>Hartwick Kaci</b>	
refund	\$20.00
Total Paid to <b>Hartwick Kaci</b>	\$20.00
<b>Hatch William</b>	
	\$202.98
Total Paid to <b>Hatch William</b>	\$202.98
<b>Henderson Paul</b>	
	\$202.98
Total Paid to <b>Henderson Paul</b>	\$202.98
<b>Hidden Ridge II LLC</b>	
Refund Check	\$27.63
Total Paid to <b>Hidden Ridge II LLC</b>	\$27.63
<b>Hopkins Ron and Brenda</b>	
Refund Check	\$57.61
Total Paid to <b>Hopkins Ron and Brenda</b>	\$57.61
<b>Hunter Julie</b>	
Jury duty + mileage	\$12.16
Total Paid to <b>Hunter Julie</b>	\$12.16
<b>Jim Green's Performance Center</b>	
Deposit for Dinner on 9/15/2016	\$130.00
Total Paid to <b>Jim Green's Performance Center</b>	\$130.00
<b>Judicial Conference Registrar</b>	
District & Municipal Court Mngmt Assoc Staff Conference	\$50.00
Total Paid to <b>Judicial Conference Registrar</b>	\$50.00
<b>KBA Inc</b>	
Woods Creek Road Phase I	\$35,153.45
Total Paid to <b>KBA Inc</b>	\$35,153.45
<b>Kiedrowski Dave &amp; Carol</b>	
Refund Check	\$28.86

Total Paid to <b>Kiedrowski Dave &amp; Carol</b>	\$28.86
<b>Kriewald Kasey</b>	
Jury duty + mileage	\$10.54
Total Paid to <b>Kriewald Kasey</b>	\$10.54
<b>MainVue WA LLC</b>	
refund building permit application #3386 for 19543 136th Pl SE	\$210.00
Total Paid to <b>MainVue WA LLC</b>	\$210.00
<b>Mattern Clayton</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>Mattern Clayton</b>	\$11.62
<b>Michel Max</b>	
	\$202.98
Total Paid to <b>Michel Max</b>	\$202.98
<b>Miller Scott</b>	
Jury duty + mileage	\$13.24
Total Paid to <b>Miller Scott</b>	\$13.24
<b>Monroe Chamber of Commerce</b>	
destination marketing management development	\$4,583.00
Total Paid to <b>Monroe Chamber of Commerce</b>	\$4,583.00
<b>Ogden Murphy Wallace PLLC</b>	
professional services through 8/31/16	\$19,622.35
Total Paid to <b>Ogden Murphy Wallace PLLC</b>	\$19,622.35
<b>ONEill Allan</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>ONEill Allan</b>	\$11.62
<b>PetroCard Systems Inc.</b>	
fuel for PD vehicle	\$33.44
Total Paid to <b>PetroCard Systems Inc.</b>	\$33.44
<b>Polk James</b>	
Jury duty + mileage	\$10.54
Total Paid to <b>Polk James</b>	\$10.54
<b>Pongpanik Damian</b>	
Refund Check	\$197.76
Total Paid to <b>Pongpanik Damian</b>	\$197.76
<b>PUD</b>	
PUD - 16410 177th Ave SE	\$85.73
PUD - 512 S Sams St	\$14,446.77
PUD - 806 W Main St A	\$1,073.72
Tjerne Place SE Extension	\$3,123.00
Total Paid to <b>PUD</b>	\$18,729.22

