

## MONROE CITY COUNCIL

Regular Business Meeting  
August 16, 2016, 7:00 P.M.

Council Chambers, City Hall  
806 W Main Street, Monroe, WA 98272

### AGENDA

Call To Order

Roll Call

Pledge Of Allegiance

1. Councilmember Scarboro

Announcements And Presentations

1. Proclamation: Sky Valley Food Bank – 40th Anniversary

Documents:

[20160816 AP1 Proclamation\\_40th Anniversay Sky Valley Food Bank.pdf](#)

2. Presentation: Monroe Salary Commission

Documents:

[20160816 AP2 Salary Commission Report.pdf](#)

Comments From Citizens

[This time is set aside for members of the audience to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. **Please sign in prior to the meeting; testimony is limited to 3 minutes per speaker.**]

Consent Agenda

1. Approval of the Minutes; August 9, 2016, Regular Business Meeting

Documents:

[20160816 CA1 MCC Minutes 20160809.pdf](#)

2. Approval of AP Checks and ACH Payments

Documents:

[20160816 CA2 AP Checks - ACH Payments.pdf](#)

3. AB16-109: Authorize Mayor to Sign Supplement #3 with Otak Consultants for Woods Creek Road Phase I

Documents:

[AB16-109\\_Sup3\\_Woods Creek Rd P1.pdf](#)

## Final Action

1. AB16-110: Resolution No. 013/2016, Designating Vaux's Swift as the Official Bird

Documents:

[AB26-110\\_RES 013 2016\\_VauxsSwift.pdf](#)

## Councilmember Reports

1. City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee (Councilmember Davis)

Documents:

[20160816 CM1 P4Agenda081616.pdf](#)

## Staff/ Department Reports

1. Finance – July 2016 Revenues/Expenditures Report

Documents:

[20160816 DR1 2016 Monthly Rev Exp Report.pdf](#)

2. Parks & Recreation – August 2016 Report

Documents:

[20160816 DR2 ParksDeptUpdateAugust16.pdf](#)

## Mayor/ Administrative Reports

1. Monroe This Week (August 12, 2016, Edition No. 32)

Documents:

[20160816 MR1 Monroe This Week Edition 32.pdf](#)

2. Draft Agenda for August 23, 2016, Regular Business Meeting
3. Cancellation of September 6, 2016, Regular Business Meeting

## Executive Session

*If needed.*

1. Agency Litigation [RCW 42.30.110(1)(i)] – 15 minutes

## Adjournment

Majority vote to extend past 10:00 p.m.

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

Accommodations for people with disabilities will be provided upon request. Please call City Hall at 360-794-7400. Please allow one-week advance notice.





# Proclamation



## SKY VALLEY FOOD BANK 40TH ANNIVERSARY

**WHEREAS**, 40 years ago, a concerned group of people in Monroe made note of the growing number of hungry neighbors in their community and decided to take action; and

**WHEREAS**, the Sky Valley Food Bank is an independent, non-profit organization governed by an eleven person Board of Directors and received funding through private and corporate donations; and

**WHEREAS**, an average of over three hundred families visit the food bank every week; and

**WHEREAS**, the Sky Valley Food Bank distributes over eighty-thousand pounds of food monthly; and

**WHEREAS**, in 2015, the Sky Valley Food Bank distributed close to one million pounds of food to their clients; and takes an average of seven hundred pounds of food to the Skykomish Food Bank monthly;

**WHEREAS**, the Sky Valley Food Bank's mobile unit heads to Index every Monday to provide food for over thirty families and the home delivery service serves the elderly and shut-ins who are unable to get to the food bank to receive food; and

**WHEREAS**, the Sky Valley Food Bank provides food for one-hundred elementary school age children for weekends, provides school supplies each year for close to six-hundred children (grades K-12) for families in need, and provides food every week for Kidz Club and the drop-in center at Take the Next Step;

**NOW, THEREFORE**, I, Geoffrey Thomas, Mayor of the City of Monroe, do hereby recognize the 40<sup>th</sup> Anniversary of the

## SKY VALLEY FOOD BANK

and urge all residents and business owners to support the Sky Valley Food Bank and volunteer time and resources to help support our neighbors in need.

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Geoffrey Thomas, Mayor



# Memo

From: Salary Commission Chair

To: Elizabeth Smoot, City Clerk

Date: August 4, 2016

**Re: Mayor and Council Compensation**

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On August 4, 2016 the Salary Commission voted (5-0) not to increase the compensation of the Mayor and the City Council.

- 1) For 2016 the Council's compensation will remain at \$800 per month.
- 2) For 2016 the Mayor's compensation will remain at \$3,600 per month.

Regards,

A handwritten signature in cursive script, appearing to read "Ashley Sellers", is written over a horizontal line.

Ashley Sellers, Salary Commissioner Chair

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The August 9, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis, Gamble, Kamp, Rasmussen, and Scarboro.

Staff members present: Brazel, Feilberg, Ginnard, Karns, Nelson, Osaki, Smoot, and Warthan.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection the excused absence of Councilmembers Cudaback and Gamble. No objections were noted.

**ANNOUNCEMENTS AND PRESENTATIONS**

1. Presentation: Snohomish County Councilmember H. Dunshee

Snohomish County Councilmember H. Dunshee presented information on the following topics: ride along attended with a Deputy Sheriff, the county budget, failure of proposition no. 1, river trails program, and employment opportunities

2. Presentation: Proposed 2017 Legislative Priorities (Green Light Strategies)

Mr. Bryan Wahl, Green Light Strategies, presented information on the proposed City of Monroe 2017 Legislative Priorities, including: transportation (SR522), Capital Budget (Lake Tye Park Athletic Fields), and policy/fiscal issues (Main Street Program Funding, Fiscal Sustainability); and additional issues identified for monitoring over the 2017 legislative session.

General discussion ensued regarding the legislative priorities pamphlet layout and addition of public records to the priorities listing. It was noted that approval of the 2017 Legislative Priorities is scheduled for later in the evening's agenda.

**COMMENTS FROM CITIZENS**

The following persons spoke regarding a water bill delinquency notice and charge: Mr. Al Hooper.

**CONSENT AGENDA**

1. Approval of the Minutes; July 26, 2016, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check Nos. 34833 through 34861 and ACH/EFT Payments in a total amount of \$1,115,032.82*)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Davis. On vote,  
Motion carried (5-0).

**NEW BUSINESS**

1. AB16-106: Approval of 2017 Legislative Priorities

Mr. Gene Brazel, City Administrator, provided background information on AB16-106 and the proposed 2017 Legislative Priorities.

Councilmember Kamp moved to approve the City of Monroe 2017 Legislative Priorities as presented; the motion was seconded by Councilmember Hanford.

Councilmember Kamp moved to amend the City of Monroe 2017 Legislative Priorities to add 'Public records' to the Policy/Fiscal Issues list; the motion was seconded by Councilmember Hanford. On vote,  
Motion carried (5-0).

On vote, Main Motion, as amended, carried (5-0).

2. AB16-107: Authorize Mayor to Sign Consultant Agreement for Building Inspection and Building Plan Review Services with BHC Consultants

Mr. Dave Osaki, Community Development Director, provided background information on AB16-107 and the proposed consultant agreement with BHC Consultants for Building Inspection and Building Plan Review Services.

Councilmember Hanford moved to authorize the Mayor to sign the Consultant Agreement for Building Inspection and Building Plan Review Services with BHC Consultants; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

3. AB16-108: Ordinance No. 013/2016, Amending MMC 5.03, Admission Tax; First Reading

Mr. Brazel provided background information on AB16-108 and the proposed ordinance amending MMC 5.03, Admissions Tax.

General discussion ensued regarding the proposed amendments, types of businesses to be charged, exemptions, the 'pass-through' nature of the tax, definition of 'admission' and how applied to the taxing of applicable businesses, and tax currently collected.

Councilmember Hanford moved to accept as first reading Ordinance No. 013/2016, an ordinance of the City of Monroe, Washington, amending Monroe Municipal Code Chapter 5.03, Admissions Tax; updating and clarifying the taxable activities subject to said chapter; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Kamp.

General discussion ensued regarding identification of businesses to be taxed, exemptions, recreational versus entertainment activities, and additional information requested prior to adoption of the proposed ordinance.

On vote,

Motion carried (4-1);  
Councilmember Rasmussen opposed.

Mayor Thomas stated staff will bring back the ordinance for second reading at a future Council Meeting along with the information requested.

## **COUNCILMEMBER REPORTS**

### 1. City Council Legislative Affairs Committee (Councilmember Kamp)

Councilmember Kamp reported on the items discussed at the August 9, 2016, City Council Legislative Affairs Committee Meeting, including: the at-large City Council position, proposed changes to Council Rules of Procedure and code for development review improvements, and the 2017 legislative priorities.

### 2. Community Transit Board of Directors Meeting (Councilmember Cudaback)

Mayor Thomas noted the inclusion of the agenda for the August 4, 2016, Community Transit Board of Directors Meeting was included in the agenda packet. No verbal report was provided.

