

MONROE CITY COUNCIL

Regular Business Meeting
June 14, 2016, 7:00 P.M.

Council Chambers, City Hall
806 W Main Street, Monroe, WA 98272

AGENDA

Call To Order

Roll Call

Pledge Of Allegiance

1. Councilmember Cudaback

Announcements And Presentations

1. Proclamation: Speed Week 2016

Documents: [20160614 AP1 Proclamation_Speed Week 2016.pdf](#)

2. AB16-074: Confirmation of Planning Commission Appointment

Documents: [AB16-074_Confirmation_PC Appointment.pdf](#)

Public Hearing

1. AB16-083: 2017-2022 Transportation Improvement Plan (TIP)

Documents: [AB16-083_PH_2017-2022 TIP.pdf](#)

Comments From Citizens

[This time is set aside for members of the audience to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. **Please sign in prior to the meeting; testimony is limited to 3 minutes per speaker.**]

Consent Agenda

1. Approval of the Minutes: June 7, 2016, Regular Business Meeting

Documents: [20160614 CA1 MCC Minutes 20160607.pdf](#)

2. Approval of Payroll Warrants and ACH Payments

Documents: [20160614 CA2 AAA FORM PAYROLL WARR APPROVAL.pdf](#)

3. AB16-084: Ordinance No. 006/2016, Amending MMC 9.26, Fireworks; Final Reading

Documents: [AB16-084_ORD 006 2016_Amending Fireworks Regulations.pdf](#)

4. AB16-085: Ordinance No. 007/2016, 2016 Building Code Update; Final Reading

Documents: [AB16-085_ORD 007 2016_2016 Building Code Update.pdf](#)

New Business

1. AB16-086: Ordinance No. 008/2016, Repealing MMC 2.48, Library Board; First Reading

Documents: [AB16-086_ORD 008 2016_Repealing Library Board.pdf](#)

Councilmember Reports

1. City Council Legislative Affairs Committee (Councilmember Kamp)

Documents: [20160614 CR1 LAAgenda061416.pdf](#)

2. Community Transit Board of Directors Meeting (Councilmember Cudaback)

Documents: [20160614 CR2 CT BOD Agenda 060216.pdf](#)

3. Snohomish Health District Board of Directors (Councilmember Rasmussen)

NOTE: documents to be posted as soon as available.

Staff/ Department Reports

1. Downtown Decorative Lighting Update (Installation Funding/Timing)

Verbal report.

2. Public Works Report

Documents: [20160614 DR2 PWUpdate.pdf](#)

Mayor/ Administrative Reports

1. Monroe This Week (June 10, 2016, Edition No. 23)

Documents: [20160614 MR1 Monroe This Week Edition 23.pdf](#)

2. Draft Agenda for June 21, 2016, Regular Business Meeting

Executive Session

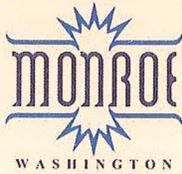
If needed.

Adjournment

Majority vote to extend past 10:00 p.m.

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS
AGENDA

Accommodations for people with disabilities will be provided upon request. Please call City Hall at 360-794-7400. Please allow 48 hours advance notice.



Proclamation

SPEED WEEK

WHEREAS, since 1954 the Evergreen Speedway at the Evergreen State Fairgrounds in Monroe has been woven into the fabric of our community, providing a venue for drivers and enthusiasts to experience motorsport events and auto racing; and

WHEREAS, the Evergreen Speedway includes: grandstands, paved 5/8th, 3/8th, and 1/5th - mile ovals, figure eight track, motocross, road courses, karting, and 1/8th - mile drag strip; and

WHEREAS, the Evergreen Speedway is Washington's only NASCAR Home Track, is known as the "Super Speedway of the West," and has been named one of the Top Ten NASCAR Home Tracks in the United States; and

WHEREAS, in 2016 the Evergreen Speedway celebrates *SPEED WEEK* from June 20th to June 25th, which features a number of racing and race-related events including the Summer Showdown that was named a Top 5 Bucket List Race in America by *Speedway Illustrated*; and

WHEREAS, *SPEED WEEK*, draws drivers and spectators from over twenty states, Canada, and Mexico; and

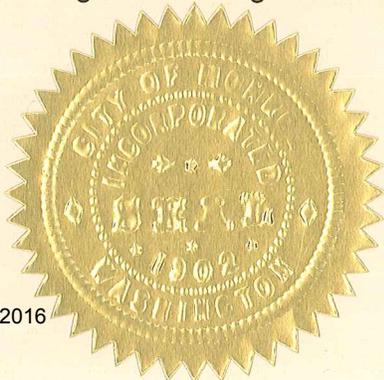
WHEREAS, events at the Evergreen Speedway's *SPEED WEEK* will include: Friday June 24th - Practice, Street Stock, and Mini Stock Main Events, and Saturday June 25th - *Summer Showdown 200*; and

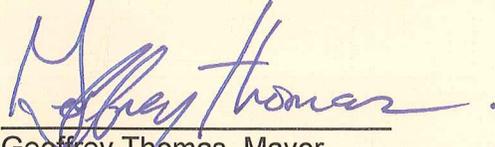
WHEREAS, the City of Monroe values the Evergreen Speedway, a unique motor sport and racing venue for people of all ages and providing opportunities in lodging, tourism, recreation, and automotive industries in Monroe.

NOW THEREFORE, I, Geoffrey Thomas, proclaim the week of June 20 through June 25, 2016, as

SPEED WEEK

and encourage Monroe's residents and businesses to celebrate Monroe's racing history by attending the exciting events being held at the Evergreen Speedway.




Geoffrey Thomas, Mayor



MONROE CITY COUNCIL

Agenda Bill No. 16-074

TITLE:	Confirmation of Appointment (Planning Commission)
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
06/07/2016	Administration	Gene Brazel	Geoffrey Thomas	Announcements and Presentations #1
06/14/2016		Elizabeth Smoot		

Attachments: 1. K. Fisher Application

REQUESTED ACTION: Move to confirm the Mayor’s appointment of Kyle Fisher to the Planning Commission.

DESCRIPTION/BACKGROUND

There is currently one vacancy on the Monroe Planning Commission due to the resignation of Commissioner Brian Coonan. Mr. Kyle Fisher has been selected through the application and interview process to fill this vacancy; and his term of appointment shall be June 14, 2016, through December 31, 2019 (the remainder of the four-year vacant term).

The Mayor is seeking Council’s confirmation of this appointment.

IMPACT – BUDGET

N/A

TIME CONSTRAINTS

Confirmation of this appointment ensures continuity of the Planning Commission in a timely manner.

ALTERNATIVES TO REQUESTED ACTION

Choose not to confirm the appointment; and direct the Mayor and Staff to re-open the application process.



CITY OF MONROE

BOARDS AND COMMISSIONS APPLICATION

NAME: Kyle Fisher E-MAIL ADDRESS: _____

HOME ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL PHONE: _____

BOARD OR COMMISSION FOR WHICH YOU ARE APPLYING: Planning Commission

ARE YOU INTERESTED IN SERVING ON ANOTHER BOARD/COMMISSION IF NOT CHOSEN FOR THE ABOVE? no IF YES, 2ND CHOICE: _____ 3RD CHOICE: _____

PLEASE LIST ANY PREVIOUS CITY APPOINTMENTS/OFFICES: none

WHY ARE YOU INTERESTED IN SERVING IN THIS POSITION? I have been interested in becoming more involved with The City of Monroe for years. I have lived here for 20 plus years and want to contribute to the quality of life that I have enjoyed while living in Monroe. Not only would I like to help maintain the what Monroe offers, but also help improve and prepare Monroe for the future.

WHAT COMMUNITY ACTIVITIES OR OTHER EXPERIENCE DO YOU BRING TO THIS POSITION, INCLUDING LEADERSHIP ROLES? I have been very involved in my neighborhood. I am currently the President of the Monroe Montessori Parent Booster Club and on The Advisory Committee for the Monroe Boys and Girls Club.

DO YOU HAVE ANY SPECIAL SKILLS OR EXPERTISE APPLICABLE TO THIS POSITION? My special skill set includes being willing to listen to different options to solve problems and achieve goals. I work very well under pressure and have the ability to communicate and understand different points of view from different personality types.

ANY ADDITIONAL COMMENTS/INFORMATION YOU WISH TO PROVIDE FOR CONSIDERATION? I currently Work for Valley Regional Fire Authority (Auburn Fire Dept.) I would not be able to make all of the Planning Commission meeting because of my 24 hour schedule. My calender shows that I would be unable to make 3 of the meetings from now until February of 2017. Thank you for your time.

ARE YOU AWARE OF THE MEETING SCHEDULE FOR THIS BOARD/COMMISSION? yes

AND ARE YOU AVAILABLE TO ATTEND REGULARLY SCHEDULED MEETINGS? _____

SIGNATURE: _____ DATE: 05/23/2016

Please submit completed applications to: City Clerk, City of Monroe, 806 West Main Street, Monroe, WA 98272; esmoot@monroewa.gov; 360-794-4007 (fax); please contact the City Clerk for more information – 360-863-4538



MONROE CITY COUNCIL

Agenda Bill No. 16-083

SUBJECT:	PUBLIC HEARING – 2017-2022 Transportation Improvement Plan (TIP)
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
06/14/2016	Public Works Design & Construction	Scott Peterson	Brad Feilberg	Public Hearing #1

Discussion: 05/17/2016; 06/14/2016

Public Hearing – Council: 06/14/2016

Attachments: 1. Proposed 2017 – 2022 Transportation Improvement Program

REQUESTED ACTION:

1. *(After citizen testimony, if any)* Move to close the public testimony portion of the public hearing.
2. *(After Council discussion, if any)* Move to close the public hearing.

DESCRIPTION/BACKGROUND

RCW 35.77.010 requires the City Council to adopt a six-year Transportation Improvement Program each year by July 1, through a public hearing process. The 2017-2022 Transportation Improvement Program included with this agenda bill is consistent with the 2015-2035 Comprehensive Transportation Plan adopted by the Monroe City Council on December 8, 2015. This Transportation Improvement Program focuses on projects to reduce traffic congestion and maintain roadways and, as such, is consistent with the Monroe Transportation Benefit District priorities.

The 2017-2022 TIP is similar to the 2016-2021 TIP with the completed projects removed and estimated costs updated.

IMPACT – BUDGET

Adoption of the TIP in itself has no budget impacts.

TIME CONSTRAINTS

- ✓ Proposed schedule – May 17, 2016
- ✓ Discussion – May 17, 2016
- **Public Hearing – June 14, 2016**
- Adopt Resolution – on or before June 28, 2016

CITY OF MONROE 2017-2022 TRANSPORTATION IMPROVEMENT PROGRAM											
DRAFT 05/11/2016											
Priority	PROJECT		2017	2018	2019	2020	2021	2022	Total	City Funds	Other Funds
			1,300,000	2,020,100	9,880,000	4,370,000	8,725,000	8,812,000	34,357,100		
1	Road Maintenance - Preventative (Transportation Benefit District)	design							-	-	-
		R/W							-	-	-
		Const.	70,000	72,100	85,000	75,000	80,000	80,000	392,100	392,100	-
2	Road Maintenance - Major (Transportation Benefit District)	design							-	-	-
		R/W							-	-	-
		Const.	140,000	144,000	150,000	160,000	160,000	170,000	784,000	784,000	-
3	Road Maintenance - Rehabilitation (Transportation Benefit District)	design							-	-	-
		R/W							-	-	-
		Const.	540,000	556,000	500,000	300,000	300,000	320,000	1,976,000	1,976,000	-
4	Road Maintenance - Reconstruction (Transportation Benefit District)	design			60,000		80,000		140,000	140,000	-
		R/W							-	-	-
		Const.				285,000	225,000	300,000	810,000	810,000	-
5	179th/147th Signal	design		65,000					65,000	Unfunded	
		R/W							-	-	
		Const.			225,000				225,000	Unfunded	
6	Main Street Gateway	design							-	-	
		R/W							-	Unfunded	
		Const.						2,010,000	2,010,000	Unfunded	
7	E/W Connector - South of US 2	design				250,000	380,000		630,000	Unfunded	
		R/W					2,900,000	1,900,000	4,800,000	Unfunded	
		Const.					2,900,000	2,900,000	5,800,000	Unfunded	
8	E/W Connector - 191st to Chain Lake Road or Galaxy Way	design	400,000	280,000					680,000	Unfunded	
		R/W		250,000					250,000	Unfunded	
		Const.			4,100,000				4,100,000	Unfunded	
9	Oak St - Woods Creek to Old Owen	design			400,000				400,000	Unfunded	
		R/W			1,300,000				1,300,000	Unfunded	
		Const.				3,000,000			3,000,000	Unfunded	
10	Oak St/Old Owen Rd Signal	design			50,000				50,000	Unfunded	
		R/W			200,000				200,000	Unfunded	
		Const.				300,000			300,000	Unfunded	
11	Chain Lake Road Phase 2A Multi-Purpose Trail	design	150,000	60,000					210,000	115,198	CMAQ \$94,802
		R/W		593,000					593,000	104,525	CMAQ \$488,725
		Const.			2,810,000				2,810,000	Unfunded	
12	Downtown Parking Facility	design							-	-	
		R/W					1,700,000		1,700,000	Unfunded	
		Const.						563,000	563,000	Unfunded	

Priority	PROJECT		2017	2018	2019	2020	2021	2022	Total			
13	Centennial Trail	design						130,000	130,000	Unfunded		
		R/W						339,000	339,000	Unfunded		
		Const.							-	-		
14	Railroad Overpass	design						100,000	100,000	Unfunded		
		R/W							-	-		
		Const.							-	-		
15	Pedestrian Safety Improvements	design		20,000		25,000		30,000	75,000	Unfunded		
		R/W							-	-		
		Const.			60,000		60,000			120,000	Unfunded	
16	154th St / 182nd Ave / W. Columbia Sidewalk Improvements	design	20,000	47,000					67,000	Unfunded		
		R/W		50,000	47,000					97,000	Unfunded	
		Const.			650,000	196,000				846,000	Unfunded	
17	US Hwy 2 Non-Motorized Shared Path	design	17,000	102,000					119,000	Unfunded		
		R/W								-	-	
		Const.								-	-	
				PSRC = Puget Sound Regional Council (FHWA)								

CALL TO ORDER, ROLL CALL AND PLEDGE

The June 7, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:04 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Kamp, Hanford, Rasmussen, and Scarboro.

Staff members present: Brazel, Feilberg, Karns, Lande, Nelson, Osaki, Quenzer, and Smoot; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Hanford.

PUBLIC HEARING

1. AB16-073: Ordinance No. 002/2016, Amending MMC 20.12 Transportation Impact Fees

Mr. Brad Feilberg, Public Works Director, provided background information on AB16-073, the required public hearing on Ordinance No. 002/2016, and the Planning Commission's recommendations for permanent code amendments. Mr. Feilberg provided clarification on definitions in the code in response to a query by Councilmember Cudaback.

Mayor Thomas opened the public hearing. The following person spoke at the public hearing on Ordinance No. 002/2016: Ms. Erin Angus-Snapka.

Councilmember Kamp moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Hanford.
On vote,

Motion carried (7-0).

General discussion ensued regarding the Planning Commission's recommendations.

Councilmember Gamble moved to close the public hearing; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Per general consensus of the City Council, Staff will prepare an ordinance for consideration at a future Council Meeting amending MMC 20.12, Transportation Impact Fees, based on the Planning Commission's recommendations.

ANNOUNCEMENTS/PRESENTATIONS

1. ~~AB16-074: TENTATIVE Confirmation of Planning Commission Appointment (postponed to June 14, 2016)~~

Mayor Thomas noted this item has been postponed to the June 14, 2016, Council Meeting.

COMMENTS FROM CITIZENS

There were no persons present wishing to address City Council.

CONSENT AGENDA

1. Approval of the Minutes: May 24, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 86950 through 86986, and ACH and EFT Payments, in a total amount of \$492,340.25*)
3. AB16-075: Authorize Mayor to Sign Consultant Agreement with Stantec Consulting for Construction Management Services for the Rivmont Watermain Replacement Project
4. AB16-076: Authorize Mayor to Sign Biosolids Transport Contract with Tenelco, Inc.

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,
Motion carried (7-0).

UNFINISHED BUSINESS

1. AB16-077: Discussion: Underage Gatherings Regulations

Police Chief Tim Quenzer provided background information on AB16-077, current regulations in place addressing underage gatherings, information regarding Mercer Island's regulations and enforcement, and Staff's recommendation to continue following current state and local laws.

General discussion ensued regarding enforcement and current regulations. Council was in general agreement with the recommendation to make no changes and continue following current state and local laws.

2. AB16-078: Discussion: Downtown Decorative Lighting

Mr. Feilberg provided background information on AB16-078 and downtown decorative lighting.

Councilmember Hanford moved to authorize purchase of downtown decorative lighting materials in an amount not to exceed \$14,000 using monies from the contingency fund; the motion was seconded by Councilmember Gamble.

Mr. Feilberg provided response to a query by Councilmember Scarboro regarding estimated receipt date of lights after ordering.

On vote,

Motion carried (7-0).

NEW BUSINESS

1. AB16-079: Ordinance No. 006/2016, Amending MMC 9.26, Fireworks; First Reading

Chief Quenzer provided background information on AB16-079, the proposed ordinance amending fireworks regulations, and proposed amendments by Fire Marshal Fitzgerald.

Councilmember Gamble moved to accept as first reading Ordinance No. 006/2016, amending Chapter 9.26 of the Monroe Municipal Code; restricting the time for sale of fireworks; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Scarboro.

General discussion ensued regarding proposed amendments of the Fire Marshall, current state and local enforcement regulations, and time of sales amendments.

On vote,

Motion carried (7-0).

2. AB16-080: Ordinance No. 007/2016, 2016 Building Code Update; First Reading

Mr. Rick Karns, Building Official, provided background information on AB16-080 and the proposed ordinance encompassing the 2016 Building Code Update.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 007/2016, amending Chapter 15.04 of the Monroe Municipal Code to adopt local amendments to the State Building Code, Title 51 WAC; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

3. AB16-081: Taxi Cab Application

Chief Quenzer provided background information on AB16-081 and the proposed Taxi Cab service in Monroe.

Councilmember Kamp moved to approve the application of Taxi Cancun; the motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding Taxi Cab regulations and the application process.

On vote,

Motion carried (7-0).

FINAL ACTION

1. AB16-082: Approval of Amendments to Council Rules of Procedure

Mr. Gene Brazel, City Administrator, presented information on AB16-082 and the proposed amendments to the City Council Rules of Procedure.

General discussion ensued regarding proposed amendments to allow for abstentions and to decrease the time allotted for 'Comments from Citizens.'

Councilmember Kamp moved to approve amendments to the City Council Rules of Procedure as presented; to amend City Council Rules of Procedure Section 8.8 to strike "Any Councilmember present who fails to vote without a valid disqualification shall be declared to have voted in the affirmative on the question" and insert amendment language option number three – "A Councilmember may choose to abstain from voting on an item; an abstention will not count as a vote in the affirmative or the negative on the question; and will be noted in the minutes accordingly;" and to amend City Council Rules of Procedure Section 8.9 to strike "Each member present shall vote on all questions put to the Council" and insert "Each member present may vote or abstain on all questions put to the Council;" the motion was seconded by Councilmember Gamble.

General discussion continued regarding the proposed amendments to allow for abstentions, to alter the Council seating arrangement on the dais, and to decrease the time allotted for 'Comments from Citizens.'

On vote,

Motion carried (4-3);
Councilmembers Cudaback, Davis, and Scarboro opposed.

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee (Councilmember Gamble)

Councilmember Gamble reviewed the items discussed at the June 7, 2016, City Council Finance & Human Resources Committee Meeting, including: current and future garbage contracts with Republic Services.

2. Individual Reports

Councilmember Scarboro commented on the Veteran's Memorial Groundbreaking event at Lake Tye Park.

Councilmember Gamble commented on the Veteran's Memorial Groundbreaking event, Legends youth baseball, and upcoming youth baseball tournaments in Monroe.

Councilmember Davis commented on the Veteran's Memorial Groundbreaking event and thanked all those who have served.

Councilmember Kamp commented on the Veteran's Memorial Groundbreaking event.

Councilmember Rasmussen commented on the Veteran's Memorial Groundbreaking event and tours of Monroe businesses – Natural Factors and Research International.

Councilmember Cudaback commented on the Veteran's Memorial Groundbreaking event.

Councilmember Hanford commented on the Veteran's Memorial Groundbreaking event.

STAFF/DEPARTMENT REPORTS

Mr. Dave Osaki, Community Development Director, reported on an application for a multi-family development on Blueberry Lane.

Chief Quenzer commented on the Veteran's Memorial Groundbreaking event; and reported on Police staffing and enforcement planning for the upcoming Independence Day holiday and the Taxi Cab code regulations.

Mr. Feilberg responded to inquiries regarding the Tjerne Place SE Extension project and ribbon-cutting; estimated opening is the end of June 2016.

MAYOR/ADMINISTRATIVE REPORTS

Administrator Brazel reported on attendance at a Snohomish County Public Safety and Human Services Alliance Meeting, and on an upcoming SR522 Meeting.

1. Monroe This Week (*June 3, 2016, Edition No. 22*)

Mayor Thomas reported on meetings held and events attended the previous week and forthcoming items, including: the Puget Sound Regional Council (PSRC) Economic Development District Meeting, Economic Alliance of Snohomish County hosted tours of Monroe businesses (Natural Factors and Research International), Veteran's Memorial Groundbreaking event, and Memorial Day address. Councilmember Rasmussen also commented on the Mayor and his participation at the Evergreen Speedway Demolition Derby over Memorial Day weekend.

2. Draft Agenda for June 14, 2016, Regular Business Meeting

Administrator Brazel reviewed the draft agenda for the June 14, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:22 p.m.

Geoffrey Thomas, Mayor

Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of June 14, 2016.