<b>Puget Sound Clean Air Agency</b>	
2016 clean air assessment	\$2,879.00
Total Paid to <b>Puget Sound Clean Air Agency</b>	\$2,879.00
<b>Puget Sound Energy Inc</b>	
Park Place PS - 17866 W Main	\$38.70
PSE - 769 Village Way - PW Bui	\$51.55
PSE - 806 Main St Bldg C - Veh	\$46.84
PSE - 806 W Main St Bldg I - P	\$47.94
PSE - Police Department	\$113.96
PSE- 806 W Main St Bldg A -Mai	\$51.55
Total Paid to <b>Puget Sound Energy Inc</b>	\$350.54
<b>R.L. Alia Company</b>	
WWTP AA Pipe Replacement Project - release retainage	\$3,986.79
Total Paid to <b>R.L. Alia Company</b>	\$3,986.79
<b>Republic Services Inc</b>	
ALLIED/REPUBLIC - Recycle - WW	\$61.86
ALLIED/REPUBLIC -Recycle - PW	\$557.06
ALLIED/REPUBLIC -Recycle CH	\$128.69
ALLIED/REPUBLIC -Recycle -PW/P	\$38.52
Total Paid to <b>Republic Services Inc</b>	\$786.13
<b>Road Construction Northwest Inc</b>	
Lewis Street Combined Sewer Separation Project - revised	\$10,345.19
Total Paid to <b>Road Construction Northwest Inc</b>	\$10,345.19
<b>Robertson Donald &amp; Kim</b>	
Refund Check	\$253.59
Total Paid to <b>Robertson Donald &amp; Kim</b>	\$253.59
<b>Robinson Spencer</b>	
	\$202.98
Total Paid to <b>Robinson Spencer</b>	\$202.98
<b>Salvation Army</b>	
Community Utility Program/City of Monroe Utilities Fund	\$48.53
Total Paid to <b>Salvation Army</b>	\$48.53
<b>Snider Cindy</b>	
Jury duty + mileage	\$11.62
Total Paid to <b>Snider Cindy</b>	\$11.62
<b>Snohomish County Clerks &amp; Fina</b>	
R Howard & C Hurst 9/22/16 SCCFOA meeting	\$36.00
Total Paid to <b>Snohomish County Clerks &amp; Finance Office</b>	\$36.00
<b>Snohomish County District Court</b>	
interpreting services	\$108.43
Total Paid to <b>Snohomish County District Court Evergreen</b>	\$108.43

<b>Soul In Bronze Studio</b>		
downtown art phase 3		\$3,500.00
Total Paid to <b>Soul In Bronze Studio</b>		\$3,500.00
<b>Staples Business Advantage</b>		
notary record book		\$7.43
Total Paid to <b>Staples Business Advantage</b>		\$7.43
<b>Stewart Title Company - Puget</b>		
title search/insurance		\$655.20
Total Paid to <b>Stewart Title Company - Puget</b>		\$655.20
<b>Trinity Contractors Inc</b>		
179th Avenue Sidewalk Project		\$120,308.14
Total Paid to <b>Trinity Contractors Inc</b>		\$120,308.14
<b>Vander Woude Jon</b>		
Jury duty + mileage		\$11.62
Total Paid to <b>Vander Woude Jon</b>		\$11.62
<b>Ventures Trust 2013 IHR</b>		
Refund Check		\$59.53
Total Paid to <b>Ventures Trust 2013 IHR</b>		\$59.53
<b>Walden Emily</b>		
Jury duty + mileage		\$11.62
Total Paid to <b>Walden Emily</b>		\$11.62
<b>Walden Lauren</b>		
Jury duty + mileage		\$12.16
Total Paid to <b>Walden Lauren</b>		\$12.16
<b>Walker Tim</b>		
		\$202.98
Total Paid to <b>Walker Tim</b>		\$202.98
<b>Wallace-Frank Shianne</b>		
Jury duty + mileage		\$10.54
Total Paid to <b>Wallace-Frank Shianne</b>		\$10.54
	Grand Total	\$279,605.20



# MONROE CITY COUNCIL

## Agenda Bill No. 16-129

<b>SUBJECT:</b>	<b>Acceptance of CIP Project/Begin Lien Period - Lewis Street Combined Sewer Separation Project</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/04/2016	Public Works	Brad Feilberg	Brad Feilberg	<b>Consent Agenda #3</b>

**Discussion:** 08/20/2013; 10/08/2013; 01/06/2015; 01/13/2015; 03/10/2015;  
10/04/2016

**Attachments:** 1. None

<b>REQUESTED ACTION:</b> Move to accept the Lewis Street Combined Sewer Separation Project from the contractor, Road Construction Northwest, Inc. and begin the 45-Day Lien Period.
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### DESCRIPTION/BACKGROUND

Road Construction Northwest, Inc. was the prime contractor responsible for the Lewis Street Combined Sewer Separation Project. All work associated with this project has been completed.