### 3. Snohomish Health District Board of Directors (Councilmember Rasmussen)

Councilmember Rasmussen reported on the items discussed at the August 9, 2016, Snohomish Health District Board of Directors Meeting, the Health District response to a recent E. coli occurrence at a local school, and the \$2.00 per capita investment proposal.

### 4. Snohomish County Tomorrow Steering Committee (Councilmember Kamp)

Councilmember Kamp noted he was unable to attend the meeting and the inclusion of the agenda for the July 27, 2016, Snohomish County Tomorrow Steering Committee Meeting was included in the agenda packet.

### 5. Individual Reports

Councilmember Rasmussen commented on attendance at the National Night Out Against Crime event, Lake Tye Tri, Movies in the Moon, upcoming skate park grand opening, and Sky Valley Education clean-up effort.

Councilmember Hanford commented on the Sky Valley Education clean-up effort, recent vacation, and review of meeting information and audio recordings.

Councilmember Scarboro commented on attendance at the National Night Out Against Crime event.

**STAFF/DEPARTMENT REPORTS**

1. Individual Department Reports

Mr. Ben Warthan, Human Resources Director/IT Manager, reported on the updating of the Council Chambers laptops.

Deputy Police Chief Ken Ginnard provided information on ‘panhandling’ regulations in response to inquiry by Councilmember Scarboro.

Mr. Osaki reported on final and incoming plat applications, and staffing levels.

Ms. Dianne Nelson, Finance Director, provided information on the water delinquency/shut-off policy and stated she will be in contact with Mr. Al Hooper.

Mr. Brad Feilberg, Public Works Director, provided information on the Woods Creek project in response to inquiry by Councilmember Scarboro.

2. Tract 999 Legal Services Update

Mr. Brazel noted the executed Legal Services Contract provided in the packets; and provided an update on interest in Tract 999.

Mr. Brazel also noted dates of the 2017 AWC City Actions Days, upcoming Evergreen State Fair Days dinner, and provided an update on the Propulsion Cablepark Monroe.

3. Public Works Update

No verbal report was provided.

**MAYOR/ADMINISTRATIVE REPORTS**

1. Monroe This Week (*August 5, 2016, Edition No. 31*)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 31, in the agenda packet, and reported on the following items: standards for new development, 191<sup>st</sup> extension options, National Night Out, Coffee with the Mayor, Monroe Board and Blade Skate Park grand opening, and Movies in the Moon.

2. Draft Agenda for August 16, 2016, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the August 16, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. Council noted the desire to cancel the September 6, 2016, regular business meeting, if none was needed. The cancellation will be discussed further at the August 16, 2016, meeting.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,  
Motion carried (5-0).

**MEETING ADJOURNED: 9:07 p.m.**

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Geoffrey Thomas, Mayor

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Elizabeth M. Smoot, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of August 16, 2016.*

# COUNCIL AP CHECKS AND ACH PAYMENTS 7/15/16 - 8/16/16

<b>Abell Bill</b>	
W Abell supplemental insurance	\$219.67
Total Paid to <b>Abell Bill</b>	\$219.67
<b>Accela Inc #774375</b>	
AMI Project	\$6,418.55
Total Paid to <b>Accela Inc #774375</b>	\$6,418.55
<b>Accu-Comm Inc</b>	
radio repair for 179th PS	\$173.10
Total Paid to <b>Accu-Comm Inc</b>	\$173.10
<b>Acosta Jesse</b>	
Interpreting services	\$218.36
Total Paid to <b>Acosta Jesse</b>	\$218.36
<b>AFTS</b>	
Lockbox Charges	\$479.42
Postage - Utilities	\$2,269.24
Printing Services - 5391 National Night Out flyers	\$53.91
Printing Services - Delinquency Notices	\$1,272.89
Total Paid to <b>AFTS</b>	\$4,075.46
<b>Airport Way Service Glass</b>	
Armored Truck windsheilds	\$185.64
Total Paid to <b>Airport Way Service Glass</b>	\$185.64
<b>All Battery Sales &amp; Service</b>	
vehicle maintenance	\$117.51
Total Paid to <b>All Battery Sales &amp; Service</b>	\$117.51
<b>Alpine Electrical Services LLC</b>	
3w panel install	\$5,919.38
Total Paid to <b>Alpine Electrical Services LLC</b>	\$5,919.38
<b>American Planning Association</b>	
K Kyle APA membership dues	\$368.75
S Restall APA membership dues	\$368.75
Total Paid to <b>American Planning Association</b>	\$737.50
<b>Associated Petroleum Products I</b>	
Police vehicle fuel - Bldg H	\$1,465.72
PW vehicle fuel	\$3,701.93
Total Paid to <b>Associated Petroleum Products Inc</b>	\$5,167.65
<b>Baker-Lewis-Schwison &amp; Laws PL</b>	
public defender legal fees	\$12,000.00
Total Paid to <b>Baker-Lewis-Schwison &amp; Laws PLLC</b>	\$12,000.00

<b>Ball &amp; Gillespie Polygraph Inc</b>	
pre-employment polygraph	\$232.00
Total Paid to <b>Ball &amp; Gillespie Polygraph Inc</b>	\$232.00
<b>BDS Planning &amp; Urban Design Inc</b>	
Main Street consultant services	\$1,724.17
Total Paid to <b>BDS Planning &amp; Urban Design Inc</b>	\$1,724.17
<b>Beaver Equipment Specialty Com</b>	
control board G302	\$1,007.34
Total Paid to <b>Beaver Equipment Specialty Company Inc</b>	\$1,007.34
<b>Bloss Lynn</b>	
Refund Check	\$500.00
Total Paid to <b>Bloss Lynn</b>	\$500.00
<b>Blue Line Training</b>	
D Lether 8/17 & 8/18/16 trainings	\$298.00
Total Paid to <b>Blue Line Training</b>	\$298.00
<b>Bowers Paul &amp; Kelli</b>	
Refund Check	\$200.00
Total Paid to <b>Bowers Paul &amp; Kelli</b>	\$200.00
<b>City of Everett</b>	
laboratory analysis	\$36.00
Total Paid to <b>City of Everett</b>	\$36.00
<b>City of Monroe</b>	
Destination Brochure processing grant reimbursement	\$3,000.00
Grindline Skatepark - Monroe Skatepark retainage	\$3,801.52
Oceanside Construction - Columbia/Elizabeth Watermain retainage	\$586.09
Oceanside Construction - Rivmont Watermain Replacement retainag	\$10,451.59
Pro Wakeboard Tour event grant reimbursement	\$4,000.00
RRJ Company - West Main Street Sidewalk retainage	\$9,496.56
USA Triathlon Tri-Monroe event grant reimbursement	\$5,000.00
Total Paid to <b>City of Monroe</b>	\$36,335.76
<b>City of Sunnyside</b>	
inmate billing	\$336.00
Total Paid to <b>City of Sunnyside</b>	\$336.00
<b>Clopp Steve</b>	
S Clopp - P-54 light bulb reimbursement	\$6.49
Total Paid to <b>Clopp Steve</b>	\$6.49
<b>Columbia Ford Inc</b>	
2016 Ford F350 - Parks - DP08 - FA# 05234	\$26,954.06
Total Paid to <b>Columbia Ford Inc</b>	\$26,954.06
<b>Comcate Software Inc</b>	
monthly maint-Monroe connection	\$831.83

Total Paid to <b>Comcate Software Inc</b>	\$831.83
<b>Crosby Larry</b>	
Crosby supplemental insurance	\$104.90
Total Paid to <b>Crosby Larry</b>	\$104.90
<b>Cunningham Barbara</b>	
Refund Check	\$53.71
Total Paid to <b>Cunningham Barbara</b>	\$53.71
<b>DataQuest LLC</b>	
Pre-employment background	\$25.00
Total Paid to <b>DataQuest LLC</b>	\$25.00
<b>David Evans and Associates Inc</b>	
Tjerne Place Ext	\$17,581.52
Total Paid to <b>David Evans and Associates Inc</b>	\$17,581.52
<b>Dent Jim</b>	
Refund Check	\$412.20
Total Paid to <b>Dent Jim</b>	\$412.20
<b>Department of Ecology</b>	
NPDES fees	\$8,624.77
NPDES Permit	\$7,268.40
Total Paid to <b>Department of Ecology</b>	\$15,893.17
<b>Department of Emergency Mana</b>	
quarterly 2016 DEM contract	\$5,073.25
Total Paid to <b>Department of Emergency Management</b>	\$5,073.25
<b>Department of Revenue Washing</b>	
Combined Excise Tax Return	\$98,225.32
Combined Excise Tax Return - April Amend	(\$791.59)
Total Paid to <b>Department of Revenue Washington State</b>	\$97,433.73
<b>Department of Transportation</b>	
signal maintenance	\$887.30
Tjerne Place Ext	\$4,356.22
Woods Creek Road Phase I	\$255.48
Total Paid to <b>Department of Transportation</b>	\$5,499.00
<b>Domestic Violence Services of Sn</b>	
DV Advocate	\$3,750.00
Total Paid to <b>Domestic Violence Services of Snohomish C</b>	\$3,750.00
<b>Dorman William &amp; Ann</b>	
Refund Check	\$13.85
Total Paid to <b>Dorman William &amp; Ann</b>	\$13.85
<b>East County Senior Center</b>	
Senior Transportation plan	\$1,250.00
Total Paid to <b>East County Senior Center</b>	\$1,250.00