PAYROLL WARRANT APPROVAL

MONTH OF PAYROLL: May-16

The following checks are approved for payment:

Date of Issue: 06/07/16
Voided 34695
Check #'s From: 34738 **To:** 34790
Direct Deposit \$486,934.90
Total Monthly Payroll \$1,128,773.22
H S A Funding: \$0.00

WARRANT APPROVAL:

I, the undersigned, do hereby certify under the penalty of perjury, that the Payroll Checks are just, due and unpaid obligations against the City of Monroe, and that I am authorized to certify said claims in the amount of \$1,128,773.22 *on* 6/7/2016

Signed: _____
Mayor or Designee

Dated: _____



MONROE CITY COUNCIL

Agenda Bill No. 16-084

TITLE:	Ordinance No. 006/2016, Amending MMC 9.26, Fireworks; Final Reading
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
06/14/2016	Police Dept.	Tim Quenzer	Tim Quenzer	Consent Agenda #3

Discussion: 08/18/2015; 04/05/2016; 06/07/2016; 06/14/2016
First Reading: 06/07/2016

- Attachments:**
1. AB16-041 (April 5, 2016, Meeting Materials on Fireworks)
 2. Ordinance No. 006/2016
 3. Recommendation from Fire Marshall Mike Fitzgerald

REQUESTED ACTION: Move to adopt Ordinance No. 006/2016, amending Chapter 9.26 of the Monroe Municipal Code; restricting the time for sale of fireworks; providing for severability; and establishing an effective date.

DESCRIPTION/BACKGROUND

At the April 5, 2016, Meeting, Council reviewed local and state law regulations regarding fireworks, as well as examples of local jurisdictions who have adopted emergency fireworks provisions for fire danger (see Attachment 1). In addition, Monroe Fire District No. 3 Chief Jamie Silva and Fire Marshall Mike Fitzgerald presented information on fireworks related calls in recent years, and recommendations on potential amendments to MMC 9.26, Fireworks.

Following discussion at the April 5th Meeting, Council requested an ordinance be brought back amending the time of sales. The following amendment is proposed to MMC 9.26.020, Restrictions on times for sale and discharge of fireworks (see Attachment 2):

- Consumer fireworks may be purchased and sold within the city of Monroe, Washington only between the hours of ~~[NOON AND ELEVEN P.M. ON JUNE 28TH OF ANY YEAR AND BETWEEN]~~nine a.m. and eleven p.m. on ~~[JUNE 29TH]~~**July 1st** through July 4th of any year; and only between the hours of noon and eleven p.m. on December 27th ~~[OF ANY YEAR AND BETWEEN NINE A.M. AND ELEVEN P.M. ON DECEMBER 28TH]~~ through December 31st of any year.

Council discussed potential amendments for emergency fireworks provisions for fire danger; however, no action on this matter was proposed at this time.

In addition, Fire Marshall Fitzgerald provided additional recommendations (see Attachment 3); these amendments have not been included in the proposed ordinance for action at this time; however, are presented for City Council’s consideration.

First reading of this ordinance was accepted on June 7, 2016; no changes have been made since that time.

IMPACT – BUDGET

N/A

TIME CONSTRAINTS

Pursuant to the State Fireworks Law (Chapter 70.77 RCW), cities may be more restrictive than state law; however, local rules may be effective no sooner than one year from their adoption.

Ordinance must be adopted no later than June 30, 2016, in order to be effective June 30, 2017. Schedule for adoption: First Reading – June 7, 2016; and Adoption – June 14, 2016.

TITLE:	<i>Discussion: Fireworks Regulations [MMC 9.26]</i>
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
04/05/2016	Police Dept.	Tim Quenzer	Tim Quenzer	Unfinished Business #1

Discussion: 08/18/2015; 04/05/2016

Attachments:

1. Monroe Municipal Code 9.26 - Fireworks
2. MRSC Information on Fireworks Regulations
3. Douglas County Code 8.20 - Fireworks
4. San Juan County Code 9.20 - Fireworks
5. Email/Letter from Citizen

REQUESTED ACTION: Review, discussion, and direction.

DESCRIPTION/BACKGROUND

At the July 7, 2015, Council Meeting, Councilmember Cudaback and Hanford requested a discussion item be added to the extended agenda regarding Monroe's regulations related to fireworks - Monroe Municipal Code 9.26 (*attachment 1*).

At that time, Mayor Thomas noted the State Fireworks Law (Chapter 70.77 RCW), which allows cities to be more restrictive than state law; however, local rules may be effective no sooner than one year from their adoption. Mayor Thomas also noted local jurisdictions who have adopted emergency fireworks provisions for fire danger.

Information provided by the Municipal Research Services Center (MRSC) details out this information (*attachment 2*), and also provides references to Douglas and San Juan Counties who have adopted emergency provisions for fire danger (*see attachments 3 and 4*).

In preparation for discussion in August 2015, Councilmember Kamp forwarded an email/letter received from a citizen regarding fireworks, and asked this be included in the packet for this item (*attachment 5*).

On August 18, 2016, the City Council reviewed this information (*attachments 1 through 5*), and requested this item be brought back in 2016 for further discussion.

In the 2016 legislative session, [HB2348](#), providing local governments with flexibility regarding local fireworks ordinances, was considered. It has halted in the House Rules Committee and will most likely not pass in this legislative session.

Monroe Fire District No. 3 Chief Jamie Silva and Fire Marshall Mike Fitzgerald will be present at the April 5, 2016, Council Meeting to present information on fireworks related calls in recent years.

IMPACT – BUDGET

N/A

TIME CONSTRAINTS

N/A

Chapter 9.26 FIREWORKS

Sections:

- [9.26.010](#) RCW adopted – Copies filed and authenticated.
- [9.26.020](#) Restriction on times for sale and discharge of fireworks.
- [9.26.030](#) Restrictions and permits.
- [9.26.040](#) Littering.
- [9.26.050](#) Violation – Penalty.
- [9.26.060](#) Severability.

9.26.010 RCW adopted – Copies filed and authenticated.

Except as otherwise provided herein, Chapter [70.77](#) RCW, State Fireworks Law, is hereby adopted by reference, including all future amendments or additions thereto, and under the provisions of RCW [35A.12.140](#), the sections codified in this chapter shall be published as required by law, but the specified Chapter [70.77](#) RCW adopted by reference need not be published but shall be authenticated and recorded with the Monroe city clerk, and not less than one copy of such chapter in the form in which it was adopted shall forthwith be filed in the office of the Monroe city clerk for use and examination by the public. (Ord. 005/2005)

9.26.020 Restriction on times for sale and discharge of fireworks.

The sale, purchase and discharge of consumer fireworks shall not be permitted at any time except during the following times and dates:

- A. Consumer fireworks may be purchased and sold within the city of Monroe, Washington only between the hours of noon and eleven p.m. on June 28th of any year and between nine a.m. and eleven p.m. on June 29th through July 4th of any year; and only between the hours of noon and eleven p.m. on December 27th of any year and between nine a.m. and eleven p.m. on December 28th through December 31st of any year; and
- B. Consumer fireworks may be discharged within the city of Monroe, Washington only:
 1. Between the hours of nine a.m. and midnight on the 4th of July of any year; and
 2. Between the hours of six p.m. on December 31st and one a.m. on January 1st of the subsequent year. (Ord. 005/2005)

9.26.030 Restrictions and permits.

A. Fireworks, including any composition or device designed to produce a visual or audible effect by combustion, deflagration, or detonation, and which meets the definition of articles pyrotechnic or consumer fireworks or display fireworks under Ch. [70.77](#) RCW, shall not be manufactured, used, sold or detonated within the city of Monroe, Washington, except as follows:

1. Flares for emergency operation;
2. Signal device to begin an athletic event or sport;

3. Use by military organizations;
 4. Blank cartridges for show or theater;
 5. A public fireworks display permitted in accordance with MMC [15.04.110](#) and RCW [70.77.260](#); and
 6. "Common fireworks" as such term is defined by WAC [212-17-035](#).
- B. Any person desiring to:
1. Manufacture, import, possess with intent to sell, or sell any fireworks at wholesale or retail for any use; or
 2. Make a public display of fireworks in accordance with MMC [15.04.110](#) and RCW [70.77.260](#) within the city of Monroe shall, not less than five days prior to such activity, obtain from the city a business license pursuant to Chapter [5.02](#) MMC. (Ord. 005/2005)

9.26.040 Littering.

The debris from discharged fireworks shall be properly disposed of. All persons discharging fireworks shall police the area in which such fireworks were discharged and pick up all litter resulting from such fireworks. Violation of this section shall be a violation under this chapter, MMC [9.28.170](#), and RCW [70.93.060](#). (Ord. 005/2005)

9.26.050 Violation – Penalty.

- A. Any person violating any provision of this chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine in an amount not exceeding one thousand dollars, or by imprisonment in jail for a term not exceeding ninety days, or by both. In the case of a conviction for a violation of this chapter, the city's fire marshal or designee may order the fireworks stand closed and may deny approval of a request by the person for a fireworks permit for a period of one year.
- B. A person is guilty of a separate offense for each separate and distinct violation of any provisions of this chapter, and a person is guilty of a separate offense for each day during which he/she commits or allows to continue any violation of the provisions of this chapter.
- C. Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of the provisions of this chapter or of Chapter [70.77](#) RCW shall be subject to seizure by any police officer. (Ord. 005/2005)

9.26.060 Severability.

If any section, sentence, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 005/2005)

The Monroe Municipal Code is current through Ordinance 008/2015, passed June 9, 2015.

Disclaimer: The City Clerk's Office has the official version of the Monroe Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.



Fireworks Regulation in Washington State

This page provides regulatory information on fireworks, sample provisions from Washington cities and counties, and additional reference sources.

Introduction

Local government provisions must be consistent with the Washington State statutes and regulations regarding fireworks, although they can be more restrictive. A number of jurisdictions have banned the use of consumer fireworks and allow only public displays, while others allow the discharge of fireworks on fewer days than allowed under state law. Exemptions are made for religious and other special uses.

Fireworks Regulation in Washington

The State of Washington has not completely preempted local government regulation of fireworks, but fireworks regulation is largely governed by the state fireworks law, chapter 70.77 RCW (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77>) and the administrative regulations adopted by the Washington State Patrol, chapter 212-17 WAC (<http://app.leg.wa.gov/wac/default.aspx?cite=212-17>).

RCW 70.77.250 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.250>)(1) provides that "the chief of the Washington state patrol, through the director of fire protection, shall enforce and administer this chapter." Additionally, though federal law does not directly cover local use of fireworks, the Washington statutes defining consumer fireworks incorporate classifications adopted by the United States Consumer Product Safety Commission and United States Department of Transportation, RCW 70.77.136 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.136>). In short, this is an area where local governments need to be careful concerning what they can and cannot regulate.

State Licenses and Local Government Permits

Any individual or company wanting to manufacture, import or sell fireworks, or make a public display of fireworks, needs a state license and a permit from the appropriate local government jurisdiction (city or county) where the action is to take place, RCW 70.77.255 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.255>) and 70.77.315 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.315>). There are bonding and insurance requirements for any individual or company putting on a public fireworks display. RCW 70.77.355 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.355>). There are also insurance requirements for retail fireworks stands. RCW 70.77.270 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.270>)(3).

Retail Stands for Sale of Fireworks

The state regulates temporary or permanent structures where fireworks are sold or stored. WAC 212-17-21505 (<http://app.leg.wa.gov/wac/default.aspx?cite=212-17-21505>) - General provisions. There are state regulations dealing with the siting and setbacks required of retail fireworks stands. RCW 70.77.270 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.270>).

Dates and Times Fireworks May Be Sold or Discharged

The state sets the allowable times for sale or discharge of fireworks. Fireworks may be sold and purchased from:

1. Noon to 11 p.m. on June 28;
2. 9 a.m. to 11 p.m. on June 29 through July 4;
3. 9 a.m. to 9 p.m. on July 5;
4. Noon to 11 p.m. on December 27 through December 31.

Fireworks may be used and discharged from:

1. Noon to 11 p.m. on June 28;
2. 9 a.m. to 11 p.m. on June 29 through July 3;
3. 9 a.m. to midnight on July 4; (4) from 9 a.m. to 11 p.m. on July 5;
4. 6 p.m. on December 31 to 1 a.m. on January 1. (RCW 70.77.395 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.395>))

Counties and cities can be more restrictive than state restrictions and can even ban all sale and discharge of fireworks, but they cannot be less restrictive. The state supreme court decision *Brown v. Yakima* (<http://courts.mrsc.org/mc/courts/zsupreme/116wn2d/116wn2d0556.htm>), 116 Wn.2d 556 (1991), held that the state fireworks law does not prevent a local government from enacting an ordinance more restrictive than state law. However, any local rules that are more restrictive may be effective no sooner than one year from their adoption. RCW 70.77.250 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.250>)(4).

Local Government Regulatory Ordinances

Below are samples of fireworks ordinances from several jurisdictions. The Washington State Patrol has a list of cities and counties with fireworks laws or ordinances that are more restrictive than state law (<http://www.wsp.wa.gov/fire/docs/fireworks/ordinances.pdf>). Cities and counties should carefully review any proposed ordinance to make sure it is not in conflict with state law.

Statutes and Regulations

- [Ch. 70.77 RCW](http://app.leg.wa.gov/rcw/default.aspx?cite=70.77) (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77>) - State Fireworks Law
- [Ch. 212-17 WAC](http://app.leg.wa.gov/wac/default.aspx?cite=212-17) (<http://app.leg.wa.gov/wac/default.aspx?cite=212-17>) - Fireworks
- [Fireworks Which May Be Lawfully Purchased, Possessed, or Discharged by the Public](http://www.wsp.wa.gov/fire/docs/fwlicensing/lglfwrks.pdf) (<http://www.wsp.wa.gov/fire/docs/fwlicensing/lglfwrks.pdf>) - Washington State Patrol

Emergency Provisions for Fire Danger

- Douglas County Code [Sec. 8.20.160](#) (<http://www.codepublishing.com/WA/DouglasCounty/html/DouglasCounty08/DouglasCounty0820.html#8.20.160>) - Fireworks Sale Restrictions During Certain Emergencies
- San Juan County Code [Sec. 9.20.080](#) (<http://www.codepublishing.com/wa/sanjuancounty/html/SanJuanCounty09/SanJuanCounty0920.html#9.20.080>) - Prohibition Due to Extreme Fire Danger

Provisions Allowing Sale and Use of Fireworks

Provisions vary from the time of day to the days in which consumer fireworks can be used without special permits. However, RCW 70.77.395 (<http://app.leg.wa.gov/rcw/default.aspx?cite=70.77.395>) sets the parameters.

- Clark County Code [Ch. 5.28](#) (<http://www.codepublishing.com/WA/ClarkCounty/clarkco05/clarkco0528/clarkco0528.html>) - Sale of

Fireworks - Use permitted June 28 (noon) until July 4 (midnight)

- Douglas County Code Ch. 8.20
(<http://www.codepublishing.com/WA/DouglasCounty/html/DouglasCounty08/DouglasCounty0820.html#8.20>) - Fireworks - Discharge allowed during the hours of 1:00 p.m. and 11:59 p.m. on July 3 and July 4, and between the hours of 6:00 p.m. on December 31 and 1:00 a.m. on January 1.
- Puyallup Municipal Code Ch. 16.20
(<http://www.codepublishing.com/wa/puyallup/html/Puyallup16/Puyallup1620.html#16.20>) - Fireworks - Discharge restricted to the hours between 9:00 a.m. and 11:00 p.m. on July 4.
- Thurston County Code Ch. 6.68
(http://library.municode.com/HTML/16720/level2/TIT6BULIRE_CH6.68FIPE.html) - Fireworks Permits - Restrict discharge of consumer fire works to July 3 and July 4, between the hours of 9:00 a.m. and 11:00 p.m.
- Tumwater Municipal Code Ch. 8.30
(<http://www.codepublishing.com/wa/tumwater/html/Tumwater08/Tumwater0830.html#8.30>) - Fireworks - Restricts discharge of consumer fire works to July 3 and July 4, between the hours of 9:00 a.m. and 11:00 p.m.
- Vancouver Municipal Code
 - Ch. 16.20
(http://www.cityofvancouver.us/sites/default/files/fileattachments/vmc/titles_chapters/O16.020.pdf) - Fireworks
 - Ch. 16.30
(http://www.cityofvancouver.us/sites/default/files/fileattachments/vmc/titles_chapters/O16.030.pdf) - Consumer Fireworks - Consumer discharge of consumer fireworks is allowed only on July 4 between the hours of 9:00 a.m. and 11:59 p.m.
- Walla Walla Municipal Code Ch. 8.09
(<http://www.codepublishing.com/WA/WallaWalla/html/WallaWalla08/WallaWalla0809.html#8.09>) - Fireworks - Approved fireworks may be discharged between 9:00 a.m. on July 4 and 12:00 a.m. on July 5, and between 6:00 p.m. on December 31 and 1:00 a.m. on January 1

Provisions Prohibiting Sale and Use of Fireworks Except for Public Displays, Religious Activities, and Private Events

- Bellevue Municipal Code
 - Sec. 23.11.5608.2
(<http://www.codepublishing.com/wa/bellevue/html/Bellevue23/Bellevue2311.html#23.11.5608.2>) - Fireworks discharge prohibited
 - Sec. 23.11.5608.2.3
(<http://www.codepublishing.com/wa/bellevue/html/Bellevue23/Bellevue2311.html#23.11.5608.2.3>) - Standards for Fireworks Displays
- Kirkland Municipal Code Ch. 11.60
(<http://www.codepublishing.com/wa/kirkland/html/kirkland11/Kirkland1160.html#11.60>) - Fireworks
- Shoreline Municipal Code Ch. 9.15
(<http://www.codepublishing.com/wa/shoreline/html/Shoreline09/Shoreline0915.html#9.15>) - Fireworks
- Spokane Valley Municipal Code Ch.7.15
(<http://www.codepublishing.com/WA/spokanevalley/html/SpokaneValley07/SpokaneValley0715.html#7.15>) -

- Yakima County Code Ch. 8.46
(<http://www.codepublishing.com/WA/yakimacounty/html/YakimaCounty08/YakimaCounty0846.html#8.46>)
- Fireworks - In addition to religious exemptions, exceptions are made for production of motion pictures, theatricals or operas when such use and display are a necessary part of the production by permit.

Provisions Relating to the Public Display of Fireworks

- Burien Municipal Code Sec. 5.30.080
(<http://www.codepublishing.com/wa/burien/html/Burien05/Burien0530.html#5.30.080>) - Standards for Public Fireworks Displays
- Seattle Fire Code Ch. 56
(http://www.seattle.gov/dpd/cs/groups/pan/@pan/documents/web_informational/sO47893.pdf) - Explosives and Fireworks
- Tacoma Municipal Code Ch. 3.12 (<http://cms.cityoftacoma.org/cityclerk/Files/MunicipalCode/Title03-Fire.PDF#page=45>) - Fireworks

Public Information

- Cowlitz County - Fireworks (<http://www.co.cowlitz.wa.us/index.aspx?nid=572>)
- King County - Fireworks Regulations and Safety
(<http://www.kingcounty.gov/property/FireMarshal/fireworks.aspx>)
- Renton - Fireworks Ban (<http://rentonwa.gov/living/default.aspx?id=828>)
- Vancouver - Learn About Legal Use of Fireworks in Vancouver (<http://www.cityofvancouver.us/fire/page/learn-about-legal-use-fireworks-vancouver>)
- Washington State Fire Marshal - Fireworks Enforcement Education Campaign
(<http://www.wsp.wa.gov/fire/educamp.htm>)

Additional References

- American Pyrotechnics Association (<http://www.americanpyro.com/>)
- Consumer Product Safety Commission - Fireworks Information Center (<http://www.cpsc.gov/safety-education/safety-education-centers/fireworks/>)
- International Fire Marshals Association - 2006 Model Fireworks Law
(<http://www.nfpa.org/~media/Files/Safety%20information/For%20consumers/Fireworks/ModelFireworks.pdf>)
- National Fire Protection Association - Fireworks (<http://www.nfpa.org/categoryList.asp?categoryID=297&URL=Research%20&%20Reports/Fact%20sheets/Seasonal%20safety/Fireworks>)
- Washington State Fire Marshal - Fireworks Safety & Injury Prevention
(<http://www.wsp.wa.gov/fire/fireworks.htm>)

Last Modified: July 06, 2015

transport fireworks by means other than common carrier. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.040 Consumer fireworks—When discharge permitted.

No person shall discharge or otherwise use any consumer fireworks within the unincorporated areas of Douglas County, except between the hours of one p.m. and eleven fifty-nine p.m. on July 3rd and July 4th, and between the hours of six p.m. on December 31st and one a.m. on January 1st. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.050 Permit application requirements.

- A. The applicant shall have a valid license issued by the state of Washington authorizing the holder to engage in the fireworks activities sought in the permit application.
- B. Permit applications shall be submitted in such form and containing such detail as is reasonably required by the fire marshal. Such applications shall, at a minimum, include the applicable permit application fees, clean-up deposit, state license(s), site drawings depicting permanent and temporary structures and other material features on the site, insurance certificate(s), storage sites and arrangements, and the name, address and telephone number of each applicant and any other responsible party.
- C. In addition to the other requirements of the State Fireworks Law, the applicant shall procure and maintain a policy or policies of public general liability, bodily injury and property damage insurance in a company or companies approved by the fire marshal in the minimum amount of one million dollars, single limit. Douglas County, Douglas County Fire District No. 2 and any other fire protection district providing fire protection shall be named as additional named insureds on such policy. Certificates of coverage shall be filed with the fire marshal.
- D. The applicant shall post a five hundred dollar cash deposit with each permit application conditioned upon the prompt removal of all temporary structures and the cleaning of all debris from the site. If the applicant removes all temporary structures and cleans up all debris within two days after the end of the permitted fireworks activities, the applicant shall be entitled to the return of the deposit. If the stand is not removed and debris is not cleaned prior to that time, the five hundred dollar deposit shall be forfeited and placed in the Douglas County general fund.
- E. A fully complete application for the retail sale of consumer fireworks shall be filed with the fire marshal no later than last official business day of May in the calendar year for which the applicant is seeking a permit.
- F. A fully complete application for a public display of fireworks shall be filed with the fire marshal in conformance with Chapter 70.77 RCW and Chapter 212-17 WAC as they now exist or may be hereafter amended. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.060 Permit fees.