### IMPACT – BUDGET

N/A

### TIME CONSTRAINTS

Per RCW 39.08, a project must be accepted by the governing body after completion of the project.



# MONROE CITY COUNCIL

## *Agenda Bill No. 16-130*

<b>SUBJECT:</b>	<i>Acceptance of CIP Project/Begin Lien Period - Monroe Board and Blade Park Project</i>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/04/2016	Parks & Recreation	Mike Farrell	Mike Farrell	<b>Consent Agenda #4</b>

**Discussion:** 06/24/2014, 09/22/2015, 03/15/2016, 10/04/2016

**Attachments:** 1. None

**REQUESTED ACTION:** Move to accept the Parks Monroe Board and Blade Park Project from the contractor, Grindline Skateparks, Inc., and begin the 45-Day Lien Period.

### **DESCRIPTION/BACKGROUND**

Grindline Skateparks, Inc., was the prime contractor responsible for the Monroe Board and Blade Park Project. All work associated with this project has been completed.

### **IMPACT – BUDGET**

N/A

### **TIME CONSTRAINTS**

Per RCW 39.08, a project must be accepted by the governing body after completion of the project.

## Chapter 2.26 TERM LIMITS FOR ELECTED OFFICIALS

Sections:

[2.26.010](#) Purpose.

[2.26.020](#) Term limits for city council members.

[2.26.030](#) Term limits for mayors.

### **2.26.010 Purpose.**

The city council finds that the public interest is best served by encouraging and facilitating a wide range of Monroe residents to seek and hold local elected office. The city council further finds that this objective is most effectively advanced by limiting the allowed terms of office for council members and mayors. (Ord. 001/2012 § 1)

### **2.26.020 Term limits for city council members.**

- A. No person shall serve on the city council for more than eight total years except as provided in this section.
- B. A person may serve on the city council for a total of nine years if the person was previously appointed to fill a vacancy on the city council and the period of appointment was less than one year.
- C. A person who has previously served eight years on the city council shall be eligible for appointment to fill a vacancy on the city council if the period of appointment is less than one year.
- D. The limitations set forth in subsections (A) through (C) of this section shall not prevent a person from being elected or appointed to serve on the city council where eight consecutive years have lapsed since the date the person last served on the city council. (Ord. 001/2012 § 1)

### **2.26.030 Term limits for mayors.**

- A. No person shall serve as mayor for more than eight total years except as provided in this section.
- B. A person may serve as mayor for a total of nine years if the person was previously appointed to fill a vacancy in the office of the mayor and the period of appointment was less than one year.
- C. A person who has previously served eight years as mayor shall be eligible for appointment to fill a vacancy in the office of the mayor if the period of appointment is less than one year.

D. The limitations set forth in subsections (A) through (C) of this section shall not prevent a person from being elected or appointed to serve as mayor where eight consecutive years have lapsed since the date the person last served as mayor. (Ord. 001/2012 § 1)

**RESOLUTION NO. 2011/018**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, PROVIDING FOR THE SUBMISSION OF A NONBINDING ADVISORY BALLOT PROPOSITION TO THE QUALIFIED ELECTORS OF THE CITY AT THE NOVEMBER 8, 2011 ELECTION REGARDING THE ESTABLISHMENT OF TERM LIMITS FOR LOCAL ELECTED OFFICIALS.**

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WHEREAS, the Monroe City Council is considering the adoption of term limits for the position of Mayor and Council Member; and

WHEREAS, the City Council sincerely values the opinion of its own citizens; and

WHEREAS, before adopting an ordinance imposing term limits, the City Council desires to call for an election submitting this issue to the voters of the City through a nonbinding advisory ballot; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Election Called For. The Monroe City Council hereby calls for submission of a nonbinding advisory ballot proposition to the qualified electors of the City asking whether the City should adopt an ordinance establishing term limits for the position of Mayor and Council Member. The ordinance under consideration by the City Council is set forth as Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full. The Snohomish County Auditor—Elections Division, as *ex officio* supervisor of elections in Snohomish County, is hereby requested to call the election in the City of Monroe on November 8, 2011.