<b>Electric Lightwave</b>	
Long Distance Charges	\$1,748.36
Total Paid to <b>Electric Lightwave</b>	\$1,748.36
<b>Emerald Services Inc</b>	
vehicle maintenance	\$186.42
Total Paid to <b>Emerald Services Inc</b>	\$186.42
<b>Everett Community College</b>	
crime scene evidence tech	\$450.00
Total Paid to <b>Everett Community College</b>	\$450.00
<b>Everett Utilities City of Everett-</b>	
water purchased for resale	\$112,805.96
Total Paid to <b>Everett Utilities City of Everett-</b>	\$112,805.96
<b>Farmer Maria</b>	
Interpreting services	\$100.00
Total Paid to <b>Farmer Maria</b>	\$100.00
<b>Ferguson Enterprises Inc</b>	
AMI Project	\$200,095.97
hydrant meters	\$2,134.10
Total Paid to <b>Ferguson Enterprises Inc</b>	\$202,230.07
<b>Fredlund Richard</b>	
Refund Check	\$133.36
Total Paid to <b>Fredlund Richard</b>	\$133.36
<b>Glenney Brian</b>	
Refund Check	\$148.44
Total Paid to <b>Glenney Brian</b>	\$148.44
<b>Granich Engineered Products Inc</b>	
179th pump repair	\$8,977.89
Total Paid to <b>Granich Engineered Products Inc</b>	\$8,977.89
<b>GreenLight Strategies Inc</b>	
GREEN LIGHT - Lobbying fees	\$3,800.00
Total Paid to <b>GreenLight Strategies Inc</b>	\$3,800.00
<b>Grindline Skateparks Inc</b>	
Lake Tye Park Skatepark	\$79,223.57
Total Paid to <b>Grindline Skateparks Inc</b>	\$79,223.57
<b>H.B. Jaeger Company LLC</b>	
fogtite	\$269.51
Job 41	\$437.14
Job 43	\$2,001.35
meter boxes	\$1,193.99
project 39	\$220.74
storz	\$697.02

Total Paid to <b>H.B. Jaeger Company LLC</b>	\$4,819.75
<b>HD Supply Waterworks LTD</b>	
ball curb	\$287.15
Total Paid to <b>HD Supply Waterworks LTD</b>	\$287.15
<b>HealthEquity Employer Services</b>	
HSA monthly payment	\$59.00
Total Paid to <b>HealthEquity Employer Services</b>	\$59.00
<b>Hetzler Jeanne</b>	
Refund Check	\$14.85
Total Paid to <b>Hetzler Jeanne</b>	\$14.85
<b>Hingey Patricia Dianne</b>	
Refund Check	\$126.20
Total Paid to <b>Hingey Patricia Dianne</b>	\$126.20
<b>Inland Environmental Resources</b>	
mag	\$8,651.92
Total Paid to <b>Inland Environmental Resources Inc</b>	\$8,651.92
<b>INT League</b>	
Skate Park ground opening services	\$823.36
Total Paid to <b>INT League</b>	\$823.36
<b>Iron Mountain Inc</b>	
IRON MOUNTAIN-Off Site Storage	\$300.40
Total Paid to <b>Iron Mountain Inc</b>	\$300.40
<b>KBA Inc</b>	
Woods Creek Road Phase I	\$32,646.12
Total Paid to <b>KBA Inc</b>	\$32,646.12
<b>Kirtley Cole Associates LLC</b>	
Assignment of Cash	\$23,400.00
Total Paid to <b>Kirtley Cole Associates LLC</b>	\$23,400.00
<b>Lowe's Home Centers Inc</b>	
Maintenance/Repairs/Supplies	\$4,573.25
Total Paid to <b>Lowe's Home Centers Inc</b>	\$4,573.25
<b>Monroe Chamber of Commerce</b>	
destination marketing management deveopment	\$4,583.00
Total Paid to <b>Monroe Chamber of Commerce</b>	\$4,583.00
<b>Monroe Correctional Complex</b>	
inmate labor	\$123.72
Total Paid to <b>Monroe Correctional Complex</b>	\$123.72
<b>Monroe Police Department</b>	
2nd qtr seizures	\$3,519.00
Total Paid to <b>Monroe Police Department</b>	\$3,519.00

<b>Myownly Boarding Kennel</b>	
4/17-7/13/16 kennel services/animal control	\$192.00
Total Paid to <b>Myownly Boarding Kennel</b>	\$192.00
<b>NC Machinery/Power/Rental Co</b>	
rentals	\$303.30
Total Paid to <b>NC Machinery/Power/Rental Company</b>	\$303.30
<b>NI Government Services Inc</b>	
satellite phone	\$73.73
Total Paid to <b>NI Government Services Inc</b>	\$73.73
<b>NW Playground Equip. Inc</b>	
Hillicrest play equipment repairs	\$1,084.49
Total Paid to <b>NW Playground Equip. Inc</b>	\$1,084.49
<b>Oceanside Construction Inc</b>	
Columbia and Elizabeth Street Watermain Project	\$11,721.61
Rivmont Watermain Replacement Project	\$217,811.05
Total Paid to <b>Oceanside Construction Inc</b>	\$229,532.66
<b>Odell Vance Patrick</b>	
Public Defender legal fees	\$300.00
Total Paid to <b>Odell Vance Patrick</b>	\$300.00
<b>Ogden Murphy Wallace PLLC</b>	
professional services through 6/30/16	\$17,286.60
Total Paid to <b>Ogden Murphy Wallace PLLC</b>	\$17,286.60
<b>Overcast Randall</b>	
Refund Check	\$218.48
Total Paid to <b>Overcast Randall</b>	\$218.48
<b>Partner Construction Products &amp;</b>	
rentals	\$4,010.37
street rental crack sealer	\$4,126.67
Total Paid to <b>Partner Construction Products &amp; Services I</b>	\$8,137.04
<b>Paxman Darrell</b>	
payment of reimbursement agreement fees - 5% Administrative fee	\$521.23
Total Paid to <b>Paxman Darrell</b>	\$521.23
<b>PetroCard Systems Inc.</b>	
patrol vehicle fuel	\$53.28
Total Paid to <b>PetroCard Systems Inc.</b>	\$53.28
<b>Pharm-A-Save Monroe</b>	
M Wakefield RX	\$356.26
Total Paid to <b>Pharm-A-Save Monroe</b>	\$356.26
<b>PUD</b>	
PUD - 16410 177th Ave SE	\$82.02
PUD - 512 S Sams St	\$15,155.58

PUD - 806 W Main St A	\$1,029.15
PUD - Street Lighting	\$7,370.87
Reservoir #5 - 13125 191st Ave SE	\$188.57
Total Paid to <b>PUD</b>	\$23,826.19
<b>Puget Sound Energy Inc</b>	
Park Place PS - 17866 W Main	\$38.68
PSE - 769 Village Way - PW Bui	\$65.28
PSE - 806 Main St Bldg C - Veh	\$76.34
PSE - 806 W Main St Bldg I - P	\$166.74
PSE - Police Department	\$204.78
PSE- 806 W Main St Bldg A -Mai	\$112.44
Total Paid to <b>Puget Sound Energy Inc</b>	\$664.26
<b>Quality Controls Corporation</b>	
controls repair	\$697.50
Total Paid to <b>Quality Controls Corporation</b>	\$697.50
<b>Republic Services Inc</b>	
ALLIED -Garbage/Recycle/Yardwa	\$247,333.10
Total Paid to <b>Republic Services Inc</b>	\$247,333.10
<b>Ricoh USA Inc</b>	
Bldg 6001 Ricoh copier lease	\$586.37
CH 5180 Ricoh color/fax copier	\$772.15
CH 906 Ricoh copier lease	\$399.67
CH PRO8100s copier lease	\$496.59
Engr Ricoh copier lease	\$125.80
PD Ricoh 906EX copier lease	\$422.04
PD Ricoh Pro8100s copier lease	\$433.66
PW Ricoh copier lease	\$324.20
WWTP Ricoh copier lease	\$167.38
Total Paid to <b>Ricoh USA Inc</b>	\$3,727.86
<b>Rozzano Mara J.</b>	
Judges salary	\$4,400.00
Total Paid to <b>Rozzano Mara J.</b>	\$4,400.00
<b>RRJ Company LLC</b>	
West Main Street Sidewalk Project	\$180,434.71
Total Paid to <b>RRJ Company LLC</b>	\$180,434.71
<b>San Diego Police Equipment Co I</b>	
duty ammunition	\$401.55
SWAT training ammunition	\$3,859.52
training ammunition	\$631.18
Total Paid to <b>San Diego Police Equipment Co Inc</b>	\$4,892.25
<b>Scialdone Marlene</b>	
Refund Check	\$40.02