The permit application fee for each application filed with the fire marshal shall be established by resolution of the board of commissioners, shall be paid at the time the permit application is filed, and is non-refundable. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

63B Exh. A (part))

8.20.130 Public display of fireworks—Additional provisions.

In addition to the requirements of the State Fireworks Law, the following provisions shall apply to the public display of fireworks:

- A. All minimum clearances, site dimensions, separation clearances and landing areas shall be subject to review by and approval of the fire marshal. In the sole discretion of the fire marshal, the minimum standards of the State Fireworks Law may be increased to protect the public and property.
- B. The applicant shall provide fire protection for the display. The fire marshal shall determine the level of personnel and equipment necessary. Prior to the public display, the applicant shall pay the full cost of the required personnel and equipment to the appropriate fire district.
- C. The applicant shall provide crowd control for the display. The fire marshal shall determine the level of crowd control necessary, including the number and placement of crowd control monitors. If local law enforcement is providing crowd control, the applicant shall pay the full cost of the required personnel and equipment to the appropriate law enforcement agency prior to the display.
- D. If, in the opinion of the fire marshal, the sheriff or the pyrotechnic operator, a lack of fire protection or crowd control poses a danger to the public or property, then the fire marshal, the sheriff or the pyrotechnic operator shall immediately suspend the display until the danger is corrected. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.140 Permit coverage—Transfer of permit prohibited.

A separate permit shall be obtained for each activity requiring a permit and for each location at which fireworks activity is undertaken. A permit shall be used only by the designated permittee and shall not be assigned or otherwise transferred. Any transfer or purported transfer of a permit shall be deemed a violation of this chapter and shall void the permit. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.150 Revocation of permit.

Any failure of or refusal by a permittee to comply with the requirements of a permit, to comply with the State Fireworks Law, to comply with this chapter, or to comply with any lawful requirement or order of the fire marshal concerning fireworks shall be grounds for revocation of a permit by the fire marshal. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.160 Fireworks—Emergencies—Restrictions on sale and use.

The fire marshal may prohibit the discharge of all fireworks during periods of extreme fire danger. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.170 Special effects for entertainment productions.

This chapter does not prohibit the assembling, compounding, use, and display of special effects by any person engaged in the production of motion pictures, radio, television productions or live entertainment when such use and display is a necessary part of the production and such person possesses a valid permit issued by the fire marshal. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.180 Excluded from this chapter.

This chapter does not apply to the operation of railways, motor vehicles, vessels or other transportation means for signal purposes or illumination, the use of signals at athletic events, operations conducted by law enforcement and the military, and agricultural and wildlife fireworks. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.190 Appeals.

Any person aggrieved by a decision of the fire marshal under this chapter may appeal the decision by filing an appeal in the Douglas County Superior Court and serving a copy of the appeal on the fire marshal within ten days after receipt of the fire marshal's decision. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.200 Enforcement.

The fire marshal and the sheriff shall have the authority to enforce the provisions of this chapter. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

8.20.210 Penalties.

Each violation of this chapter shall be punishable as a misdemeanor. (Ord. CE 10-03-78B Exh. A (part): Ord. CE 04-01-63B Exh. A (part))

The Douglas County Code is current through Ord. 15-09-17B, passed March 31, 2015, and Res. 14-01-50B, passed October 28, 2014.

Disclaimer: The Clerk of the Board's Office has the official version of the Douglas County Code. Users should contact the Clerk of the Board's Office for ordinances passed subsequent to the ordinance cited above.



Chapter 9.20 FIREWORKS¹

Sections:

- 9.20.010 Definitions.**
- 9.20.020 *Repealed.***
- 9.20.030 Possession, sale, transfer and discharge of fireworks unlawful without a permit.**
- 9.20.040 Application for public/private fireworks display.**
- 9.20.050 Standards for public/private fireworks displays.**
- 9.20.060 Special effects for entertainment media.**
- 9.20.070 Acts not prohibited – Signal purposes, forest protection, etc.**
- 9.20.080 Prohibition due to extreme fire danger.**
- 9.20.090 Applicability.**
- 9.20.100 Chapter in connection with state law.**
- 9.20.110 Enforcement.**
- 9.20.120 Penalty for violations.**

9.20.010 Definitions.

A. "Fireworks" means any composition or device designed to produce a visible or an audible effect by combustion, deflagration or detonation, and which meets the definition of "articles pyrotechnic" as set forth in RCW [70.77.138](#), or the definition of "consumer fireworks" as set forth in RCW [70.77.136](#), or the definition of "display fireworks" as set forth in RCW [70.77.131](#).

B. "Public display" means an entertainment feature where the public is invited, admitted or permitted to view the display or discharge of display fireworks.

C. "Special effects," pursuant to RCW [70.77.146](#), means any combination of chemical elements or chemical compounds capable of burning independently of the oxygen in the atmosphere, and designed and intended to produce an audible, visual, mechanical or thermal effect as an integral part of a motion picture, radio, television, theatrical or opera production or live entertainment.

D. "Display fireworks" means large fireworks designed primarily for display and classified as such by the U.S. Department of Transportation, as further set forth in RCW [70.77.131](#).

E. "Extreme fire danger" means a period of hot, dry weather accompanied by low fuel moistures. It is during this period that wildland fires can be expected and fire growth will be accelerated. (Ord. 28-2008 § 2; Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.010)

9.20.020 Discharge of legal fireworks – Allowable times.

Repealed by Ord. 28-2008. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.020)

9.20.030 Possession, sale, transfer and discharge of fireworks unlawful without a permit.

It is unlawful for any person to possess, sell, offer to sell, use, transfer, discharge or explode any fireworks within the unincorporated areas of San Juan County, except for duly authorized public or private displays for which a permit has been issued under this chapter. (Ord. 28-2008 § 3; Ord. 14-2000 § 5; Ord. 100-

1993. Formerly 15.05.030)

9.20.040 Application for public/private fireworks display.

Applications for a permit to hold, conduct or operate a public/private display of fireworks other than on July 4th shall be made to the San Juan County fire marshal at least 10 days prior to the scheduled event. Applicants shall meet all qualifications and permit requirements of state law regarding public display of fireworks and all fire and safety requirements as set forth in the standards for public display per Chapter [70.77](#) RCW. Applicant shall provide a copy of any approved public display permit to the local fire department at least seven days prior to the public fireworks display event. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.040)

9.20.050 Standards for public/private fireworks displays.

All public/private fireworks displays shall conform to the following minimum standards and conditions:

A. All public/private fireworks displays must be planned, organized and discharged by a state of Washington licensed pyro-technician.

B. A permit must be obtained from the County and approved by the fire marshal or designee per SJCC [9.20.040](#) prior to any public/private display of fireworks. The permit shall include the name of the applicant; the applicant's address; the exact location, date and time of the proposed display; the number, type and class of fireworks to be displayed; the manner in which the fireworks are being stored prior to the display; and shall include the name and address of the insurance company providing the bond required and a photocopy of the policy per Chapter [70.77](#) RCW and SJCC [9.20.040](#).

C. A drawing shall be submitted to the fire marshal showing a plan view of the fireworks discharge site and the surrounding area within a 300-foot radius. The drawing shall include all structures, fences, barricades, streets, fields, streams and any other significant factors that may be subjected to ignition or that may inhibit firefighting capabilities.

D. When, at the discretion of the fire marshal or fire chief having jurisdiction, such requirement is necessary to preserve the public health, safety and welfare, the permit may require that a fire department pumper and a minimum of four trained fire-fighters shall be on site 30 minutes prior to and after the shooting of the event.

E. All combustible debris and trash shall be removed from the area of discharge for a distance of 300 feet in all directions.

F. All unfired or "dud" fireworks shall be disposed of in a safe manner.

G. A minimum of 20 gallons of water available for firefighting and one fire blanket shall be required to be at the fireworks discharge site.

H. The permit may be immediately revoked at any time deemed necessary by the fire marshal, fire chief, or designee due to any noncompliance, weather conditions, and/or period of extreme fire danger. The display may also be canceled by accidental ignition of any form of combustible or flammable material in the vicinity due to falling debris from the display.

I. Areas of public access shall be determined by the fire marshal or designee and maintained in an approved manner. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.050)

9.20.060 Special effects for entertainment media.

This chapter does not prohibit the assembling, compounding, use and display of special effects of whatever nature by any person engaged in the production of motion pictures, radio or television productions, theatricals or operas when such use and display is a necessary part of the production and such person possesses a valid permit issued by the County to purchase, possess, transport or use such fireworks, and

meets the requirements of SJCC [9.20.050](#)(A) through (D). (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.060)

9.20.070 Acts not prohibited – Signal purposes, forest protection, etc.

This chapter does not prohibit the use of flares or fuses in connection with the operation of motor vehicles, motor or sail vessels, or other transportation agencies for signal purposes or illumination or for use in forest protection activities or those uses described in RCW [70.77.311](#). (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.070)

9.20.080 Prohibition due to extreme fire danger.

During periods of extreme fire danger, the County fire marshal may prohibit the discharge of all fireworks. This decision will be based on consultation with the representatives of the fire districts/departments of the County. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.080)

9.20.090 Applicability.

The provisions of this chapter shall be applicable to the sale and use of all fireworks except toy paper caps containing not more than twenty-five hundredths grain of explosive compound for each cap and trick or novelty devices not classified as consumer fireworks. (Ord. 28-2008 § 4; Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.090)

9.20.100 Chapter in connection with state law.

This chapter is intended to augment Chapter [70.77](#) RCW, and shall be construed in connection with that law and any and all rules or regulations issued pursuant thereto. This chapter shall take effect June 29, 1994. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.100)

9.20.110 Enforcement.

The County sheriff, or his designee, is authorized to enforce all provisions of this chapter and, in addition to criminal sanctions or civil remedies, he may revoke any permit issued pursuant to this chapter upon any failure or refusal of the permittee to comply with the orders and directives of the marshal or designee. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.110)

9.20.120 Penalty for violations.

Any person violating or failing to comply with any provisions of this chapter is guilty of an infraction and subject to a fine of up to \$250.00. (Ord. 14-2000 § 5; Ord. 100-1993. Formerly 15.05.120)

¹Ordinance 28-2008 amends Chapter [9.20](#) SJCC. A referendum was filed on Ordinance 28-2008 and the ordinance was approved by the voters on November 2, 2010. Pursuant to RCW [70.77.250](#)(4) and Section 7 of Ordinance 28-2008, the ordinance becomes effective one year after adoption. The November 2, 2010, vote was certified on November 23, 2010, which is regarded as the date of adoption. Therefore, Ordinance 28-2008 is effective as of November 23, 2011.

[Mobile Version](#)

From: Jim Kamp
Sent: Tuesday, July 21, 2015 4:01 PM
To: Gene Brazel
Cc: Geoffrey Thomas
Subject: FW: Attached letter

Hello Gene

could you include this in any discussion we may have re fireworks?

Thank you

Jim Kamp
Councilmember, City of Monroe
(425) 315-5692

From: Jack Houston
Sent: Monday, July 20, 2015 4:39 PM
To: Jim Kamp
Cc: John Mathers; Wally Watkins; Andre' DeWald; Steve Martin; Marvin Anderson
Subject: Attached letter

Greetings Brother Kamp,

Hope you are doing well, and having a great summer.

We have had a good year so far at Lodge, and things are going well.

Hope you can put my letter (attached) up before the Council for consideration.
I am not sure about who would regulate or dictate what I have proposed.

It probably would not be popular with the Fireworks Companies, as they want every sale they can get.
However, it is pure fact that 95% of our sales came (as usual) on the last 2 days.

Best Regards, and hope you can join us tomorrow evening for Lodge.. Jeans and t-shirt night. Burgers at 6PM.

Jack Houston

To: The City of Monroe, WA.

July 20, 2015

Attention: City Council Members

From: Jack Houston – Secretary of Sultan/Monroe Masonic Lodge

Subject: The Sale of Fireworks in the City of Monroe, WA.

Dear Council Members,

Our Masonic Lodge has been a non-profit organization raising funds for our various benevolent programs by selling fireworks for a commission with the TNT Company. We have done this for five years in a row in the City of Monroe.

Our Lodge members and their families support this by contributing time for 24 hours a day for 7 consecutive days. This year our tent was located in the Walmart parking lot, and our efforts resulted in very poor returns. We scheduled at least 4 people to volunteer during each shift when open, and a night watchman/volunteer for 12 hours when closed. In addition to those hours we spent perhaps 80 man/hours working on unpacking & setting up the merchandise, and another 80 man/hours packing and inventory work after we were closed for the year.

In all we invested a total of over 650 man/hours with a return of less than \$2/man-hour. We also had expenses related to the supply of power for lights and cash register etc.

We received our shipment on Saturday June 27th. Our Stand was allowed to open June 28th at Noon. We were open at 10 AM to 10 PM on June 29th, June 30th, July 1st, July 2nd, July 3rd and July 4th. We spent July 5th packing up and inventory work, and had a closing meeting on July 6th with TNT. In all, our commitment was for 10 days without considering planning time.

It is my understanding that the City of Monroe regulates and restricts the sale of fireworks with regard to the number of days they are allowed to sell fireworks. If not please pass this to whomever.

I would like to propose that the City of Monroe reduce the number of days they allow the sale of fireworks.. **from 7 days to 4 days**. Allow them to open July 1st 2nd 3rd, & 4th.

Here is why.

- 1.) Our experience during the last five years: the first 4 days we are open we do **almost no sales**. People just come to look and compare prices with Boom City on the Reservation.
- 2.) During 7 days, city officials must contend with inspecting each of a multitude of sales locations for those days. Do our safety officials have better things to do?
- 3.) Emergency response personnel deal with the exposure of these potentially hazardous amusements earlier than needed. Would reducing the days they are available help prevent accidents and injuries?
- 4.) Police responders deal with a 10 day exposure to possible theft and vandals at these outlets.
- 5.) Most of these stands are manned by inexperience non-profit Volunteer retail help. Sales tax is not a factor. A shorter window for sales would actually increase the quality of our sales manpower.

Thank You for considering this proposal for a change in regulations for 2016. It would most likely not affect our total gross sales, but it would be easier to operate a 6 day commitment instead of 10. Please contact me for any related questions or direction in placing this before the proper official(s).
Best Regards, Jack Houston - 425-879-8475

**CITY OF MONROE
ORDINANCE NO. 006/2016**

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, AMENDING CHAPTER 9.26 OF THE
MONROE MUNICIPAL CODE; RESTRICTING THE TIME
FOR SALE OF FIREWORKS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE

WHEREAS, Chapter 70.77 RCW, the State Fireworks Law, governs the purchase, sale, and discharge of fireworks; and

WHEREAS, RCW 70.77.250(4) permits cities to adopt ordinances with stricter regulations of fireworks than state law, provided such ordinances may not have an effective date sooner than on year after their adoption; and

WHEREAS, the City Council adopted Monroe Municipal Code Chapter 9.26, Fireworks, through Ordinance No. 005/2005, on February 16, 2005; and

WHEREAS, it is the desire of the City Council to amend regulations governing the sale and discharge of fireworks that are more restrictive than state law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment of MMC 9.26.020. Section 9.26.020, Restriction on times for sale and discharge of fireworks, of the Monroe Municipal Code is hereby amended as follows:

9.26.020 Restriction on times for sale and discharge of fireworks.

The sale, purchase and discharge of consumer fireworks shall not be permitted at any time except during the following times and dates:

A. Consumer fireworks may be purchased and sold within the city of Monroe, Washington only between the hours of [~~NOON AND ELEVEN P.M. ON JUNE 28TH OF ANY YEAR AND BETWEEN~~] nine a.m. and eleven p.m. on [~~JUNE 29TH~~]**July 1st** through July 4th of any year; and only between the hours of noon and eleven p.m. on December 27th [~~OF ANY YEAR AND BETWEEN NINE A.M. AND ELEVEN P.M. ON DECEMBER 28TH~~] through December 31st of any year; and

B. Consumer fireworks may be discharged within the city of Monroe, Washington only:

1. Between the hours of nine a.m. and midnight on the 4th of July of any year; and

2. Between the hours of six p.m. on December 31st and one a.m. on January 1st of the subsequent year.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. Pursuant to RCW 70.77.250(4), this ordinance shall be in full force and effect one (1) year from and after its adoption.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this _____ day of _____, 2016.

First Reading : June 7, 2016
Adopted: June 14, 2016
Published: June 21, 2016
Effective: June 14, 2017

CITY OF MONROE, WASHINGTON:

(SEAL)

Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth M. Smoot, MMC, City Clerk

J. Zachary Lell, City Attorney

SNOHOMISH COUNTY FIRE DISTRICTS 3 & 7

Serving the Communities of Clearview, Maltby, Mill Creek, and Monroe

Community Risk Reduction Division

Email: fireprevention@monroefire.org

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April 15, 2016

Gene Brazel, Administrator
Debbie Willis, Administrative Chief
City of Monroe
Via Email

Re: Proposed modifications to the fireworks ordinance

Attached are my recommended changes to the fireworks ordinance, based upon Council comments and the necessary corrections to bring the ordinance into compliance with state law and practical enforcement. A summary of these proposals is below:

- 9.26.020(A) – Restrict the sales date to begin July 1st of each year.
 - This is recommended in order to:
 - make enforcement of unlawful discharge more practical, by reducing the number of days that lawful fireworks are in the community
 - make any (proposed) emergency ban (see 9.26.020(C)) on discharge more practical because it would be impractical to call an emergency ban on discharge when fireworks have already been sold in the community
- 9.26.020(A) – Change time of sales for New Year’s holiday to begin at noon.
 - This is required to be compliant with RCW 70.77.
- 9.26.020(C) – This is an optional amendment if Council is favorable.
- 9.26.050(D) – This section is requested to empower the fire marshal with greater enforcement authority for violations of applicable laws regarding fireworks.
 - The current practice available under state law is to forward reports of violations to the state fire marshal. By the time the state fire marshal can act, the fireworks stand has closed
 - This proposed change would allow the fire marshal to immediately relieve life safety violations by revoking the local permit.

I feel it is important to allow the Police Department to comment on these proposals before presenting to Council.

Thank you.

Yours in public service,

A handwritten signature in black ink, appearing to read "Michael Fitzgerald". The signature is written in a cursive style with a large, stylized initial "M".

Michael Fitzgerald
Fire Marshal

Cc: File

Chapter 9.26 FIREWORKS

Sections:

- [9.26.010](#) RCW adopted – Copies filed and authenticated.
- [9.26.020](#) Restriction on times for sale and discharge of fireworks.
- [9.26.030](#) Restrictions and permits.
- [9.26.040](#) Littering.
- [9.26.050](#) Violation – Penalty.
- [9.26.060](#) Severability.

9.26.010 RCW adopted – Copies filed and authenticated.

Except as otherwise provided herein, Chapter [70.77](#) RCW, State Fireworks Law, is hereby adopted by reference, including all future amendments or additions thereto, and under the provisions of RCW [35A.12.140](#), the sections codified in this chapter shall be published as required by law, but the specified Chapter [70.77](#) RCW adopted by reference need not be published but shall be authenticated and recorded with the Monroe city clerk, and not less than one copy of such chapter in the form in which it was adopted shall forthwith be filed in the office of the Monroe city clerk for use and examination by the public. (Ord. 005/2005)

9.26.020 Restriction on times for sale and discharge of fireworks.

The sale, purchase and discharge of consumer fireworks shall not be permitted at any time except during the following times and dates:

- A. Consumer fireworks may be purchased and sold within the city of Monroe, Washington only between the hours of noon and eleven p.m. on ~~June 28th~~[July 1st](#) of any year and between nine a.m. and eleven p.m. on ~~June 29th~~[July 2nd](#) through July 4th of any year; and only between the hours of noon and eleven p.m. on December 27th of any year and between ~~nine a.m.-noon~~ and eleven p.m. on December 28th through December 31st of any year; and
- B. Consumer fireworks may be discharged within the city of Monroe, Washington only:
 - 1. Between the hours of nine a.m. and midnight on the 4th of July of any year; and
 - 2. Between the hours of six p.m. on December 31st and one a.m. on January 1st of the subsequent year. (Ord. 005/2005)

C. The fire marshal may prohibit the discharge of all fireworks during periods of extreme fire danger.

Formatted: Indent: Left: 0"

9.26.030 Restrictions and permits.

A. Fireworks, including any composition or device designed to produce a visual or audible effect by combustion, deflagration, or detonation, and which meets the definition of articles pyrotechnic or consumer fireworks or display fireworks under Ch. [70.77](#) RCW, shall not be manufactured, used, sold or detonated within the city of Monroe, Washington, except as follows:

1. Flares for emergency operation;
2. Signal device to begin an athletic event or sport;
3. Use by military organizations;
4. Blank cartridges for show or theater;
5. A public fireworks display permitted in accordance with MMC [15.04.110](#) and RCW [70.77.260](#); and
6. "Common fireworks" as such term is defined by WAC [212-17-035](#).