Section 2. Ballot Proposition. The City Clerk is hereby authorized and directed, not later than August 16, 2011, to certify a proposition to the Snohomish County Auditor's Office—Elections Division, as *ex-officio* supervisor of elections in Snohomish County Washington, in substantially the following form:

CITY OF MONROE PROPOSITION NO. \_\_\_\_  
ADVISORY VOTE ON TERM LIMITS  
FOR LOCAL ELECTED OFFICIALS

The Monroe City Council has passed Resolution No. 2011/018, placing the issue of term limits for local elected officials before the voters.

The City of Monroe is considering the adoption of an ordinance establishing term limits for the positions of Mayor and Council Member. The proposed ordinance would generally prohibit these officials from serving more than eight total years in the same office, but would allow limited exceptions for certain vacancy appointments and situations where eight consecutive years have lapsed since the end of the official's most recent term.

Should this ordinance be enacted into law?

YES \_\_\_\_\_

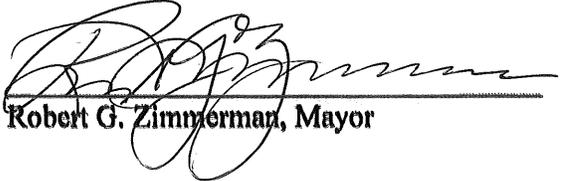
NO \_\_\_\_\_

Section 3. Changes. The City Clerk and City Attorney are authorized to make such minor adjustments to the wording of such proposition as may be recommended by the Snohomish County Auditor's Office—Elections Division, as long as the intent of the proposition remains clear and consistent with the intent of this resolution as approved by the City Council.

Section 4. Effective Date. This resolution shall take effect and be in full force immediately upon passage by the City Council.

PASSED by the City Council this 19th day of July, 2011.

CITY OF MONROE, WASHINGTON

  
Robert G. Zimmerman, Mayor

ATTEST:

  
Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:

  
J. Zachary Lell, City Attorney

**EXHIBIT "A"**

**ORDINANCE NO. XXX/2011**

AN ORDINANCE OF THE CITY OF MONROE, WASHINGTON, AMENDING TITLE 2 MMC ADMINISTRATION AND PERSONNEL BY ENACTING A NEW CHAPTER 2.26 TERM LIMITS FOR ELECTED OFFICIALS THERETO; ESTABLISHING LIMITATIONS ON THE TERM OF OFFICE FOR THE POSITIONS OF COUNCIL MEMBER AND MAYOR; PROVIDING FOR SEVERABILITY; AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

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WHEREAS, the City Council finds that the policy and administrative functions of the Council and the office of the Mayor, respectively, are enhanced and improved by a diversity of perspectives and the continual installation of new officials; and

WHEREAS, the City Council desires to establish reasonable limitations on the terms of service for Council Members and Mayors in order to encourage and facilitate other Monroe residents to seek local elective office;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 5. Amendment of Title 2 MMC. Title 2 of the Monroe Municipal Code is hereby amended by the addition of a new Chapter 2.26 Term Limits for Elected Officials to provide in its entirety as follows:

**Chapter 2.26**

**TERM LIMITS FOR ELECTED OFFICIALS**

Sections:

- 2.26.010 Purpose.
- 2.26.020 Term limits for city council members.
- 2.26.030 Term limits for mayors.

**2.26.010 Purpose.**

It is the intent of this chapter to ensure that the city's local elected officials reflect a diversity of viewpoints and backgrounds within the Monroe community. The city council finds that the public interest is best served by encouraging and facilitating a wide range

of Monroe residents to seek and hold local elected office. The city council further finds that this objective is most effectively advanced by limiting the allowed terms of office for council members and mayors.