Total Paid to <b>Scialdone Marlene</b>	\$40.02
<b>Smith Mark T &amp; Corinna</b>	
Refund Check	\$23.38
Total Paid to <b>Smith Mark T &amp; Corinna</b>	\$23.38
<b>Snohomish County Clerks &amp; Fina</b>	
D Nelson/C Hurst/R Howard/E Smoot SCCFOA meeting 7/28/16	\$72.00
Total Paid to <b>Snohomish County Clerks &amp; Finance Office</b>	\$72.00
<b>Snohomish County Public Works</b>	
CM - Elizabeth/181st/Columbia/173rd	\$645.37
Fryelands Overlay & Chain Lake Road Overlay	\$53.06
Total Paid to <b>Snohomish County Public Works</b>	\$698.43
<b>Snohomish County Sheriff Correc</b>	
jail billing	\$20,625.01
Total Paid to <b>Snohomish County Sheriff Corrections Bure</b>	\$20,625.01
<b>Snohomish County Sheriff's Offic</b>	
warrant entries	\$702.15
Total Paid to <b>Snohomish County Sheriff's Office</b>	\$702.15
<b>Snohomish County Treasurer</b>	
Crime victims compensation	\$365.67
Total Paid to <b>Snohomish County Treasurer</b>	\$365.67
<b>Soul In Bronze Studio</b>	
Downtown art - Phase 2/2	\$4,000.00
Total Paid to <b>Soul In Bronze Studio</b>	\$4,000.00
<b>Sparks K9</b>	
Nuke kennel services 7/1-7/5/16	\$180.00
Total Paid to <b>Sparks K9</b>	\$180.00
<b>Speed Twin Cycle</b>	
P75 install tire & vehicle maintenance	\$508.04
P76 vehicle maintenance	\$434.72
Total Paid to <b>Speed Twin Cycle</b>	\$942.76
<b>SSA Oil Inc</b>	
patrol car wash	\$374.50
Total Paid to <b>SSA Oil Inc</b>	\$374.50
<b>Staples Business Advantage</b>	
external hard drive	\$64.42
supplies	\$31.10
supplies for new Planner	\$36.34
Total Paid to <b>Staples Business Advantage</b>	\$131.86
<b>State Treasurer's Office</b>	
Jurisdiction Billing	\$27,201.66
Total Paid to <b>State Treasurer's Office</b>	\$27,201.66

<b>Tenelco Inc.</b>	
biosolids	\$9,280.16
Total Paid to <b>Tenelco Inc.</b>	\$9,280.16
<b>Thomco Construction Inc</b>	
Woods Creek Road Phase I	\$532,003.07
Total Paid to <b>Thomco Construction Inc</b>	\$532,003.07
<b>Town &amp; Country Tractor Inc</b>	
throttle cable	\$33.36
Total Paid to <b>Town &amp; Country Tractor Inc</b>	\$33.36
<b>Trane U.S. Inc.</b>	
sales tax adjustment addition	\$793.47
WWTP ECP PH II	\$219,057.12
Total Paid to <b>Trane U.S. Inc.</b>	\$219,850.59
<b>Trimaxx Construction Inc</b>	
Refund Check	\$1,076.69
Total Paid to <b>Trimaxx Construction Inc</b>	\$1,076.69
<b>US Bank National Associatio ND</b>	
AAA MONROE ROCK - project 41	\$1,657.57
ACTION CLEANING - custodial services	\$2,866.38
AGT BATTERY SUPPLY / PATROL RADIO BATTERIES	\$695.70
ALL BATTERY SALES- DP02	\$782.08
ALLIED FIRE & SECURITY - Police panel repair	\$136.51
ALLIED FIRE & SECURITY - WWTP monitoring	\$120.00
AMAZON - Nik Drug Test	\$82.11
AMAZON - SD Cards	\$106.70
AMAZON / REPLACEMENT BELT BUCKLE FOR CHIEF	\$8.73
AMAZON / TONER	\$21.35
AMAZON / TONER FOR PRINTER	\$59.00
AMAZON- Spare for Trombley reservoir repair	\$298.42
AMAZON- Trombley reservoir repair	\$298.42
Amazon-179th UPS	\$211.51
APA - Dues for Planning Association	\$524.00
AQUA BEN - hydrofloc	\$4,752.00
AURORA RENTS- EX01	\$1,461.61
BEN FRANKLIN	\$33.05
BEN FRANKLIN-	\$35.77
BICKFORD MOTORS / REPAIRS FOR P-66	\$219.15
BICKFORD MOTORS / REPAIRS FOR P-68	\$277.08
BRATWEAR / UNIFORM JUMPSUIT FOR SOUTHARD	\$446.21
Cabelas-Don Stout boots	\$212.00
CADMAN - Project 41	\$1,390.98
CADMAN - rock	\$1,291.74

CDWG Laptop for MeterReader truck	\$837.94
cdwg PD Replacement UPS	\$806.99
CDWG Win. 10 Sngl UPG	\$146.04
CENTRAL WELDING-	\$169.25
CENTRAL WELDING - helium	\$13.73
CENTRAL WELDING / REFILL HELIUM TANK	\$227.88
CHEVRON / FUEL FOR PD MOTORCYCLE	\$73.11
CITY OF EVERETT / ANIMAL CONTROL SERVICES	\$587.49
CITY OF MONROE - Gbg/Wtr/Swr/Stm	\$18,650.56
City of Monroe - Woods Creek Trail Retaining Wall Pe	\$1,571.89
CJTC / PRE-SUPERVISOR TRAINING	\$200.00
COASTWIDE	\$157.75
COASTWIDE-trashbagscleaners	\$599.25
COMCAST - Cable & IP	\$236.23
COMCAST - PW Internet	\$135.77
COMCAST - WWTP Internet	\$222.46
COMPLETE OFFICE - Bus. Cards/Jose/Theresa/Randy	\$109.25
COMPLETE OFFICE - Council Chamber Chairs	\$6,157.25
COMPLETE OFFICE - ink cartridge	\$247.84
COMPLETE OFFICE - toner	\$112.65
CORNER STONE / IMPACT MUNITIONS INSTRUCTOR	\$275.00
CORNWELL	\$420.70
CORRECTIONAL INDUSTRIES / BUSINESS CARDS/CASE FILE	\$53.94
COSTWIDE-soap dispensers	\$62.87
CRUTCHFIELD- return	(\$31.15)
DAILY JOURNAL OF COMMERCE - 179th Ave sidewalk	\$549.90
DALCO-	\$44.86
DUNLAP-	\$21.05
ECONOMIC ALLIANCE - State of the County Address	\$30.00
ELITE LOCK- BAB2 keys	\$35.49
EngineerSupply - 2 Engr plan racks	\$497.98
EVERGREEN SAFETY- Amberson- Flagger class 8/19/16	\$85.00
FASTENAL	\$1.95
FASTENAL-	\$405.98
FASTENAL- Job # 38 AMI meter project	\$231.48
FASTENAL-job # 42 Main Street Accent Lighting	\$4,309.89
FEDEX - shipping	\$58.48
FIRE PROTECTION - Sky Valley Park security	\$663.39
Fisher-Glass fliters	\$277.48
Fisher-PH buffers	\$242.17
FLUID CONSERVATION- Leak detection Sensor	\$1,663.00
FRED MEYER / CSO EQUIPMENT	\$32.19
FRED MEYER / FUEL FOR PD MOTORCYCLE	\$35.28