B. Any person desiring to:

1. Manufacture, import, possess with intent to sell, or sell any fireworks at wholesale or retail for any use; or
2. Make a public display of fireworks in accordance with MMC [15.04.110](#) and RCW [70.77.260](#) within the city of Monroe shall, not less than five days prior to such activity, obtain from the city a business license pursuant to Chapter [5.02](#) MMC. (Ord. 005/2005)

9.26.040 Littering.

The debris from discharged fireworks shall be properly disposed of. All persons discharging fireworks shall police the area in which such fireworks were discharged and pick up all litter resulting from such fireworks. Violation of this section shall be a violation under this chapter, MMC [9.28.170](#), and RCW [70.93.060](#). (Ord. 005/2005)

9.26.050 Violation – Penalty.

A. Any person violating any provision of this chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine in an amount not exceeding one thousand dollars, or by imprisonment in jail for a term not exceeding ninety days, or by both. In the case of a conviction for a violation of this chapter, the city's fire marshal or designee may order the fireworks stand closed and may deny approval of a request by the person for a fireworks permit for a period of one year.

B. A person is guilty of a separate offense for each separate and distinct violation of any provisions of this chapter, and a person is guilty of a separate offense for each day during which he/she commits or allows to continue any violation of the provisions of this chapter.

C. Any fireworks which are illegally sold, offered for sale, used, discharged, possessed or transported in violation of the provisions of this chapter or of Chapter [70.77](#) RCW shall be subject to seizure by any police officer. (Ord. 005/2005)

D. Any failure of or refusal by a permittee to comply with the requirements of a permit, to comply with the State Fireworks Law, to comply with this chapter, or to comply with any lawful order or order of the fire marshal concerning fireworks shall be grounds for immediate revocation of a permit by the fire marshal.

9.26.060 Severability.

If any section, sentence, clause or phrase of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this chapter. (Ord. 005/2005)



MONROE CITY COUNCIL

Agenda Bill No. 16-085

SUBJECT:	Ordinance No. 007/2016, 2016 Building Code Update; Final Reading
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
06/14/2016	Community Development	Richard Karns	Richard Karns	Consent Agenda #4

Discussion: 05/17/2016; 06/07/2016; 06/14/2016

First Reading: 06/07/2016

Attachments: 1. Ordinance No. 007/2016, Amending MMC 15.04

REQUESTED ACTION: Move to adopt Ordinance No. 007/2016, amending Chapter 15.04 of the Monroe Municipal Code to adopt local amendments to the State Building Code, Title 51 WAC; providing for severability; and establishing an effective date.

DESCRIPTION/BACKGROUND

What are commonly referred to as the “Building Codes” are a series of documents updated every three years by the International Code Council (ICC) and the International Association of Plumbing and Mechanical Officials.

The most recent additions were published in 2015. Following publication, the Washington State Building Code Council review and amend these documents and then adopt the new “Building Code” for all jurisdictions within the State of Washington to be effective July 1, 2016.

The State of Washington in (Title 51 Washington Administrative Code) will be adopting the 2015 editions of the following:

- International Energy Conservation Code;
- International Building Code and Appendix E (Supplementary Accessibility Requirements);
- International Existing Building Code;
- International Residential Code and Appendices F (Radon Control Methods), Appendix Q (Dwelling Unit Fire Sprinkler Systems) and exempting Chapters 11 and 25-43;
- International Mechanical Code;
- International Fuel Gas Code;
- International Fire Code; and
- Uniform Plumbing Code.

In the past the City of Monroe has also adopted the following:

- International Building Code Appendix J (Grading);
- 1997 Uniform Code for the Abatement of Dangerous Buildings;
- International Fire Code:
 - Appendix B (Fire-Flow Requirements for Buildings);
 - Appendix C (Fire Hydrant Locations and Distribution); and
 - Appendix D (Fire Apparatus Access Roads);

The City Council is allowed to amend the "Building Code" so long as the minimum performance standards are maintained. However, amendments that affect one and two family dwelling units must be approved by the State Building Code Council.

Topics of Consideration:

- Not adopting IRC Appendix V requiring all one- and two-family dwellings to be sprinklered.

Adoption Schedule:

- ✓ 05/17/2016 - Discussion/questions.
- ✓ 06/07/2016 - Ordinance - First reading.
- **06/14/2016 - Ordinance - Adoption.**
- 06/21/2016 – Ordinance Summary Publication.
- 07/01/2016 – Ordinance Effective.

First reading of this ordinance was accepted on June 7, 2016; no changes have been made since that time.

IMPACT – BUDGET

N/A

TIME CONSTRAINTS

The 2015 International Code group as adopted by the State of Washington is mandated to become effective July 1, 2016.

**CITY OF MONROE
ORDINANCE NO. 007/2016**

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, AMENDING CHAPTER 15.04 OF THE
MONROE MUNICIPAL CODE TO ADOPT LOCAL
AMENDMENTS TO THE STATE BUILDING CODE,
TITLE 51 WAC; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Washington State Legislature adopted the International Building Code and Appendix E (Supplementary Accessibility Requirements), International Existing Building Code, International Residential Code and Appendix F (Radon Control Methods) and Appendix Q (Dwelling Unit Fire Sprinkler Systems), International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code (Commercial), International Energy Conservation Code (Residential), International Fire Code, and the Uniform Plumbing Code, and directed that the State Building Code Council adopt these codes as part of the State Building Code; and

WHEREAS, the State Building Code Council adopted the 2015 editions of such codes, effective as of July 1, 2016, in all Washington cities; and

WHEREAS, the City Council has determined that adoption of local amendments to the 2015 codes is in the public interest.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment of MMC 15.04.040. Subsection 15.04.040(B), Referenced Codes, of the Monroe Municipal Code is hereby amended as follows:

B. Copies of Codes on File. The city clerk shall maintain on file, for reference by the general public, not less than one copy of the following codes and state statutes and regulations, or parts thereof, as herein adopted by reference, together with the amendments and supplements thereto herein made a part of this chapter. The copy of codes on file may be placed by the city clerk in the custody of the office of the building official in order to make them more readily available for inspection and use by the general public:

1. The International Energy Conservation Code, **Commercial and Residential**, published by the International Code Council, ~~2012~~**2015** Editions;
2. The International Building Code, published by the International Code Council, ~~2012~~**2015** Edition;
3. The International Existing Building Code, published by the International Code Council, ~~2012~~**2015** Edition;

4. The International Residential Code, published by the International Code Council, [2012]2015 Edition;
5. The International Mechanical Code, published by the International Code Council, [2012]2015 Edition;
6. The International Fuel Gas Code, published by the International Code Council, [2012]2015 Edition;
7. The International Fire Code, published by the International Code Council, [2012]2015 Edition;
8. The Uniform Plumbing Code, and standards, published by the International Association of Plumbing and Mechanical Officials, [2012]2015 Edition;
9. The Uniform Code for the Abatement of Dangerous Buildings, published by the International Code Council, 1997 Edition;
10. The State Building Code, Chapter 19.27 RCW;
11. All amendments, supplements, modifications, exclusions, exemptions, and additions to the codes identified in subsections (B)(1) through (10) of this section ("codes") adopted by the Washington State Building Code Council, and published in Chapter 19.27 RCW and WAC Title 51, including but not limited to Chapters 51-11C, 51-50, 51-51, 51-52, 51-54A, and 51-56 WAC.

Section 2. Amendment of MMC 15.04.070. Section 15.04.070, International Building Code adopted, of the Monroe Municipal Code is hereby amended as follows:

15.04.070 State Building Code adoption and amendment of the 2015 edition of the International Building Code, WAC 51-50, [INTERNATIONAL BUILDING CODE] adopted.

The **State Building Code adoption and amendment of the 2015 edition of the International Building Code, WAC 51-50, [INTERNATIONAL BUILDING CODE (IBC), 2012 EDITION, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INCLUDING THE FIRE-RESISTIVE ASSEMBLIES LISTED IN THE FIRE RESISTANCE DESIGN MANUAL, TWENTIETH EDITION, DATED 2012, INCLUDING APPENDIX E (SUPPLEMENTARY ACCESSIBILITY REQUIREMENTS), APPENDIX H (SIGNS), AND APPENDIX J (GRADING),]** together with amendments and/or additions thereto, is hereby adopted by reference. **WAC 51-50 [THE 2012 EDITION OF THE INTERNATIONAL BUILDING CODE]** is amended to include the following new and amended provisions. In the event of any conflict between any provision of the IBC and this section, the provisions of this section shall apply. New sections or subsections shall be deemed deleted from the IBC and the amended provisions inserted in their place in accordance with the direction of this section.

- A. IBC Section 101.1 Amended. Section 101.1 of the IBC is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Building Code of the City of Monroe, hereinafter referred to as "IBC" or "this code."

- B. IBC Section 101.2.2 Added. A new Section 101.2.2 is hereby added to the IBC to read as follows:

101.2.2 Existing Buildings. Existing buildings undergoing repair, alterations or additions and change of occupancy shall be permitted to comply with the International Existing Building Code.

~~C. IBC SUBSECTIONS 105.1.1 AND 105.1.2 DELETED. SUBSECTIONS 105.1.1 AND 105.1.2 ARE HEREBY DELETED IN THEIR ENTIRETY.]~~

- C~~D~~. IBC Section 105.2 Amended. Section 105.2 of the IBC is hereby amended as follows:

1. The subsection entitled "Building" is amended as follows:

- a. Subsection 105.2(1) is hereby amended to read as follows:

One-story detached structures accessory to a one- or two-family dwelling, used as tool and storage sheds, patio covers, playhouses, tree-supported structures used for play and similar uses, gazebos, hot tub enclosures and similar uses provided the floor area does not exceed 200 sf. Accessory buildings must be considered to be portable and may not be constructed on permanent foundations such as poured-in-place concrete footings or poured-in-place concrete poles or posts.

2. The subsection entitled "Electrical" is hereby deleted.

- D~~E~~. IBC Section 109.2 Amended. Section 109.2 of the IBC is hereby amended to provide as follows:

109.2 Schedule of permit fees. On buildings, structures, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the periodic fee resolution of the Monroe City Council and Table 1-A and Table 103.4.2(A) thereto.

Plan Review Fees. When submitted documents are required, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 75 percent of the building permit fee as shown in Table 1-A of the Monroe Fees Resolution. The plan review fees specified in this section are separate from and in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items as defined in Section

107.3.4.2, an additional plan review fee shall be charged at the rate shown in Table 1-A of the Monroe Fees Resolution.

E[F]. IBC Section 109.3 Amended. Section 109.3 of the IBC is hereby amended to provide as follows:

Table of valuations. Building Valuation Data – Square Foot Construction Costs Table (latest edition) from the Building Safety Journal published by ICC.

F[G]. IBC Section 109.6 Amended. Section 109.6 of the IBC is hereby amended to read as follows:

109.6 Refunds. The building official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:

1. 100% of any fee erroneously paid or collected;
2. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the periodic fee resolution of the Monroe City Council; or
3. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is performed.
4. The request for a refund must be in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the building permit, and with justifiable cause.

G[H]. IBC Section 111.3 Amended. IBC Section 111.3 is hereby amended by adding the following sentence to the end of the subsection:

The fee for a Temporary Certificate of Occupancy shall be as set by periodic fee resolution of the Monroe City Council.

H[I]. IBC Section 113 Amended. Section 113 of the IBC is hereby amended to provide as follows:

Section 113 – APPEALS.

113.1 Appeals. All appeals of orders, decisions, interpretations or determinations made by the building official relative to the application and interpretation of the IBC shall be to the City of Monroe Hearing Examiner in accordance with **Chapter 2.34** MMC[~~TITLE~~ 21]. The Hearing Examiner shall have no authority to waive requirements of this code.

113.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The hearing examiner shall have no authority to waive requirements of this code.

I[J]. IBC Section 114.2 Amended. Subsection 114.2 is hereby amended to provide as follows:

114.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code.

J[K]. IBC Section 114.3 Deleted. Subsection 114.3 is deleted in its entirety.

K[L]. IBC Section 114.4 Deleted. Subsection 114.4 is deleted in its entirety.

L[M]. IBC Section 115.2 Amended. IBC Section 115.2 is hereby amended by adding the following sentence to the end of the section:

115.2 Issuance. There shall be a fee imposed for issuance of a Stop Work Order in the amount set by periodic fee resolution of the Monroe City Council.

M[N]. IBC Section 115.4 Added. A new subsection 115.4 of the IBC is hereby added to read as follows:

115.4 Unauthorized tampering. Signs, tags, or seals posted or affixed by the building official shall not be mutilated, destroyed, tampered with, or removed without authorization from the building official. The fine for the removal, mutilation, destruction of, or tampering with said notice, sign, tags, or seals shall be as set forth in the Monroe Municipal Code, Section 15.04.200.

N[O]. IBC Section 202 Amended. Definitions of substantial damage and substantial improvement are hereby amended as follows:

SUBSTANTIAL DAMAGE. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the assessed value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT. Any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the assessed value of the structure before the improvement or repair is started. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the code official and that are the minimum necessary to assure safe living conditions.

2. Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the code official and that are the minimum necessary to assure safe living conditions. Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

O[P]. IBC Subsection 501.2 Amended. Subsection 501.2 of the IBC is hereby amended to read as follows:

[F] 501.2 Address identification. New and existing buildings shall be provided with approved address numbers or letters. The size of each character shall be as specified in Table 501.2. They shall be installed on a contrasting background and be plainly visible from the street or road fronting the property. When required by the code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 501.2 Address Numbering Size Table

DISTANCE FROM STREET OR ROAD	MINIMUM SIZE
0 – 50 feet	6" H x 3/4" Stroke Width
51 – 150 feet	8" H x 1" Stroke Width
151 – 200 feet	10" H x 1 1/4" Stroke Width
201 feet and farther	12" H x 1 1/2" Stroke Width

Exception: Detached one- and two-family dwellings and multiple single-family dwellings (townhouses) shall have numbers or building identification in compliance with this section, but with a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

P[Q]. IBC Section [F] 903.2.13 Added. A new section [F] 903.2.13 of the IBC is hereby added to read as follows:

[F] 903.2.13 Other sprinkler requirements. In addition to the requirements of Section 903.2, approved automatic fire sprinkler systems shall be installed throughout all buildings and structures described in this Section 903.2.13. For the purposes of this Section 903.2.13, fire walls, fire barriers, fire partitions and fire-resistance-rated horizontal assemblies do not constitute separate buildings.

1. In all new buildings and structures with an Occupancy Classification assigned under the IBC and with a gross floor area of five thousand or greater square feet, regardless of type or use.

Exceptions: Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system and are separated from the remainder of the building by fire barriers consisting of not less than 1-hour fire-resistance-rated walls and 2-hour fire-resistance-rated floor/ceiling assemblies.

2. In existing buildings with a gross floor area of ten thousand or greater square feet undergoing additions, repairs, reconstruction, or improvements exceeding sixty percent of the assessed value of such building or structure.

Q[R]. IBC Section [F] 903.3.7 Added. A new subsection [F] 903.3.7 of the IBC is hereby added to read as follows:

[F] 903.3.7 Fire department connections. Fire department connections shall be installed remote from the building in an approved location. Fire department connections shall be installed outside the collapse zone of the structure, and within 50 feet of a fire hydrant. The fire department connection shall be a 4" Storz connection with a 30-degree down angle installed in accordance with City of Monroe standards.

R[S]. IBC Section [F] 903.3.8 Added. A new section [F] 903.3.8 of the IBC is hereby added to read as follows:

[F] 903.3.8 Fire Control Room. All multiple tenant buildings; buildings constructed speculatively ("spec") as shells or warehouses, and all buildings in excess of 20,000 square feet which require fire sprinkler protection shall be constructed with a dedicated fire control room in accordance with Section 903.3.8.

[F] 903.3.8.1 Size and construction. The fire control room shall be adequately sized to allow 3 feet of clearance around the circumference of the sprinkler riser for inspection, testing, and maintenance. The construction of the fire control room shall consist of materials similar to adjacent areas, except that there shall be no requirements to provide fire resistive construction on the interior walls which form the fire control room.

[F] 903.3.8.2 Location. The fire control room shall be located adjacent to an outside wall of the building, and a dedicated outside entrance with a minimum 36" swinging door shall be provided.

[F] 903.3.8.3 Contents. The fire control room shall contain only the fire sprinkler riser(s), fire alarm control panel, fire pump(s), and other necessary fire protection

appliances and communications equipment. No storage of combustible items is allowed inside the fire control room.

[F] 903.3.8.4 Signage. The outside door providing access to the fire control room shall bear a sign or placard with minimum 4" white lettering on a red background which reads: "FIRE CONTROL ROOM."

S[~~F~~]. IBC Section 1612.3 Amended. Section 1612.3 of the IBC is amended in its entirety to read as follows:

1612.3 Establishment of flood hazard areas. To establish flood hazard areas, the governing body shall adopt a flood hazard map and supporting data. The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for Snohomish County, Washington and Incorporated Areas," dated September 16, 2005, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data along with any revisions thereto. The adopted flood hazard map and supporting data are hereby adopted by reference and declared to be part of this section.

~~[U. IBC SECTION 3412.2 AMENDED. SECTION 3412.2 OF THE IBC IS HEREBY AMENDED TO READ AS FOLLOWS:~~

~~3412.2 APPLICABILITY. STRUCTURES EXISTING PRIOR TO MAY 1, 1987 IN WHICH THERE IS WORK INVOLVING ADDITIONS, ALTERATIONS OR CHANGES OF OCCUPANCY SHALL BE MADE TO COMPLY WITH THE REQUIREMENTS OF THIS SECTION OR THE PROVISIONS OF SECTIONS 3403 THROUGH 3409. THE PROVISIONS IN SECTIONS 3412.2.1 THROUGH 3412.2.5 SHALL APPLY TO EXISTING OCCUPANCIES THAT WILL CONTINUE TO BE, OR ARE PROPOSED TO BE, IN GROUPS A, B, E, F, M, R, S AND U. THESE PROVISIONS SHALL NOT APPLY TO BUILDINGS WITH OCCUPANCIES IN GROUP H OR I.~~

~~V. APPENDIX H (SIGNS) AMENDED. APPENDIX H (SIGNS) OF THE IBC IS HEREBY AMENDED AS FOLLOWS:~~

~~1. THE FOLLOWING SECTIONS OF APPENDIX H (SIGNS) OF THE IBC ARE HEREBY DELETED IN THEIR ENTIRETY:~~

- ~~A. SUBSECTION H101.2;~~
- ~~B. SECTION H102;~~
- ~~C. SECTION H106;~~
- ~~D. SUBSECTION H107.1.3;~~
- ~~E. SECTION H108;~~
- ~~F. SECTION H110;~~
- ~~G. SECTION H114 INCLUDING TABLES 4-A AND 4-B; AND~~
- ~~H. SECTION H115 ICC EC-2003.~~

~~2. SECTION H101.1 IS HEREBY AMENDED BY ADDING THE FOLLOWING SENTENCE TO THE BEGINNING OF SECTION H101.1: SIGNS SHALL BE GOVERNED BY THIS APPENDIX H AS AMENDED AND MMC CHAPTER 18.80.~~

~~3. SECTION 104.1 IS HEREBY AMENDED IN ITS ENTIRETY TO READ AS FOLLOWS:~~

~~H104.1 IDENTIFICATION. EVERY OUTDOOR ADVERTISING DISPLAY SIGN HEREAFTER ERECTED, CONSTRUCTED OR MAINTAINED, FOR WHICH A PERMIT IS REQUIRED SHALL BE PLAINLY MARKED WITH THE NAME OF THE PERSON, FIRM OR CORPORATION ERECTING AND MAINTAINING SUCH SIGN.~~

~~4. SECTION H109.1 IS HEREBY AMENDED IN ITS ENTIRETY TO READ AS FOLLOWS:~~

~~H109.1 HEIGHT RESTRICTIONS. THE STRUCTURAL FRAME OF GROUND SIGNS SHALL NOT BE ERECTED OF COMBUSTIBLE MATERIALS TO A HEIGHT OF MORE THAN 35 FEET (10668 MM) ABOVE THE GROUND. GROUND SIGNS CONSTRUCTED ENTIRELY OF NONCOMBUSTIBLE MATERIAL SHALL NOT BE ERECTED TO A HEIGHT OF GREATER THAN 45 FEET (13716 MM) ABOVE THE GROUND. GREATER HEIGHTS ARE PERMITTED, APPROVED AND LOCATED SO AS NOT TO CREATE A HAZARD OR DANGER TO THE PUBLIC.]~~

I[W]. IBC Appendix J (Grading) Amended. Appendix J (Grading) of the IBC is hereby amended as follows:

1. Subsection J101.2 of Appendix J (Grading) of the IBC is hereby deleted in its entirety.
2. **The term “city engineer” shall be substituted for the term “building official” throughout Appendix J (Grading).**

Section 2. Amendment of MMC 15.04.080. Section 15.04.080, International Mechanical Code adopted, of the Monroe Municipal Code is hereby amended as follows:

15.04.080 State Building Code adoption and amendment of the 2015 edition of the International Mechanical Code, WAC 51-52,[INTERNATIONAL MECHANICAL CODE] adopted.

~~The **State Building Code adoption and amendment of the 2015 edition of the International Mechanical Code, WAC 51-52,[INTERNATIONAL MECHANICAL CODE (IMC), 2012 EDITION, CHAPTER 51-52 WAC PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, TOGETHER WITH THE 2012 STATE-WIDE AMENDMENTS EFFECTIVE**~~

JULY 1, 2013,] is hereby adopted by reference[; ~~PROVIDED, HOWEVER, THAT THE STANDARDS FOR LIQUEFIED PETROLEUM GAS INSTALLATIONS SHALL BE 2011 NFPA 58 (LIQUEFIED PETROLEUM GAS CODE) AND 2012 ANSI Z223.1/NFPA 54 (NATIONAL FUEL GAS CODE)]. WAC 51-52 is amended to include the following new and amended provisions. In the event of any conflict between any provision of the IMC and this section, the provisions of this section shall apply. New sections or subsections shall be deemed deleted from the IMC and the amended provisions inserted in their place in accordance with the direction of this section.~~

A. IMC Section 101.1 Amended. Section 101.1 of the IMC is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Mechanical Code of the City of Monroe, hereinafter referred to as the “IMC” or “this code.”