**2.26.020 Term limits for city council members.**

- A. No person shall serve on the city council for more than eight total years except as provided in this section.
- B. A person may serve on the city council for a total of nine years if the person was previously appointed to fill a vacancy on the city council and the period of appointment was less than one year.
- C. A person who has previously served eight years on the city council shall be eligible for appointment to fill a vacancy on the city council if the period of appointment is less than one year.
- D. The limitations set forth in subsections (A) through (C) shall not prevent a person from being elected or appointed to serve on the city council where eight consecutive years have lapsed since the date the person last served on the city council.

**2.26.020 Term limits for mayors.**

- A. No person shall serve as mayor for more than eight total years except as provided in this section.
- B. A person may serve as mayor for a total of nine years if the person was previously appointed to fill a vacancy in the office of the mayor and the period of appointment was less than one year.
- C. A person who has previously served eight years as mayor shall be eligible for appointment to fill a vacancy in the office of the mayor if the period of appointment is less than one year.
- D. The limitations set forth in subsections (A) through (C) shall not prevent a person from being elected or appointed to serve as mayor where eight consecutive years have lapsed since the date the person last served as mayor.

Section 6. Prospective Effect. The provisions of this ordinance shall have prospective effect only and shall not disqualify any local elected official from completing the term of office that he or she was elected to serve as of the effective date of this ordinance.

Section 7. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 8. Effective Date. This ordinance shall be in full force and effect thirty (30) days from and after its passage and approval and publication as required by law.

PASSED by the City Council and APPROVED by the Mayor of the City of  
Monroe, at a regular meeting held this \_\_\_\_ day of \_\_\_\_\_, 2011.

1<sup>st</sup> Reading:  
2<sup>nd</sup> Reading:  
Published:  
Effective:

CITY OF MONROE, WASHINGTON:

\_\_\_\_\_  
Robert Zimmerman, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
J. Zachary Lell, City Attorney



MONROE CITY COUNCIL

Agenda Bill No. 16-131

<b>TITLE:</b>	<i>Lodging Tax Advisory Committee (LTAC) Appointments</i>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
10/04/2016	Public Works	Pamela Baker	Brad Feilberg	<b>New Business #2</b>

**Discussion:** 10/04/2016

**Attachments:** 1. None.

**REQUESTED ACTION:** Move to appoint Geoffrey Thomas, Doug Hobbs, Lisa Martin, Bill Shin, and Bridgette Tuttle, to the Lodging Tax Advisory Committee for the term of July 1, 2016, to June 30, 2017.

**DESCRIPTION/BACKGROUND**

The City of Monroe collects lodging tax from motels located within City limits. These funds are distributed for tourism promotion on the recommendation of the Monroe Lodging Tax Advisory Committee. The Lodging Tax Advisory Committee is appointed by the Monroe City Council and consists of at least five members; at least two members who are representatives of businesses required to collect tax under this chapter; at least two members who are persons involved in activities authorized to receive lodging tax monies; and one City of Monroe elected official who serves as chairperson of the committee. The Monroe City Council is required to review the advisory committee membership annually and make changes as appropriate.

The previous Monroe Lodging Tax Advisory Committee members were:

- Mayor Geoffrey Thomas;
- Doug Hobbs – High Road Promotions;
- Bill Shin, General Manager – Guest House Inn & Suites;
- Una Wirkebau-Hartt, Executive Director – Monroe Chamber of Commerce; and
- Kelcey Hendricks, Manager – Best Western.

The external members were appointed on July 1, 2015, for a term expiring June 30, 2016.

The current year term openings are being requested to be filled by the following people:

- Mayor Geoffrey Thomas;
- Bridgette Tuttle, Board Member – Monroe Chamber of Commerce;
- Lisa Martin, Manager – Best Western;
- Doug Hobbs – High Road Promotions; and
- Bill Shin – Evergreen Inn & Suites.

The tentative schedule for the 2017 Lodging Tax awards is:

- September 2016 – Applications available.
- October 2016 – Committee members meet to discuss criteria and applications due.
- November 2016 – Committee makes recommendation.
- December 2016 – Council awards funds.

**IMPACT – BUDGET**

Expenditure of lodging tax funds collected for this purpose (Fund No.109, Tourism/Lodging Tax Fund).

**TIME CONSTRAINTS**

As soon as possible in order to meet the tentative schedule detailed above.