FRED MEYER- BBQ Supplies	\$44.68
GLOBAL INDUSTRIAL- shop	\$656.55
GRAINGER- bottle of compressor oil	\$65.41
GREENSHIELDS-	\$296.96
GREENSHIELDS- air compressor parts	\$18.15
GREENSHIELDS- crew tools	\$249.25
GRIFFEN LAW OFFICE - public defender legal fees	\$3,375.00
Hach-feild service	\$5,390.14
Hach-LDO mixer	\$268.60
Hach-salt bridges	\$386.45
Hach-testing supplies	\$509.19
Hach-testing supplies and buffer	\$338.67
HI-LINE	\$63.00
IBS-	\$696.01
ISOUTSOURCE - IT Services	\$4,819.36
KRAZAN - Columbia / Elizabeth	\$1,270.00
KRAZAN - Monroe Skatepark	\$2,168.10
LA POLICE GEAR / CREDIT FOR UNIFORM BOOTS	(\$214.99)
LAB/COR- testing for 10800 Triosti rd	\$200.00
LAKESIDE INDUSTRIES - project 41	\$640.07
LAKESIDE INDUSTRIES - Street repairs	\$961.40
LEMAY MOBILE SHREDDING - shredding	\$9.12
LES SCHWAB - P67 tire rotation/alignment	\$198.20
LES SCHWAB-tire tubes	\$32.97
MAG Meeting	\$17.43
MERCURY FITNESS - wellness center repair	\$253.34
MILLENIUM MOTORS- job 42 - dwnpymt	\$370.50
MODERN MACHINERY- EX03	\$257.97
Monroe Chamber of Commerce Lunch	\$32.00
MONROE PARTS HOUSE	\$333.28
MONROE PARTS HOUSE-	\$282.67
MONROE PARTS HOUSE- CH02	\$206.56
MONROE PARTS HOUSE- pt06	\$109.23
MONROE PARTS HOUSE- storm pond work	(\$85.15)
MONROE PARTS HOUSE- SW03	\$81.34
MONROE PARTS HOUSE- yard auto gates	\$208.53
MONROE PARTS HOUSE-oil air filters	\$82.12
MSRC/Webinar	\$25.00
NorthStar-Hypochlorite	\$946.55
NorthStar-Scrubber Chem	\$2,715.76
Northstar-scrubber chemicals	\$2,459.97
OFFICE DEPOT - supplies	\$276.06
OWEN EQUIPMENT- VAC02	\$1,782.43

PACIFIC POWER BATTERIES - batteries	\$38.60
PACIFIC POWER BATTERIES- for UPS TRombley	\$0.00
PACIFIC PUBLISHING - advertising	\$872.65
PAKOR - Passport Camera System	\$2,164.15
PARTMASTER - tools	\$205.80
PARTSMASTER-	\$318.47
PLATT-	\$332.64
PLATT - light bulbs	\$39.79
PLATT- Bollard	\$452.73
PLATT- facility maint wiring	\$1,208.42
PLATT- street light repairs	\$585.41
PLATT- wiring	\$137.87
POWER EQUIPMENT DIRECT- Job 43	\$2,999.99
Pres Plus - Everett Herlad monthly subscription	\$8.95
PROMOTIONS NOW / NNOAC GIVEAWAYS	\$69.00
PUD - 100 N Lewis St	\$224.15
PUD - 106 S Kelsey St-Kelsey/Main Signal	\$41.52
PUD - 10805 202nd Snoh North Hill Res	\$41.73
PUD - 12803 150th St SE	\$15.90
PUD - 13226 134th Dr SE	\$164.48
PUD - 13803 Ingraham rd	\$31.63
PUD - 14220 134th Dr SE	\$17.49
PUD - 14701 144th St SE	\$138.05
PUD - 14810 fryelands-Lake Tye Lift St	\$366.52
PUD - 14890 Fryelands Blvd- wales signal	\$57.99
PUD - 14964 Fryelands Blvd -Lk Tye Rest	\$114.01
PUD - 15028 Woods Creek Rd	\$245.61
PUD - 15403 Fryelands Blvd	\$16.88
PUD - 15403 Fryelands Blvd- 154th signal	\$78.65
PUD - 15411 179th Ave SE	\$1,683.99
PUD - 15605 139th Ave SE	\$17.49
PUD - 16653 Currie Rd	\$394.00
PUD - 16846 W Main St-Tester Roundabout	\$143.17
PUD - 16924 W Main St	\$2,023.13
PUD - 17097 W Main St	\$73.25
PUD - 17102 Beaton Rd	\$471.97
PUD - 17108 Sawyer St SE	\$40.98
PUD - 17502 160th St SE- lift station	\$103.70
PUD - 17526 136th Pl SE	\$35.36
PUD - 17769 149th St SE- Stanton Meadows	\$18.54
PUD - 17888 W Main St Signa	\$29.21
PUD - 19206 Tjerne Pl-St light meter	\$76.60
PUD - 19413 SR 2 - Street Lighting	\$36.39

PUD - 19470 Chain Lake-Tjerne Pl Signal	\$56.03
PUD - 19470 Chain Lk-N Kelsey St Lights	\$130.02
PUD - 19920 Rainier View Rd SE	\$16.29
PUD - 19927 Old Owen Rd	\$65.07
PUD - 20218 Pipeline -North Hill Booster	\$208.55
PUD - 224 N Kelsey St- Flasher	\$82.29
PUD - 303 W Main St - Flag Pole	\$44.99
PUD - 372 Sky River Pkwy - Rotary Field	\$45.13
PUD - 509 E Main St - Travelers Park	\$35.40
PUD - 516 S Lewis Street - Restrooms	\$93.93
PUD - 806 W Main St F- PW Trailer	\$272.81
PUD - 806 W Main St I	\$444.52
PUD - 818 W Main St - PD	\$2,495.92
PUD - 820 Village Way - Sky River	\$180.08
PUD - Lake Tye - Fountain/Pump House	\$132.45
PUD - Park Place Pump St 17866 W Main St	\$225.77
PUD - PW Bldg - 769 Village Way A	\$408.13
PUD 14826 N Kelsey St - Tjerne Pl	\$45.59
PUGET SAFETY EQUIPMENT	\$922.44
RANAWAY DIESEL- PT14B	\$942.95
Republic Parking Sno Co Garage Cascadia Rising Hot	\$3.00
RODLAND AUTO- PT27	\$196.22
RODLAND AUTO SERVICE / VEHICLE MAINTENANCE	\$217.96
RUBBERSTAMPS- coding stamps	\$45.59
SAFETY FLAG- X-Walk flags	\$249.97
Shed Liquidators	\$1,647.16
SHERWIN-WILLIAMS- PD Paint	\$105.24
SHRM - Annual Membership Dues	\$190.00
SITEONE - turface	\$482.66
SMILEYS PRO LUBE / VEHICLE MAINTENANCE FOR P-48	\$88.43
SMILEYS PRO LUBE / VEHICLE MAINTENANCE FOR P-54	\$78.61
SMILEYS PRO LUBE / VEHICLE MAINTENANCE FOR P-67	\$88.43
Sno Cty - July Dinner Registration - JKamp	\$35.00
Sno Cty - July Dinner Registration - KScarboro GThomas	\$70.00
SNOHOMISH COOP- fuel for small engines	\$72.80
SOUND PUBLISHING - 179th Ave Sidewalk advertising	\$258.00
SOUND SAFETY PRODUCTS- Aaron A clothing	\$438.20
SOUND TRACTOR- fertilizer spreader	\$567.13
SOUNDSAFETYPRODUCTS-tshirts	\$126.08
SPRAGUE PEST SOLUTIONS - Pest Control	\$146.22
STAPLES - Office Supplies	\$327.31
STAPLES- key tags	\$9.82
STAPLES- T Christian work station	\$76.42

Staples- toner/file folders	\$123.39
STEUBERS- fertilizer	\$15.82
SYSTEMS FOR PUBLIC SAFETY / SPEAKER REPAIR FOR P58	\$419.00
TOWN & COUNTRY TRACTOR- brush cut equip/ pond	\$60.70
TOWN & COUNTRY TRACTOR-	\$62.00
TOWN AND COUNTRY-spring	\$2.89
TRACTOR SUPPLU- BBQ propane	\$26.20
TRACTOR SUPPLY	\$10.90
TRACTOR SUPPLY - Rope	\$331.96
TRACTOR SUPPLY CO	\$69.87
TRACTOR SUPPLY CO- back gate	\$62.86
TRACTOR SUPPLY CO- credit wheel barrow tire	(\$37.13)
TRACTOR SUPPLY- sewer camera	\$8.41
TRANSUNION - searches	\$25.00
US MOWER- RM01	\$1,473.60
USPS - Postage	\$109.65
VALLEY SUPPLY-	\$222.21
VALLEY SUPPLY- decant supplies	\$193.81
VERIZON / CELL PHONES	\$1,343.63
VERIZON WIRELESS - Admin cell	\$13.06
VERIZON WIRELESS - Clerk cell	\$36.84
VERIZON WIRELESS - Comm Dev	\$172.60
VERIZON WIRELESS - Design & Co	\$322.84
VERIZON WIRELESS - Eng Emerg Mngmt	\$157.78
VERIZON WIRELESS - HR cell	\$36.84
VERIZON WIRELESS - Legislation	\$241.96
VERIZON WIRELESS - Muni Crt	\$94.60
VERIZON WIRELESS - Parks cell	\$491.98
VERIZON WIRELESS - PW cell	\$1,578.31
VERIZON WIRELESS - PW wtr mtrs	\$100.04
VERIZON WIRELESS - Tech Srv	\$76.85
VERIZON WIRELESS - WWTP cell	\$455.80
WAECO TOPSOIL- job # 41	\$11.47
WALMART-	\$65.17
WESTERN FLUID- EX01	\$172.74
WESTERN FLUID- ex02	\$74.43
WETRC- Amberson- Asbestos Class 8/11/16	\$200.00
WOLFKILL-marking lime	\$77.97
Woodinville Signs- Notice Boards	\$985.50
WORK AND MORE - J Agudelo 2016 boot allowance	\$159.38
WORK AND MORE - rain gear	\$313.57
WORK AND MORE - safety clothing	\$350.73
WSP Background check	\$12.00