B. MC Section 106.4.3 Amended. Section 106.4.3 of the IMC is hereby amended to read as follows:

106.4.3 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The code official is authorized to grant, in writing, one or more extensions of time, for periods of not more than 180 days each. The extension shall be in writing and justifiable cause demonstrated.

C. IMC Section 106.4.4 Deleted. Section 106.4.4 of the IMC is hereby deleted in its entirety.

D. IMC Section 106.5.2 Amended. Section 106.5.2 of the IMC is hereby amended to read as follows:

106.5.2 Schedule of permit fees. The fee for each permit required under the Mechanical Code shall be as set by periodic fee resolution of the Monroe City Council.

E. IMC Section 106.5.3 Amended. Section 106.5.3 of the IMC is hereby amended to read as follows:

106.5.3 Refunds. The building official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:

1. 100% of any fee erroneously paid or collected;
2. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the City of Monroe Fees Resolution; or

3. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is done.

The request for a fee refund must be made in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the mechanical permit, and with justifiable cause.

F. IMC Section 108.2 Amended. Subsection 108.2 is hereby amended to provide as follows:

108.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code. Signs, tags, or seals posted or affixed by the building official shall not be mutilated, destroyed, tampered with, or removed without authorization from the building official. The fine for the removal, mutilation, destruction of, or tampering with said notice, sign, tags, or seals shall be as set forth in the Monroe Municipal Code, Section 15.04.200.

G. IMC Section 108.3 Deleted. Subsection 108.3 is deleted in its entirety.

H. IMC Section 108.4 Deleted. Subsection 108.4 is deleted in its entirety.

I. IMC Section 108.5 Deleted. Subsection 108.5 is deleted in its entirety.

J. IMC Section 108.6 Deleted. Subsection 108.6 is deleted in its entirety.

K. IMC Section 109 Amended. Section 109 of the IMC is hereby amended to read as follows:

Section 109 – APPEALS

109.1 Appeals. All appeals of orders, decisions, interpretations or determinations made by the building official relative to the application and interpretation of the IMC shall be to the City of Monroe Hearing Examiner in accordance with **Chapter 2.34** MMC[~~TITLE 21~~]. The Hearing Examiner shall have no authority to waive requirements of this code.

1. 109.1.1, Limitation of authority – Amended. Section 109.1.1 of the IMC is hereby amended by replacing the term “board of appeals” with “hearing examiner.”

L. IFGC Section 101.1 Amended. Section 101.1 of the IFGC is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Fuel Gas Code of the City of Monroe, hereinafter referred to as the “IFGC” or “this code.”

M. IFGC Section 106.5.3 Amended. Section 106.5.3 of the IFGC is hereby amended to read as follows:

106.5.3 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The code official is authorized to grant, in writing, one or more extensions of time, for periods of not more than 180 days each. The extension shall be in writing and justifiable cause demonstrated.

N. IFGC Section 106.5.4 Deleted. Section 106.5.4 of the IFGC is hereby deleted in its entirety.

O. IFGC Section 106.6.2 Amended. Section 106.6.2 of the IFGC is hereby amended to read as follows:

106.6.2 Schedule of permit fees. The fee for each permit required under the Fuel Gas Code shall be as set by periodic fee resolution of the Monroe City Council.

P. IFGC Section 106.6.3 Amended. Section 106.6.3 of the IFGC is hereby amended to read as follows:

106.6.3 Refunds. The building official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:

- 1. 100% of any fee erroneously paid or collected;**
- 2. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the City of Monroe Fees Resolution; or**
- 3. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is done.**

The request for a fee refund must be made in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the mechanical permit, and with justifiable cause.

Q. IFGC Section 108.2 Amended. Subsection 108.2 is hereby amended to provide as follows:

108.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code. Signs, tags, or seals posted or affixed by the building official shall not be mutilated,

destroyed, tampered with, or removed without authorization from the building official. The fine for the removal, mutilation, destruction of, or tampering with said notice, sign, tags, or seals shall be as set forth in the Monroe Municipal Code, Section 15.04.200.

- R. IFGC Section 108.3 Deleted. Subsection 108.3 is deleted in its entirety.
- S. IFGC Section 108.4 Deleted. Subsection 108.4 is deleted in its entirety.
- T. IFGC Section 108.5 Deleted. Subsection 108.5 is deleted in its entirety.
- U. IFGC Section 108.6 Deleted. Subsection 108.6 is deleted in its entirety.
- V. IFGC Section 109 Amended. Section 109 of the IFGC is hereby amended to read as follows:

Section 109 – APPEALS

109.1 Appeals. All appeals of orders, decisions, interpretations or determinations made by the building official relative to the application and interpretation of the IFGC shall be to the City of Monroe Hearing Examiner in accordance with Chapter 2.34. The Hearing Examiner shall have no authority to waive requirements of this code.

Section 3. Amendment of MMC 15.04.090. Section 15.04.090, Uniform Plumbing Code adopted, of the Monroe Municipal Code is hereby amended as follows:
15.04.090 State Building Code adoption and amendment of the 2015 edition of the Uniform Plumbing Code, WAC51-56,[UNIFORM PLUMBING CODE] adopted.

The **State Building Code adoption and amendment of the 2015 edition of the Uniform Plumbing Code, WAC51-56,[UNIFORM PLUMBING CODE (UPC), 2012 EDITION, CHAPTER 51-56 WAC WITH 2012 STATE-WIDE AMENDMENTS, EFFECTIVE JULY 1, 2013, PUBLISHED BY THE INTERNATIONAL ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS, INCLUDING APPENDICES A, B, AND I, AS AMENDED,]** are hereby adopted by reference[, AS AMENDED HEREIN; PROVIDED, THAT NOTHING IN THIS SECTION SHALL APPLY TO FUEL GAS PIPING]. **WAC 51-56 is amended to include the following new and amended provisions. In the event of any conflict between any provision of the UPC and this section, the provisions of this section shall apply. New sections or subsections shall be deemed deleted from the UPC and the amended provisions inserted in their place in accordance with the direction of this section.**

- A. UPC Section 101.1 Amended. Section 101.1 of the UPC is hereby amended to read as follows:
101.1 Title. These regulations shall be known as the Plumbing Code of the City of Monroe, hereinafter referred to as the “UPC” or “this code.”

- B. UPC Section 102.2.2 Amended. Section 102.2.2 of the UPC is hereby amended to read as follows:

102.2.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code.

Signs, tags, or seals posted or affixed by the building official shall not be mutilated, destroyed, tampered with, or removed without authorization from the building official. The fine for the removal, mutilation, destruction of, or tampering with said notice, sign, tags, or seals shall be as set forth in the Monroe Municipal Code, Section 15.04.200.

- C. UPC Section 102.3 Amended. Section 102.3 of the UPC is hereby amended to read as follows:

102.3 Appeals. All appeals of orders, decisions, interpretations or determinations made by the building official relative to the application and interpretation of the UPC shall be to the City of Monroe Hearing Examiner in accordance with **Chapter 2.34** MMC[~~TITLE 21~~]. The Hearing Examiner shall have no authority to waive requirements of this code.

102.3.1 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The hearing examiner shall have no authority to waive requirements of this code.

- D. UPC Section 103.3.4 Amended. Section 103.3.4 of the UPC is hereby amended to read as follows:

103.3.4 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The authority having jurisdiction is authorized to grant, in writing, one or more extensions of time, for periods of not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

- E. UPC Section 103.4 Amended. Section 103.4 of the UPC is hereby amended to read as follows:

103.4 Schedule of fees. The fee for each permit and other fee required under the Plumbing Code shall be as by periodic fee resolution of the Monroe City Council.

- F. UPC Section 103.4 Amended. Subsection 103.4.1 of the UPC is hereby amended to read as follows:

103.4.1 Plan Review Fees. When a plan or other data is required to be submitted by Section 103.2.1, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fees for plumbing work shall be as

by periodic fee resolution of the Monroe City Council. The plan review fees specified in this subsection are separate from and in addition to the permit fees. When plans are incomplete or changed so as to require additional review, a fee shall be charged at the rate set by periodic fee resolution of the Monroe City Council.

G. UPC Section 103.4.4 Amended. Section 103.4.4 of the UPC is hereby amended to read as follows:

103.4.4 Refunds. The building official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:

1. 100% of any fee erroneously paid or collected;
2. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the City of Monroe Fees Resolution; or
3. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is done.

The request for a fee refund must be made in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the plumbing permit, and with justifiable cause.

Section 4. Amendment of MMC 15.04.100. Section 15.04.100, International Residential Building Code adopted, of the Monroe Municipal Code is hereby amended as follows:

15.04.100 State Building Code adoption and amendment of the 2015 edition of the International Residential Code, WAC 51-51,[INTERNATIONAL RESIDENTIAL BUILDING CODE] adopted.

The **State Building Code adoption and amendment of the 2015 edition of the International Residential Code, WAC 51-51**~~[INTERNATIONAL RESIDENTIAL BUILDING CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, [2012] EDITION, INCLUDING APPENDIX F (RADON CONTROL METHODS), [APPENDIX G (SWIMMING POOLS, SPAS, AND HOT TUBS), AND APPENDIX R (DWELLING UNIT FIRE SPRINKLER SYSTEMS), TOGETHER WITH AMENDMENTS AND/OR ADDITIONS THERETO]~~, is hereby adopted by reference. **WAC 51-51**~~[THE 2012 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE]~~ is amended to include the following new and amended provisions. In the event of any conflict between any provision of the IRC and this section, the provisions of this section shall apply. New sections or subsections shall be deemed deleted from the IRC and the amended provisions inserted in their place in accordance with the direction of this section.

- A. IRC Section R101.1 Amended. Section R101.1 of the IRC is hereby amended to read as follows:

R101.1 Title. These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of the City of Monroe, and shall be cited as such and will be referred to herein as the “IRC” or “this code.”

- B. IRC Section 105.2 Amended. Section 105.2 of the IRC is hereby amended to read as follows:

1. The subsection entitled “Building” is amended as follows:

- a. Subsection 105.2(1) is hereby amended to read as follows:

One-story detached structures accessory to a one- or two-family dwelling, used as tool and storage sheds, patio covers, playhouses, tree-supported structures used for play and similar uses, gazebos, hot tub enclosures and similar uses provided the floor area does not exceed 200 sf. Accessory buildings must be considered to be portable and may not be constructed on permanent foundations such as poured-in-place concrete footings [~~OR—POURED-IN-PLACE CONCRETE POLES OR POSTS~~].

2. The subsection entitled “Electrical” is deleted.

- C. IRC Section 105.3.1.1 Amended. Section 105.3.1.1 of the IRC is hereby amended in its entirety to read as follows:

R105.3.1.1 Determination of substantially improved or substantially damaged existing buildings in flood hazard areas. For applications for reconstruction, rehabilitation, addition or other improvement of existing buildings or structures located in an area prone to flooding as established by Table 301.2(1), the code official shall examine or cause to be examined the construction documents and shall prepare a finding with regard to the value of the proposed work. For buildings that have sustained damage of any origin, the value of the proposed work shall include the cost to repair the building or structure to its predamage condition. If the code official finds that the value of proposed work equals or exceeds 50 percent of the assessed value of the building or structure before the damage has occurred or the improvement is started, the finding shall be provided to the hearing examiner for a determination of substantial improvement of substantial damage. Applications determined by the hearing examiner to constitute substantial improvement or substantial damage shall meet the requirements of Section R322.

- D. IRC Section R105.5 Amended. Section R105.5 of the IRC is hereby amended to read as follows:

R105.5 Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods of not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

- E. IRC Section 108.2 Amended. Section 108.2 of the IRC is hereby amended to read as follows:

108.2 Schedule of permit fees. On buildings, structures, gas, mechanical, and plumbing systems or alterations requiring a permit, the fee for each permit shall be as set by periodic fee resolution of the Monroe City Council and Table 1-A and Table 103.4.2(A) attached thereto.

Plan Review Fees. When submitted documents are required, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 75 percent of the building permit fee as shown in Table 1-A of the Monroe Fees Resolution. The plan review fees specified in this section are separate from and in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items, an additional plan review fee shall be charged at the rate shown in Table 1-A of the Monroe Fees Resolution.

- F. Section R108.5 Amended. Section R108.5 of the IRC is hereby amended to read as follows:

R108.5 Refunds. The building official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:

1. 100% of any fee erroneously paid or collected;
2. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the periodic fee resolution of the Monroe City Council; or
3. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is done.

The request for a fee refund must be made in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the building permit, and with justifiable cause.

- G. IRC Section R110.1 Amended. Section R110.1 of the IRC is hereby amended by adding a sentence to the end of the first paragraph to read as follows:

Approval of the final inspection on the building site job card shall be considered to be final approval and the signed job card shall serve as the "Certificate of Occupancy" as stated on the job card.

- H. IRC Section R112 Amended. Section R112 of the IRC is hereby amended to provide as follows:

Section 112 – APPEALS

112.1 Appeals. All appeals of orders, decisions, interpretations or determinations made by the building official relative to the application and interpretation of the IRC shall be to the City of Monroe Hearing Examiner in accordance with **Chapter 2.34** MMC[~~TITLE 24~~]. The hearing examiner shall have no authority to waive the requirements of this code.

R112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The hearing examiner shall have no authority to waive requirements of this code.

112.2.1 Determination of substantial improvement in areas prone to flooding. When the building official provides a finding required in Section R105.3.1.1, the hearing examiner shall determine whether the value of the proposed work constitutes a substantial improvement. A substantial improvement means any repair, reconstruction, rehabilitation, addition, or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the assessed value of the building or structure before the improvement or repair is started. If the building or structure has sustained substantial damage, all repairs are considered substantial improvement regardless of the actual repair work performed. The term substantial improvement does not include:

1. Improvements of a building or structure required to correct existing health, sanitary or safety code violations identified by the building official and which are the minimum necessary to assure safe living conditions; or
2. Any alteration of an historic building or structure provided that the alteration will not preclude the continued designation as an historic building or structure.

For the purpose of this exclusion, an historic building is:

- 2.1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places; or

2.2. Determined by the Secretary of the U.S. Department of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district; or

2.3. Designated as historic under a state or local historic preservation program that is approved by the Department of the Interior.

R112.3 Administration. The building official shall take immediate action in accordance with the decision of the hearing examiner.

- I. IRC Section R113.2 Amended. Subsection R113.2 is hereby amended to provide as follows:

R112.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code.

- J. IRC Section R113.3 Deleted. Subsection R113.3 is deleted in its entirety.

- K. IRC Section R113.4 Deleted. Subsection 113.4 is deleted in its entirety.

- L. IRC Section R114 Amended. Section R114 of the IRC is hereby amended to read as follows:

R114.1 Notice to owner. Upon notice from the building official that work on any building or structure is being prosecuted contrary to the provisions of this code or in an unsafe and dangerous manner, such work shall be immediately stopped. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work and shall state the conditions under which work will be permitted to resume. There shall be a fee imposed for issuance of a Stop Work Order in the amount set by periodic fee resolution of the Monroe City Council.

R114.2 Unlawful continuance. Any person who shall continue work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to an investigative fee of which shall be a fee equal to the building permit fee in addition to the required permit fees by Monroe City Council by periodic resolution.

R114.3 Unauthorized tampering. Signs, tags, or seals posted or affixed by the building official shall not be mutilated, destroyed, tampered with, or removed without authorization from the building official. The fine for the removal, mutilation, destruction of, or tampering with said notice, sign, tags, or seals shall be as set forth in the Monroe Municipal Code, Section 15.04.200.

- M. IRC Table R301.2(1) Amended. Table R301.2(1) of the IRC is hereby amended to read as follows:

Table R301.2(1)

Climatic and Geographic Design Criteria

Ground Snow Load	Wind Speed ^d	Topographic Effects ^k	Seismic Design Category ^f	Weathering ^a	Frost line depth ^b	Termites ^c	Winter Design Temp ^e	Ice Barrier Underlayment Required ^h	Flood Hazards ^g	Air Freeze Index ⁱ	Mean Annual Temp ^j
25 lbs/ft ²	85 mph	YES	D1/D2	Moderate	18"	Slight	26°	No	See MMC 14.01	174	51.2°

N. IRC Section R329 Added. A new Section R329 of the IRC is hereby added to read as follows:

R329 Fire Sprinklers. All zero lot line townhouses constructed, where the aggregate area of all connected townhouses totals five thousand square feet or greater, shall have installed throughout the building an automatic fire sprinkler system approved pursuant to Section 903 of the IFC. For the purposes of this Section, fire walls, fire barriers, fire partitions and fire-resistance-rated horizontal assemblies do not constitute separate buildings.

Section 5. Amendment of MMC 15.04.110. Subsection 15.04.110, International Fire Code adopted, of the Monroe Municipal Code is hereby amended as follows:

15.04.110 State Building Code adoption and amendment of the 2015 edition of the International Fire Code, WAC 51-54A, [INTERNATIONAL FIRE CODE] adopted.

The State Building Code adoption and amendment of the 2015 edition of the International Fire Code, WAC 51-54A, is hereby adopted by reference.~~[2012 EDITION OF THE INTERNATIONAL FIRE CODE (IFC), AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL AS ADOPTED BY THE STATE OF WASHINGTON IN CHAPTER 19.27 RCW AND AMENDED BY THE BUILDING CODE COUNCIL IN CHAPTER 51-54A WAC, INCLUDING THOSE STANDARDS OF THE NATIONAL FIRE PROTECTION ASSOCIATION SPECIFICALLY REFERENCED IN THE INTERNATIONAL FIRE CODE, AND INCLUDING APPENDICES B (FIRE-FLOW REQUIREMENTS FOR BUILDINGS), C (FIRE HYDRANT LOCATIONS AND DISTRIBUTION), AND D (FIRE APPARATUS ACCESS ROADS). THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE]~~ WAC 51-54A is amended by the city to include the following new and amended provisions. In the event of any conflict between any provision of the IFC and this chapter, the provisions of this chapter shall apply. New sections or subsections shall be deemed deleted from the IFC and the amended provisions inserted in their place in accordance with the direction of this code.

A. IFC Section 101.1 Amended. Section 101.1 of the IFC is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the City of Monroe, hereinafter referred to as the "IFC" or "this code."

B. IFC Section 101.2.1 Amended. Section 101.2.1 of the IFC is hereby amended to read as follows:

101.2.1 Appendices. The following appendices of the IFC are hereby adopted by reference:

Appendix B: Fire-Flow Requirements for Buildings

Appendix C: Fire Hydrant Locations and Distribution

~~[Appendix D: Fire Apparatus Access Roads~~

~~C. IFC Section 105.1.4 Added. A new Section 105.1.4 is hereby added to the IFC to read as follows:~~

~~105.1.4 Schedule of permit fees. The fee for each required permit shall be as set by periodic fee resolution of the Monroe City Council.~~

~~1. Refunds. The code official may authorize the refund of fees paid upon filing of a written application by the original permittee not later than 180 days after the date of fee payment, as follows:~~

~~i. 100% of any fee erroneously paid or collected;~~

~~ii. Up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with the periodic fee resolution of the Monroe City Council; or~~

~~iii. Up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review is done.~~

~~The request for a fee refund must be made in writing, prior to the expiration date of the 180 day plan review period, or the expiration date of the building permit, and with justifiable cause.]~~

~~[D]C.~~ IFC Section 105.3.3 Amended. Section 105.3.3 of the IFC entitled "Occupancy prohibited before approval" is hereby amended to read as follows:

105.3.3 Occupancy prohibited before approval. The building or structure shall not be occupied prior to compliance with IBC Section 111 or IRC Section R110.

~~[E]D.~~ IFC Section 105.3.4 Deleted. Section 105.3.4 of the IFC entitled "Conditional permits" is hereby deleted in its entirety.

~~[F]E.~~ IFC Section 105.4.1.2 Added. A new Section 105.4.1.2 is hereby added to the IFC to read as follows:

105.4.1.2 Electronic Pre-Incident Data. Applicants for commercial building permits and commercial tenant improvement permits shall submit electronic building site and floor plans in a CADD *.dwg format [~~TO THE BUILDING & LIFE SAFETY OFFICE~~] prior to the final fire inspection for occupancy. Such data [~~SHALL~~]may be utilized by the Fire Department for the creation of pre-incident plans.

[~~G~~]F. IFC Section 105.6.15 Deleted. Section 105.6.15 of the IFC entitled “Fire hydrants and valves” is hereby deleted in its entirety.

[~~H~~]G. IFC Section 105.6.3[~~5~~]7 Deleted. Section 105.6.35 of the IFC entitled “Private fire hydrants” is hereby deleted in its entirety.

[~~H~~]H. IFC Section 105.7.1[~~2~~]3 Deleted. Section 105.7.11 of the IFC entitled “Private fire hydrants” is hereby deleted in its entirety.

[~~J~~]I. IFC Section 108 Amended. Section 108 of the IFC is hereby amended to read as follows:

Section 108 – APPEALS

108.1 Appeals. All appeals of orders, decisions, interpretations or determinations made by the code official relative to the application and interpretation of the IFC shall be to the City of Monroe Hearing Examiner in accordance with MMC Chapter 2.34 MMC[~~TITLE 21~~]. The Hearing Examiner shall have no authority to waive requirements of this code.

[~~K~~]. ~~IFC Section 114.2 Amended. Subsection 114.2 is hereby amended to provide as follows:~~

~~114.2 Code Enforcement. Enforcement of violations of this code shall be in accordance with Chapter 1.04 of the Monroe Municipal Code.~~

~~L. IFC Section 114.3 Deleted. Subsection 114.3 is deleted in its entirety.~~

~~M. IFC Section 114.4 Deleted. Subsection 114.4 is deleted in its entirety.]~~

[~~N~~]J. IFC Section 109.3 Amended. Section 109.3 of the IFC is hereby amended to read as follows:

109.3 Notice of violation. Where the fire code official finds a building, premises, vehicle, storage facility or outdoor area that is in violation of this code, the fire code official is authorized to prepare a written notice and order of code violation in accordance with Chapter 1.04 of the Monroe Municipal Code.

K. IFC Section 109.~~3~~**4** Amended. Section 109.~~3~~**4** of the IFC is hereby amended to read as follows:

109.~~3~~**4** Violation penalties. Persons who violate a provision of the IFC or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a gross misdemeanor, punishable by a fine of not more than five thousand dollars or by imprisonment not exceeding 365 days or both such fine and imprisonment. Each day that violation continues after due notice has been served shall be deemed a separate offense.

~~[O]~~**L.** IFC Section 111.4 Amended. Section 111.4 of the IFC is hereby amended to read as follows:

111.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than five hundred dollars or more than five thousand dollars.

~~[P. IFC SECTION 503 DELETED. SECTION 503 OF THE IFC AND ALL SUBSECTIONS ARE HEREBY DELETED IN THEIR ENTIRETY. ALL REFERENCES TO IFC SECTION 503 SHALL MEAN APPENDIX D.]~~

[Q]M. IFC Subsection 505.1 Amended. Subsection 505.1 of the IFC is hereby amended to read as follows:

505.1 Address identification. New and existing buildings shall be provided with approved address numbers or letters. The size of each character shall be as specified in Table 505.1. They shall be installed on a contrasting background and be plainly visible from the street or road fronting the property. When required by the code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 501.1 Address Numbering Size Table

DISTANCE FROM STREET OR ROAD	MINIMUM SIZE
0 – 50 feet	6" H x 3/4" Stroke Width
51 – 150 feet	8" H x 1" Stroke Width
151 – 200 feet	10" H x 1 1/4" Stroke Width
201 feet and farther	12" H x 1 1/2" Stroke Width

[R]N. IFC Subsection 505.2 Amended. Subsection 505.2 of the IFC is hereby amended to read as follows:

505.2 Street or road signs. Streets and roads shall be identified with approved permanent signs when roadways allow passage by vehicles. Signs shall meet the requirements of the Manual on Uniform Traffic Control Devices for Streets and Highways as adopted by the State of Washington in 47.36.030 RCW and 468-95 WAC.

[S]O. IFC Section 506 Amended. Section 506 of the IFC is hereby amended to read as follows:

506.1 Where required. A Knox Box® of a size and type approved by the fire code official shall be provided by the building or business owner for all occupancies except Group R-3 and U.

506.1.1 Locks. A Knox® lock or key switch shall be installed on gates or similar barriers when required by the fire code official. Knox® FDC caps shall be installed on all new fire department connections and, when required by the fire code official, on existing fire department connections.

506.2 Key box maintenance. The operator of a business with a Knox Box on the building shall provide entry; fire control room; elevator; fire alarm panel; mechanical; electrical; manual fire alarm box (pull station); keys to the Monroe Fire Marshal, and shall immediately notify the Monroe Fire Marshal and provide the new key when a lock is changed or rekeyed. All such keys provided to the Monroe Fire Marshal shall be secured in the building's or business's Knox Box®.

[+P] IFC Section 903.2.13 Added. A new Section 903.2.13 is hereby added to the IFC to read as follows:

903.2.13 Other sprinkler requirements. In addition to the requirements of Section 903.2, approved automatic fire sprinkler systems shall be installed throughout all buildings and structures described in this Section 903.2.13. For the purposes of this Section 903.2.13, fire walls, fire barriers, fire partitions and fire-resistance-rated horizontal assemblies do not constitute separate buildings.

1. In all new buildings and structures with an Occupancy Classification assigned under the IBC and with a gross floor area of five thousand or greater square feet, regardless of type or use.

Exception: Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic fire alarm system and are separated from the remainder of the building by fire barriers consisting of not less than 1-hour

fire-resistance-rated walls and 2-hour fire-resistance-rated floor/ceiling assemblies.

2. In existing buildings with a gross floor area of ten thousand or greater square feet undergoing additions, repairs, reconstruction, or improvements exceeding sixty percent of the assessed value of such building or structure.

~~[U. IFC Section 903.3.7 Amended. Section 903.3.7 of the IFC is hereby amended to read as follows:~~

~~903.3.7 Fire department connections. Fire department connections shall be installed remote from the building in an approved location. Fire department connections shall be installed outside the collapse zone of the structure, and within 50 feet of a fire hydrant. The fire department connection shall be a 4" Storz connection with a 30-degree down angle installed in accordance with City of Monroe standards.]~~

[V]Q. IFC Section 903.3.~~[8]~~7 Added. A new section 903.3.~~[8]~~7 is hereby added to the IFC to read as follows:

903.3.~~[8]~~7 Fire Control Room. All multiple tenant buildings; buildings constructed speculatively ("spec") as shells or warehouses; and all buildings in excess of 20,000 square feet which require fire sprinkler protection shall be constructed with a dedicated fire control room in accordance with Section 903.3.~~[8]~~7.

903.3. ~~[8]~~7.1 Size and construction. The fire control room shall be adequately sized to allow 3 feet of clearance around the circumference of the sprinkler riser for inspection, testing, and maintenance. The fire control room shall not be excessively large so that storage of disallowed items is discouraged. The construction of the fire control room shall consist of materials similar to adjacent areas, except that there shall be no requirements to provide fire resistive construction on the interior walls which form the fire control room.

903.3.~~[8]~~7.2 Location. The fire control room shall be located adjacent to an outside wall of the building, and a dedicated outside entrance with a minimum 36" swinging door shall be provided.

903.3.~~[8]~~7.3 Contents. The fire control room shall contain only the fire sprinkler riser(s), fire alarm control panel, fire pump(s), and other necessary fire protection appliances and communications equipment. No storage of combustible items is allowed inside the fire control room.

903.3.~~[8]~~7.4 Signage. The outside door providing access to the fire control room shall bear a sign or placard with minimum 4" white lettering on a red background which reads: "FIRE CONTROL ROOM."

[W]R. IFC [Section]Table B105.2 Amended. [Section]Table B105.2 of the IFC is hereby amended to read as follows:

Where the value of 25% is listed in the table, it shall be replaced with 50%.

~~[B105.2 BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS. THE MINIMUM FIRE-FLOW AND FLOW DURATION FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS SHALL BE AS SPECIFIED IN TABLE B105.1.~~

~~EXCEPTION: A REDUCTION IN REQUIRED FIRE-FLOW OF 50 PERCENT, AS APPROVED, IS ALLOWED WHEN THE BUILDING IS PROVIDED WITH AN APPROVED AUTOMATIC SPRINKLER SYSTEM INSTALLED IN ACCORDANCE WITH SECTION 903.3.1.1 OR 903.3.1.2. THE RESULTING FIRE-FLOW SHALL NOT BE LESS THAN 1,500 GALLONS PER MINUTE (5678 L/MIN) FOR THE PRESCRIBED DURATION AS SPECIFIED IN TABLE B105.1.]~~

[X. ~~Section D102 Amended. Section D102 of the IFC is hereby amended in its entirety to read as follows:~~

~~SECTION D102~~

~~REQUIRED ACCESS~~

~~D102.1 Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.~~

~~Exception: The code official is authorized to increase the dimension of 150 feet (45 720 mm) where any of the following conditions occur:~~

- ~~1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1, 903.3.1.2 or 9.3.3.1.3., or~~
- ~~2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided., or~~
- ~~3. There are not more than two Group R-3 or Group U occupancies.~~

~~D102.1.2 Additional access. The fire code official is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.~~

~~D102.1.3 High-piled storage. Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32.~~

~~Y. IFC Section D103 Amended. Section D103 of the IFC is hereby amended to read in its entirety as follows:~~

~~SECTION D103~~

~~MINIMUM SPECIFICATIONS~~

~~D103.1 Specifications. Fire apparatus access roads shall be installed, maintained, and arranged in accordance with this Section D103.~~

~~D103.1.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).~~

~~D103.1.2 Authority. The code official shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.~~

~~D103.1.3 Section. The minimum acceptable structural section of fire apparatus access roads shall be 3 inches of Class "B" Asphalt placed over four inches of crushed surfacing top course. The subgrade shall meet the compaction requirements of the city engineer. Equivalent road sections may be allowed by the city engineer.~~

~~D103.1.4 Turning radius. The required turning radius of a fire apparatus access road shall be designed and constructed to accommodate an inside turning radius of 25 feet and an outside turning radius of 40 feet.~~

~~D103.1.5 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45,720 mm) in length shall be provided with a cul-de-sac turn-around which meets the specifications of City of Monroe Standard Plan 304 Design & Construction Standards.~~

~~Exceptions: A hammerhead turn-around which meets the specifications of City of Monroe Standard Plan 316 or equivalent Design & Construction Standards is allowed where:~~

- ~~1. The city engineer has declared that the dead-end fire apparatus access road is temporary; or~~
- ~~2. There are not more than four dwelling units served by the dead-end road.~~

~~D103.1.6 Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO Standards or equivalents approved by~~

~~the city engineer. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, approved barriers, approved signs or both shall be installed and maintained when required by the fire code official.~~

~~D103.1.7 Grade. The maximum grade of a fire apparatus access road shall be 15%, with a maximum vertical curve of 9% over 50 linear feet.~~

~~D103.1.8 Angles of approach and departure. The angles of approach and departure for fire apparatus access roads shall be within the limits established by the fire code official based on the fire department's apparatus.~~

~~D103.2 Fire Lane Marking and Signage. Fire apparatus access roads shall be marked and signed in accordance Sections D103.2.1 through D103.2.2. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility.~~

~~D103.2.1 Marking of Curbs and Roadway Surface. Fire apparatus access roads shall be marked whenever necessary to maintain the unobstructed minimum required width of fire apparatus access roads. Marked fire apparatus access roads, or "fire lanes" as defined in Section 502.1 of the code, shall be established or relocated upon orders from the fire code official at the time of plan review; pre-construction site inspection; post-construction site inspection; and any time during the life of the occupancy requiring fire apparatus access.~~

~~D103.2.1.1 Installation and Maintenance. Marked fire lanes shall be installed and maintained in accordance with this Section. Only those fire apparatus access roads established or authorized by the fire code official may be marked as a "fire lane." Fire lanes shall be marked by any one or more of the following types of marking:~~

- ~~1. Curbs shall be marked with red traffic paint covering the top and front, extending the length of the designated fire lane. Four-inch (4") white block letters which read "NO PARKING – FIRE LANE" shall be stenciled at least every twenty-five (25) linear feet on the red curb.~~
- ~~2. Rolled curbs shall be covered with red traffic paint, extending the length of the designated fire lane. Four-inch (4") white block letters which read "NO PARKING – FIRE LANE" shall be stenciled at least every twenty-five (25) linear feet on the red curb.~~
- ~~3. Lanes without curbs shall be identified by red traffic paint as a 6 inch wide stripe on the pavement, extending the length of the designated fire lane. The words "NO PARKING – FIRE LANE" shall be in 3 inch stroke white block letters~~

~~18 inches in height, and placed 8 inches measured perpendicular from the red paint stripe on the pavement. Where long drives require no parking on either side of the access road, repetitions shall alternate sides of the drive.~~

~~4. Where directed by the fire code official, specific areas shall be designated and those areas are to be marked with diagonal striping across the width of the fire lane. Diagonal marking shall be used in conjunction with painted curbs and/or edge striping and shall run at an angle of 30 to 60 degrees from one side to the other. These diagonal lines shall be in red traffic paint, parallel with each other, at least 6 inches in width, and 24 inches apart. Lettering shall occur as specified above.~~

~~5. NO PARKING FIRE LANE signs complying with Figure D103.2.2. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.2.2.1 or D103.2.2.2.~~



FIGURE D103.3.2

FIRE LANE SIGNAGE

~~D103.2.2.1 Roads 20 to 26 feet in width. Fire apparatus access roads 20 to 26 feet wide (6096 to 7925 mm) shall be marked on both sides as no parking.~~

~~D103.2.2.2 Roads more than 26 feet in width. Fire apparatus access roads more than 26 feet wide (7925 mm) to 32 feet wide (9754 mm) shall be marked on one side of the road as no parking.~~

~~D103.3 Obstruction of fire apparatus access roads. No person shall stop, stand or park a vehicle or maintain any obstruction in any such designated fire lane whether occupied or not, except temporarily for the purposes of and while actually engaged in loading or unloading property or passengers.~~

~~D103.4 Required gates or barricades. The fire code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other access ways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.~~

~~D103.4.1 Secured gates and barricades. When Where required, gates and barricades shall be secured in an approved manner. Roads, trails and other access ways that have been closed and obstructed in the manner prescribed by Section D103.4 shall not be trespassed on or used unless authorized by the owner and the fire code official.~~

~~Exception: The restriction on use shall not apply to public officers acting within the scope of duty.~~

~~D103.5 Security gates. Gates securing the fire apparatus access roads shall comply with all of the following criteria:~~

- ~~1. The minimum gate width shall be 20 feet (6096 mm).~~
- ~~2. Gates shall be of the swinging or sliding type.~~
- ~~3. Construction of gates shall be of materials that allow manual operation by one person.~~
- ~~4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.~~
- ~~5. Electric gate openers shall be listed in accordance with UL 325 and equipped with a means of opening the gate by fire department personnel for emergency access. Gates intended for automatic operations shall be designed, constructed and installed to comply with the requirements of ASTM F2200. Emergency opening devices shall be approved by the fire code official.~~
- ~~6. Manual opening gates shall not be locked with a padlock or chain and padlock unless an approved Knox Box® containing the key(s) to the lock is installed at the gate in an approved location.~~
- ~~7. Locking device specifications shall be submitted for approval by the fire code official prior to installation of the gate.]~~

Section 6. Repeal of MMC 15.04.145. Section 15.04.130, International Fuel Gas Code adopted, of the Monroe Municipal Code is hereby repealed in full:

~~[15.04.145 — INTERNATIONAL FUEL GAS CODE ADOPTED.~~

~~THE 2012 INTERNATIONAL FUEL GAS CODE (IFGC), [2012]2015 EDITION, CHAPTER 51-52 WAC, PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, TOGETHER WITH THE [2012]2015 STATE-WIDE AMENDMENTS, EFFECTIVE JULY 1, [2013]2016, IS HEREBY ADOPTED BY REFERENCE; PROVIDED, HOWEVER, THAT THE STANDARDS FOR LIQUEFIED PETROLEUM GAS INSTALLATIONS SHALL BE 2011 NFPA 58 (LIQUEFIED PETROLEUM GAS CODE) AND 2012 ANSI Z223.1/NFPA 54 (NATIONAL FUEL GAS CODE).~~

~~**W.** IFGC SECTION 101.1 AMENDED. SECTION 101.1 OF THE IFGC IS HEREBY AMENDED TO READ AS FOLLOWS:~~

~~101.1 TITLE. THESE REGULATIONS SHALL BE KNOWN AS THE FUEL GAS CODE OF THE CITY OF MONROE, HEREINAFTER REFERRED TO AS THE "IFGC" OR "THIS CODE."~~

~~**X.** IFGC SECTION 106.5.3 AMENDED. SECTION 106.5.3 OF THE IFGC IS HEREBY AMENDED TO READ AS FOLLOWS:~~

~~106.5.3 EXPIRATION. EVERY PERMIT ISSUED SHALL BECOME INVALID UNLESS THE WORK ON THE SITE AUTHORIZED BY SUCH PERMIT IS COMMENCED WITHIN 180 DAYS AFTER ITS ISSUANCE, OR IF THE WORK AUTHORIZED ON THE SITE BY SUCH PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AFTER THE TIME THE WORK IS COMMENCED. THE CODE OFFICIAL IS AUTHORIZED TO GRANT, IN WRITING, ONE OR MORE EXTENSIONS OF TIME, FOR PERIODS OF NOT MORE THAN 180 DAYS EACH. THE EXTENSION SHALL BE IN WRITING AND JUSTIFIABLE CAUSE DEMONSTRATED.~~

~~**Y.** IFGC SECTION 106.5.4 DELETED. SECTION 106.5.4 OF THE IFGC IS HEREBY DELETED IN ITS ENTIRETY.~~

~~**Z.** IFGC SECTION 106.6.2 AMENDED. SECTION 106.6.2 OF THE IFGC IS HEREBY AMENDED TO READ AS FOLLOWS:~~

~~106.6.2 SCHEDULE OF PERMIT FEES. THE FEE FOR EACH PERMIT REQUIRED UNDER THE FUEL GAS CODE SHALL BE AS SET BY PERIODIC FEE RESOLUTION OF THE MONROE CITY COUNCIL.~~

~~**AA.** IFGC SECTION 106.6.3 AMENDED. SECTION 106.6.3 OF THE IFGC IS HEREBY AMENDED TO READ AS FOLLOWS:~~

~~106.6.3 REFUNDS. THE BUILDING OFFICIAL MAY AUTHORIZE THE REFUND OF FEES PAID UPON FILING OF A WRITTEN APPLICATION BY THE ORIGINAL PERMITTEE NOT LATER THAN 180 DAYS AFTER THE DATE OF FEE PAYMENT, AS FOLLOWS:~~

4. ~~100% OF ANY FEE ERRONEOUSLY PAID OR COLLECTED;~~
5. ~~UP TO 80% OF THE PERMIT FEE PAID WHEN NO WORK HAS BEEN DONE UNDER A PERMIT ISSUED IN ACCORDANCE WITH THE CITY OF MONROE FEES RESOLUTION; OR~~
6. ~~UP TO 80% OF THE PLAN REVIEW FEE PAID WHEN AN APPLICATION FOR A PERMIT FOR WHICH A PLAN REVIEW FEE HAS BEEN PAID IS WITHDRAWN OR CANCELED BEFORE ANY PLAN REVIEW IS DONE.~~

~~THE REQUEST FOR A FEE REFUND MUST BE MADE IN WRITING, PRIOR TO THE EXPIRATION DATE OF THE 180 DAY PLAN REVIEW PERIOD, OR THE EXPIRATION DATE OF THE MECHANICAL PERMIT, AND WITH JUSTIFIABLE CAUSE.~~

BB. ~~IFGC SECTION 108.2 AMENDED. SUBSECTION 108.2 IS HEREBY AMENDED TO PROVIDE AS FOLLOWS:~~

~~108.2 CODE ENFORCEMENT. ENFORCEMENT OF VIOLATIONS OF THIS CODE SHALL BE IN ACCORDANCE WITH CHAPTER 1.04 OF THE MONROE MUNICIPAL CODE. SIGNS, TAGS, OR SEALS POSTED OR AFFIXED BY THE BUILDING OFFICIAL SHALL NOT BE MUTILATED, DESTROYED, TAMPERED WITH, OR REMOVED WITHOUT AUTHORIZATION FROM THE BUILDING OFFICIAL. THE FINE FOR THE REMOVAL, MUTILATION, DESTRUCTION OF, OR TAMPERING WITH SAID NOTICE, SIGN, TAGS, OR SEALS SHALL BE AS SET FORTH IN THE MONROE MUNICIPAL CODE, SECTION 15.04.200.~~

CC. ~~IFGC SECTION 108.3 DELETED. SUBSECTION 108.3 IS DELETED IN ITS ENTIRETY.~~

DD. ~~IFGC SECTION 108.4 DELETED. SUBSECTION 108.4 IS DELETED IN ITS ENTIRETY.~~

EE. ~~IFGC SECTION 108.5 DELETED. SUBSECTION 108.5 IS DELETED IN ITS ENTIRETY.~~

FF. ~~IFGC SECTION 108.6 DELETED. SUBSECTION 108.6 IS DELETED IN ITS ENTIRETY.~~

GG. ~~IFGC SECTION 109 AMENDED. SECTION 109 OF THE IFGC IS HEREBY AMENDED TO READ AS FOLLOWS:
SECTION 109 – APPEALS~~

~~109.1 APPEALS. ALL APPEALS OF ORDERS, DECISIONS, INTERPRETATIONS OR DETERMINATIONS MADE BY THE BUILDING OFFICIAL RELATIVE TO THE APPLICATION AND INTERPRETATION OF THE~~

~~IFGC SHALL BE TO THE CITY OF MONROE HEARING EXAMINER IN ACCORDANCE WITH MMC TITLE 21. THE HEARING EXAMINER SHALL HAVE NO AUTHORITY TO WAIVE REQUIREMENTS OF THIS CODE.]~~

Section 7. Severability. If any section, sentence, clause or phrase of this ordinance should be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 8. Effective Date. This ordinance shall be in full force July 1, 2016.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this _____ day of _____, 2016.

First Reading: June 7, 2016
Adoption: June 14, 2016
Published: June 21, 2016
Effective: July 1, 2016

CITY OF MONROE, WASHINGTON:

(SEAL)

Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth M. Smoot, MMC, City Clerk

J. Zachary Lell, City Attorney



MONROE CITY COUNCIL

Agenda Bill No. 16-086

SUBJECT:	Ordinance No. 008/2016, Repealing MMC 2.48, Library Board; First Reading
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
06/14/2016	Administration	Gene Brazel Elizabeth Smoot	Gene Brazel	New Business #1

Discussion: 06/14/2016
First Reading: 06/14/2016

- Attachments:**
1. May 11, 2016, email from Librarian Spirito
 2. Ordinance No. 008/2016

REQUESTED ACTION: Move to accept as first reading Ordinance No. 008/2016, disbanding the Monroe Library Board; repealing Chapter 2.48 MMC, Library Board; providing for severability; and establishing an effective date.

DESCRIPTION/BACKGROUND

On May 11, 2016, Mr. Phil Spirito, Managing Librarian, Monroe Library, contacted Mayor Thomas and City Administrator Brazel to notify the City of Monroe that the Monroe Library Board had unanimously approved dissolution of the community library board (*attachment 1*).

Proposed Ordinance No. 008/2016 (*attachment 2*) formally disbands the Monroe Library Board and repeals Chapter 2.48 Monroe Municipal Code, Library Board. If first reading is accepted, the ordinance will be on the June 21, 2016, Meeting for adoption; and effective July 3, 2016.

Librarian Spirito will be in attendance at the June 14, 2016, Council Meeting to answer any questions.

IMPACT – BUDGET

None.