XTREME AUTO- pt06	\$21.80
Total Paid to <b>US Bank National Associatio ND</b>	\$131,270.71
<b>Usey Agnes</b>	
Refund Check	\$105.82
Total Paid to <b>Usey Agnes</b>	\$105.82
<b>USPS-Hasler United States Postal</b>	
postage usage reimbursement	\$2,500.00
Total Paid to <b>USPS-Hasler United States Postal Service</b>	\$2,500.00
<b>Utilities Underground Location C</b>	
locates	\$134.16
Total Paid to <b>Utilities Underground Location Center</b>	\$134.16
<b>Wakefield Mark</b>	
M Wakefield supplemental insurance	\$378.89
Total Paid to <b>Wakefield Mark</b>	\$378.89
<b>Washington Association of Code</b>	
G Escalante WACE Fall conference	\$240.00
Total Paid to <b>Washington Association of Code Enforcem</b>	\$240.00
<b>Washington State Patrol</b>	
fingerprinting	\$698.50
Total Paid to <b>Washington State Patrol</b>	\$698.50
<b>Washington State Treasurer's Off</b>	
2nd qtr 2016 seizures	\$391.00
Total Paid to <b>Washington State Treasurer's Office</b>	\$391.00
<b>Willis Debbie</b>	
windshield wipers for P39 reimbursement	\$36.01
Total Paid to <b>Willis Debbie</b>	\$36.01
<b>Zachor &amp; Thomas Inc. P.S.</b>	
prosecuting attorney services	\$20,000.00
Total Paid to <b>Zachor &amp; Thomas Inc. P.S.</b>	\$20,000.00
Grand Total	\$2,441,907.93



# MONROE CITY COUNCIL

## Agenda Bill No. 16-109

<b>SUBJECT:</b>	<b>Authorize Mayor to Sign Supplement #3 with Otak Consultants for Woods Creek Road Phase I</b>
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
08/16/2016	Public Works Design & Construction	Jim Gardner	Brad Feilberg	<b>Consent Agenda #3</b>

**Discussion:** 08/16/2016

**Attachments:** 1. Supplemental Agreement No. 3

**REQUESTED ACTION:** Move to authorize the Mayor to sign Supplement No. 3 with Otak Consultants for Woods Creek Road Phase I; and expressly authorize any further minor revisions as deemed necessary or appropriate.

### DESCRIPTION/BACKGROUND

The City was awarded \$1,791,000 from the Congestion Mitigation and Air Quality (CMAQ) fund in January of 2015 for a wide sidewalk along Woods Creek Road.

This project proposes to provide pedestrian and bicycle facilities on the northwest side of Woods Creek Road from the trail at The Farm near Country Crescent to Oaks Street. These Road improvements will dramatically improve pedestrian and bicyclist access and safety along this stretch of the road.

On December 15, 2009, Council approved a design contract with Otak, Inc. for engineering design for the Woods Creek Road Phase 1 project. The design was completed in 2011 and shelved in 2012 pending construction funding. The existing plans will have to be updated by Otak to meet current standards at the City's expense. This Supplement increases the agreement with Otak \$5,000.00 for continued construction management consultant services upon request to insure that the necessary documentation requirements are met and design issues are resolved.

### IMPACT – BUDGET

This service was included in the grant application and is included in the approved 2016 budget.

Grant	\$1,792,000 – CMAQ Federal Funds
Match	\$ 279,000 – City of Monroe Capitol Street Fund (318)

This Supplement increases the budget by \$5,000 and is within the 2016 CIP Street Fund Budget (318).

### TIME CONSTRAINTS

The Supplement #3 needs to be accepted to maintain continued support through construction.



<b>Supplemental Agreement Number 3</b>		Organization and Address	
Original Agreement Number		Otak 11241 Willows Rd NE, Ste 200, Redmond, WA 98052 Phone: 425-739-4212	
Project Number M2005-0603	Execution Date 7/29/2015	Completion Date 12/31/2016	
Project Title Woods Creek Road Phase I	New Maximum Amount Payable 40,420.00		
Description of Work CM services through construction of the project			

The Local Agency of the City of Monroe desires to supplement the agreement entered in to with Otak and executed on 7/29/2015 and identified as Agreement No.         . All provisions in the basic agreement remain in effect except as expressly modified by this supplement. The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Continue services through construction as requested by the agency.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: N/A

III

Section V, PAYMENT, shall be amended as follows:

An additional \$5,000.00 will be added to the existing agreement, resulting in the maximum amount payable of 40,420.00.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Otak, Inc.  
Nicholas M. Underberg  
Consultant Signature

By: City of Monroe Mayor  
\_\_\_\_\_  
Approving Authority Signature

\_\_\_\_\_  
Date

**Exhibit "A"**  
**Summary of Payments**

	Basic Agreement	Supplement #1 And Supplement #2 and #3	Total
Direct Salary Cost	9973	3318	13291
Overhead (Including Payroll Additives)	17679	5882	23561
Direct Non-Salary Costs	500	48	548
Fixed Fee	2268	752	3020
Total	30420	10000	40420



# MONROE CITY COUNCIL

## Agenda Bill No. 16-110

<b>SUBJECT:</b>	<b>Resolution No. 013/2016, Designating the Vaux’s Swift as the Official Bird of the City of Monroe</b>
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<b>DATE:</b>	<b>DEPT:</b>	<b>CONTACT:</b>	<b>PRESENTER:</b>	<b>ITEM:</b>
08/16/2016	Administration	Pam Baker	Mayor Thomas	<b>Final Action #1</b>

**Discussion:** 08/16/2016

**Attachments:** 1. Proposed Resolution No. 013/2016

**REQUESTED ACTION:** Move to approve Resolution No. 013/2016, designating the Vaux’s Swift as the official bird of the City of Monroe.

### DESCRIPTION/BACKGROUND

Based on input received from a citizen of Monroe, Mayor Thomas requested staff research the process for designating an official bird of the City of Monroe. This prompted creation of the proposed resolution for Council’s consideration to designate the Vaux’s Swift as the official bird.

The City of Monroe has a unique and annual occurrence of the Vaux’s Swift roosting in the decommissioned chimney at Frank Wagner Elementary School. The Vaux’s Swifts migrate twice a year to the Frank Wagner Chimney, with September having a larger amount of Swifts entering the chimney.

The City of Monroe helps coordinate the annual “Swift Night Out” with the Pilchuck Audubon Society, Vaux’s Happening, and the Monroe School District and the eighth annual “Swift Night Out” will be held on September 10, 2016, at Wagner Center.

The City also has an agreement with artist Kevin Pettelle to design a sculpture piece called “Wagner Swifts” which will help promote the interest of the Vaux’s Swift and the City of Monroe.

### IMPACT – BUDGET

N/A

### TIME CONSTRAINTS

N/A

**CITY OF MONROE  
RESOLUTION NO. 013/2016**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MONROE, WASHINGTON, DESIGNATING THE VAUX'S  
SWIFT AS THE OFFICIAL BIRD OF THE CITY OF  
MONROE

---

WHEREAS, the Vaux's Swift is a unique bird as they look and act like swallows but their closest relative is the hummingbird; and

WHEREAS, the Vaux's Swift is the smallest out of four North American Swifts, measuring four and three-quarters inches with a wingspan of only twelve inches; and

WHEREAS, the Vaux's Swift use their claws to cling to rough surfaces, such as a chimney, rather than perch in trees; and

WHEREAS, the migratory patterns of the Vaux's Swift extend as far south as Mexico to as far north as Canada, and Monroe, Washington, is an annual roosting spot for the Swifts; and

WHEREAS, several thousand Vaux's Swifts migrate to Monroe, Washington, each Spring and Fall season; and

WHEREAS, the Vaux's Swift roosts in the Frank Wagner Elementary School chimney and the Pilchuck Audubon Society, Vaux's Happening, Monroe School District, and the City of Monroe hosts an annual "Swift Night Out" for the community; and

WHEREAS, the decommissioned Frank Wagner Elementary chimney is recognized as an important communal migratory roosting site in North America with up to twenty thousand Vaux's Swifts resting in the chimney in any given night; and

WHEREAS, the Monroe community supports and attends the annual "Swift Night Out" and 2016 will be the eighth year the event will be celebrated.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE DOES RESOLVE AS FOLLOWS:

Section 1. Designation. The Vaux's Swift is hereby designated as the official bird of the City of Monroe, Washington.

Section 2. Effective Date. This resolution shall take effect immediately upon passage.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF MONROE, WASHINGTON

\_\_\_\_\_  
Geoffrey Thomas, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Elizabeth M. Smoot, MMC, City Clerk



**MONROE CITY COUNCIL**  
**Transportation/Planning, Public Works, Parks &**  
**Recreation, and Public Safety Committee Meeting**  
Tuesday, August 16, 2016, 6 P.M.  
Monroe City Hall

**2016 Committee**  
Councilmembers  
Ed Davis  
Jeff Rasmussen  
Kirk Scarboro

# **AGENDA**

- I. Call to Order**
- II. Approval of Minutes (June 21, 2016)**
- III. Unfinished Business**
  - A. Garbage Contract (Republic Services)
- IV. New Business**
  - A. Traffic Revisions – Blueberry Lane/Kelsey Street
- V. Other**
- VI. Next Committee Meeting (September 20, 2016)**
- VII. Adjournment**

## City of Monroe - July 2016

General Fund Revenues	2016 Budget	Year-to-Date 7/31/16	% of Budget	2015 Budget	Year-to-Date 7/31/15	% of Budget
Property Tax	2,031,543	1,092,571	53.8%	2,011,559	1,096,250	54.5%
Sales Tax	5,001,675	2,889,863	57.8%	4,665,073	2,612,659	56.0%
Admissions Tax	135,000	74,001	54.8%	130,000	87,904	67.6%
Utility Tax	2,025,618	1,211,651	59.8%	2,035,500	1,239,037	60.9%
Leasehold & Gambling Taxes	42,726	21,020	49.2%	39,250	22,634	57.7%
<b>Total Taxes</b>	<b>9,236,562</b>	<b>5,289,104</b>	<b>57.3%</b>	<b>8,881,382</b>	<b>5,058,484</b>	<b>57.0%</b>
Licenses & Permits	467,800	537,350	114.9%	362,000	321,534	88.8%
Intergovernmental	574,115	271,732	47.3%	518,946	240,052	46.3%
Charges for Goods & Services	1,098,531	790,181	71.9%	864,163	556,775	64.4%
Fines & Penalties	261,340	173,473	66.4%	213,800	137,161	64.2%
Miscellaneous Revenues	41,901	42,374	101.1%	44,374	55,020	124.0%
Interfund Transfers In	106,000	100,000	94.3%	318,000	100,000	31.4%
<b>Total General Fund Revenues</b>	<b>11,786,249</b>	<b>7,204,214</b>	<b>61.1%</b>	<b>11,202,665</b>	<b>6,469,026</b>	<b>57.7%</b>
General Fund Expenditures	2016 Budget	Year-to-Date 7/31/16	% of Budget	2015 Budget	Year-to-Date 7/31/15	% of Budget
Admin, City Clerk & Public Records	750,225	488,972	65.2%	861,420	449,652	52.2%
City Attorney	180,000	103,536	57.5%	130,000	74,820	57.6%
Human Resources	147,600	88,107	59.7%	147,639	85,754	58.1%
Elected/Legislative	193,849	121,370	62.6%	150,100	68,773	45.8%
Finance	521,503	302,712	58.0%	513,726	272,911	53.1%
Planning & Building	1,159,872	629,589	54.3%	1,303,947	721,217	55.3%
Economic Development	-	-		25,000	839	3.4%
Emergency Management	24,847	13,942	56.1%	96,037	41,001	42.7%
Police	6,757,210	3,955,199	58.5%	6,319,706	3,656,324	57.9%
Jail, District Court & Dispatch	680,716	478,141	70.2%	590,054	346,226	58.7%
Municipal Court	326,348	184,711	56.6%	318,855	166,365	52.2%
Parks & Recreation	1,188,972	666,233	56.0%	1,075,930	581,609	54.1%
Interfund Transfers Out	154,956	154,956	100.0%	284,669	284,669	100.0%
<b>Total General Fund Expenditures</b>	<b>12,086,098</b>	<b>7,187,469</b>	<b>59.5%</b>	<b>11,817,083</b>	<b>6,750,160</b>	<b>57.1%</b>

### City of Monroe - July 2016

Other Funds' Revenues	2016 Budget	Year-to-Date 7/31/16	% of Budget	2015 Budget	Year-to-Date 7/31/15	% of Budget
Street Fund	606,966	384,687	63.4%	578,571	359,879	62.2%
Tourism Fund (Lodging Tax)	66,826	38,046	56.9%	65,200	29,482	45.2%
Real Estate Excise Tax Fund	501,500	512,275	102.1%	400,000	346,665	86.7%
Water Fund	4,227,423	2,997,221	70.9%	3,707,790	2,635,164	71.1%
Sewer Fund	7,398,759	4,384,631	59.3%	7,168,535	4,422,839	61.7%
Storm Drain Fund	1,587,743	982,508	61.9%	1,614,783	1,017,756	63.0%
Solid Waste Fund	3,394,125	1,945,741	57.3%	3,343,700	1,953,832	58.4%
Water CIP Fund	340,000	476,107	140.0%	505,420	653,542	129.3%
Sewer CIP Fund	2,521,920	2,646,899	105.0%	2,000,000	399,382	20.0%
Storm Drain CIP Fund	3,283,987	4,271	0.1%	917,250	750,840	81.9%

Other Funds' Expenditures	2016 Budget	Year-to-Date 7/31/16	% of Budget	2015 Budget	Year-to-Date 7/31/15	% of Budget
Street Fund	683,883	385,645	56.4%	674,184	372,141	55.2%
Tourism Fund (Lodging Tax)	80,908	37,566	46.4%	80,385	34,235	42.6%
Parks CIP Fund	738,614	278,005	37.6%	651,193	109,353	16.8%
Street CIP Fund	6,618,545	2,247,333	34.0%	5,812,568	472,261	8.1%
Water Fund	4,328,771	2,434,327	56.2%	4,044,604	2,166,105	53.6%
Sewer Fund	7,322,656	4,523,436	61.8%	7,055,878	2,482,828	35.2%
Storm Drain Fund	1,508,889	811,217	53.8%	1,530,343	741,729	48.5%
Solid Waste Fund	3,443,533	1,955,858	56.8%	3,278,401	1,912,090	58.3%
Water CIP Fund	4,396,842	1,623,737	36.9%	2,425,204	197,274	8.1%
Sewer CIP Fund	3,875,655	781,796	20.2%	2,791,917	1,157,011	41.4%
Storm Drain CIP Fund	313,411	155,348	49.6%	1,852,931	1,460,133	78.8%
Information Technology I.S. Fund	529,321	227,823	43.0%	492,399	208,908	42.4%
Fleet & Equipment I.S. Fund	1,042,359	682,932	65.5%	992,041	656,852	66.2%
Facilities I.S. Fund	1,210,564	658,748	54.4%	1,220,556	586,404	48.0%



City of Monroe, Washington  
Parks & Recreation Department

August, 2016

## MISSION

**Protect and enhance the natural beauty of Monroe through the development of a vibrant system of parks, open space and trails. Provide citizens of all ages positive recreational opportunities in clean, safe and accessible recreation facilities. Enhance health, quality living and the natural environment for future generations.**

## Department Update

### Lake Tye Skate Park Improvements

The much anticipated construction phase of Lake Tye Park skate park improvements broke ground on April 7, 2016. Grindline Skateparks is constructing the improvements with an anticipated completion by August 2016. "I'm excited to announce construction of Lake Tye's new skate park. The new skate park will be a significant improvement to Lake Tye. It will create a better facility for skateboarders to learn and improve their skills" said Monroe Mayor, Geoffrey Thomas. "Thank you to our Monroe City Councilmembers and the State of Washington for investing in this valuable community asset."

During construction the skate park is closed, however, adjacent park amenities such as the boat launch, lake-trail loop and beach area will remain open to the public. A grand opening celebration and skating demonstrations event at the park is scheduled for Saturday, August 13 at 10am.

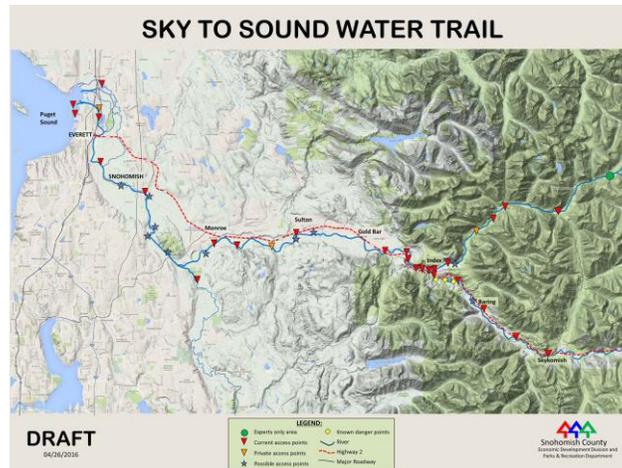
The total project cost is estimated at \$270,000, which includes \$120,000 in awarded funds through the Washington Wildlife and Recreation Program Grant.