TIME CONSTRAINTS

As soon as possible, to allow current Monroe Library Board members to be eligible to serve the City of Monroe through other available service opportunities.

On May 11, 2016, at 11:32, Philip Spirito <PSpirito@sno-isle.org> wrote:

Hello Gentlemen,

It appears that we have had a unanimous vote on dissolution of our community library board. Everyone agrees that the board serves no useful purpose and their time would be better spent volunteering in other capacities in the library or throughout the community. I'm not sure where that leaves us at this point. I think you will need to take it from here. I'd be glad to help out in anyway to move this process along. Let me know how I can help.

Thanks

Phil Spirito
Managing Librarian
Monroe Library
pspirito@sno-isle.org
(360) 794-7851 ext. 4120

**CITY OF MONROE
ORDINANCE NO. 008/2016**

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, DISBANDING THE MONROE LIBRARY
BOARD; REPEALING CHAPTER 2.48 MMC LIBRARY
BOARD; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Monroe Library Board was created through Ordinance No. 1114 adopted by the Monroe City Council on November 19, 1997; and

WHEREAS, the main purpose of the Monroe Library Board is to provide advice to the City Council on library issues and to act as a liaison with the Sno-Isle Library System which provides library services to the City of Monroe; and

WHEREAS, the Monroe Library Board has solely functioned as an advisory board to the Sno-Isle Libraries for some time, with little to no contact with City Staff or the City Council, save for the appointment and confirmation process; and

WHEREAS, the Sno-Isle Libraries no longer sees a need for an advisory board in this capacity, and will no longer be staffing or utilizing the Monroe Library Board; and

WHEREAS, in May 2016, the Monroe Library Boardmembers voted unanimously to dissolve the Monroe Library Board, in order to allow volunteers to serve the Library in other capacities or throughout the community; and

WHEREAS, the City Council wishes to disband the current Monroe Library Board, relieve the current members of their terms of office, encourage these individuals to serve the City of Monroe through other available service opportunities, and repeal Monroe Municipal Code (MMC) 2.48, Library Board.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE DO ORDAIN AS FOLLOWS:

Section 1. Disbanding of Monroe Library Board. The Monroe Library Board is hereby disbanded, and all Library Board members are relieved of their positions and current terms of office.

Section 2. Repeal of Chapter 2.48 MMC. Chapter 2.48, Library Board, of the Monroe Municipal Code is hereby repealed in full:

**[CHAPTER 2.48
LIBRARY BOARD**

- ~~2.48.010 — PURPOSE AND FUNCTION.~~
- ~~2.48.020 — CREATION, MEMBERSHIP AND COMPENSATION.~~
- ~~2.48.030 — SELECTION OF OFFICERS.~~
- ~~2.48.040 — VACANCIES.~~
- ~~2.48.050 — QUORUM AND MEETINGS.~~

~~2.48.010 — PURPOSE AND FUNCTION.~~

~~THE LIBRARY BOARD IS HEREBY DECLARED TO BE AN ADVISORY BOARD OF THE CITY OF MONROE, WHOSE DUTIES SHALL BE TO ADVISE THE CITY COUNCIL AS TO THE GENERAL SUPERVISION OF THE LIBRARY FACILITIES OF THE CITY, TO ACT AS LIAISON BETWEEN THE CITY COUNCIL AND THE SNO- ISLE LIBRARY SYSTEM, TO ADOPT SUCH BYLAWS, RULES AND REGULATIONS FOR THEIR OWN GUIDANCE AS THEY DEEM NECESSARY, AND TO PERFORM SUCH OTHER DUTIES AS MAY BE DIRECTED BY THE CITY COUNCIL.~~

~~2.48.020 — CREATION, MEMBERSHIP AND COMPENSATION.~~

~~A. THERE IS HEREBY CREATED AND ESTABLISHED A LIBRARY BOARD OF THE CITY OF MONROE, COMPOSED OF FIVE MEMBERS, AS HEREINAFTER PROVIDED.~~

~~B. THE MEMBERS OF THE LIBRARY BOARD SHALL BE BONAFIDE RESIDENTS OF SNOHOMISH COUNTY AND SHALL ALSO BE RESIDENTS OF THE CITY OF MONROE LIBRARY SERVICE AREA AND SHALL BE APPOINTED BY THE MAYOR AND CONFIRMED BY THE CITY COUNCIL. INCUMBENT MEMBERS OF THE LIBRARY BOARD SHALL SERVE THEIR PRESENT TERM OF OFFICE. SUCCEEDING APPOINTMENTS BY THE MAYOR AND CITY COUNCIL AS AFORESAID SHALL BE FOR A TERM OF FIVE YEARS, WHICH SHALL EXPIRE ON DECEMBER 31ST OF THE LAST YEAR FOR WHICH THE TERM IS MADE; PROVIDED, THAT MEMBERS SHALL REMAIN IN OFFICE UNTIL THEIR SUCCESSORS ARE APPOINTED AND CONFIRMED.~~

~~C. NO BOARD MEMBER SHALL RECEIVE ANY COMPENSATION FROM THE CITY FOR HIS OR HER SERVICE ON THE BOARD.~~

~~2.48.030 — SELECTION OF OFFICERS.~~

~~THE MEMBERS OF THE BOARD SHALL, AT THE FIRST MEETING AFTER ANNUAL CITY COUNCIL APPOINTMENTS HAVE OCCURRED, SELECT FROM AMONG THEIR MEMBERS A CHAIR AND A SECRETARY, WHO SHALL SERVE IN THAT CAPACITY FOR A ONE-YEAR TERM COMMENCING THE FIRST MEETING OF THE YEAR. THE SECRETARY SHALL KEEP MINUTES AND RECORDS OF ALL REGULAR MEETINGS.~~

2.48.040 — VACANCIES.

~~VACANCIES OCCURRING OTHERWISE THAN THROUGH THE EXPIRATION OF TERMS SHALL BE FILLED FOR THE REMAINDER OF THE TERM OF THE MEMBER BEING REPLACED. VACANCIES SHALL BE FILLED IN THE SAME MANNER AS ORIGINAL APPOINTMENTS. REGULAR ATTENDANCE BY MEMBERS IS NECESSARY FOR THE EFFICIENT OPERATION AND EFFECTIVE COMPLETION OF BUSINESS. THREE UNEXCUSED ABSENCES FROM REGULAR MEETINGS IN A CALENDAR YEAR SHALL CONSTITUTE AN AUTOMATIC RESIGNATION FROM THE BOARD. A MEMBER MAY REQUEST THAT AN ABSENCE BE EXCUSED EITHER BEFORE OR AFTER THE ABSENCE OCCURS. ANY MEMBER WHO CEASES TO HAVE THE QUALIFICATIONS PROVIDED IN THIS SECTION SHALL BE DEEMED TO HAVE FORFEITED HIS OR HER OFFICE. UPON REQUEST OF A BOARD MEMBER, THE MAYOR, WITH THE CONFIRMATION OF THE CITY COUNCIL, MAY MAKE A TEMPORARY APPOINTMENT TO REPLACE A BOARD MEMBER WHO WILL BE ABSENT FROM MEETINGS FOR A PROLONGED PERIOD. UPON MOTION BY ANY MEMBER OF THE CITY COUNCIL, AND APPROVAL BY A MAJORITY OF THE CITY COUNCIL, THE APPOINTMENT OF ANY MEMBER SERVING ON THE BOARD MAY BE TERMINATED FOR CAUSE. THE MAYOR AND CITY COUNCIL SHALL THEREAFTER PROCEED WITH THE APPOINTMENT OF A NEW MEMBER TO COMPLETE THE TERM OF OFFICE.~~

2.48.050 — QUORUM AND MEETINGS.

~~THE LIBRARY BOARD SHALL HOLD REGULAR MEETINGS, AT SUCH TIME AND PLACES IT DEEMS ADVISABLE; BUT SHALL HOLD NOT LESS THAN ONE EVERY TWO CALENDAR MONTHS. THE PRESENCE OF THREE MEMBERS OF THE BOARD SHALL BE NECESSARY TO CONSTITUTE A QUORUM FOR TRANSACTING BUSINESS.]~~

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall be in full force and effect five (5) days from and after its passage and approval and publication as required by law.

Passed by the City Council and approved by the Mayor of the City of Monroe, at a regular meeting held this _____ day of _____, 2016.

First Reading June 14, 2016
Adoption:
Published:
Effective:

CITY OF MONROE, WASHINGTON:

(seal)

Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth M. Smoot, MMC, City Clerk

J. Zachary Lell, City Attorney



MONROE CITY COUNCIL
Legislative Affairs Committee Meeting
Tuesday, June 14, 2016, 6 P.M.
Council Conference Room, City Hall

AGENDA

- I. Call to Order**

- II. Approval Minutes** (Meeting of Tuesday, May 10, 2016)

- III. Unfinished Business**
 - A. MMC 2.26, Term Limits for Elected Officials (Ordinance No. 001/2012)

 - B. At-Large Position Action Plan (2Y to 4Y)

- IV. New Business**
 - A. 2017 Legislative Priorities

- V. Other**

- VI. Next Committee Meeting** (July 12, 2016)
 - A. 2017 Legislative Priorities (*continued*)

- VII. Adjournment**

BOARD OF DIRECTORS' MEETING NOTICE

*Goals: Improve ridership. Demonstrate good stewardship of public funds.
Be a positive force in our communities.*

The regular Board meeting of the Snohomish County Public Transportation Benefit Area Corporation has been scheduled for:

Date: Thursday, June 2, 2016
3:00 PM

Location: Community Transit Board Room
7100 Hardeson Road
Everett, WA 98203

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENT**
- IV. PRESENTATIONS**
 - A. Service Awards – Emmett Heath
 - B. 2015 Chair's Award – Councilmember Mike Todd
- V. COMMITTEE REPORTS**
 - A. Executive Committee – Chair Jon Nehring
 - B. Finance & Administration Committee – Councilmember Tom Hamilton
 - C. Marketing, Operations, & Maintenance Committee – Mayor Dave Earling
 - D. Planning & Capital Projects Committee – Councilmember Stephanie Wright
- VI. CONSENT CALENDAR***
 - A. Approval of minutes of the April 21, 2016, Board of Directors Workshop.
 - B. Approval of minutes of the May 5, 2016, Board of Directors Meeting.
 - C. Final Acceptance of ITB #05-15, Swift BRT 204th Street Station Construction.
 - D. Adoption of 2016-2019 Title VI Program.
 - E. Award of Construction Administration Services for Mukilteo Park and Ride.
 - F. Award of RFP #31-16, Radio System Management and Maintenance Services.
 - G. Award of RFP #32-15, Tableau Software Consulting Services.
 - H. Award of contract for Trapeze Licensing and Professional Services for Shop Activity and Enterprise Purchasing.
 - I. Award of ITB #08-16, KPOB Building C HVAC Replacement.
 - J. Award of contract for On-Board Video Systems Purchase and Replacement.
 - K. Approval of vouchers dated April 6, 2016, in the amount of \$99,571.15.
 - L. Approval of vouchers dated April 8, 2016, in the amount of \$721,007.74.
 - M. Approval of vouchers dated April 14, 2016, in the amount of \$6,836,261.91.
 - N. Approval of vouchers dated April 22, 2016, in the amount of \$915,835.34.
 - O. Approval of vouchers dated April 25, 2016, in the amount of \$297,755.83.
 - P. Approval of vouchers dated April 27, 2016, in the amount of \$297,809.10.
 - Q. Approval of April 2016 Payroll:
 - 1. Direct Deposits Issued, #s 211515 – 213336, in the amount of \$3,409,375.25.
 - 2. Paychecks Issued, #s 47205 – 47310, in the amount of \$123,651.97.
 - 3. Employer Payroll Tax Deposits, in the amount of \$393,560.48.
- VII. ACTION ITEMS***
 - A. Award of ITB #27-16, Mukilteo Park and Ride Construction.

* indicates attachments

- B. Approval of Resolution No. 04-16, Authorizing the Purchase of Real Estate for *Swift II*.
- C. Award of RFP #03-16, Heavy Duty Transit Coaches.

- VIII. CHAIRMAN'S REPORT**
- IX. CHIEF EXECUTIVE OFFICER'S REPORT**
- X. BOARD COMMUNICATION**
- XI. EXECUTIVE SESSION**
- XII. OTHER BUSINESS RELATED TO THE CORPORATION**
- XIII. ADJOURN**



Mayor Jon Nehring, Chair



**PUBLIC WORKS DEPARTMENT
DESIGN & CONSTRUCTION DIVISION
JUNE 2016 UPDATE**

TJERNE PLACE – CHAIN LAKE ROAD TO WOODS CREEK ROAD

Background

This project involves extending Tjerne Place from Chain Lake Road to Woods Creek Road. Right-of-Way acquisition is needed along the length of the project. The proposed improvements include wide sidewalks on both sides of the road, two 12-ft travel lanes and a center turn lane, modifications to the existing signal at Chain Lake Rd and Tjerne Place, and a new driveway into the Safeway shopping center. Provisions are being made for a new signal at Woods Creek Rd, and will be installed depending on the cost of the project. We have a commitment from PUD to provide \$1,000,000 and have received a \$3,100,000 grant from TIB.

Estimated Cost: \$4,847,700

Construction Target: Begin Summer 2015; End Summer 2016

Update

All work has been completed except for the signal at Woods Creek Road. The project is waiting for the signal controller cabinet to be tested and delivered to the site for installation. WSDOT tests signal cabinets to ensure they don't fail due to bad weather or faulty electrical equipment. We anticipate the testing to last until June 17th, after which the contractor can take the cabinet, install it at the site, and then go through one more test involving actual site conditions.

Timeline

July 2015	Construction begins
April 2016	Substantial Completion
June 2016	All Work Completed
July 2016	Project is Accepted



W. MAIN STREET SIDEWALKS

Background

The project scope includes installing a concrete sidewalk along the south side of W. Main Street between the Tester Road Roundabout and the future Housing Hope development. This would complete sidewalk connectivity between downtown and the Monroe High School, thereby increasing pedestrian safety and providing alternative modes of transportation. The City received a grant from TIB in the amount of \$368,638 to help fund this project.

Estimated Cost: \$495,000

Construction Target: Spring 2016

Update

RRJ Company LLC was awarded the construction contract for this project. Construction is tentatively planned to begin after the Monroe School District goes on summer break (June 22nd).

Timeline

November 2014	Grant Awarded
February 2015	Design
February 2016	Design completed
April 6 th , 2016	Project advertised to contractors
June 2016	Construction begins
August 2016	Construction complete



179th AVENUE SE SIDEWALKS

Background

The City of Monroe applied for and received a \$372,500 grant from the Community Development Block Grant Program of Snohomish County's Housing and Urban Development. The concrete sidewalk will be installed along the west side of 179th Ave SE, filling in gaps such that once the project is completed there will be a continuous sidewalk along the west side from Main Street to 157th Street SE.

Estimated Cost: \$372,500

Construction Target: Summer 2016

Update

The project plans and specification will be wrapping up in June. Advertisement for construction bids will occur late this month, with an anticipated construction start date around mid-August.

Timeline

January 2015	Grant Awarded
August 2015	Design
May 2016	Design completed
June 2016	Project advertised to contractors
August 2016	Construction begins
October 2016	Construction complete



WOODS CREEK ROAD PHASE I

Background

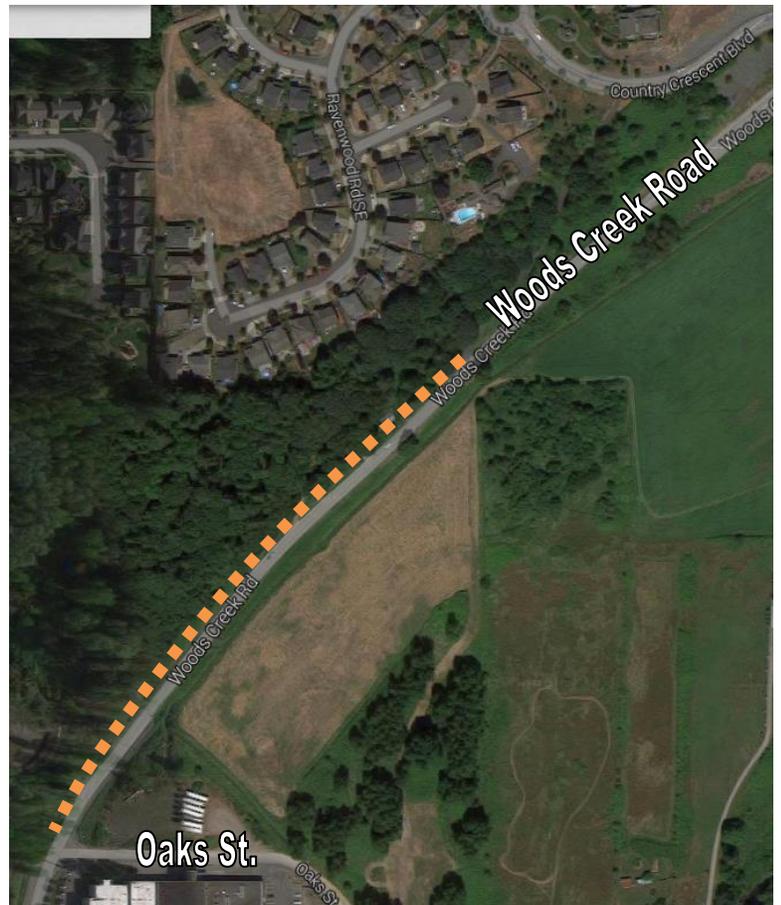
In 2011 plans were prepared for a new shared path along the west side of Woods Creek Road that would connect the downtown to the trail system coming down from The Farm development. The plans include a paved 10' wide trail, soldier pile retaining wall, and necessary storm drainage. At that time local funding carried the project only through design development. In 2014 the City received a grant from the Puget Sound Regional Council (PSRC) to construct the project. This grant award has a maximum payable amount of \$1,718,000. The project is alive again and will be constructed in 2016. Estimated Project Cost: \$2,071,000 (incl. design & construction)
Construction Target: Summer 2016

Update

Work has begun on this sidewalk project! The contractor has been clearing the project zone and will begin installing the soldier piles for the retaining walls next week. Expect one lane closures during construction activity for the duration of the project.

Timeline

January 2014	Grant Awarded
August 2015	Design
Winter 2015/16	Design completed
January 2016	Project advertised to contractors
May 2016	Construction begins
Sept. 2016	Construction complete



SIDEWALK RAILROAD CROSSINGS – FRYELANDS BOULEVARD & 179TH AVENUE SE

Background

In 2015 the City received a \$244,500 grant from the Community Development Block Grant (CDBG) program of Snohomish County. The purpose of this project is to provide safe pedestrian pathways across the existing railroad tracks at both the Fryelands Boulevard and 179th Avenue SE street crossing locations.

Estimated Project Cost: \$291,500

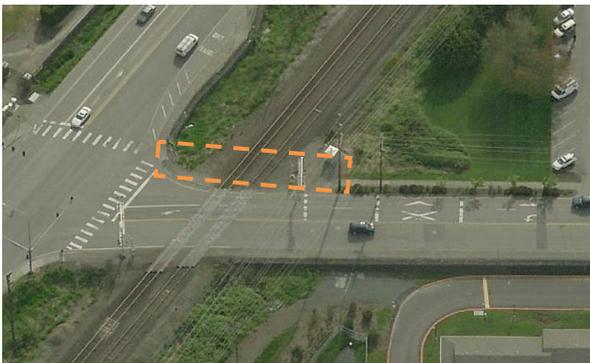
Construction Target: Summer 2016

Update

A topographic survey was completed for both crossing locations. Engineering staff are waiting on Burlington Northern Santa Fe (BNSF) for a wider access easement over the railroad tracks. The progress of design and eventual construction is heavily dependent on BNSF and the Utility Transportation Commission (UTC). With that understanding, we anticipate the design efforts to begin in the Fall of this year and have project documents complete and ready for contractor bid advertisement in 2017.

Timeline

January 2015	Grant Awarded
August 2016	Design
Winter 2016/17	Design completed
Spring 2017	Project advertised to contractors
Spring 2017	Construction begins
Summer 2017	Construction complete



179th Avenue SE



Fryelands Boulevard

COLUMBIA AND ELIZABETH WATERMAIN

Background

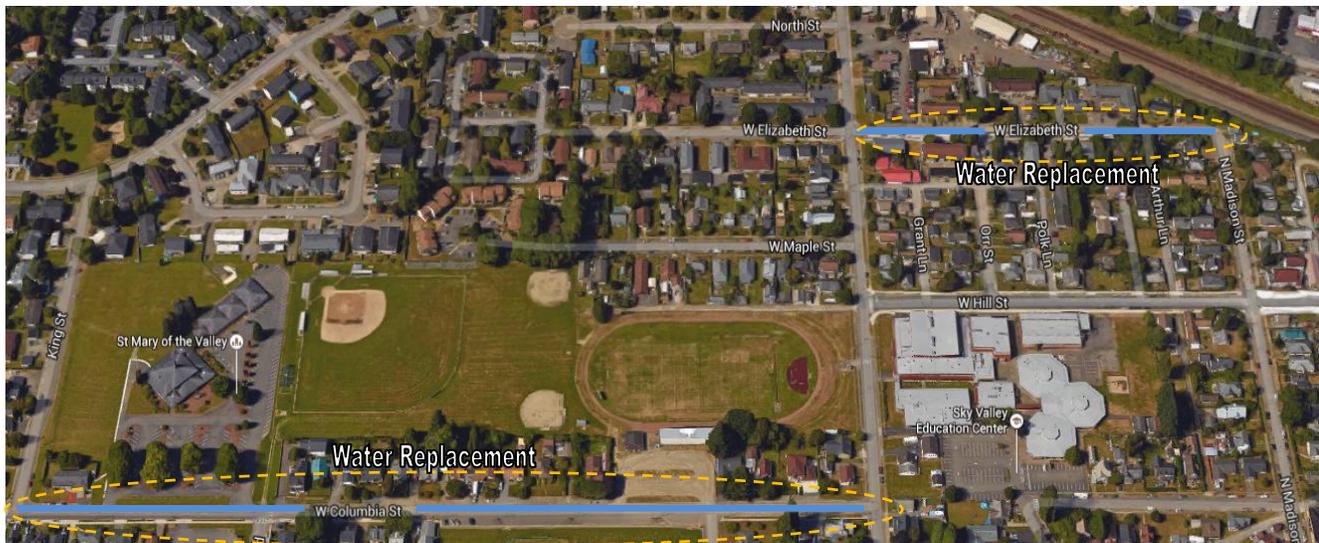
The water mains under Columbia Street and Elizabeth Street are aging and will be replaced with new ductile iron pipe this Spring. The water replacement work is scheduled to be completed by July. Later this summer the streets' surfaces will be milled and overlaid with new asphalt and striping.

Update

West Columbia Street's water system is in. The contractor has moved over to Elizabeth Street and is working on this street to replace the water main.

Timeline

Fall 2015	Design
February 2016	Design completed
February 2016	Project advertised to contractors
March 2016	Construction begins
June 2016	Water construction ends
August 2016	Asphalt overlay



RIVMONT WATERMAIN

Background

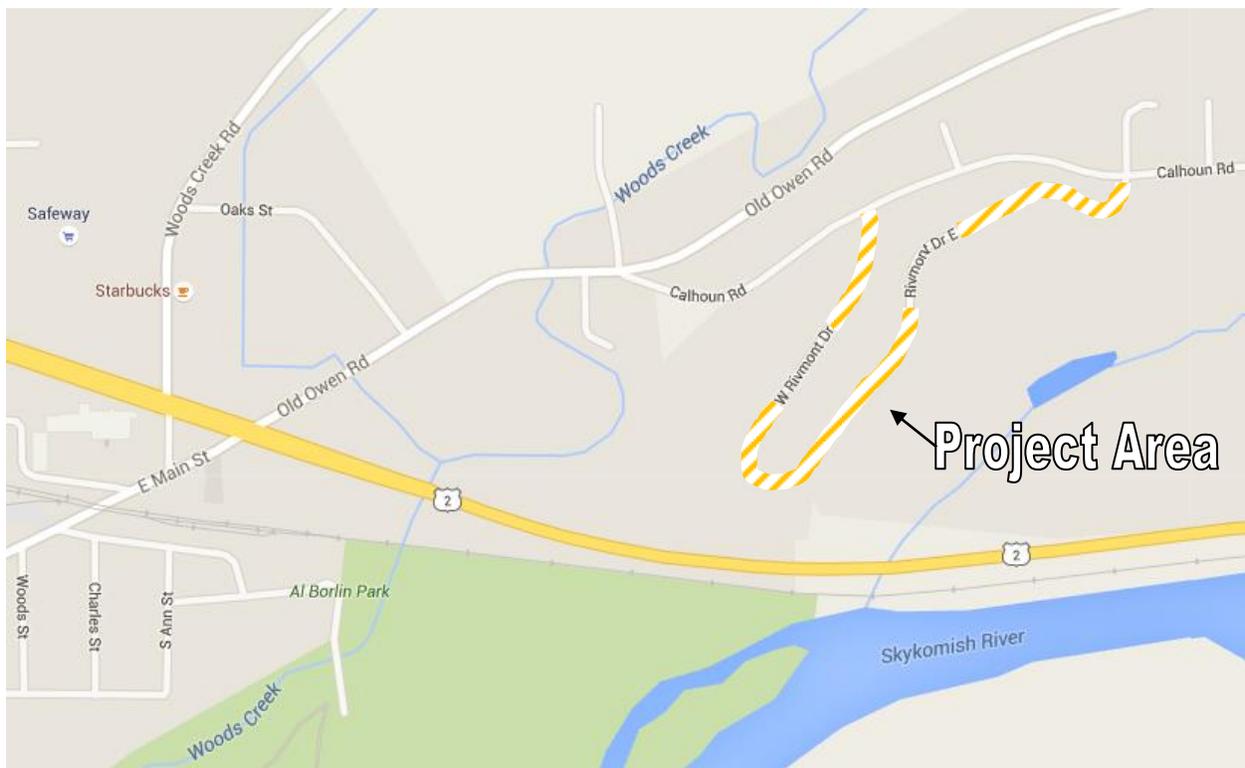
The road surface condition of Rivmont Street is substandard, and the existing water main is aging. The City will replace the water main this spring with new ductile iron piping, as well as rehabilitate the road surface with new asphalt and road base.

Update

The Contractor will be cleared to begin construction on June 13th. Residences along this project area can expect surveying activity and delivery of construction equipment during the first week of the project, after which heavy construction will begin.

Timeline

January 2016	Design
March 2016	Design completed
March 2016	Project advertised to contractors
June 2016	Construction begins
August 2016	Water construction ends
Sept. 2016	Road Construction ends



FAIRFIELD PARK ENTRANCE

Background

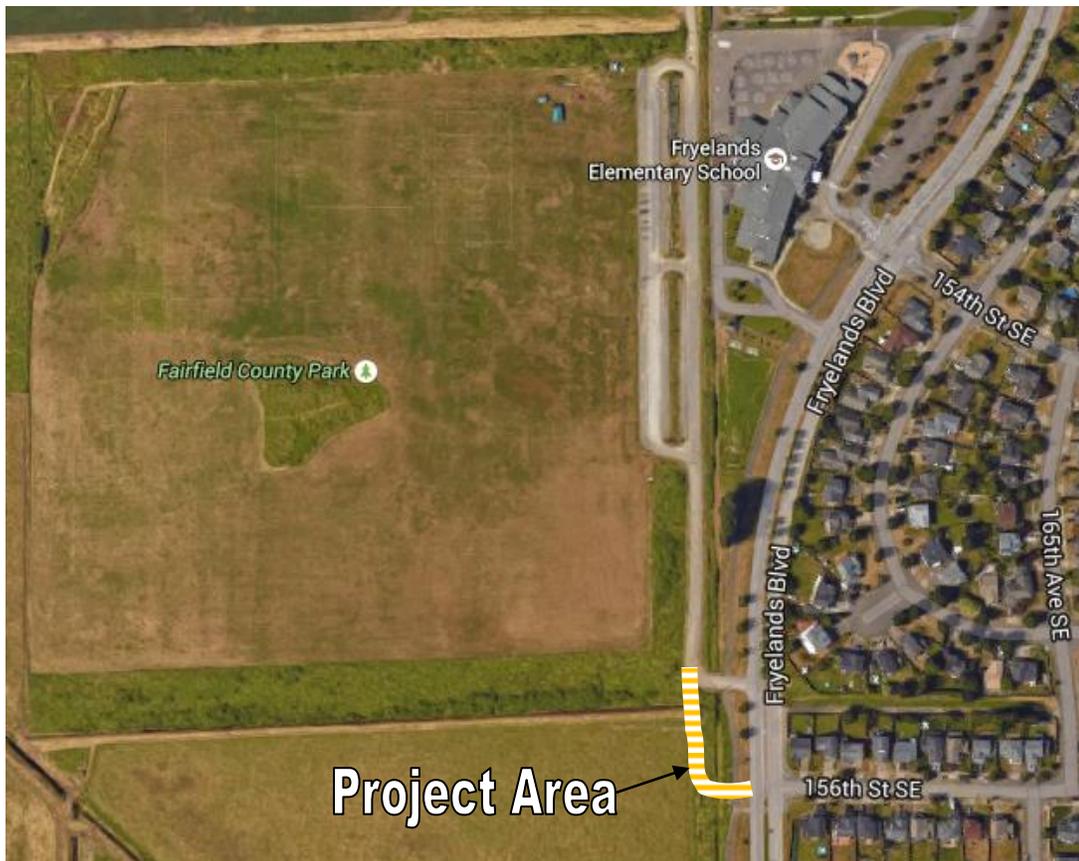
The existing entrance into Snohomish County's Fairfield Park is difficult to access for vehicles travelling north on Fryelands Boulevard. This project represents a coordinated effort with Snohomish County Parks to realign the entrance to the south and across from 156th Street SE. The City will construct the new entrance from Fryelands Boulevard to the City Limits, and the County will extend the park's access road to connect to the new location.

Update

City engineering staff have completed the design. The project is currently under environmental review.

Timeline

Spring 2016	Design
May 2016	Design completed
May 2016	Coordination with County
Summer 2016	Construction begins
Summer 2016	Construction ends



POWELL STREET SEWER

Background

The City of Monroe desires to decommission an existing aged water main and sewer main from an old, abandoned alley easement. This project location is in the middle of the block bordered by Park Street (east), S. Kelsey Street (west), Powell Street (north), and Terrace Street (south). Some existing structures are very close to these utilities, presenting risk should the utilities fail. The project scope includes constructing new sewer and water mains in public streets, and redirecting the affected residential utility connections to these new mains. Powell Street, between S. Kelsey Street and Park Street, will receive a new asphalt overlay once the utility work is complete.

Update

The design consultant, RH2 Engineering, Inc., conducted an open house to receive input from properties that will be impacted by this project. Design efforts are underway, with RH2 coordinating closely with City staff and the neighborhood.

Timeline

Spring 2016	Design
June 2016	Design completed
June 2016	Advertise for Bids
August 2016	Construction begins
October 2016	Construction ends



2016 STREET PRESERVATION PROGRAM

Background

The City has established a Transportation Benefit District (TBD) to help maintain existing streets. Maintenance efforts include practices such as overlaying with new asphalt, adding new aggregate to the road surface (chip sealing), replacing lost binder oils on the surface (fog seal), and filling in cracks with elastomeric material (crack sealing).

The City has a program that determines best use of TBD funds to maximize maintenance efforts toward our citywide street system. Additionally, the asphalt overlays will be combined with Snohomish County's annual overlay program for efficiency and competitive pricing opportunities. Other treatments may be coordinated with Snohomish County, other local agencies, or pursued as a capital project using contractor bids to perform the work.

For overlays and chip sealing applications, existing sidewalk ramps adjacent to the project area will be reviewed and reconstructed as necessary to be compliant with current ADA standards.

All treatments are anticipated to occur during the dry summer months.

2016 Street List

The following streets are targeted for preservation efforts in 2016. Staff are coordinating with Snohomish County to utilize the county-wide overlay program for competitive bid pricing, as well as analyzing pedestrian crossings within the overlay projects for ADA compliance.

Street	Limits	Application
152 nd St SE	Fryelands Blvd to 167 th Ave SE	Fog Seal
173 rd Ave SE	South end to 156 th St SE	Fog Seal
Ferry St	Main St to Hill St	Fog Seal
Mountain View Rd SE	171 st Ave SE to End	Fog Seal
Sawyer St	Van Ave SE to 171 st Ave SE	Fog Seal
Sykes Drive	Sawyer St to End	Fog Seal
Tatty Ave	South End to 160 th St SE	Fog Seal
Van Ave SE	168 th Dr SE to North End	Fog Seal
Wales St SE	Fryelands Blvd to Cambridge St	Fog Seal
143 rd St SE	West End to East End	Fog Seal
197 th Ave SE	143 rd St SE to Chain Lake Rd	Chip Seal
Ann St	Fremont St to Railroad Ave	Chip Seal
Madison St	Powell St to Main St	Chip Seal
Woods Creek Road	Oaks St to City Limits	Chip Seal
181 st Ave SE	150 th St SE to 149 th St SE	Overlay
Columbia St	182 nd Ave to Kelsey St	Overlay
Powell St	Park St to Kelsey St	Overlay
173 rd Ave SE	Main St to End	Overlay
Fryelands Boulevard	152 nd St to 154 th ST (south lanes)	Overlay
Chain Lake Road	Roundabout to Rainier View Rd	Overlay
Rivmont Drive	West End to East End	Reconstruct

GRANTS

The City actively pursues other sources of project funding through grants. Grants sources include State and Federal resources and help defray the cost of maintaining and improving the City of Monroe's infrastructure. The following is a summary of grant activity that Public Works staff are involved in.

<u>Grants Received:</u>	<u>Grant Amount</u>	<u>Description</u>
Main St. Gateway Entrance	\$246,000	Design round-a-bout for Gateway Entrance
Tjerne Place Extension	\$3,151,000	Extend Tjerne Place to Woods Creek Road
Main Street Sidewalk	\$368,638	Add sidewalk along the south side of Main St
179 th Ave SE Sidewalks	\$372,251	Add sidewalk to the west side of 179 th Ave SE
Woods Cr. Trail Phase I network	\$1,718,000	Build trail from downtown to Farm trail
Sidewalk Railroad Crossings	\$244,500	Fryelands Blvd & 179 th Ave SE sidewalks
Asphalt Overlays	\$401,000	Portion of Fryelands (Main to 152 nd) and Chain Lake Road (Rainier to Brown)

The following list represents 2016 grant applications that have been applied for:

Oaks Street Improvements Design: The City is seeking a federal grant through Puget Sound Regional Council (PSRC) to fund design efforts toward improving Oaks Street. We will also be seeking a state grant as an additional funding source.
Requested Grant: \$389,250 (CMAQ/STP)

Chain Lake Road Phase 2a: This project would extend the existing wide sidewalk along the west side of Chain Lake Road north to Brown Road (City Limits). The City has applied for a federal grant (PSRC) to fund the construction phase, as the design phase has already received funding. We have also applied for a state grant through the Pedestrian Bike Program as an additional funding source.
Requested Grant: \$2,432,867 (CMAQ/STP)
Requested Grant: \$234,723 (WSDOT Ped/Bike)

US-2 Shared Use Path: Both federal and state grants have been applied for to fund the design phase of a new sidewalk segment along Highway 2, specifically along the north side between Cascade View Drive and 179th Avenue NE (fairgrounds area).
Requested Grant: \$90,250 (CMAQ/STP)
Requested Grant: \$107,190 (WSDOT Ped/Bike)

191st Street SE Extension: The City applied for a federal design grant to design an extension of this road south into downtown Monroe, including whether to connect to

Galaxy Way or head southeasterly and connect to the roundabout at N. Kelsey/Chain Lake Rd. We will also be seeking a state grant through the Transportation Improvement Board (TIB) as an additional funding source.
Requested Grant: \$687,165 (CMAQ/STP)

154th Street, 182nd Avenue & W Columbia Street Sidewalks: This project infills missing sidewalk segments between 179th Avenue SE and Dickenson Road along a walking path that includes W. Columbia to 182nd Avenue SE to 154th Street SE. A grant was applied for in May to provide for design, right-of-way acquisition, and construction costs.
Requested Grant: \$909,090 (WSDOT Safe Routes to Schools)

Engineering staff will apply for Transportation Improvement Board (TIB) grants in the near future.

**PUBLIC WORKS DEPARTMENT
OPERATIONS & MAINTENANCE DIVISION
SMALL PROJECT UPDATE
JUNE 2016**

Background

The maintenance work that City staff completes annually includes small improvement projects such as replacing a section of obsolescent water main, updating street lighting, refurbishing a failed drainage infiltration system, or improving ADA access ramps at an intersection. These projects are minor enough in scope and budget to make it more cost effective to complete the work with in-house labor due to the reduction in required administrative overhead and outside contractor cost mark ups.

Update:

Listed below is an update for the small project schedule for late 2015 and 2016.

- **SR2 - Street light LED repair and retro-fit Phase I – Winter, 2015-2016**
Completion will increase pedestrian and motorist safety on SR2 within the City's service area. **100% complete, January 6, 2015.**
- **Lords Lake bio-swale inlet re-establishment – Summer, 2016**
Re-establish function of Lords Lake inlet bio-swale by removing silt and replanting vegetation. **25% complete, SEPA and Grading Permit are approved.**
- **Asphalt patching in advance of TBD projects – Spring/Summer, 2016**
Repair areas of roads to be resurfaced prior to work by contractors. Repair work funded by TBD. **75% complete. Work was recently completed on Chain Lk. Rd. Woods Creek Rd. work is scheduled during the next two weeks.**
- **Vegetative Buffer Rehabilitation Phase II – Summer, 2016**
Completion will eliminate the final section of the unnecessary soil berm and associated hazard trees along the trail. In lieu of a raised soil berm, a vegetative berm will be re-established at grade using coniferous and deciduous tree species that are sized appropriately for the site. **25% complete, SEPA and Grading Permit are approved.**
- **Automated Metering Infrastructure (AMI) – 2016**
Completion of AMI installation will include replacement of 6000 customer water/sewer meters, customer information interactive web access and instantaneous meter read capability. **40% complete, Ferguson Waterworks has installed the collector equipment, and programming is complete. The City billing account information is being integrated with Springbrook billing software and Sensus analytics software off site. Meter installation by contractors is occurring.**
- **Spring Hill pump station – 2016**
The area surrounding the Spring Hill reservoir does not have water service pressure that meets the minimum standards as established by Washington State Dept. of Health. The pump station will up service pressures to acceptable levels for all customers served in the pressure zone. **20% complete, Plans and specifications have been finalized. Equipment is on order.**
- **AC water main replacement 154th ST SE and 182nd AVE SE – Fall, 2016**
Replace approximately 300 lineal feet of obsolescent 8" AC water main with new ductile iron pipe. **15% complete, Materials are on order.**
- **Sewer System Cleaning Program – Winter 2015/2016**

High pressure water jetting of dead end sewer mains City wide. 100% complete, January 2016.

- **Water System Dead End Flushing Program – 2016**

Complete flushing of all system dead ends to maintain water consistent with the applicable EPA and DOH standards. 100% complete, March 2016.



MONROE THIS WEEK

June 10, 2016 Edition No. 23

Mayor

Geoffrey Thomas
gthomas@monroewa.gov

Councilmembers

Patsy Cudaback
Kevin Hanford
Ed Davis
Jason Gamble
Jim Kamp
Jeff Rasmussen
Kirk Scarboro
councilmembers@monroewa.gov

City Hall

806 West Main Street
Monroe, WA 98272
Phone: 360.794.7400
Open 8AM – 5PM, M-F

Appointment Openings

Planning Commission

Job Openings

Construction Inspector
Customer Service Specialist
Senior Engineer – Development Review
www.monroewa.gov/jobs

Events this Week

- 06/11 Legends Baseball Tournament, Sky River Park 8AM – 6PM*
- Miracle League Games, Rotary Field, 8AM-2PM*
- Unlimited's NW Model Boat Races, Lake Tye Park, 8AM-5PM*
- 06/14 City Council Legislative Affairs Committee Meeting, City Hall, Permit Center, 6PM*
- City Council Meeting, City Hall, Council Chambers, 7PM*
- 06/18 Tri-Monroe, Lake Tye Park, 7:30AM*

From the Office of Mayor Thomas

To highlight some of the things going on in our community, I am writing this weekly city update, "Monroe This Week. If you have any suggestions or questions regarding "Monroe This Week" or the stories below, please contact me at GThomas@MonroeWa.gov.

Yours in Service,

Mayor Geoffrey Thomas

Be In The Know!

Tri-Monroe returns to Lake Tye Park Saturday, June 18, 2016

Tri-Monroe is proud to host one of only four national-level Youth Elite and Junior Elite draft-legal racing opportunities in the United States in 2016. Over 264 athletes, their coaches and families from 35 different States and Canada will visit Monroe for this event. For more information on this exciting event visit www.trimonroe.com.

PLEASE NOTE: There will be a road closure for this event. Fryelands Blvd. will be closed from Currie Rd. to Tye St. on Saturday, June 18 from 6am to 6pm. Detour signs shall be posted.

Parking – event parking for participants and spectators shall be in designated areas only. Please respect the area businesses and residential areas by not parking in them for the event.

Save The Date!

The Supra Boats Pro Wakeboard Tour is coming! Professional Athletes from all over world will be competing at Lake Tye Park. The event will be held on Saturday, July 9, 2016. Get your tickets now for an incredible experience! For ticket information [click here!](#)

City of Monroe Year-to-Date Comparisons

The following are year-to-date comparisons

Sales Tax Revenues

'15 to 5/31/15: \$1,601,592

'16 to 5/31/16: \$1,775,685

UP \$174,093 or 10.87%

Real Estate Excise Tax

'15 to 5/31/15: \$187,640

'16 to 5/31/16: \$375,594

UP \$187,954 or 100.17%

Lodging Tax Revenues

'15 to 5/31/15: \$18,679

'16 to 5/31/16: \$23,437

UP \$4,758 or 25.47%

Business License Fees

'15 to 5/31/15: \$21,069

'16 to 5/31/16: \$20,879

DOWN \$190 or -0.90%

Building Permit Revenues

'15 to 5/31/15: \$135,163

'16 to 5/31/16: \$202,753

UP \$67,590 or 50.01%

Planning Fee Revenues

'15 to 5/31/15: \$47,740

'16 to 5/31/16: \$36,290

DOWN \$11,450 or -23.98%

New House Permits

'15 to 5/31/15: 35

'16 to 5/31/16: 52

UP 18 units or 52.9%

*19 permits issued in May 2016 alone

Multi-Family Permits (# units)

'15 to 5/31/15: 13

'16 to 5/31/16: 4

DOWN 9 units or -69.2%

Building Division Inspections

'15 to 5/31/15: 712

'16 to 5/31/16: 764

UP 52 or 7.3%

Parks Brochure

What to know what events are happening in Monroe? Check out the Parks brochure. You will find a list of concerts, events, and movies. Click [here](#) to view it!

Flag Day

Tuesday, June 14, 2016 is Flag Day. Thank you to the Tualco Grange for placing the flags on Main Street for this day and each holiday the flags are up. The City appreciates the dedication you have in this effort!

Council Update!

Fireworks Update

At the June 7, 2016, City Council Meeting, Council accepted the first reading amending Chapter 9.26 of the Monroe Municipal Code, which would restrict the time for the sale of fireworks. If the final decision occurs by the end of June 2016, the ordinance would be in effect for sales in 2017. Stay tuned for updates.