*The new skate park is starting to take shape!*

### Skykomish-Snohomish River Recreation Planning & Management Open House

City staff, Board/Commission members and citizens attended the Skykomish-Snohomish River Recreation Planning & Management Open House, offered on two different dates and locations earlier this week, hosted by Forterra. The open house participants learned about water trails and the opportunity for the Skykomish and Snohomish Rivers to be designated as The Sky To Sound Water Trail. A group mapping activity occurred that brought forth discussions on needs, challenges, and opportunities for fishers, boaters and other waterway users. They identified infrastructure needs and opportunities that will help the Sky To Sound Water Trail Coalition shape the development of the water trail concept and management plan. More information about the water trail can be found on the Snohomish County website <http://snohomishcountywa.gov/3588/Sky-to-Sound-Water-Trail>.



### Downtown Public Art Sculpture

The Monroe City Council authorized the Mayor to sign a Sculpture Services Agreement with Artist Kevin Pettelle, to create a sculpture to be placed in the newly-renovated downtown titled – “Wagner Swifts.” The art will be a metal sculpture representing Vaux’s Swifts and the Frank Wagner Elementary School’s chimney, which will garner both community and visitor interest in this unique feature of Monroe. The artist has created a scaled-down maquette (shown in the picture) of the piece, to be used in the fabrication of the full size artwork. The scheduled timeline for installation of the artwork is by the end of November of this year.



*Scaled maquette of “Wagner Swifts” artwork*

### **Movies Under the Moon are underway!**

Come out to Lake Tye Park Friday night and enjoy "Movies Under the Moon"! Monroe Parks & Recreation has teamed up with the Monroe Arts Council, Monroe Concert Band, Monroe Family YMCA, Monroe Public Schools Foundation, Sharinabeen Concessions, Monroe Boys & Girls Club & major sponsor - Republic Services in presenting free movie nights on select Friday nights in August.

Children's crafts and music at 8pm prelude the movie showing at dusk (approx. 9pm). Bring a blanket, chairs, enjoy the available concessions for purchase and the free Movie Under the Moon! For a complete schedule of the movies view the Parks & Recreation brochure on the website <http://monroewa.gov/DocumentCenter/View/3870>.



*Movies Under the Moon!*

### **Veterans Memorial Project at Lake Tye Park**

American Legion Members and Sam Thomas of Monroe Troop 53 have begun working on the new Veterans Memorial in Lake Tye Park. The volunteer project is scheduled to be completed this fall.



**Volunteer Opportunities** Join the City of Monroe team by volunteering your talent and time to support City programs, projects and events. Volunteering is an opportunity to learn about Monroe's diverse community, understand how local government works and connect with other community members. The City offers ongoing and one-time event volunteer opportunities. If you are interested in volunteering, or seeking additional information, please contact Pamela Baker at (360) 863-4524.

Visit the City website [www.monroewa.gov](http://www.monroewa.gov) for information on upcoming programs and events.



# MONROE

# THIS WEEK

August 12, 2016 Edition No. 32

### Mayor

Geoffrey Thomas  
[gthomas@monroewa.gov](mailto:gthomas@monroewa.gov)

### Councilmembers

Patsy Cudaback  
Kevin Hanford  
Ed Davis  
Jason Gamble  
Jim Kamp  
Jeff Rasmussen  
Kirk Scarboro  
[councilmembers@monroewa.gov](mailto:councilmembers@monroewa.gov)

### City Hall

806 West Main Street  
Monroe, WA 98272  
Phone: 360.794.7400  
Open 8AM – 5PM, M-F

### Appointment Openings

No Vacancies

### Job Openings

Senior Engineer – Development Review  
Planning Tech Part-Time  
[www.monroewa.gov/jobs](http://www.monroewa.gov/jobs)

### Events this Week

- 08/12 *Movies Under the Moon, "Pixels"*  
Lake Tye Park, 8-10PM
- 08/13 *Monroe Board and Blade Skate Park -- Grand Opening with Ribbon Cutting,*  
Lake Tye Park, 10AM  
*INT League Ski-Wake-Surf-Skate Event,*  
Lake Tye Park, 8AM-6PM
- 08/16 *City Council P4 Committee Meeting,*  
City Hall, Council Chambers, 6PM  
*City Council Meeting,*  
City Hall, Council Chambers, 7PM
- 08/17 *Farm To Table Farmer's Market, Lake Tye Park,*  
3-8PM
- 08/19 *Movies Under the Moon, "Jurassic World"*  
Lake Tye Park, 8-10PM

From the Office of Mayor Thomas

To highlight some of the things going on in our community, I am writing this weekly city update, "Monroe This Week." If you have any suggestions or questions regarding "Monroe This Week" or the stories below, please contact me at [GThomas@MonroeWa.gov](mailto:GThomas@MonroeWa.gov).

Yours in Service,

Mayor Geoffrey Thomas

## Be In The Know!

### 179th Avenue Sidewalk Project

179th Avenue sidewalk project started this week! The City of Monroe received a Community Development Block Grant from Snohomish County to help construct a sidewalk along the west side of 179th Avenue Southeast from the existing sidewalk near West Main Street to 157th Place Southeast. This project includes curb and gutter, a five foot planter strip, a five foot sidewalk, and stormwater improvements. The estimated completion date should be around October 2016. For more info click [here](#).

### Vaux Swift Resolution

The chimney at Frank Wagner Elementary School is a unique migration point in North America for the Vaux Swift. In September every year, hundreds of people come to watch these birds as they swirl around the top of the chimney at sunset before funneling into it to spend the night. This occurrence is one of the largest in North America. To commemorate this, at the City Council meeting on August 16, 2016, Council will consider adopting a resolution identifying the Vaux Swift as the official bird of the City of Monroe.

### Coffee with Mayor Thomas

The next "Coffee with the Mayor" session will be held at Paesano's Coffee at 14655 Fryelands Boulevard, Saturday, August 13, 2016, from 8 to 9:30 a.m. Come out with your questions, comments and concerns or just to say "Hi." See you there!

## City of Monroe Year-to-Date Comparisons

*The following are year-to-date comparisons*

### Sales Tax Revenues

'15 to 7/31/15: \$2,255,137

'16 to 7/31/16: \$2,502,888

**UP \$247,751 or 10.99%**

### Real Estate Excise Tax

'15 to 7/31/15: \$345,565

'16 to 7/31/16: \$509,334

**UP \$163,769 or 47.39%**

### Lodging Tax Revenues

'15 to 7/31/15: \$29,285

'16 to 7/31/16: \$37,826

**UP \$8,541 or 29.17%**

### Business License Fees

'15 to 7/31/15: \$28,515

'16 to 7/31/16: \$27,330

**DOWN \$1,185 or -4.16%**

### Building Permit Revenues

'15 to 7/31/15: \$205,841

'16 to 7/31/16: \$418,462

**UP \$212,621 or 103.29%**

### Planning Fee Revenues

'15 to 7/31/15: \$80,697

'16 to 7/31/16: \$61,200

**DOWN \$19,497 or -24.16%**

### New House Permits

'15 to 7/31/15: 39

'16 to 7/31/16: 75

**UP 36 units or 92.3%**

\*16 issued in July '16; 2 in July '15

### Multi-Family Permits (# units)

'15 to 7/31/15: 13

'16 to 7/31/16: 4

**DOWN 9 units or -69.2%**

### Building Division Inspections

'15 to 7/31/15: 1,044

'16 to 7/31/16: 1,217

**UP 173 or 16.6%**

## Veteran's Memorial Monument Breaks Ground

On Tuesday, August 9, 2016, the American Legion, along with Sam Thomas, began work at site where the Veteran's Memorial Monument will be. Boy Scout Sam Thomas is helping with this endeavor to achieve Eagle Scout honors. The memorial is scheduled to be completed by Veteran's Day 2016. Stay tuned for updates!

## Grand Opening at Monroe Board and Blade Skate Park

The Monroe Board and Blade Skate Park at Lake Tye Park will have its **grand opening TOMORROW, Saturday, August 13, 2016, at 10 a.m.** and the community is invited to attend! The grand opening will be held in conjunction with INT League's "Skate the Lake" competition, which will feature water-skiers, wakeboarders, surfers, wake skaters, and knee boarders. It will also feature a skateboard competition on the new surfaces of the skate park which riders can sign-up on the day of the event. The event is free for spectators. I am really excited to have this new facility opening up in our community.

## Movies Under the Moon

Mark your calendars for the 2016 line-up of Movies Under The Moon! **Premiering TONIGHT, Friday, August 12, 2016, at Lake Tye Park, will be *Pixels*.** Come early for activities for the whole family. The movie is set to begin at dusk. Thank you to our sponsors for the great line-up:

- Monroe Parks and Recreation
- Monroe Arts Council
- Monroe Concert Band
- Monroe Boys & Girls Club
- Monroe YMCA
- Republic Services

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## Recent Car Prowls

The Monroe Police Department has seen a recent spike in vehicle prowls especially in the Fryelands and downtown residential areas. Most of the vehicles were left unlocked which facilitates easy access. Residents are encouraged to keep doors locked and valuables out of sight. Call 911 to report any suspicious activity.